

# CITY OF SATELLITE BEACH

CITY COUNCIL  
JANUARY 20, 2016

REGULAR MEETING  
7:00 P.M.



**CITY OF SATELLITE BEACH, FLORIDA**

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565 CASSIA BOULEVARD 32937-3116  
(321) 773-4407  
(321) 779-1388 FAX



INCORPORATED 1957

# **AGENDA**

## **CITY COUNCIL REGULAR MEETING**

**SATELLITE BEACH COUNCIL CHAMBER  
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**JANUARY 20, 2016  
7:00 P.M.**

- 1. CALL TO ORDER BY MAYOR CATINO**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY VICE-MAYOR BRIMER**
- 3. CITIZEN COMMENTS**
- 4. CITY COUNCIL COMMENTS**
- 5. CITY MANAGER REPORT**
- 6. DISCUSS/TAKE ACTION ON A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND THE 45<sup>TH</sup> SPACE WING (PATRICK AIR FORCE BASE) FOR YOUTH SERVICES**
- 7. DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR PROPOSALS FOR BANKING SERVICES [RFP NO. 15/16-01]**
- 8. FY 2015/2016 FIRST QUARTER BUDGET REPORT**
- 9. DISCUSS/TAKE ACTION ON ORDINANCE NO. 1115, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 836 OF THE CITY OF SATELLITE BEACH BY UPDATING THE CITY OF SATELLITE BEACH COMMUNITY REDEVELOPMENT PLAN; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

- 10. DISCUSS/TAKE ACTION ON RESOLUTION NO. 965, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, RELATING TO THE INITIATIVE TO FURTHER REGULATE MUNICIPAL ELECTIONS; COMMENTING ON A CONCEPTUAL PROPOSAL RECENTLY PASSED BY THE HOUSE STATE AFFAIRS COMMITTEE TO REGULATE MUNICIPAL REGULATIONS; DETERMINING THAT THE CONCEPTUAL CHANGES WOULD CAUSE A DETERIORATION OF CITIZENS' HOME RULE POWERS; REQUIRING MUNICIPAL ELECTIONS TO BE HELD ONCE EVERY TWO YEARS FOR MUNICIPALITIES WITH TWO-YEAR TERMS OF OFFICE WOULD EVISCERATE THE ABILITY OF THE MUNICIPALITY TO HAVE STAGGERED TERMS; REQUIRING MUNICIPAL GENERAL ELECTIONS WILL INCREASE COSTS TO MUNICIPAL TAXPAYERS; OPPOSING PARTISAN MUNICIPAL ELECTIONS; PROVIDING COMMENT WITH REGARD TO REFERENDA, BALLOT TIMING, AND THE USE OF MAIL BALLOT ELECTIONS; PROVIDING FOR DISTRIBUTION OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE**
  
- 11. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**



# City Manager's Report

To: Mayor and City Council Members  
From: City Manager Courtney Barker, AICP  
Meeting Date: 1/20/2016

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On **January 23, 2016**, help restore the Indian River Lagoon by **Oyster Mat making** with Brevard Zoo followed by Marine Resources Council program on Mangrove potting at the **David R. Schechter Community Center from 10am-1pm**. We continue to be Brevard Zoo's largest attended Oyster Mat Making Program averaging 30-50 people per event.

On **January 24, 2016**, join us for the **Rhythm in Motion Dance Showcase** at the **David R. Schechter Community Center** from **1pm and 3:30pm**. There will be two performances by the Rhythm in Motion competition dancers at **1pm and 3:30pm**. This fundraiser will assist dancers with competition fees.

On **January 30, 2016**, please stop by our **PAL Mini-Bunko Night!** The doors open at the **Teen Zone** at 6pm (dinner included!) and dice roll is at 7pm. Advance tickets can be purchased from the **David R. Schechter Community Center**, Recreation office for \$15 or \$20 at the door.

## Informational Items:

1. The Charter Review Committee will hold its organizational meeting on January 27, 2016, at 4pm in City Council Chamber.
2. I have received a thank you note from a resident regarding the Police Department (see attached).
3. I have received an update from Martha Kirby regarding the accomplishments of our Satellite Cares Program (see attached). I will prepare a thank you letter to all of our participants.
4. The City has received three responses to our Clinic request for proposals released by our consultant, the Gehring Group. We will be participating in a presentation meeting with Cocoa Beach and Indian Harbour Beach in the next week.

## Action Items:

1. Senate Bill 742 is included for your review. This Bill provides a more structured process for the approval for Emergency Medical Services (EMS) in the County. Currently, counties are given the sole discretionary approval authority over approving cities or fire districts to provide EMS. SB 742 provides new language that would require counties to adopt service level standards for EMS by ordinance and with the input of municipalities. The Bill also requires a quasi-judicial process for application approval and an appeal option to district court. I am asking for your approval to engage our lobbyist to support this Bill.

## Leonor Olexa

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**From:** Jeff Pearson  
**Sent:** Wednesday, December 16, 2015 6:47 PM  
**To:** Courtney Barker; Suzanne Sherman  
**Cc:** Leonor Olexa  
**Subject:** Fw: good comment

Jeff M. Pearson Police Chief Satellite Beach Police Department FBI National Academy #224 Phone: (321) 773-4400 Ext. 124 Fax: (321) 773-5414 Email: [jpearson@satellitebeach.org](mailto:jpearson@satellitebeach.org)

----- Original message-----

**From:** Arthur Clinton  
**Date:** Wed, Dec 16, 2015 5:54 PM  
**To:** Jeff Pearson;  
**Subject:** good comment

It is never a good feeling when the blue lights come on behind you! The first thing to go through your mind is "is this for me" then it's pull to the right and they are still behind me now I need to get off the road while finding a safe place to do so then what did I do. Well this happened to me last night on A1A. Then I had the opportunity to meet one of your Officers badge # 476 (did not get his name) who informed me that one of my head lights was out and issued me a warning. He was very courteous and professional in his communication and behavior with me and to tell the truth I was glad that he stopped me and informed me of the problem as I was unaware of it.

Again I would like to thank the Officer!!  
And by the way I installed new head lights today.

Sincerely Art Clinton

info on Satellite Beach Cares.txt

From: Martha Kirby [mlkirby@bellsouth.net]  
Sent: Friday, January 15, 2016 11:44 AM  
To: Melanie Drake; Dave Ryan; Dave Ryan  
Cc: Leonor Olexa; Courtney Barker; Frank Catino  
Subject: info on Satellite Beach Cares

Here are some of the facts about this year's Satellite Beach Cares program.

For Thanksgiving we were able to reach 84 families and individuals through a working cooperation with Publix and Our Father's House. Our Father's House was able to handle 68 people for dinner and we covered the rest through packaged dinners from Publix. Donations were received through the public and employees of the City of Satellite Beach.

For Christmas our main outreach was 45 families and 91 children through the community outreach in Patrick Shores. Each family received a complete dinner for four from Publix and a box containing toys and gift cards for the children. Younger than 13 received toys and older children got the cards. We also gave bags of non-perishable food to each family to expand the benefits.

The Satellite Beach Lion's Club contributed 10 complete dinner boxes with a 5 pound ham and many non-perishable food items. These were given to larger families needing dinner for more than four people.

The 55-plus Club contributed their Holiday Food Drive to Satellite Cares, along with the DRS Dance Club.

Roxy Clothes contributed new young girls clothes from their Trunk Sale. These were given to single parent families that received no food items, helping to supplement their Christmas items to their daughters.

There were eight families, locally or from our city employees, that needed extra assistance, and they received toys and food. We also had three families that lived in Indian Harbor Beach that we helped. Our requirement was that they lived within the 32937 zip code.

We also coordinated 25 Holiday Bags for the combined programs of FD Community Health and The "Stop and say Hi" program from the SB Police Dept covering our shut-ins and elderly living alone with no family to assist them. The children at Holland decorated the bags and the SB Police volunteers delivered them along with volunteers from City Hall. Enough food items were included to provide a simple holiday meal, easy to prepare. The Satellite Beach woman's Club donated 25 3 pound hams to be included in the bags, making them really special.

We also provided Publix dinner boxes to 13 families at Holland, DeLaura and Satellite High schools. These were picked up and delivered by on-duty SB Police personnel and taken to the office area of each school to be distributed.

Total of families helped at Christmas would be about 74 families, 126 children and 25 elderly.

It would be very nice to have a letter of thanks from either Ms. Barker or our Mayor to certain individuals that helped to pull this off.

Donna Painter: The "I helped with everything" person David Ryan: Handled the huge program from Patrick Shores and the toys/gift cards Melanie Drake: Spear-headed the Fire Department efforts Leonor Olexa: coordinated City Hall Linda Harlow: all efforts from Police Department and "Stop and Say Hi" program SB Lion's Club SB woman's Club

info on Satellite Beach Cares.txt

55 Club

DRS Dance Club

Roxy Clothes for in-kind donations

John Stone: our "fill-in the gap" person public works for helping deliver meals City Hall for donating time and assistance Recreation Dept for helping get food items and coordinate program SB Police for deliveries, donations and coordinating assistance The personnel from the Fire Department for all there sorting, moving and donating of time and space.

Dave Wyatt, manager of Publix and his personnel for their contributions and assistance

Dave Ryan has a few more names that he can add.

By the Committee on Community Affairs; and Senator Hutson

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A bill to be entitled

An act relating to certificates of public convenience and necessity for life support or air ambulance services; amending s. 401.25, F.S.; requiring, rather than authorizing, county governing boards to adopt ordinances or amend existing ordinances that provide standards for the issuance of certificates of public convenience and necessity for basic or advanced life support services; including the recommendations of specified districts in the development of such standards; requiring counties to adopt a process for review of applications; providing an appeal process; authorizing county governing boards to adopt ordinances that provide standards for the issuance of certificates of public convenience and necessity for air ambulance services; specifying considerations for such standards; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 401.25, Florida Statutes, is amended to read:

401.25 Licensure as a basic life support or an advanced life support service; air ambulance services.-

(1) Every person, firm, corporation, association, or governmental entity owning or acting as agent for the owner of any business or service which furnishes, operates, conducts, maintains, advertises, engages in, proposes to engage in, or professes to engage in the business or service of providing prehospital or interfacility advanced life support services or basic life support transportation services must be licensed as a basic life support service or an advanced life support service,

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33 whichever is applicable, before offering such service to the  
 34 public. The application for such license must be submitted to  
 35 the department on forms provided for this purpose. The  
 36 application must include documentation that the applicant meets  
 37 the appropriate requirements for a basic life support service or  
 38 an advanced life support service, whichever is applicable, as  
 39 specified by rule of the department.

40 (2) The department shall issue a license for operation to  
 41 any applicant who complies with the following requirements:

42 (a) The applicant has paid the fees required by s. 401.34.

43 (b) The ambulances, equipment, vehicles, personnel,  
 44 communications systems, staffing patterns, and services of the  
 45 applicant meet the requirements of this part, including the  
 46 appropriate rules for either a basic life support service or an  
 47 advanced life support service, whichever is applicable.

48 (c) The applicant has furnished evidence of adequate  
 49 insurance coverage for claims arising out of injury to or death  
 50 of persons and damage to the property of others resulting from  
 51 any cause for which the owner of such business or service would  
 52 be liable. The applicant must provide insurance in such sums and  
 53 under such terms as required by the department. In lieu of such  
 54 insurance, the applicant may furnish a certificate of self-  
 55 insurance evidencing that the applicant has established an  
 56 adequate self-insurance plan to cover such risks and that the  
 57 plan has been approved by the Office of Insurance Regulation of  
 58 the Financial Services Commission.

59 (d) The applicant has obtained a certificate of public  
 60 convenience and necessity from each county in which the  
 61 applicant will operate. In issuing the certificate of public

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62 convenience and necessity, the governing body of each county  
63 shall consider the recommendations of municipalities within its  
64 jurisdiction.

65 (3) The department may suspend or revoke a license at any  
66 time if it determines that the licensee has failed to maintain  
67 compliance with the requirements prescribed for operating a  
68 basic or advanced life support service.

69 (4) Each license issued in accordance with this part will  
70 expire automatically 2 years after the date of issuance.

71 (5) The requirements for renewal of any license issued  
72 under this part are the same as the requirements for original  
73 licensure that are in effect at the time of renewal.

74 (6) (a) By January 1, 2017, the governing body of each  
75 county shall may adopt an ordinance or amend an existing  
76 ordinance to ordinances that provide reasonable, objective  
77 standards for certificates of public convenience and necessity  
78 for basic or advanced life support services and air ambulance  
79 services. In developing the standards for certificates of public  
80 convenience and necessity, the governing body of each county  
81 must consider state guidelines, recommendations of the local or  
82 regional trauma agency created under chapter 395, and the  
83 recommendations of the municipalities within its jurisdiction,  
84 and recommendations of the independent special districts that  
85 provide fire rescue services within its jurisdiction. The  
86 ordinance shall provide a quasi-judicial process, or some other  
87 type of evidentiary process, for approval or denial of an  
88 application for a certificate. The ordinance shall also provide  
89 that applicants currently maintaining fire rescue infrastructure  
90 and providing first response in the county may appeal the

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91 county's decision to the circuit court with jurisdiction over  
92 the county. A county that, as of January 1, 2016, has adopted an  
93 ordinance that complies with this subsection is not required to  
94 further amend the ordinance.

95 (b) The governing body of each county may adopt an  
96 ordinance to provide reasonable, objective standards for  
97 certificates of public convenience and necessity for air  
98 ambulance services. In developing the standards, the governing  
99 body of each county must consider state guidelines,  
100 recommendations of the local or regional trauma agency created  
101 under chapter 395, recommendations of the municipalities within  
102 its jurisdiction, and recommendations of the independent special  
103 districts that provide fire rescue services within its  
104 jurisdiction.

105 (7) (a) Each permitted basic life support ambulance not  
106 specifically exempted from this part, when transporting a person  
107 who is sick, injured, wounded, incapacitated, or helpless, must  
108 be occupied by at least two persons: one patient attendant who  
109 is a certified emergency medical technician, certified  
110 paramedic, or licensed physician; and one ambulance driver who  
111 meets the requirements of s. 401.281. This paragraph does not  
112 apply to interfacility transfers governed by s. 401.252(1).

113 (b) Each permitted advanced life support ambulance not  
114 specifically exempted from this part, when transporting a person  
115 who is sick, injured, wounded, incapacitated, or helpless, must  
116 be occupied by at least two persons: one who is a certified  
117 paramedic or licensed physician; and one who is a certified  
118 emergency medical technician, certified paramedic, or licensed  
119 physician who also meets the requirements of s. 401.281 for

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120 drivers. The person with the highest medical certifications  
121 shall be in charge of patient care. This paragraph does not  
122 apply to interfacility transfers governed by s. 401.252(1).  
123 Section 2. This act shall take effect July 1, 2016.



## CITY COUNCIL AGENDA ITEM

# #6

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### DISCUSS/TAKE ACTION ON A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND THE 45TH SPACE WING (PATRICK AIR FORCE BASE) FOR YOUTH SERVICES

To: City Manager Courtney Barker  
From: Recreation Director Kerry Stoms  
Meeting Date: 1/20/2016  
Department: Recreation

**Recommended Action:** Approve the Memorandum of Agreement between the 45th Space Wing and the City of Satellite Beach for youth services.

**Summary:** The City has worked extensively with Patrick Air Force Base (PAFB) under the P4 Initiative to create partnerships that benefit the citizens of Satellite Beach and the PAFB military families. This MOA permits civilians to participate and utilize certain PAFB youth services and allows military families to participate and utilize recreation programs and opportunities offered by the City of Satellite Beach. The term of the Agreement is nine years.

**Budget Impacts:** There is no budgetary impact.

**Attachments:**

- Memorandum of Agreement between the 45th Space Wing and the City of Satellite Beach.

# MEMORANDUM OF AGREEMENT

BETWEEN

THE 45TH SPACE WING (45 SW)  
AND  
THE CITY OF SATELLITE BEACH (CSB)  
FOR  
PARTNERSHIP AND AUGMENTATION OF SERVICES  
AGREEMENT NUMBER 15F-2-21  
FB2520-15xxx-521

This is a Memorandum of Agreement (MOA) between the 45 SW and the CSB. When referred to collectively, the 45 SW and the CSB are referred to as the “Parties”.

1. **BACKGROUND.** This cooperative venture is made possible through the partnership with Satellite Beach community leaders under the United States Air Force’s Community Partnership Initiative. This strategic partnership allows parties to find creative ways to leverage existing capabilities and resources. It also provides a key mechanism to focus on achieving increased participation in underutilized facilities by finding shared value. By doing so quality of life for the general public and installation families increases through joint utilization: 45 SW Youth Program’s school age child care and open recreation availability increase for the Satellite Beach community; and sports and instructional programs expand for the military community.

## 2. AUTHORITIES.

2.1. Air Force Policy Directive 90-22, United States Air Force’s Community Partnership Initiative

2.2. Title 10 United States Code, Section 1799.

2.3. DoDI 4000.19, *Support Agreements*

3. **PURPOSE.** The purpose of this document is to achieve mutual agreement of the terms and conditions under which the Parties will work in good faith to develop a partnership whereby the Air Force will expand eligibility for school age child care and open recreation so that the CSB community can utilize; and so that CSB can provide youth sports and instructional programs to the military community at large.

## 4. RESPONSIBILITIES OF THE PARTIES.

4.1. The 45 SW will:

4.1.1. Expand child care eligibility to the CSB community for use at the 45 SW Youth Program’s School Age Care (SAC) Program for children in Kindergarten through sixth grade.

4.1.1.2. Upon mutual agreement of terms and conditions, parents in the CSB community will complete all SAC registration information in its entirety and sign a parent agreement between 45 SW Youth Program’s SAC and the parent.

4.1.1.3. CSB parents will pay the established Department of Defense fee at the highest weekly fee range and will agree on terms and conditions of SAC payment policy.

4.1.1.4. In the event of a waiting list with military community priorities in need of child care, CSB parents will be given a four week notice to withdrawal.

4.1.1.5. Expand eligibility to the CSB community for use at the 45 SW Youth Program's Open Recreation Program for youth ages nine to eighteen.

4.1.1.6. Upon mutual agreement of terms and conditions, parents in the CSB community will complete all Open Recreation registration information in its entirety and sign a parent agreement between 45 SW Youth Program's Open Recreation and the parent.

4.1.1.7. CSB parents will pay the established Youth Program's Open Recreation annual membership fee and agree on terms and conditions of open recreation payment policy.

4.1.1.8. Allow facility use of the gymnasium outside Youth Program's hours of operation for CSB's community sports and/or instructional programming needs.

4.1.1.9. Upon mutual agreement of terms and conditions, CSB community will complete all required facility use registration and agreements set forth by 45 SW Youth Programs.

4.1.1.10. CSB will pay the established Youth Program's facility use fees and will agree on terms and conditions of Youth Program's payment policy.

#### 4.2. The CSB will:

4.2.1. Provide youth sports to the 45 SW community.

4.2.1.2. Upon mutual agreement of terms and conditions, parents in the 45 SW community will complete all of CSB youth sports registration information in its entirety and agree to all terms and conditions.

4.2.1.3. 45 SW parents will pay the established CSB's fees for youth sports at rates established by the local sport leagues.

4.2.1.4. Expand instructional programs to the 45 SW community.

4.2.1.5. Upon mutual agreement of terms and conditions, parents in the 45 SW community will complete all of CSB's instructional program registration information in its entirety and agree to all terms and conditions.

4.2.1.6. 45 SW parents will pay the established CSB's fees for instructional programs at rates established by CSB.

5. PERSONNEL AND COSTS. Each Party is responsible for all its own costs of implementing this MOA, including its personnel, pay and benefits, support, and travel. Each Party is responsible for supervision and management of its own personnel, facilities and property.

6. GENERAL PROVISIONS.

6.1. POINTS OF CONTACT. The following points of contact (POC) will be used by the Parties to communicate in the implementation of this MOA. Each Party may change its point of contact upon reasonable notice to the other Party.

6.1.1. For the 45 SW:

6.1.1.1 Chief Airman and Family Services, (321) 494-7442

6.1.1.2. Director Youth Programs, (321) 610-8880

6.1.2 For the CSB:

6.1.2.1 Recreation Director, (321) 773-6458

6.1.2.2 Satellite Beach City Manager, (321) 773-4407

6.2. CORRESPONDENCE. All correspondence to be sent and notices to be given pursuant to this MOA will be addressed, if to the 45 SW, to:

6.2.1. Chief of Airman and Family Services, 610 O'Malley Road, Patrick AFB, FL, 32925

and, if to the CSB, to:

6.2.2. Recreation Director, City of Satellite Beach, 1089 S. Patrick Drive, Satellite Beach, FL, 32937

6.3. REVIEW OF AGREEMENT. This MOA will be reviewed annually on or around the anniversary of its effective date for financial impacts and triennially in its entirety.

6.4. MODIFICATION OF AGREEMENT. This MOA may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

6.5. DISPUTES. Any disputes relating to this MOA will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19.

6.6. TERMINATION OF AGREEMENT. This MOA may be terminated by either Party by giving at least 180 days written notice to the other Party. The MOA may also be terminated at any time upon the mutual written consent of the Parties.

6.7. TRANSFERABILITY. This Agreement is not transferable except with the written consent of the Parties.

6.8. ENTIRE AGREEMENT. It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter.

6.9. EFFECTIVE DATE. This MOA takes effect beginning on the day after the last Party signs.

6.10. EXPIRATION DATE. The expiration date of this agreement is a date that is 8 years and 364 days from the date of final signature.

## 7. FINANCIAL DETAILS

7.1. AVAILABILITY OF FUNDS: This MOA does not obligate any funds of the Parties. Any obligation of funds in support of this MOA will be accomplished using agreed upon terms and conditions in accordance with funds obligation procedures of each party.

7.2. BILLING: As each party is responsible for its own costs, there will be no billing between the parties except for facility use fees as outlined in 4.1.1.10.

7.3. ECONOMY ACT DETERMINATION AND FINDINGS: The Economy Act, 31 USC 1535, is not applicable to this MOA.

8.0. HOLD HARMLESS: The Anti-Deficiency Act, 31 USC 1341, does not permit the parties to hold each other harmless for casualties. However, claims for damages caused by the negligence of either party may be addressed under The Federal Tort Claims Act, 28 U.S.C. 2671-80, or sovereign immunity laws of the State of Florida.

AGREED:

For the 45 SW

For the CSB

\_\_\_\_\_  
WAYNE R. MONTEITH  
Brigadier General, USAF  
Commander, 45th Space Wing

\_\_\_\_\_  
COURTNEY BARKER  
Satellite Beach City Manager  
Satellite Beach, FL

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)



## CITY COUNCIL AGENDA ITEM

# #7

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### DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR PROPOSALS FOR BANKING SERVICES [RFP NO. 15/16-01]

To: City Manager Courtney Barker  
From: Assistant City Manager Suzanne Sherman  
Meeting Date: 1/20/2016  
Department: Support Services

**Recommended Action:** Approve the award of RFP No. 15/16-01 for banking services to TD Bank.

**Summary:** On October 8, 2015 the City issued Request for Proposals (RFP) No. 15/16-01 to solicit proposals from qualified financial institutions to provide a full range of banking services for a three-year period. The initial posting of this RFP resulted in only one submittal, and the response due date was extended to December 22, 2015 to seek additional proposals. Responses were received from the following two vendors: TD Bank and Regions Bank. The City's current banking services provider, Bank of America, declined to submit a proposal and indicated to staff that they are unable to provide competitive pricing at this time.

The evaluation committee met to review proposals on January 8, 2016, and the bid tabulation of points resulted in the following total point averages: TD Bank received 87.00; Regions Bank received 54.67.

Staff is recommending award of RFP No. 15/16-01 for banking services to TD Bank.

**Budget Impacts:** A significant reduction in banking costs is anticipated from this award. With the current vendor, the City's current estimated monthly fees total \$1,499.19, and the estimate based on the TD Bank proposal is \$153.18. Although these fees fluctuate each month based on transaction type and volume, this estimate represents an 89% reduction in monthly fees. TD Bank's earnings credit rate and checking account interest rates are more favorable to the City as well. TD Bank is also eliminating the cost of deposit insurance for the City, and all set up fees have been waived.

**Attachments:**

- RFP No. 15/16-01 Banking Services Tabulation Sheet
- RFP No. 15/16-01 Banking Services Cost Comparison

RFP No. 15/16-01    **Banking Services**

Date:                    1/8/2016

Company:              TD Bank, N.A.  
                             1560 North Orange Avenue  
                             Winter Park, FL 32789



	Points		
	Barker	Sherman	Howland
Vendor's ability to provide the type/quality of services identified in RFP	10	10	10
Services available from proposer that exceeds the RFP requirements	10	10	10
Cost of services	10	10	10
Investment earnings rate	8	10	10
Clarity, simplicity and understandability of the bank statements	10	10	10
Transaction closing time	10	10	8
The best availability schedule for deposited time	10	10	10
Physical convenience of the financial institutions full service office	10	8	8
Best overall advantage to the City based on the services to be provided	10	10	9
<b>TOTAL:</b>	<b>88</b>	<b>88</b>	<b>85</b>
<b>AVERAGE:</b>	<b>87.00</b>		

**RFP No. 15/16-01      Banking Services**

**Date:**                    1/8/2016

**Company:**            Regions Bank  
 111 North Orange Avenue, Suite 1E  
 Orlando, FL 32801



	Points		
	Barker	Sherman	Howland
<b>Vendor's ability to provide the type/quality of services identified in RFP</b>	10	10	10
<b>Services available from proposer that exceeds the RFP requirements</b>	3	0	0
<b>Cost of services</b>	5	5	4
<b>Investment earnings rate</b>	5	5	6
<b>Clarity, simplicity and understandability of the bank statements</b>	5	10	4
<b>Transaction closing time</b>	8	5	6
<b>The best availability schedule for deposited time</b>	10	5	8
<b>Physical convenience of the financial institutions full service office</b>	10	5	8
<b>Best overall advantage to the City based on the services to be provided</b>	6	5	6
<b>TOTAL:</b>	<u>62</u>	<u>50</u>	<u>52</u>
<b>AVERAGE:</b>	54.67		

RFP No. 15/16-01    **Banking Services**

Date:                    1/8/2016



	<u>Total Point Average</u>
TD Bank, N.A.	87.00
Regions Bank	54.67

### Banking Services Earning Credit and Cost Comparison

		BofA	TD	Regions
<b>Interest</b>				
Earnings Credit		0.25%	0.50%	0.20%
<b>Fees</b>				
Estimated Monthly Fees (Based on 9/30 Analysis)		1,499.19	153.18	390.87
Estimated Monthly Allowance (Based on 9/30 Analysis)		956.86	N/A	N/A
Net Cost of Service		542.33	N/A	N/A
Offer Earnings on Amounts Above Req. Average Daily Balance		Not Specified	yes	Not Specified
Deposit Insurance/ FDIC Assessment Charge	1	506.27	0 for Life	0.162%
Account Maintenance Fee	1	25.00	9.00	25.00
Banking Center Deposit	1	3.50	0.40	0.80
Night Drop Deposit	32	2.50	0.40	Not Specified
Checks Paid	198	0.16	0.10	0.19
Checks Deposited	499	0.20	0.065	0.13
Debits Posted - Electronic	28	0.30	N/A	0.26
Credits Posted - Electronic	74	0.30	N/A	0.26
Account Statements	1	-	Included	Not Specified
Cash Deposit per \$100	73	0.25	Not Specified	0.20
ACH Monthly Maintenance	1	35.00	Included	40.00
ACH Input File	4	20.00	-	1.00
ACH Delete/ Reversal Batch/File	1	100.00	25.00	Not Specified
ACH Consumer on US Credits	5	0.11	0.08	0.16
ACH Consumer off US Credits	56	0.11	0.08	0.16
ACH Credit Received Item	74	0.15	0.11	Not Specified
ACH Debit Received Item	34	0.15	0.22	Not Specified
AR Full Positive Pay Maintenance (Monthly)	1	75.00	Included	90.00
ARP Full Positive Pay Recon Input Per Item	179	0.07	Included	Not Specified
ARP Void/ Cancel Items	3	0.05	0.50	Not Specified
ARP Online Reports	1	25.00	Included	Not Specified
ARP Positive Pay Notifications	20	1.00	0.04	0.04
Online Subscription	1	100.00	Included	See below
Prem IR Maintenance	1	100.00	Included	See below
Prem PDR Account	1	30.00	Included	See below
Prem PRD Item Stored	466	0.13	Included	Not Specified
CD ROM Maintenance	1	25.00	25.00	35.00
Paid Check Imaging Per Item	198	0.04	0.03	0.05
CD ROM Disk	1	10.00	Included	32.00

### Banking Services Earning Credit and Cost Comparison

	BofA	TD	Regions
<b>Other Fees</b>			
Return Deposits-Chargeback	7.00	5.00	10.00
ACH Return Item	3.50	5.50	6.00
ACH Delete/ Reversal Item	Unknown	10.00	Not Specified
Incoming Domestic Wire	12.00	6.50	Not Specified
Positive Pay Payee Verification	Unknown	Included	0.04
Next Day Positive Pay per Item	Unknown	Included	0.11
Current Day Reporting Monthly Maintenance	Unknown	Included	45.00
Online ACH Module Fee	Unknown	N/A	55.00
Online Postive Pay Monthly Maintenance	Unknown	Included	40.00
Online User Fee per User	Unknown	Not Specified	6.00
Previous Day Reporting Monthly Maintenance	Unknown	Included	45.00
Set Up Fee - Check Imaging/CD	N/A	Waived	150.00
Set Up Fee - Current Day Reporting	N/A	Waived	50.00
Set Up Fee - Online ACH	N/A	Waived	50.00
Set Up Fee - Positive Pay	N/A	Waived	100.00
Set Up Fee - Previous Day Reporting	N/A	Waived	50.00
Set Up Fee - Special Reports	N/A	Waived	50.00



## CITY COUNCIL AGENDA ITEM

# #8

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### FY 2015/2016 FIRST QUARTER BUDGET REPORT

To: City Manager Courtney Barker  
From: Comptroller Jennifer Howland  
Meeting Date: 1/20/2016  
Department: Support Services

**Recommended Action:** None. This is for informational purposes.

**Summary:** The attached represents FY 2015/2016, October 1, 2015 through December 31, 2015 (first quarter) activity. Staff will present the budget report during the meeting.

**Budget Impacts:** At the end of the first quarter of FY 2015/2016, the funds are at the following percentages:

- General Fund (001) revenues are at about 52%; expenditures are at about 19%.
- Community Services Fund (101) revenues are at about 13%; expenditures are at about 54%.
- Stormwater Fund (135) revenues are at about 67%; expenditures are at about 15%.
- Community Redevelopment (CRA) Fund (140) revenues are less than 1%; expenditures are at about 8%.
- Capital Asset Fund (150) revenues are at about 4%; expenditures are at about 7%.

**Attachments:**

- FY 2015/2016 First Quarter Budget Report

**FISCAL YEAR 2015/2016 General Fund Revenues - Detailed**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>TAXES - PROPERTY</b>					
311.01.00	Ad Valorem Tax (8.2900 mills)	5,229,663	5,574,093	5,926,427	4,953,206
311.02.00	Ad Valorem Tax - Delinquent	-	-	-	-
	Subtotal:	5,229,663	5,574,093	5,926,427	4,953,206
<b>TAXES - OTHER</b>					
312.41.00	Share of Local Option Gas Tax	412,020	437,585	412,000	55,343
312.51.00	Ins Prem Tax - Firefighter's Pension (175)	124,527	95,299	124,527	-
312.52.00	Ins Prem Tax - Police Pension (185)	114,036	113,359	114,036	-
315.00.00	Communications Service Tax	452,746	428,137	460,000	38,763
316.01.00	Local Business Tax - Current	43,679	50,817	46,500	5,646
	Subtotal:	1,147,008	1,125,197	1,157,063	99,751
<b>FRANCHISE AND PERMIT FEES</b>					
322.00.00	Board of Adjustment / Administrative Fees	1,140	-	1,500	-
322.01.00	Building Permits	144,581	154,565	140,000	49,421
322.02.00	Miscellaneous Building Permits	1,610	540	1,000	-
323.10.00	Electricity Franchise Fees	591,808	585,295	575,000	49,360
323.40.00	Gas Franchise Fees	15,215	14,340	15,000	-
323.70.00	Waste Management Franchise Fees	101,661	100,434	110,000	-
329.01.00	Beach Fire Permits	9,710	12,710	9,000	5,490
329.03.00	Alarm Permits	675	905	600	255
329.04.00	Solicitors Permits	35	45	-	-
	Subtotal:	866,435	868,834	852,100	104,527
<b>INTERGOVERNMENTAL</b>					
331.00.00	Federal Grants	-	-	-	-
334.20.00	911 State Grant	-	11,608	-	-
334.20.03	Bulletproof Vest Grant	1,406	-	-	-
334.20.06	Drug Enforcement Notebook Computer	-	-	-	-
334.20.09	Fire Act Grant Proceeds	-	-	-	-
334.20.12	FDLE JAG 2012 Police Equipment Grant	1,281	-	-	-
334.20.15	FDLE JAG 2015 Police Equipment Grant	-	1,282	-	-
334.49.00	FL Traffic Light Maintenance Fees	11,979	12,335	12,336	-
335.12.00	State Revenue Sharing	287,759	299,275	282,000	73,275
335.14.00	Mobile Home License Tax	298	280	300	185
335.15.00	Alcoholic Beverage License	5,641	5,517	6,300	-
335.18.00	Half-Cent State Sales Tax	518,719	551,340	517,123	88,077
335.21.00	Firefighters Supplemental Income	5,140	4,680	5,040	-
335.49.00	Fuel Tax Refund	5,182	5,288	4,300	-
338.00.01	First Responder Program	46,728	-	-	-
338.01.00	Share of County Business Tax	3,600	4,222	2,000	1,069
339.01.00	PILOT - Hunt Community, Inc.	106,095	107,686	106,095	101,179
	Subtotal:	993,828	1,003,513	935,494	263,784

**FISCAL YEAR 2015/2016 General Fund Revenues - Detailed**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>CHARGES FOR SERVICES</b>					
341.90.01	Other Charges & Fees	420	30	1,000	-
341.90.02	Copying & Record Search	5,256	5,065	3,000	1,060
342.10.00	School Resource Officer Agreement	62,000	62,600	62,000	21,200
342.20.00	Fire Inspection Service	7,705	6,970	13,800	2,685
343.90.00	Lot Mowing	64	-	100	-
347.20.00	Program Activity Fees	444,891	482,237	435,000	68,756
347.50.01	Tennis Courts	18,463	19,321	19,849	4,833
347.50.02	Ballfield Fees	5,235	7,216	5,425	2,876
347.50.03	Racquetball Courts	947	1,291	1,326	289
347.50.04	Pelican Beach Park (PBP) Facility Rental	23,971	23,670	23,554	3,907
347.50.05	Skate Park Fees	5,256	4,804	5,369	1,582
347.50.06	Civic Center Fees	11,639	15,841	10,025	5,454
347.50.07	Gym & Game Room Fees	6,514	7,720	7,031	1,094
347.50.08	Schechter Center Rental Fees	9,104	8,289	7,693	2,666
347.50.09	Dog Park Fees	10,418	9,935	9,372	2,119
347.50.10	PBP Clubhouse Rental	49,046	43,536	45,000	11,918
349.01.00	Vending Machines & PBP Vendors	732	1,209	838	273
349.02.00	Non-Resident Fees	520	570	600	170
	Subtotal:	662,181	700,305	650,982	130,882
<b>FINES &amp; FORFEITS</b>					
351.50.01	Court Fines & Forfeits	43,183	37,920	40,000	8,181
351.50.02	Parking Fines	1,570	930	830	210
351.50.03	Police Education	2,263	1,910	2,690	364
354.00.00	Equipment Violations	308	168	150	24
354.01.00	Alarm Fines	165	15	200	-
359.01.00	Restitution	1,532	500	750	-
	Subtotal:	49,021	41,443	44,620	8,779
<b>MISCELLANEOUS</b>					
361.10.00	Interest on Investments	10,488	16,799	12,000	14
361.10.01	Interest-County Ad Valorem Tax	205	185	65	-
361.10.99	Interest-Gain <Loss> on Investments	(140)	-	-	-
364.00.00	Sale of Fixed Assets	600	-	-	-
366.00.00	General Donations	3,600	100	-	-
366.00.01	Donations for Dog Park	-	-	-	-
366.00.02	Fundraising Projects	295	245	105	740
366.12.00	Contributions/Donations to PD	2,351	825	1,500	-
366.13.00	Contributions/Donations to FD	4,298	10,393	1,000	1,105
366.14.00	Contributions/Donations to Rec	666	100	500	-
366.15.00	Contributions/Donations to PW	100	1,895	100	200
369.09.00	Safety Program Insurance Grant	-	951	-	-
369.90.00	Miscellaneous Revenue	2,953	6,552	402	1,349
369.90.01	Insurance Proceeds	11,232	-	5,000	4,235

**FISCAL YEAR 2015/2016 General Fund Revenues - Detailed**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
MISCELLANEOUS (Continued)					
369.90.02	Health Ins. Premium - COBRA & Retirees	8,501	-	7,000	-
369.90.04	Refund Prior-Year Expense	23,401	691	-	475
369.90.05	Reimbursement of Expenses	-	3,605	1,500	-
	Subtotal:	68,550	42,341	29,172	8,118
	Subtotal Revenues:	9,016,686	9,355,725	9,595,858	5,569,048
OTHER REVENUE SOURCES					
380.00.00	Unrestricted Fund Balance	-	-	232,915	-
381.01.20	Transfer from Recycling Trust Fund	-	-	-	-
381.06.41	Transfer from ALS Trust Fund	4,611	-	-	-
381.06.44	Closed Oceanfront Property Acq. Fund	-	-	-	-
381.01.25	Transfer from Stormwater Utility Fund	-	138,796	138,796	-
381.01.40	Transfer from Redevelopment Fund	307,929	167,974	413,745	-
381.01.41	TIF Return from CRA	-	173,195	308,120	-
381.01.42	Transfer from CRA-Settlement	-	37,885	-	-
381.01.50	Transfer from Capital Assets Fund	25,000	-	-	-
	Subtotal Other Revenue Sources:	337,540	517,850	1,093,576	-
	Total All Funds:	9,354,226	9,873,575	10,689,434	5,569,048

**FISCAL YEAR 2015/2016 Legislative (City Council) Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 011**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
OPERATING					
511.40.00	Travel/Business Trip Expenses	9,037	10,416	9,050	2,980
511.52.00	Operating Expenses	101	238	229	-
511.52.02	Wearing Apparel	-	123	100	-
511.54.00	Tuition, Memberships, Publications	2,719	5,120	2,700	1,854
	Subtotal:	11,857	15,897	12,079	4,834
NON-OPERATING					
511.90.00	Mayor's Discretionary Fund	1,015	421	1,100	20
	Subtotal:	1,015	421	1,100	20
TOTAL LEGISLATIVE EXPENDITURES:		12,872	16,318	13,179	4,853

**FISCAL YEAR 2015/2016 City Clerk's Office Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 012**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
512.12.00	Salaries	121,542	119,362	130,450	21,763
512.12.01	Vacation & Sick Leave Sell back	-	1,136	2,320	1,278
512.13.00	Part-Time	172	-	-	-
512.14.00	Overtime	228	73	500	-
512.21.00	FICA	9,412	9,565	10,195	1,753
512.22.00	Retirement Contributions	5,285	4,770	6,664	1,330
512.23.00	Health Insurance	23,561	21,248	28,006	3,479
512.23.01	Dental Insurance	-	-	1,332	220
512.23.02	Life Insurance	-	-	105	9
512.23.03	Eye Insurance	-	-	277	68
512.24.00	Workers Compensation	-	-	-	35
	Subtotal:	160,199	156,154	179,849	29,935
<b>OPERATING</b>					
512.40.00	Travel/Business Trip Expenses	3,213	3,409	3,380	709
512.41.04	Legal Ads, Recording	8,377	6,200	6,500	1,068
512.46.00	Equipment Maintenance	1,365	4,463	3,188	3,210
512.46.02	Motor Vehicle Maintenance	-	246	-	-
512.47.01	Codification	6,152	7,164	6,152	700
512.49.00	Minor Apparatus	215	-	250	-
512.49.01	Vehicle Registrations and Tags	-	-	625	58
512.49.03	Election Costs	12	-	1,500	-
512.52.00	Operational Supplies	335	1,026	550	88
512.54.00	Tuition, Membership, & Publications	696	762	750	424
	Subtotal:	20,365	23,270	22,895	6,257
<b>CAPITAL OUTLAY</b>					
512.64.02	Equipment	-	-	-	-
	Subtotal:	-	-	-	-
<b>TOTAL CITY CLERK'S OFFICE EXPENDITURES:</b>		<b>180,565</b>	<b>179,424</b>	<b>202,744</b>	<b>36,192</b>

**FISCAL YEAR 2015/2016 Support Services Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 013**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
PERSONNEL					
513.12.00	Salaries	448,806	462,062	471,900	116,086
513.12.01	Vacation & Sick Leave Sell back	-	2,217	4,525	2,217
513.13.00	Part-Time Wages	-	5,000	-	-
513.14.00	Overtime	1,445	538	-	-
513.15.01	Incentives	-	-	-	-
513.21.00	FICA	31,911	34,893	34,354	8,588
513.22.00	Retirement Benefits	23,080	18,185	20,910	5,933
513.23.00	Health Insurance	70,740	60,950	80,460	16,829
513.23.01	Dental Insurance	-	-	3,108	674
513.23.02	Life Insurance	-	-	315	77
513.23.03	Eye Insurance	-	-	830	122
513.24.00	Workers Compensation	-	-	197	35
	Subtotal:	575,983	583,846	616,599	150,560
OPERATING					
513.31.12	Professional Services-Payroll Processing	22,867	41,499	44,761	8,628
513.32.00	Audits	29,500	38,000	38,500	14,800
513.40.00	Travel/Business Trip Expenses	11,439	12,644	10,000	2,057
513.41.01	Internet	-	2,993	-	228
513.46.00	Equipment Maintenance	13,201	6,873	4,500	3,578
513.49.00	Minor Apparatus	3,000	2,248	2,500	1,190
513.52.00	Operational Supplies	2,988	5,531	3,000	4,459
513.52.02	Wearing Apparel	-	40	-	-
513.54.00	Tuition, Membership, & Publications	6,080	4,768	6,000	3,441
	Subtotal:	89,075	114,597	109,261	38,380
CAPITAL OUTLAY					
513.64.01	Computers & Software	23,647	4,682	-	-
513.64.02	Equipment	-	-	-	-
	Subtotal:	23,647	4,682	-	-
TOTAL SUPPORT SERVICES DEPARTMENT EXPENDITURES:		688,705	703,126	725,860	188,940

**FISCAL YEAR 2015/2016 General Government Services Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 019**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
519.22.00	Retirement	428,556	370,855	341,136	-
519.23.01	Retiree Insurance	86,045	85,143	87,075	22,124
519.23.02	Health Partial Self Insurance	-	-	217,915	-
519.24.00	Workers' Compensation	-	1,292	96,000	12,232
519.25.00	Unemployment Compensation	1,397	7,413	12,000	-
	Subtotal:	515,998	464,703	754,126	34,355
<b>OPERATING</b>					
519.31.00	Legal Services	102,448	78,910	75,000	20,835
519.31.03	Professional Svcs-Comprehensive Plan	6,780	12,960	11,376	6,120
519.31.04	Engineering Services	-	1,430	-	-
519.31.05	Professional Svcs-New Emp'ee Medicals	2,732	2,235	2,500	215
519.31.07	Professional Services-Consultants	-	1,575	-	2,932
519.31.09	Professional Services-City Actuary	-	-	15,000	-
519.31.11	12/13 Wage Study	-	-	-	-
519.32.00	Audits	-	-	-	-
519.40.01	PFP Conference Expenses	407	-	800	-
519.40.02	GEP Conference Expenses	-	-	800	-
519.41.00	Communications (Beachcaster)	13,097	28,789	24,000	7,522
519.41.01	Internet	8,871	11,921	20,000	3,631
519.41.02	Telephone	35,667	36,343	35,000	9,409
519.41.04	Legal Ads, Recording	(86)	-	-	-
519.41.05	Security Call Box/Cameras	2,049	2,372	2,049	395
519.42.00	Postage	8,880	11,458	9,000	439
519.43.00	Electricity	176,313	176,106	190,000	29,903
519.43.01	Sewer & Water	24,852	26,610	25,000	4,973
519.45.00	Insurance-Property, Liability, Auto, Flood	196,157	196,314	204,965	139,615
519.46.00	Equipment Maintenance	-	-	-	-
519.47.00	Printing, All Departments	3,749	4,432	3,600	741
519.47.01	Codification	-	-	-	-
519.47.02	Copier Rental	12,082	13,122	12,500	2,153
519.49.00	Minor Apparatus	1,680	2,120	1,000	-
519.49.02	Grant Expenses	-	599	-	-
519.49.03	Election Costs	-	-	-	-
519.49.06	Banking Fees	7,131	2,395	7,500	97
519.49.13	Bad-Debt Write Off	124	-	200	-
519.49.51	FDEP/ECRPC Community Resiliency	152	12,646	-	-
519.51.00	Office Supplies	5,077	6,517	5,100	1,026
519.51.01	Copier Paper	2,999	2,182	3,250	271
519.54.00	Tuition, Higher Education, Memberships	4,333	5,602	7,500	-
519.54.01	PFP Publications, Subscriptions	-	-	-	-
519.54.02	GEP Publications, Subscriptions	-	-	-	-
519.54.03	Space Coast EDC	-	-	2,500	2,500
	Subtotal:	615,494	636,638	658,640	232,777

**FISCAL YEAR 2015/2016 General Government Services Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 019**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
	CAPITAL OUTLAY				
519.64.01	Admin Computers/Software	-	-	-	-
	Subtotal:	-	-	-	-
	NON-OPERATING				
519.90.01	Refund Prior-Year Revenue	-	-	-	-
	Subtotal:	-	-	-	-
<b>TOTAL GENERAL GOVERNMENT SERVICES EXPENDITURES:</b>		<b>1,131,492</b>	<b>1,101,341</b>	<b>1,412,766</b>	<b>267,132</b>

**FISCAL YEAR 2015/2016 Police Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 021**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
521.12.00	Salaries	1,486,891	1,442,809	1,522,673	337,433
521.12.01	Vacation & Sick Leave Sell back	-	30,303	36,882	37,023
521.12.02	Holiday Pay	23,677	46,801	49,860	24,550
521.13.00	Part-Time Wages	38,737	35,920	55,375	8,940
521.14.00	Overtime	77,638	97,080	65,500	18,995
521.15.00	Dispatchers Shift Differential	4,607	4,920	6,575	1,083
521.15.01	Incentives	16,278	15,322	20,660	3,138
521.21.00	FICA	121,887	129,094	134,451	32,014
521.22.00	Retirement Contributions - 401a City	-	9,463	13,885	3,341
521.22.01	Retirement Contributions - Pension City	320,236	276,998	395,681	-
521.22.02	Retirement Contributions - State (185)	-	113,359	114,036	-
521.23.00	Health Insurance	308,395	327,882	275,000	65,229
521.23.01	Dental Insurance	-	-	13,320	3,282
521.23.02	Life Insurance	-	-	1,373	341
521.23.03	Eye Insurance	-	-	3,045	694
521.24.00	Workers Compensation	-	-	-	6,962
	Subtotal:	2,398,345	2,529,950	2,708,316	543,026
<b>OPERATING</b>					
521.35.00	Investigative Expenses	323	1,502	3,000	-
521.40.00	Travel/Business Trip Expenses	3,253	2,562	4,500	216
521.41.01	Internet	8,039	9,058	11,500	1,396
521.44.00	Equipment Rental	13,699	5,699	8,000	654
521.46.00	Equipment Maintenance	37,595	59,930	29,000	5,590
521.49.00	Minor Apparatus	2,131	13	1,500	329
521.49.07	Minor Apparatus - 911 Grant	-	-	-	-
521.49.08	Emergency Preparedness	-	-	250	-
521.49.09	Crime Prevention	418	76	750	-
521.49.10	Emergency Response Team	325	-	500	-
521.52.00	Operating Expenses	11,083	12,169	17,000	7,376
521.52.01	Accreditation Expenses	507	1,684	500	856
521.52.02	Wearing Apparel	5,983	8,550	8,000	4,029
521.52.09	Purchases with Donated Money - PD	1,000	-	1,000	-
521.54.00	Tuition, Membership, Publications	2,155	2,339	2,300	1,100
521.54.03	State-Funded Training	-	4,133	3,000	-
521.54.04	City-Funded Training	5,741	7,089	9,000	1,381
521.54.05	City-Funded Training 911 Grant	-	10,488	-	813
	Subtotal:	92,254	125,291	99,800	23,740
<b>CAPITAL OUTLAY</b>					
521.64.01	Computers & Software	-	-	-	-
521.64.02	Police Equipment	-	5,971	-	-
521.64.90	JAGD Grant Expense-Capital	-	1,668	-	-
	Subtotal:	-	7,639	-	-
<b>TOTAL POLICE DEPARTMENT EXPENDITURES:</b>		<b>2,490,599</b>	<b>2,662,880</b>	<b>2,808,116</b>	<b>566,766</b>

**FISCAL YEAR 2015/2016 Fire Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 022**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
522.12.00	Salaries	818,802	811,113	832,198	193,185
522.12.01	Vacation & Sick Leave Sell back	-	20,381	24,200	27,804
522.12.02	Holiday Pay	9,403	19,590	15,000	10,257
522.13.00	Part-Time Wages	2,400	7,949	17,800	2,544
522.14.00	Overtime	79,838	77,767	81,570	22,421
522.15.01	City Incentives	64,907	65,952	60,250	16,521
522.15.02	State-Mandated Incentives	5,134	6,594	6,240	2,487
522.21.00	FICA	69,135	73,673	79,350	18,699
522.22.00	401a Retirement Contributions	-	742	-	293
522.22.01	Retirement Contributions - City Pension	245,229	234,603	250,315	-
522.22.02	Retirement Contributions - State (175)	-	95,299	124,527	-
522.23.00	Health Insurance	235,159	214,771	210,850	54,313
522.23.01	Dental Insurance	-	-	7,548	2,039
522.23.02	Life Insurance	-	-	901	213
522.23.03	Eye Insurance	-	-	1,878	489
522.24.00	Workers Compensation	-	-	-	6,421
	Subtotal:	1,530,007	1,628,433	1,712,627	357,685
<b>OPERATING</b>					
522.31.06	Professional Services - Medical	8,857	5,263	8,900	112
522.34.00	Contract Services/Volunteers	19,792	17,043	19,438	8,775
522.40.00	Travel/Business Trip Expenses	2,559	3,449	4,525	420
522.41.01	Internet	902	3,952	720	680
522.46.00	Equipment Maintenance	8,348	14,373	7,260	321
522.46.02	Motor Vehicle Maintenance	15,749	15,802	19,830	11,670
522.49.00	Minor Apparatus	3,373	5,586	4,300	-
522.52.00	Operational Supplies	9,811	14,249	14,750	3,228
522.52.02	Wearing Apparel	3,674	3,368	8,575	-
522.52.10	Purchases with Donated Money - FD	3,125	3,674	-	2,943
522.54.00	Tuition, Memberships, Publications	6,699	7,513	8,295	7,191
	Subtotal:	82,889	94,273	96,593	35,340
<b>CAPITAL OUTLAY</b>					
522.64.03	Instruments & Implements	930	-	-	-
	Subtotal:	930	-	-	-
<b>TOTAL FIRE DEPARTMENT EXPENDITURES:</b>		<b>1,613,826</b>	<b>1,722,706</b>	<b>1,809,220</b>	<b>393,025</b>

## GENERAL FUND - 001 / DEPARTMENT DETAIL - 024

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
PERSONNEL					
524.12.00	Salaries	176,622	185,980	185,032	42,640
524.12.01	Vacation & Sick Leave Sell back	-	-	3,300	3,210
524.14.00	Overtime	384	216	425	-
524.21.00	FICA	13,340	14,591	14,440	3,457
524.22.00	Retirement Contributions	8,893	7,733	9,438	2,423
524.23.00	Health Insurance	26,392	25,176	24,089	5,199
524.23.01	Dental Insurance	-	-	1,332	203
524.23.02	Life Insurance	-	-	105	18
524.23.03	Eye Insurance	-	-	275	40
524.24.00	Workers Compensation	-	-	-	163
	Subtotal:	225,631	233,697	238,436	57,352
OPERATING					
524.34.06	Other Contract Services	7,075	1,950	1,200	-
524.40.00	Travel/Business Trip Expenses	119	2,546	2,800	487
524.41.01	Internet	-	1,367	600	288
524.46.00	Equipment Maintenance	220	-	700	-
524.49.00	Minor Apparatus	-	-	159	-
524.51.01	Code Enforcement Expenses	349	391	50	-
524.52.00	Operating Expenses	129	231	250	413
524.52.02	Wearing Apparel	-	-	150	-
524.54.00	Tuition, Membership, Publications	1,363	3,595	2,250	210
	Subtotal:	9,254	10,080	8,159	1,398
CAPITAL OUTLAY					
524.64.01	Computers & Software	-	-	-	-
	Subtotal:	-	-	-	-
TOTAL BUILDING & ZONING DEPARTMENT EXPENDITURES:		234,885	243,777	246,595	58,750

**FISCAL YEAR 2015/2016 Public Works Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 039**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
539.12.00	Salaries	583,631	593,669	620,979	138,748
539.12.01	Vacation & Sick Leave Sell back	1,708	12,062	9,920	9,930
539.14.00	Overtime	5,920	14,037	11,600	2,929
539.15.01	Incentives	502	422	500	55
539.21.00	FICA	44,139	48,384	49,189	11,245
539.22.00	Retirement Contributions	20,956	17,957	25,000	6,092
539.23.00	Health Insurance	160,912	162,355	161,561	34,121
539.23.01	Dental Insurance	-	-	7,548	1,775
539.23.02	Life Insurance	-	-	469	114
539.23.03	Eye Insurance	-	-	1,822	411
539.24.00	Workers Compensation	-	-	-	2,249
	Subtotal:	817,766	848,885	888,588	207,670
<b>OPERATING</b>					
539.40.00	Travel/Business Trip Expenses	834	585	1,500	-
539.41.01	Internet	-	324	-	72
539.44.00	Equipment Rentals	2,010	4,664	5,000	949
539.46.00	Equipment Maintenance	10,581	14,897	10,000	1,300
539.46.02	Motor Vehicle Maintenance	39,088	48,076	40,000	7,327
539.46.03	Traffic Signal (Contract)	2,532	7,898	6,500	1,503
539.46.04	Building & Grounds Maintenance	70,926	69,045	74,000	13,996
539.46.05	Contract Maintenance	149,645	139,475	142,000	57,689
539.46.06	Sign Maintenance	2,520	3,818	3,000	521
539.49.00	Minor Apparatus	3,009	2,732	6,400	1,154
539.52.00	Operating Expenses	2,511	3,774	3,500	634
539.52.02	Wearing Apparel	3,986	3,706	4,000	4,210
539.52.03	Motor Vehicle Fuels	125,343	89,481	125,000	18,015
539.52.04	Mechanic's Tools	458	496	-	-
539.52.05	Janitorial Supplies	17,470	17,667	19,000	3,560
539.53.00	Road Materials & Supplies	6,859	12,515	12,000	3,371
539.53.01	Sidewalks and Crosswalks	6,366	8,836	11,500	1,360
539.54.00	Tuition, Membership, Publications	165	384	500	50
	Subtotal:	444,304	428,374	463,900	115,709
<b>CAPITAL OUTLAY</b>					
539.64.02	Equipment	4,745	1,407	-	-
539.69.00	Improvements Other Than Buildings	-	-	-	-
	Subtotal:	4,745	1,407	-	-
<b>TOTAL PUBLIC WORKS DEPARTMENT EXPENDITURES:</b>		<b>1,266,815</b>	<b>1,278,667</b>	<b>1,352,488</b>	<b>323,378</b>

**FISCAL YEAR 2015/2016 Recreation Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 072**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PERSONNEL</b>					
572.12.00	Salaries	202,167	181,689	206,422	42,816
572.12.01	Vacation & Sick Leave Sell back	-	6,710	36,456	3,355
572.13.00	Part-Time Wages	82,465	95,610	90,870	19,204
572.14.00	Overtime	2,641	1,456	1,920	870
572.21.00	FICA	21,887	22,624	25,679	5,041
572.22.00	Retirement Contributions	3,775	3,850	3,920	1,027
572.23.00	Health Insurance	34,854	33,655	28,422	7,105
572.23.01	Dental Insurance	-	-	1,332	412
572.23.02	Life Insurance	-	-	105	26
572.23.03	Eye Insurance	-	-	168	41
572.24.00	Workers Compensation	-	-	-	2,109
	Subtotal:	347,789	345,594	395,294	82,008
<b>OPERATING</b>					
572.34.01	Program Instructors	315,150	347,436	344,886	54,889
572.34.02	Program Activities	6,013	8,724	9,750	2,903
572.34.03	Community Activities	2,225	1,702	4,100	1,842
572.40.00	Travel/Business Trip Expenses	183	283	1,600	-
572.46.00	Equipment Maintenance	11,322	11,449	14,105	4,581
572.46.04	Building & Grounds Maintenance	332	1,944	2,200	300
572.47.00	Printing & Binding	5,255	4,591	5,250	1,271
572.49.00	Minor Apparatus	3,845	4,321	4,550	1,223
572.52.00	Operating Expenses	2,598	3,664	4,410	211
572.52.02	Wearing Apparel	-	-	200	-
572.54.00	Tuition, Membership, Publications	174	173	725	27
	Subtotal:	347,097	384,287	391,776	67,247
<b>CAPITAL OUTLAY</b>					
572.64.02	Recreation Equipment	2,338	-	-	-
	Subtotal:	2,338	-	-	-
<b>TOTAL RECREATION DEPARTMENT EXPENDITURES:</b>		<b>697,225</b>	<b>729,881</b>	<b>787,070</b>	<b>149,255</b>

**FISCAL YEAR 2015/2016 Interfund Transfers**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 081**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
INTERFUND TRANSFERS					
581.91.25	Transfer to Stormwater Fund	50,000	23,000	-	
581.91.40	Transfer to CRA	685,802	754,078	906,755	
581.91.41	Transfer to CRA - City Repayment	-	35,338		
581.91.42	Transfer to CRA - Special	-	149,868		
581.91.50	Transfer to Capital Assets Fund	-	-	178,870	
	Subtotal:	735,802	962,284	1,085,625	-
	TOTAL INTERFUND TRANSFERS:	735,802	962,284	1,085,625	-

**FISCAL YEAR 2015/2016 Additions to Fund Balance (City Reserves)**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 090**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
	RESERVES				
590.90.01	Addition to Reserves	301,440	273,173	245,771	-
	TOTAL ADDITIONS TO RESERVES:	301,440	273,173	245,771	-
	TOTAL GENERAL FUND EXPENDITURES:	9,354,226	9,873,575	10,689,434	1,988,291

**FISCAL YEAR 2015/2016 Community Services Fund**

**COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
MISCELLANEOUS					
RECYCLING TRUST FUND					
120-361.10.00	Interest - Recycling Revenue	232	132	166	-
120-365.00.00	Sale of Recyclables	11,780	12,426	11,900	-
	Subtotal:	12,012	12,558	12,066	-
SAMSONS ISLAND TRUST FUND					
130-334.70.12	FIND Samsons Island Equipment	3,955	-	-	-
130-361.10.00	Interest - Samsons Island	5	4	30	-
130-366.00.00	Donations - Samsons Island	300	1,627	200	100
	Subtotal:	4,260	1,631	230	100
BEAUTIFICATION TRUST FUND					
131-361.10.00	Interest - Beautification Board	112	60	100	-
131-366.00.00	Donations - Beautification Board	2,390	100	500	-
131-366.00.02	Fundraising Projets	-	498	-	100
131-369.90.06	Satellite Beach Tags	484	617	400	388
131-369.90.07	Beautification Board Tree Sale	-	1,985	1,200	-
	Subtotal:	2,986	3,260	2,200	488
ADVANCED LIFE SUPPORT TRUST FUND					
641-342.90.00	Fire Department Classes	255	-	250	-
641-361.10.00	Interest - Advanced Life Support	105	70	150	-
641-366.00.00	Donations - Advanced Life Support	500	1,550	500	1,100
	Subtotal:	860	1,620	900	1,100
GENERAL DONATIONS TRUST FUND					
642-361.10.00	Interest -General Donations	18	19	100	2
642-361.10.99	Interest - Loss on Investments	(19)	-	5	-
642-366.00.00	Donations - General Donations	1,942	2,404	1,200	393
642-369.90.00	Other Misc Revenues	-	32	-	-
	Subtotal:	1,941	2,455	1,305	395

**FISCAL YEAR 2015/2016 Community Services Fund**

**COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
RECREATION TRUST FUND					
643-361.10.00	Interest - Recreation Trust Fund	185	91	120	-
643-366.00.00	Contributions / Donations	-	-	-	-
643-366.00.03	Donations for Tennis Improvements	167	455	100	100
643-366.00.04	Donations for Skate Park	202	260	200	48
643-366.00.05	Donations for Soccer Fields	10,000	-	-	-
643-369.90.04	Refund of Prior Year Expenses	200	-	100	-
	Subtotal:	10,754	805	520	148
	Subtotal MISCELLANEOUS:	32,813	22,329	17,221	2,230
OTHER REVENUE SOURCES					
120-380.00.00	Fund Balance - Recycling Trust Fund	-	-	-	-
130-380.00.00	Fund Balance - Samsons Island	1,439	-	-	-
130-381.00.01	Transfer in from GF - Samsons Island	-	-	-	-
130-381.01.50	Transfer in from CAF - Samsons Island	-	-	-	-
131-380.00.00	Fund Balance - Beautification	-	-	-	-
641-380.00.00	Fund Balance - Advanced Life Support	5,101	-	-	-
642-380.00.00	Fund Balance - General Donations	2,557	2,669	-	-
643-380.00.00	Fund Balance - Recreation Trust	-	850	-	-
644-380.00.00	Fund Balance - Oceanfront Prop Acq.	-	-	-	-
	Subtotal OTHER REVENUE SOURCES:	9,097	3,519	-	-
TOTAL COMMUNITY SERVICES FUND REVENUES:		41,910	25,848	17,221	2,230

**FISCAL YEAR 2015/2016 Community Services Fund**

**COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>OPERATING</b>					
<b>RECYCLING TRUST FUND</b>					
120-537.31.01	Professional Scvs-Sustainability	-	-	-	2,500
120-537.34.05	Citywide Office Recycling	751	4,831	-	125
120-537.49.06	Banking Fees - Recycling	159	191	170	-
120-537.34.06	Invasive Tree Removal Incentive	-	-	-	4,475
120-537.82.00	Contributions - Surfside PTO	-	-	-	-
	Subtotal:	910	5,022	170	7,100
<b>SAMSONS ISLAND TRUST FUND</b>					
130-572.48.03	Public Relations - Samsons Island	555	-	-	-
130-572.49.00	Minor Apparatus - Samsons Island	2,399	-	-	-
130-572.49.06	Banking Fees - Samsons Island	4	15	50	-
130-572.52.00	Operational Supplies - Samsons Island	27	-	-	-
130-572.52.06	Vegetation - Samsons Island	145	-	-	-
130-572.64.02	Recreation Equipment	2,569	-	-	-
	Subtotal:	5,699	15	50	-
<b>BEAUTIFICATION TRUST FUND</b>					
131-572.48.02	Fundraising Expenses	1,718	2,113	-	25
131-572.49.06	Banking Fees - Beautification	77	71	120	-
131-572.49.12	Beautification Projects	63	690	-	-
	Subtotal:	1,857	2,874	120	25
<b>ADVANCED LIFE SUPPORT TRUST FUND</b>					
641-522.49.06	Banking Fees - Advanced Life Support	75	57	175	-
641-522.54.00	Tuition, Membership & Publications	960	65	-	-
641-522.55.01	CPR Training Classes	315	465	-	320
	Subtotal:	1,350	587	175	320
<b>GENERAL DONATIONS TRUST FUND</b>					
642-521.49.06	Banking Fees - General Donations	12	15	20	-
642-521.52.00	Operational Supplies - General Donations	2,389	3,812	-	956
642-521.52.02	Wearing Apparel - General Donations	2,098	1,297	-	68
	Subtotal:	4,498	5,124	20	1,024
<b>RECREATION TRUST FUND</b>					
643-572.48.02	Fundraising Expenses	195	110	-	290
643-572.49.00	Minor Apparatus - Recreation Trust	556	114	-	500
643-572.49.06	Banking Fees - Recreation Trust	127	1,432	130	-
643-590.90.02	Additions to Reserves	-	-	-	-
	Subtotal:	879	1,656	130	790
	Subtotal - MISCELLANEOUS:	15,193	15,278	665	9,259

**FISCAL YEAR 2015/2016 Community Services Fund**

**COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>CAPITAL OUTLAY</b>					
130-572.64.02	Recreation Equipment	-	-	-	-
641-522.64.03	Fire Instruments & Implements	-	-	-	-
642-521.64.04	Police Vehicles	-	-	-	-
	Subtotal:	-	-	-	-
<b>NON-OPERATING</b>					
120-581.91.01	Transfer to General Fund - Recycling	-	-	-	-
641-581.91.01	Transfer to General Fund - ALS	4,611	-	-	-
641-581.91.50	Transfer to Capital Asset Fund - ALS	-	-	-	-
644-581.91.01	Transfer to GF - Oceanfront Property Acq.	-	-	-	-
	Subtotal:	4,611	-	-	-
<b>ADDITION TO RESERVES</b>					
120-590.90.02	Reserves - Recycling Trust	11,101	7,535	11,896	-
130-590.90.02	Reserves - Samsons Island Trust	0	1,616	180	-
131-590.90.02	Reserves - Beautification Board	1,129	385	2,080	-
641-590.90.02	Reserves - Advanced Life Support Trust	0	1,033	725	-
642-590.90.02	Reserves - General Donations Trust	(0)	-	1,285	-
643-590.90.02	Reserves - Recreation Trust	9,875	-	390	-
644-590.90.02	Reserves - Oceanfront Property Acq. Trust	-	-	-	-
	Subtotal:	22,105	10,570	16,556	-
TOTAL COMMUNITY SERVICES FUND EXPENDITURES:		41,910	25,848	17,221	9,259

**FISCAL YEAR 2015/2016 Stormwater Utility Fund**

**STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
INTERGOVERNMENTAL					
334.36.13	Lori Laine Basin 319h Grant	(8,362)	-	-	-
	Subtotal:	(8,362)	-	-	-
OPERATING					
343.70.00	Stormwater Utility Fee	314,943	498,441	512,303	422,442
MISCELLANEOUS					
361.10.00	Interest	233	544	400	-
OTHER REVENUE SOURCES					
380.00.00	Fund Balance	7,691	-	-	-
381.00.01	Transfer from General Fund	50,000	23,000	-	-
381.00.50	Transfer from Capital Assets Fund	-	-	120,000	-
TOTAL STORMWATER UTILITY FUND REVENUES:		364,505	521,985	632,703	422,442

**FISCAL YEAR 2015/2016 Stormwater Utility Fund**

**STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>OPERATING</b>					
000-538.31.04	Professional Services - Engineering	850	3,742	-	-
000-538.31.13	Prof Svcs-Appraisal Fees	1,750	-	-	-
000-538.34.04	Stormwater Management Plan	-	11,296	-	3,538
000-538.34.06	Stormwater Assessment Roll	6,102	5,086	-	-
000-538.46.08	Storm Sewer Maintenance	-	23,740	115,174	1,892
000-538.49.06	Banking Fees	142	-	573	-
000.538.52.00	Operating Expenses	1,990	1,598	-	1,598
	Subtotal:	10,834	45,462	115,747	7,028
<b>CAPITAL OUTLAY</b>					
000-538.63.09	DEP Sec. 319 Grant - Cassia Phase 3	10,390	-	-	-
000-538.63.17	Lori Laine Water Basin Project	31,744	3,980	-	-
000-538.63.19	Thyme St Stormwater Improvements	-	8,549	-	-
000-538.63.20	DeSoto Field Stormwater Improvements	-	10,560	120,000	-
	Subtotal:	42,134	23,089	120,000	-
<b>NON-OPERATING</b>					
081-538.91.01	Transfer to General Fund	-	138,796	138,796	-
081-538.91.50	Transfer to Capital Assets Fund	-	-	-	-
	Subtotal:	-	138,796	138,796	-
<b>DEBT SERVICE</b>					
082-538.71.01	Lease Principal - PNC Bank DeSoto Baffle	137,074	143,859	87,292	49,575
082-538.71.11	Lease Principal - 09/10 Stormwater Projects	114,827	121,785	129,274	31,604
082-538.72.01	Lease Interest- PNC Bank DeSoto Baffle	15,027	8,242	1,435	1,125
082-538.72.11	Lease Interest- 09/10 Stormwater Projects	44,609	37,651	30,163	8,255
	Subtotal:	311,537	311,538	248,164	90,560
<b>ADDITIONS TO RESERVES</b>					
090-590.90.02	Additions to Reserves	-	3,101	9,996	-
	Subtotal:	-	3,101	9,996	-
<b>TOTAL STORMWATER UTILITY FUND EXPENDITURES:</b>		<b>364,505</b>	<b>521,985</b>	<b>632,703</b>	<b>97,588</b>

**FISCAL YEAR 2015/2016 Law Enforcement Trust Fund**

**LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
MISCELLANEOUS					
351.20.00	Confiscated Property	-	4,806	-	-
361.10.00	Interest	110	76	110	-
	Subtotal:	110	4,882	110	-
OTHER REVENUE SOURCES					
380.00.00	Fund Balance	-	-	97	-
TOTAL LAW ENFORCEMENT TRUST FUND REVENUES:		110	4,882	207	-

**FISCAL YEAR 2015/2016 Law Enforcement Trust Fund**

**LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
OPERATING					
000-521.49.00	Minor Apparatus	-	-	-	-
000-521.49.06	Banking Fees	76	207	207	-
000-521.51.00	Donations to Others	-	-	-	-
	Subtotal:	76	207	207	-
CAPITAL OUTLAY					
000.521.64.04	Police Vehicles	-	-	-	-
ADDITION TO RESERVES					
090-590.90.02	Additions to Reserve	34	4,675	-	-
<b>TOTAL LAW ENFORCEMENT TRUST FUND EXPENDITURES:</b>		<b>110</b>	<b>4,882</b>	<b>207</b>	<b>-</b>

**FISCAL YEAR 2015/2016 Community Redevelopment Trust Fund**

**COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
INTERGOVERNMENTAL					
000-334.50.01	Grant - DEO TA A1A Engineering Concept	25,000	-	-	-
000-338.00.00	TIF Payment from Brevard County	377,109	424,265	490,283	-
	Subtotal:	402,109	424,265	490,283	-
MISCELLANEOUS					
000-361.10.00	Interest	4,803	2,826	4,500	61
000-361.10.99	Interest - Loss on Investments	(616)	-	166	-
000-369.90.00	Other Misc Revenues	-	1,060	-	-
000-369.90.04	Refund Prior-Year Expenditures	-	-	-	-
	Subtotal:	4,187	3,886	4,666	61
OTHER REVENUE SOURCES					
000-380.00.00	Fund Balance from Redevelopment Fund	-	-	298,116	-
000-271.00.04	Reserve - Beach Access Improvements	-	-	-	-
000-271.00.04	Reserve - A1A Engineering and Construction	-	-	-	-
000-271.00.04	Reserve - Traffic Signalization Improvements	-	-	-	-
081-381.00.01	Transfer from GF - City TIF Payment	650,464	754,078	871,417	-
081-381.00.02	Transfer from GF - City Repayment of TIF	35,338	35,338	35,338	-
081-381.00.03	Transfer from GF - Special	-	149,868	-	-
	Subtotal:	685,802	939,284	1,204,871	-
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND REVENUES:		1,092,098	1,367,435	1,699,820	61

## COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
OPERATING					
000-559.31.00	Legal Services	10,849	6,221	10,000	404
000-559.31.04	Engineering Services	28,828	1,114	-	-
000-559.31.07	Consultant Fees	2,245	3,240	1,500	1,530
000-559.34.07	Return to County - Brev Co. Agreement	117,316	126,974	144,341	-
000-559.34.08	TIF Excess Return - County	-	-	205,414	-
000-559.40.00	Travel & Training	5,319	1,290	7,000	-
000-559.43.00	Electricity	-	-	-	-
000-559.46.09	Property Maintenance Fees	-	-	-	-
000-559.46.20	Landscaping	-	2,679	-	-
000-559.48.00	Business Development & Promotions	-	-	-	-
000-559.48.01	Façade Grant Program	13,830	-	65,000	-
000-559.49.06	Banking Fees	3,042	3,554	4,500	-
000-559.51.00	Office Supplies	-	28	-	-
000-559.52.00	Operating Supplies	7,236	1,412	20,000	1,261
000-559.54.00	Membership, & Publications	2,280	1,790	1,600	175
	Subtotal:	190,945	148,302	459,355	3,369
NON-OPERATING					
081-581.91.01	Transfer-Return to City - Brev Co. Agrmnt	199,755	167,974	245,771	
081-581.91.02	Transfer-Interlocal Agreement (City/CRA)	108,174	173,195	167,974	
081-581.91.03	Transfer-TIF Excess Return - City	-	37,885	308,120	
	Subtotal:	307,929	379,054	721,865	-
DEBT SERVICE					
082-559.71.02	CRA Line of Credit - Principal	276,100	288,200	307,864	74,300
082-559.72.02	CRA Line of Credit - Interest	191,225	179,056	200,736	43,278
	Subtotal:	467,325	467,256	508,600	117,578
CAPITAL OUTLAY					
000-559.69.01	Pelican Beach Park Project	-	7,170	-	-
000-559.63.01	A1A Engineering Concept Grant (DEO Grant)	26,668	-	-	-
000-559.69.02	South Patrick Drive Improvements	-	-	-	-
000-559.69.03	A1A Streetscape Project	3,390	3,784	-	1,710
000-559.69.06	Shell Street Project (Beach Access)	10,361	308,419	-	8,919
000-559.69.24	Landscaping Projects	22,339	-	10,000	-
	Subtotal:	62,758	319,373	10,000	10,629
ADDITION TO RESERVES					
090-590.90.02	Additions to Reserves	63,141	-	-	-
	Subtotal:	63,141	-	-	-
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND EXPENDITURES:		1,092,098	1,313,984	1,699,820	131,577

## CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
TAXES					
000-314.10.00	Utility Tax - Electricity	440,914	446,262	587,482	105,615
000-314.80.00	Utility Tax - Propane	14,344	14,138	23,717	2,441
	Subtotal:	455,258	460,400	611,198	108,056
INTERGOVERNMENTAL					
000-331.00.00	Federal Grants	-	-	-	-
000.334.20.12	FDLE JAG 2012 PD Equip Grant	-	-	-	-
000.334.20.13	FDLE JAG 2013 PD Equip Grant	-	-	-	-
000-334.70.10	DoE Muni Bldg Energy Update Grant	-	-	-	-
000-337.20.01	Brev Co EMS Hovermat Grant	8,607	-	-	-
000-337.20.02	Brevard Co Impact Fee Program	-	178,822	-	-
	Subtotal:	8,607	178,822	-	-
MISCELLANEOUS					
000-361.10.00	Interest	1,420	5,471	939	-
000-366.00.00	Contributions / Donations	-	-	-	-
000-366.00.05	Donation - Soccer Field Lighting	-	-	50,000	-
000-369-09.00	Safety Program Insurance Grant	-	3,825	-	-
	Subtotal:	1,420	9,296	50,939	-
OTHER REVENUE SOURCES					
000-380.00.00	Fund Balance	244,448	-	41,290	-
000-380.00.00	Fund Balance-2015 Capital Projects	-	-	1,678,000	-
000-383.00.00	Capital Lease Proceeds	796,141	-	-	-
000-384.00.00	Debt Proceeds	-	2,500,000	-	-
000-388.10.00	Sale of General Capital Assets	33,000	-	-	-
081-381.90.01	Transfer from General Fund	-	-	178,870	-
081-381.91.25	Transfer from Stormwater Utility Fund	-	-	-	-
081-381.91.40	Transfer from Redevelopment Fund	-	-	-	-
	Subtotal:	1,073,589	2,500,000	1,898,160	-
TOTAL CAPITAL ASSETS FUND REVENUES:		1,538,874	3,148,518	2,560,297	108,056

**FISCAL YEAR 2015/2016 Capital Assets Fund**
**CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>GENERAL GOVERNMENT</b>					
000-519.46.00	Equipment Maintenance	28,018	33,367	50,100	34,886
000-519.49.06	Banking Fees	865	8,438	881	
	Subtotal General Government:	28,883	41,805	50,981	34,886
<b>IMPROVEMENTS</b>					
000-539.63.16	Roosevelt Reconstruction	-	-	900,000	-
000-539.63.18	Annual Street Repaving Projects	50,000	95,293	658,000	412
000-559.69.13	Montecito Signage	-	-	-	-
000-539.69.17	Soccer Field Lighting Project	10,000	-	130,000	-
000-539.69.18	Pelican Beach Roof Replacement	-	-	-	-
000-539.69.19	Air Conditioner Replacements	-	6,567	30,000	-
000-572.69.16	Football Field Expansion Project	56,128	-	-	-
000-572.69.20	DRS Center Dance Floor Replacement	-	-	-	-
000-572.69.21	Tennis Court Resurfacing	-	33,248	-	-
000-572.69.22	Playground Replacements	-	-	30,000	18,690
000-572.69.23	Skate Park Renovations	-	-	200,000	-
000-572.69.24	Tennis Court Relighting	-	-	24,000	-
000-572.69.25	Roof Replacements (all buildings)	-	-	20,000	8,200
000-572.69.26	Floor Replacements (all facilities)	-	-	10,000	13,014
000-572.69.27	Dune Crossovers and Dock Repairs	-	-	4,000	-
000-572.69.28	Ballfield Fencing	-	-	10,000	-
000-572.69.29	PAFB Field Lighting	-	-	-	17,480
	Subtotal:	116,128	135,108	2,016,000	57,797
<b>SUPPORT SERVICES DEPARTMENT</b>					
013-513.64.01	Administrative Computers & Software	4,182	8,025	10,000	-
013-513.64.02	Citywide Administrative Equipment	-	-	-	-
013-513.64.04	Administrative Vehicles	-	-	30,000	-
	Subtotal:	4,182	8,025	40,000	-
<b>POLICE DEPARTMENT</b>					
021-521.64.01	Police Computers & Software	-	-	-	-
021-521.64.02	Police Equipment	442,583	-	10,000	-
021-521.64.04	Police Vehicles	147,081	70,985	93,000	10,968
	Subtotal:	589,664	70,985	103,000	10,968
<b>FIRE DEPARTMENT</b>					
022-522.64.01	Fire Computers & Software	-	-	-	-
022-522.64.02	Fire Equipment	8,607	-	41,000	-
022-522.64.04	Fire Vehicles	409,125	-	-	-
	Subtotal:	417,732	-	41,000	-

**FISCAL YEAR 2015/2016 Capital Assets Fund**

**CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
<b>PUBLIC WORKS DEPARTMENT</b>					
039-539.64.02	Public Works Equipment	25,900	23,156	25,000	2,999
039-539.64.04	Public Works Vehicles	-	-	-	-
	Subtotal:	25,900	23,156	25,000	2,999
<b>RECREATION DEPARTMENT</b>					
072-572.64.01	Recreation Computers & Software	-	-	-	-
072-572.64.04	Recreation Equipment	-	-	-	-
	Subtotal:	-	-	-	-
	Subtotal Departmental Capital Assets:	1,153,606	237,274	2,225,000	71,763
<b>DEBT SERVICE</b>					
082-517.71.19	Lease Principal - Consolidated Debt	284,199	-	-	-
082-517.71.20	Lease Principal - PD '13 Dodge Charger	7,039	7,327	7,627	-
082-517.71.21	Lease Principal - Pinnacle Police RMS	18,710	56,810	58,595	29,084
082-517.71.22	Lease Principal - 2014 Ferrara Fire Truck	-	38,144	33,533	33,533
082-517.72.19	Lease Interest - Consolidated Debt	4,936	-	-	-
082-517.72.20	Lease Interest - PD '13 Dodge Charger	1,204	936	637	-
082-517.72.21	Lease Interest - Pinnacle Police RMS	15,297	11,204	9,420	4,923
082-517.72.22	Lease Interest - 2014 Ferrara Fire Truck	-	4,517	9,129	9,128
082-517.72.23	Interest \$2.5 mil Utility Tax Note	-	-	45,375	8,250
082-517.73.23	Cost of Bond Issuance-\$2.5m	-	31,900	-	-
	Subtotal:	331,385	150,838	164,316	84,918
	Total Operating Expenditures:	1,513,874	429,918	2,440,297	191,567
<b>NON-OPERATING</b>					
081-581.91.01	Transfer to General Fund	25,000	-	-	-
081-581.91.11	Transfer to Comm Svc Spec Rev Fund	-	-	-	-
081-581.91.25	Transfer to Stormwater Fund	-	-	120,000	-
	Subtotal:	25,000	-	120,000	-
<b>RESERVES</b>					
090-590.90.02	Additions to Reserves	-	2,718,601	-	-
090-590.90.02	Add. to Reserves-2015 Capital Projects	-	-	-	-
		-	2,718,601	-	-
	Total Non-Operating & Reserves:	25,000	2,718,601	120,000	-
	<b>TOTAL CAPITAL ASSETS FUND EXPENDITURES:</b>	<b>1,538,874</b>	<b>3,148,518</b>	<b>2,560,297</b>	<b>191,567</b>

**FISCAL YEAR 2015/2016 HEALTH INSURANCE FUND**

**HEALTH INSURANCE FUND - 501 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
CHARGES FOR SERVICES					
389.70.10	Health Ins Premiums - City Cost	-	-	808,585	186,065
389.70.11	Health Ins Premiums - Employee Cost	-	-	173,733	34,881
389.70.20	Health Ins Premiums - Retiree City Cost	-	-	6,292	17,504
389.70.21	Health Ins Premiums - Retiree Cost	-	-	532	1,284
389.70.50	Health Insurance - Supplemental Funding	-	-	217,915	-
HEALTH INSURANCE FUND REVENUES:		-	-	1,207,057	239,733

**FISCAL YEAR 2015/2016 HEALTH INSURANCE FUND**

**HEALTH INSURANCE FUND - 501 / DEPARTMENT DETAIL - 000**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED BUDGET FY 15/16	YTD As of 12/31/2015
OPERATING EXPENDITURES					
519.31.01	Professional Services	-	-	42,678	48,501
519.45.01	Insurance	-	-	295,410	58,069
		-	-	338,088	106,570
FUND BALANCE ALLOCATION					
090-590.99.00	Working Capital	-	-	743,234	-
090-590.90.02	Additions to Reserves	-	-	125,735	-
		-	-	868,969	-
HEALTH INSURANCE FUND EXPENDITURES:		-	-	1,207,057	106,570



## CITY COUNCIL AGENDA ITEM

# #9

**DISCUSS/TAKE ACTION ON ORDINANCE NO. 1115, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 836 OF THE CITY OF SATELLITE BEACH BY UPDATING THE CITY OF SATELLITE BEACH COMMUNITY REDEVELOPMENT PLAN; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)**

To: City Council  
From: City Manager Courtney Barker  
Meeting Date: 1/20/2016  
Department: Support Services

**Recommended Action:** Approve Ordinance No. 1115 on first reading.

**Summary:** At their December 2, 2015 CRA meeting, the Agency recommended amending the City's Community Redevelopment Plan. The City adopted Ordinance No. 1097 which amended the Community Redevelopment Plan in 2014. Since that time, we have completed a project, recommending deleting two future projects, and adding one project, which are as follows:

- Some projects have been completed and have been moved to the completed projects section.
- The Community Redevelopment Agency Advisory Board is recommending adding entrance signs to the City's beach accesses. Staff is recommending budgeting \$20,000 for FY 15/16 and \$40,000 for FY 16/17, which includes engineering and installation of the signs.
- The CRA and City Council have decided to redesign Michael Crotty Park and fund this project through the City's Capital Asset Funds. This project should be deleted from the Plan.
- The DRS Community Center renovations are no longer possible with the recent private purchase and renovation of the property located at the corner of Jackson Avenue and South Patrick Drive. Staff attempted several purchase negotiations with this property owner that were unsuccessful. Since this property acquisition and possible stormwater project were the majority of the improvements contemplated for the DRS Community Center renovations project, staff is recommending removing this project from the Plan.

Staff is recommending updating the City's Community Redevelopment Plan Amendment and will provide the Plan next week prior to the meeting for your review.

**Budget Impacts: N/A**

**Attachments:**

- Community Redevelopment Plan Amendment
- Ordinance No. 1115

#9  
1-20-16

**ORDINANCE NO. 1115**

**AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 836 OF THE CITY OF SATELLITE BEACH BY UPDATING THE CITY OF SATELLITE BEACH COMMUNITY REDEVELOPMENT PLAN; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)**

**WHEREAS**, the City Council of Satellite Beach adopted Ordinance No. 836, on June 26, 2002 pursuant to the requirements of the Community Redevelopment Act of 1969, F.S. § 163.330-463; and

**WHEREAS**, through adoption of Ordinance 836 the City Council approved the "City of Satellite Beach Redevelopment Plan" and created the Community Redevelopment Agency ("CRA"); and

**WHEREAS**, certain projects referred to within the City of Satellite Beach Redevelopment Plan have been completed or modified, making portions of the Plan moot and obsolete; and

**WHEREAS**, the CRA recognized the need to update the Plan to identify new capital projects and modifications to existing projects and amended the Plan in 2014 with Ordinance 1097; and

**WHEREAS**, the CRA wishes to further amend the Plan with the addition of a beach-access signage project and the removal of the Crotty Park and DRS Community Center projects.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH, FLORIDA, as follows:**

**SECTION 1.** The recitals set forth above are hereby adopted as legislative findings of the City Council of the City of Satellite Beach.

**SECTION 2.** Ordinance No. 836 of the City of Satellite Beach is hereby amended by replacing Exhibit "A" to said Ordinance (City of Satellite Beach Community Redevelopment Plan 2002) in its entirety with Exhibit "A" attached to this Ordinance (City of Satellite Beach Community Redevelopment Plan Amendment 2016). The remaining provisions of Ordinance No. 836, as amended prior to this Ordinance, shall remain in full force and effect.

**SECTION 3. Severability Clause.** If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any

other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

**SECTION 4. Repeal of Inconsistent Provisions.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 5. Effective Date.** This Ordinance shall become effective immediately upon its adoption.

**SECTION 6.** This Ordinance was duly passed on first reading at a regular meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, and adopted on the second and final reading at the regular meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
FRANK P. CATINO, MAYOR

**ATTEST:**

\_\_\_\_\_  
LEONOR OLEXA, CMC, CITY CLERK

Approved as to Form:

\_\_\_\_\_  
CLIFFORD B. SHEPARD, CRA ATTORNEY

#10  
1-20-16

**RESOLUTION NO. 965**

**A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, RELATING TO THE LEGISLATIVE INITIATIVE TO FURTHER REGULATE MUNICIPAL ELECTIONS; COMMENTING ON A CONCEPTUAL PROPOSAL RECENTLY PASSED BY THE HOUSE STATE AFFAIRS COMMITTEE TO REGULATE MUNICIPAL ELECTIONS; DETERMINING THAT THE CONCEPTUAL PROPOSAL WILL CAUSE A DETERIORATION OF CITIZENS' HOME RULE POWERS; OPPOSING PARTISAN MUNICIPAL ELECTIONS; PROVIDING COMMENT WITH REGARD TO REFERENDA, BALLOT TIMING, AND THE USE OF MAIL BALLOT ELECTIONS; PROVIDING FOR DISTRIBUTION OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Florida League of Cities received a conceptual legislative proposal prepared by Representative Matt Caldwell, Chair of the House State Affairs Committee, relating to municipal elections; and

**WHEREAS**, the proposal, although currently not in bill form, is likely to be considered during the upcoming 2016 Legislative Session; and

**WHEREAS**, this proposal seeks to standardize various local government election dates in Florida, involve the Supervisor of Elections in the municipal election process, and will have a direct impact on municipal and local governmental referenda elections; and

**WHEREAS**, the City of Satellite Beach offers comments with regard to the conceptual proposal.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Satellite Beach, Brevard County, Florida, as follows:

**SECTION 1.** The City of Satellite Beach, Brevard County, Florida, commends Representative Caldwell for allowing the City of Satellite Beach an opportunity to comment on conceptual changes to statutes regulating municipal elections.

**SECTION 2.** The City of Satellite Beach would welcome the opportunity to discuss the specific proposals with Representative Caldwell and the House State Affairs Committee prior to introduction of such proposals in formal bill form. In the interim, the City of Satellite Beach provides its observations to the proposals in this resolution.

**SECTION 3.** The City of Satellite Beach notes that the proposals detract from the flexibility of home rule. Currently, each Florida municipality may set the length of terms, date of elections, and whether elections should be partisan or non-partisan. In many cases, this is set forth in municipal charters, and reflects the historic initiatives of the citizen electorate in each municipality in Florida. Although the City of Satellite Beach's municipal office elections are held simultaneous with the presidential and gubernatorial elections, the current proposal eliminates the historic self-determination made by the citizens of this State to hold their elections at such other times they have determined. Citizens have the ultimate control over municipal charters

through the ballot box, because: 1) charter provisions must be approved by municipal electors; and 2) citizens have the right by petition to propose any amendment to a municipal charter that they desire, so long as it is not inconsistent with Florida law or provisions of a county charter. See Section 166.031, Florida Statutes. Thus, the current proposals mean less freedom for municipal voters to determine how elections will occur. Ultimately, this detracts from the sacred concept of home rule.

**SECTION 4.** The City of Satellite Beach is concerned with negative impacts that will be caused by the proposals. These proposals also do not appear to take into consideration the dynamics of smaller municipalities in the State. One municipality in Brevard County provides an excellent example. The Town of Indialantic, which has an approximate population of 3,000, has a five-member town council. Council terms are two years, and the terms are staggered. Based upon the proposals, the Town of Indialantic will likely have to abandon its election process that has been in place for over decades. The citizens will further have to either (i) alter the terms of its council members from two years to four years if it desires to continue staggered terms; (ii) have all council members elected every two years if it is determined the citizens wish to continue with the two year terms (which can result in a complete turnover of council at each election); or (iii) have the supervisor of elections “determine” the election date - assuming the supervisor is predisposed to allowing that to occur. This analysis would also apply to the analogous situation where municipalities have three year terms for council members. As a final note, there is nothing in any of the documentation provided reflecting what the “evil” these proposals are seeking to address. As such, this appears to be a “solution” looking for a “problem.”

**SECTION 5.** These proposals also ignore the premise why many municipalities hold municipal elections at a separate time, *i.e.*, to allow the voters to focus on municipal election candidates and avoid the distraction of campaigns for other higher office races, such as Presidential or Gubernatorial elections. Again, eliminating the municipal electorate’s right to determine when they wish to hold municipal elections for council/commission members is such a fundamental element of municipal self-government that it eviscerates the concept of home rule.

**SECTION 6.** The City of Satellite Beach is concerned that the regulatory proposal will ultimately develop into a requirement that municipal elections be partisan in nature. The City of Satellite Beach has found that non-partisan elections work well in Brevard County, and elsewhere, and opposes any requirement for partisan elections. This is a matter that should be reserved to citizens’ home rule; the City of Satellite Beach opposes any proposal that would turn municipal elections in Florida into a Chicago-style partisan municipal government.

**SECTION 7.** The proposal establishes the involvement of the Supervisor of Elections. Its involvement pursuant to proposed subsection (2)(a)1. is unclear as to whether “as determined by the supervisor of elections” simply allows the supervisor of elections to establish the election date for odd-numbered year elections, or whether it allows the supervisor of elections to determine when municipal office elections will occur, *i.e.*, at the time of general elections or in odd-numbered years. The ultimate issue again with this proposal is that a “person” other than the citizens of a municipality is setting the date for these elections.

**SECTION 8.** The City Clerk is directed to forward copies of this Resolution to Representative Matt Caldwell, Chair of the House State Affairs Committee, to each member of the House State Affairs Committee, to the Florida League of Cities, and to all Brevard County municipalities.

**SECTION 9.** This Resolution shall become effective immediately upon its adoption.

**SECTION 10.** This Resolution was adopted at a regular meeting of the City Council on the \_\_\_ day of \_\_\_\_\_, 2016.

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FRANK P. CATINO, MAYOR

**ATTEST:**

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LEONOR OLEXA, CMC, CITY CLERK

#11  
1-20-16

# **AGENDA**

## **CITY COUNCIL PROPOSED REGULAR MEETING**

**SATELLITE BEACH COUNCIL CHAMBER  
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**FEBRUARY 3, 2016  
7:00 P.M.**

- 1. CALL TO ORDER BY MAYOR CATINO**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILWOMAN GOTT**
- 3. CITIZEN COMMENTS**
- 4. CITY COUNCIL COMMENTS**
- 5. CITY MANAGER REPORT**
- 6. DISCUSS/TAKE ACTION ON MOVING FORWARD WITH A REQUEST FOR QUALIFICATIONS FOR SKATE PARK RENOVATIONS**
- 7. DISCUSS/TAKE ACTION ON ORDINANCE NO. 1117, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE SATELLITE BEACH CITY CODE CHAPTER 6, ALCOHOLIC BEVERAGES (FIRST READING)**
- 8. DISCUSS/TAKE ACTION ON RESOLUTION NO. 966, A RESOLUTION OF THE CITY OF SATELLITE BEACH FOR ADJUSTMENTS TO BASEBALL AND SOCCER PLAYER FEES WITH INDIAN HARBOUR BEACH**
- 9. DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR PROPOSALS FOR WEBSITE DESIGN SERVICES [RFP NO. 15/16-02]**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

**10. PUBLIC HEARING:**

**DISCUSS/TAKE ACTION ON ORDINANCE NO. 1115, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 836 OF THE CITY OF SATELLITE BEACH BY UPDATING THE CITY OF SATELLITE BEACH COMMUNITY REDEVELOPMENT PLAN; PROVIDING FOR CONFLICTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE (SECOND READING)**

**11. DISCUSS/TAKE ACTION ON ORDINANCE NO. 1116, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE CITY BOARD HANDBOOK TO CREATE A PERMANENT SUSTAINABILITY BOARD (FIRST READING)**

**12. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**

**13. APPOINTMENT TO BOARDS**

**14. ADOPTION OF MINUTES:**

**December '15**

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

City of Satellite Beach

# January 2016

**February '16**

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
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28	29					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> HOLIDAY	<b>2</b>
<b>3</b>	<b>4</b> CANCELLED BOA	<b>5</b>	<b>6</b> CANCELLED CRA 6:45 p.m. CC Workshop 7:00 p.m. City Council	<b>7</b>	<b>8</b> 9:00 a.m. Beautification Board	<b>9</b>
<b>10</b>	<b>11</b> 4:30 p.m. South Beach Coalition	<b>12</b> 6:00 p.m. Library 6:15 p.m. Recreation	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b> CANCELLED PZAB	<b>19</b> 6:00 p.m. Samsons	<b>20</b> 7:00 p.m. City Council	<b>21</b> CANCELLED CRAAB	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b> 7:00 p.m. CPAB	<b>26</b> CANCELLED CEB	<b>27</b> 4:00 P.M. Charter Review Committee 7:00 p.m. Sustainability Board	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>						

January '16

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24	25	26	27	28	29	30
31						

City of Satellite Beach

# February 2016

March '16

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> CANCELLED BOA	<b>2</b>	<b>3</b> 6:00 p.m. CRA 7:00 p.m. City Council	<b>4</b>	<b>5</b> 9:00 a.m. Beautification	<b>6</b>
<b>7</b>	<b>8</b> 4:30 p.m. South Beach Coalition	<b>9</b> 6:15 p.m. Recreation	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 7:00 p.m. PZAB	<b>16</b> 6:00 p.m. Samsons	<b>17</b> 7:00 p.m. City Council	<b>18</b> 7:00 p.m. CRAAB	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 7:00 p.m. CPAB	<b>23</b> 7:00 p.m. CEB	<b>24</b> 7:00 p.m. Sustainability	<b>25</b> 7:00 P.M. Retirement Boards	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>					