

CITY OF SATELLITE BEACH

CITY COUNCIL
MARCH 2, 2016

WORKSHOP
6:45 P.M.

REGULAR MEETING
7:00 P.M.



CITY OF SATELLITE BEACH, FLORIDA

565 CASSIA BOULEVARD 32937-3116
(321) 773-4407
(321) 779-1388 FAX



INCORPORATED 1957

AGENDA

CITY COUNCIL WORKSHOP MEETING

**SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**MARCH 2, 2016
6:45 P.M.**

- 1. CALL TO ORDER BY MAYOR CATINO**
- 2. INTERVIEW BOARD APPLICANT**

Submitted 5 Feb 2016

CITY OF SATELLITE BEACH
APPLICATION TO SERVE ON CITY BOARDS

Verified registered voter + city resident 2/18/16 Jm

Name Joseph Correnti Home Phone 779.1082

Address 1697 Hwy A1A UNIT D E-mail Joseph Correnti 8@gmail.com

Business Retired Business Phone 779.1083

Address Perdue University

Education BSE: Mechanical & Electrical Engineering; Minor Biology

Relevant Experience Numerous pro-bono positions, passion, love for SB.
RESUME/CV submitted 5 Feb 2016

16 yr SB resident: 538 Ocean St. -

(Use additional sheets if necessary, or attach resume.)
formed "concerned citizens of SB" to go after free paper providers littering

Are you a registered voter in Brevard County? Yes No
Are you a resident of the City of Satellite Beach? Yes No
Do you hold public office? Yes No
Do you serve on a City board now? Yes No

our city and contractors throwing marketing material on peoples property. John Stone knows me well, also Courtney Barker and current and ex Police Chiefs.

PLEASE CHECK THE BOARD(S) BELOW YOU ARE INTERESTED IN, AND RANK MULTIPLE SELECTIONS.
(See reverse for board descriptions.)

know these are all

- BEAUTIFICATION BOARD
 - BOARD OF ADJUSTMENT*
 - CODE ENFORCEMENT BOARD*
 - COMMUNITY REDEVELOPMENT AGENCY (CRA) ADVISORY BOARD
 - COMPREHENSIVE PLANNING ADVISORY BOARD*
 - LIBRARY BOARD
 - PENSION PLAN BOARD OF TRUSTEES (GENERAL EMPLOYEES)*
 - PENSION PLAN BOARD OF TRUSTEES (FIREFIGHTERS AND POLICE)*
 - PLANNING AND ZONING ADVISORY BOARD*
 - RECREATION BOARD
 - SAMSONS ISLAND WORKING BOARD
- *Board members must file financial disclosure statements.

WHY DO YOU THINK YOU ARE QUALIFIED TO SERVE ON THE BOARD(S) YOU SELECTED?
I have leadership & teaming experience and ~32yrs of IBM experience

RE: Samsons Island I've been an active environmentalist for over.
RE: Beautification Board, I worked @ Perdue's Horticulture Greenhouses @ university

WOULD YOU CONSIDER SERVING ON A BOARD NOT SELECTED ABOVE? YES NO

Signature [Signature] Date 5 Feb 2016

Submit completed applications to: City Clerk, 565 Cassia Boulevard, Satellite Beach, FL 32937
PHONE: 773-4407 FAX: 779-1388 E-Mail: tolexa@satellitebeach.org

Notice: Under Florida law, any written information you provide to the City, including any email address, is a public record. If you do not want your email address released in a public records request, do not: (i) send email to the City or (ii) include your email address in any application or correspondence to the City. Instead, contact the City by phone or in writing (but do not include your email address).

Joseph Andrew Correnti
EVP: Finoux Solutions Ltd.

Po Box 372396, Satellite Beach, FL 32937
www.linkedin.com/in/JosephACorrenti
+1.321.779.1083 (o) / +1.954.401.2250 (c)

I am an Executive Business Transformation Executive and Consultant with extensive experience in leading complex business transformations, operations, transitions and integrations. I seek a global leadership role where I can adopt my experience and creativity to challenging and innovative environments. I am a proven leader of international teams of all types and sizes across business, operations, and human resources. I specialize in business process transformation, operations, and critical situation management: working and negotiating with C-Suite clients since 1989. I have identified, sold, and led by example on over 100 commercial contracts in multiple industries in over 50 countries while residing in 7 different countries. Combining this with client executive leadership, Resource & Capacity Management (R&CM) and Learning & Knowledge (L&K) results in an end-to-end business, people, and technology scope. My goal is to positively affect your business, lead teams, and foster growth.

Education Bachelor of Science in Electrical and Mechanical Engineering; Minor in Biology – Bio-Medical Engineering
Purdue University: West Lafayette, IN

Languages English Native
Spanish Advanced
Dutch/Flemish/Afrikaans Intermediate

Professional Experience & Career History

2015 – Present

Finoux Executive Vice President: North America Business Development

Responsible for overall Business Development of Finoux Solutions in North America, focused on the USA market/markets. As such, I co-lead the spearhead of Finoux into the US Financial Sector and drive new business opportunities for this leading-edge company. Our focus is on Brokerages, Wealth Management and Financial Media, with other Financial Solutions available. Finoux is one of the most innovative and sought after Financial Solution Providers in India and greater Asia. We provide invaluable assistance and partnership to either grow your current business model or launch a new venture into the BFS Sector.

Finoux solutions reach out to ~20 million retail customers of financial products across the world.

2007 – 2015

IBM Global CoC for Telecom/Media & Entertainment: Global Project Executive

Global Project Executive on multiple engagements: roles include Critical Situation and Delivery Excellence & Risk Manager, Organizational and Staffing Consultant and Director of Business Transformation.

Director of Transformation Delivery for a codenamed mega-Project in Latin America leading a complete Telco/Media Business and I/T transformation. I led all End to End and Complex Programs, built the organization from scratch, and served as an anchor for the entire senior leadership team. Programs included Billing, Business Intelligence, Real Time Promotions, Service Delivery Platform, and other cross-tower initiatives spanning Business and I/T.

I was called in to 'rescue' multiple large critical situations at various domestic and international Communications Service Providers. These situations involved extensive negotiations, rapid learning curves, building trust with C-Suite Client Executives and coordinating solutions with multiple IBM divisions, Business Partners and IBM Senior Executives while successfully teaming with all parties.

2004 - 2006

IBM Global Services Headquarters: Project Executive

Leader of Global Delivery Demand Management for all of America's Service Delivery responsible for managing and tracking all offshore movement for all Outsourced Delivery Sectors and Competencies driving a 49% savings increase.

Responsible for one of the three Preferred Delivery Supplier Contracts representing 600+ contractors, 600,000 hours and \$6.8M in savings.

Global Competency Service Lead (GCSL) for Service Management Global team – representing and setting direction for ~1200 Managers of Delivery, Problem, Request for Service(RFS), Change, Risk and Availability Management

Led IBM's Global Services re-organization in Europe, Middle East, and Africa – codename "Sydney".

2001 – 2003

IBM Global Services: Delivery Project Executive – Request for Service

Led Services Engagement Organization responsible for all RFSs for a massive Outsourced account. Volume on order of 4000+/yr required scaling up organization, tools, process and information to levels IBM had not previously encountered.

Improved cycle time to market and cost reductions while maintaining client satisfaction. Designed a Project Management Center of Excellence (PMCoE) to standardize and grow PM maturity level by >100% in 1 year. Successfully processed over 4,300 addendum projects, with average 8 day turnaround and ~\$875M additional revenue in just the first year.

1998 – 2000

IBM Global Services: Principal / Executive Consultant

Led over 50 enterprise client engagements in Systems Management. Emphasis on end process transformation, development and refinement using the IBM I/T Process Model/ITIL and managing networking and availability studies including Performance & Scalability.

Consistently achieved or beat all revenue, profit, practitioner utilization and vitality, and client satisfaction measurements.

1993 – 1997

IBM Software Group: Services Founder / Leader of IBM SW Services

Formed and managed IBM SW Services responsible for on-site and remote technical assistance for desktop product set. Designed, marketed, sold and delivered service offerings revolving around solution delivery and grew team into a globally acknowledged business and model. Led over 30 global critical situations with IBM/vendor products for clients across all industries.

Certifications: Certified Executive Consultant; Certified Learning & Knowledge (L&K) Consultant;

Patents: Certified Human Resources & Capacity Manager (R&CM)

US Patent: 5.394.547;

IBM Technical Disclosure: BC885.0342

Awards:

Eminence & Excellence x2 – '14; 100% Club -'11, '12; Sales Eminence - '11, '10; Business & Technical Leadership Member - '10; Industry Excellence - '07; PM Leadership '04; Pre-'04: Multiple Corporate Leadership/Innovation Awards of \$2.5-20K

Publications:

I/T Transformation White Paper Oct, '13; AIXtra; IBM Innovations (x2)

Other activities

Sea Turtle Preservation Society; Satellite Beach Public Library; Space Coast Crew. Environmental and humanitarian concerns, philanthropic and altruistic endeavors, languages, reading, travel, all water activities.

CITY OF SATELLITE BEACH, FLORIDA

565 CASSIA BOULEVARD 32937-3116
(321) 773-4407
(321) 779-1388 FAX



INCORPORATED 1957

AGENDA

CITY COUNCIL REGULAR MEETING

**SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**MARCH 2, 2016
7:00 P.M.**

1. **CALL TO ORDER BY MAYOR CATINO**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILMAN OSMER**
3. **CITIZEN COMMENTS**
4. **CITY COUNCIL COMMENTS**
5. **CITY MANAGER REPORT**
6. **DISCUSS/TAKE ACTION ON THE PURCHASE OF FIRE DEPARTMENT CARDIAC HEART MONITOR, PHYSIO CONTROL LIFE PACK 15**
7. **DISCUSS/TAKE ACTION ON AN AGREEMENT AND PURCHASE FOR COMMUNITY PARAMEDIC PATIENT CARE REPORTING SOFTWARE AND 911 EMS PATIENT CARE REPORTING FROM IMAGETREND, INC.**
8. **DISCUSS/TAKE ACTION ON AN EMERGENCY MEDICAL SERVICES (EMS) MATCHING GRANT PROGRAM**
9. **RECOGNITION OF POLICE DEPARTMENT VOLUNTEERS**
 - **VOLUNTEER OF THE YEAR AWARD – SAM ATTARD**
 - **FIVE YEARS – PHYLLIS PRINCIPE**
 - **FIVE YEARS – CANDY MORRISON**
 - **FIFTEEN YEARS – GENE O'CONNELL**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

- 10. POLICE DEPARTMENT ANNUAL AWARDS FOR 2015**
 - OFFICER OF THE YEAR – JOHN HOUSMAN
 - HARTMANN/FLAGG DUI OFFICER OF THE YEAR – ANTHONY HOLLAND
 - COMMUNICATIONS OFFICER OF THE YEAR – MARK GRAZIANO
- 11. DISCUSS/TAKE ACTION ON PURCHASE OF PLAYGROUND EQUIPMENT FOR CINNAMON PARK FROM KOMPAN, INC.**
- 12. DISCUSS/TAKE ACTION ON AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND REVIZE LLC FOR WEBSITE DESIGN SERVICES**
- 13. DISCUSS/TAKE ACTION ON STAFF RECOMMENDATION TO PREPARE AN ORDINANCE TO ALLOW BACKYARD CHICKENS IN THE CITY**
- 14. DISCUSS/TAKE ACTION ON CITY COUNCIL GOALS 2016 TO ADD THE REMOVAL OF DEAD VEGETATION FROM THE GOPHER TORTOISE HABITAT AREA BORDERING THE SPORTS PARK**
- 15. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**
- 16. APPOINTMENT TO BOARDS**
- 17. ADOPTION OF MINUTES: FEBRUARY 17, 2016, REGULAR MEETING**



City Manager's Report

To: Mayor and City Council Members
From: City Manager Courtney Barker, AICP
Meeting Date: 3/2/2016

Join our City-Wide Garage Sale on March 5, 2016. There are two ways to sell!

1. **Sell at the DRS Community Center parking lot from 8am-12noon!** Individuals or organizations can rent a 10'x10' space for \$15 in the DRS Community Center parking lot to sell their garage sale items. Space rental proceeds will benefit Relay for Life of South Brevard Beaches. Contact our Recreation Office at (321) 773-6458 or download the registration form online.
2. **Sell from your own home!** Satellite Beach residents can also contact our Recreation Office and provide the garage sale location for inclusion in a master "City Garage Sale" flyer listing all sale locations to be available for distribution on Friday, March 4th.

Informational Items:

1. We have formed a Satellite Beach team to help raise funds for this year's Relay for Life. We have a team webpage set up and we are welcoming anyone who is interested to sign up and join our team: <http://main.acsevents.org/goto/cityofsatellitebeach>. All in the community are welcome to join us. We have a number of exciting events and fundraiser initiatives that we are working on in March, leading up to the actual Relay for Life event on April 2-3, 2016:
 - **Wednesday Bake Sales (DRS Community Center, starting at 8:30am):** We are selling individually wrapped baked goods every Wednesday through March 30th. We would like to have at least 4-5 different types of goodies to sell each week. If you would like to help out, please see Julie Finch at City Hall to sign up.
 - **BBQ & Cornhole Tournament (Sunday March 13th, 2-6pm, Pelican Beach Park):** This will be a fun event for the whole family! Join us and tell your friends to contact Kelly Porter at City Hall to sign-up to compete in the tournament. We'll be raffling off the gift baskets at this event as well. We are working on contacting businesses and others for donations to help off-set the cost of the food.
 - **Texas Roadhouse Fundraiser (Sunday March 20th, 11am-10pm):** Texas Roadhouse will be donating 10% of the proceeds of their food sales on this date to our Relay team. Send everyone you know to Texas Roadhouse on March 20th!

- **Relay for Life at Satellite High (Saturday April 2nd at 2pm – Sunday April 3rd at 7am):** Our team is going to have a tent set up with a "Snack Shack" theme. Let us know if you are interested in participating! We are also going to have a kid's play area complete with bounce house, games, and a balloon artist. Separately, we have also scheduled to have a junk car set up so people can pay \$1 and use the provided sledge hammer to symbolically "bash cancer" (also a great stress reliever!).
2. On Saturday, March 12, 2016, from 1- 3pm, the City will be holding our "re-celebration" for the Shell Street project. The previous celebration was rained out, so we will be trying this again! Please see the attached flyer.
 3. We received a thank-you letter regarding the Public Works Department. Please see the attached.
 4. The Police Chief will be available to provide an update to the City Council on our recent police activity in the City.

Action Items:

1. None at this time.

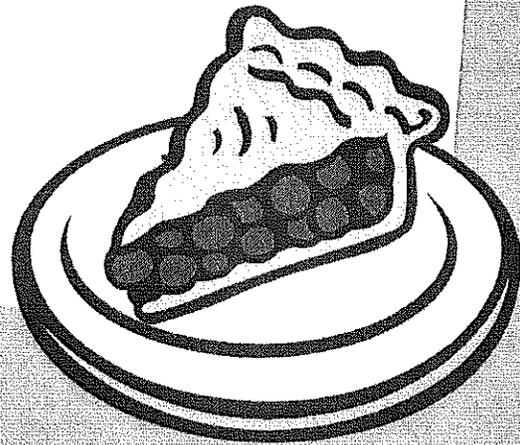
Bake Sale

**Come support Satellite Beach Relay
for Life Team and buy some yummy
treats!!**

**Every week until the event on
April 2nd.**

Every Wednesday

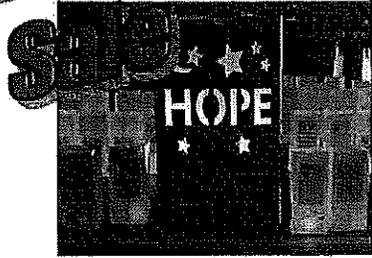
Starts at 8:30 am



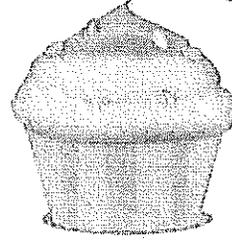
**Sweets will be in the lobby
at the DRS Center until they are
sold out**



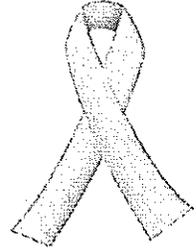
Lumina



Bake Sale



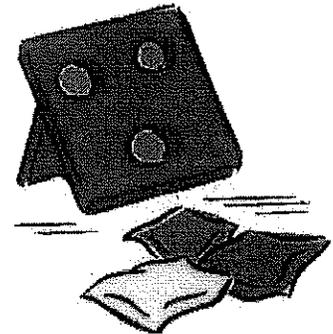
City of Satellite Beach Relay for Life Fundraiser



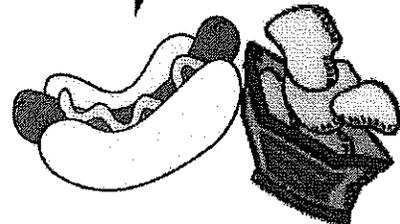
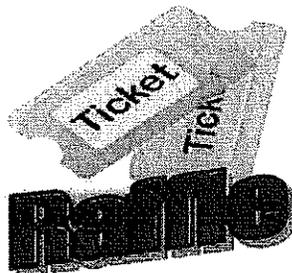
Bar-B-Que & Corn Hole Tournament



**Pelican Beach Park
March 13, 2016**



2 - 6 pm



Cornhole Registration Form on Reverse

Small vertical text on the right edge of the page, likely a printer's mark or contact information.

CORNHOLE TOURNAMENT

To Benefit:

RELAY FOR LIFE - American Cancer Society

Registration & Warm up 1:30 pm

Bags Fly @ 2:00 pm

Cost: Advanced Registration - \$30 / team - \$15 individual

Day of Event - \$40/ team - \$20 individual

Note: Plan your team in advance or individual names will be drawn from a hat to form a team.

Double Elimination



50% of Registration Fee's benefit Relay for Life
50% of Registration Fee's - Winners!



** Official Rules will be delivered day of event.

For Advanced Registration details call Kelly at 321-773-4409 or send registration form and checks or deliver to: City of Satellite Beach, Attn: Building & Zoning Dept., 565 Cassia Blvd., Satellite Beach, FL 32937

Name: _____ Phone: _____ Team Name: _____
Individual or Player 1

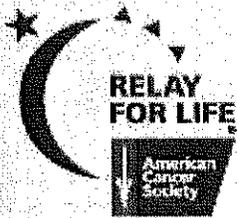
Email: _____ Amount Paid: _____

Name: _____
Player 2

FUNDRAISING NIGHT!



Come in and support
City of Satellite Beach Relay for
Life
Team
Sunday, March 20th



OPEN—CLOSE

**10% Donation of all
Food Sales goes to the
team**

425 E Eau Gallie Blvd
Satellite Beach, FL 32937

Shell Street and Seaside Plaza Project Completion Celebration

Rising from the construction dust after 8 months is the completion of renovations to Shell Street and Seaside Plaza. Courtesy of the Seaside Plaza merchants and owners David and Kathleen Allison, the City would like to welcome all to stop by and enjoy surf music by Balsa Bill's band, the Surf Chasers and pizza by Pappagallo's! The celebration will take place behind the plaza at 1773 Highway A1A.

The plaza has undergone major improvements to include fresh paint, pavers, new landscaping, repaving with additional parking and most importantly covered outside ocean view dining for both restaurants.

The Shell Street renovations included additional parking, underground power lines, sewer connections, repaving, improved drainage, new landscaping, covered pavilions and a restroom with a fresh water shower to rinse off after a day at the beach.

DATE: SATURDAY, MARCH 12

TIME: 1:00 - 3:00 pm

Please come out and support your local businesses, enjoy the great music and take in the ocean view with friends and neighbors as we celebrate the project completion together!



Leonor Olexa

From: Allen Potter
Sent: Monday, February 22, 2016 12:04 PM
To: Gerard Baker
Cc: Courtney Barker; Kerry Stoms
Subject: RE: Field conditions.

Mr. Baker, Thank you, I will pass this on to our grounds team.

Regards,

Allen Potter
Director
Satellite Beach Public Works
530 Cinnamon Drive
Satellite Beach, FL 32937
Ph. 321-777-2309 Fax 321-777-2241

-----Original Message-----

From: Gerard Baker [<mailto:gbhdrkc04@gmail.com>]
Sent: Monday, February 22, 2016 11:14 AM
To: Allen Potter
Subject: Field conditions.

Hi Mr. Potter. This is coach Baker from the Space Coast Venom. I just want to thank you again for the condition of Grabowski field. We practice on it on Friday nights, and we had a scrimmage against a team from Sebastian on Saturday. I love all the great comments I get from the other team about the condition of the field. Please share my gratitude with the grounds crew who take care of it. Always a pleasure. Thank you sir.

Sent from my iPhone



CITY COUNCIL AGENDA ITEM

#6

DISCUSS/TAKE ACTION ON THE PURCHASE OF FIRE DEPARTMENT CARDIAC HEART MONITOR, PHYSIO CONTROL LIFE PACK 15

To: City Manager Courtney Barker
From: Fire Chief Don Hughes
Meeting Date: 3/2/2016
Department: Fire

Recommended Action: Approve purchase of a Cardiac Heart Monitor, Physio-Control Life Pack 15 in the amount of \$39,794.13 to come from the Capital Assets Fund.

Summary: Satellite Beach Fire Department's emergency cardiac heart monitors are reaching the end of useful life as a front-line emergency diagnostic tool. The FY 15-16 Capital Improvements Plan included funds for the replacement of two monitors at a projected cost of \$34,500 each, with one to be purchased in FY 15-16 and the other in FY 16-17. Due to the expansion of the Community Paramedic Program and the need for a cardiac heart monitor for this initiative, the existing monitor will be placed in-service with this program, and the new monitor will be placed in-service on Engine 55.

Although this purchase is budgeted, staff is requesting approval from City Council to waive bidding requirements in order to purchase this item under an existing contract, specifically the National Association of State Procurement Officials (NASPO) Contract Award SW-300. The list price for this item and related components is \$47,733.60, however, purchasing under this NASPO contract brings the cost down to \$39,794.14. Additional funding is available in the Capital Assets Fund to cover the \$5,294.13 cost over the budgeted amount.

Budget Impacts: Funding is available in the Capital Assets Fund (Fund 150) for this purchase.

Attachments:

- Physio-Control Quote
- NASPO Contract SW-300



Physio-Control, Inc
 11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 fax 800.732.0956

To Don Hughes
 SATELLITE BEACH FD
 DEPT, 1390 S PATRICK DR
 SATELLITE BEACH, FL 32937
 3217734405
dhughes@satellitebeach.org

Quote Number 00027379
Revision # 1
Created Date 2/10/2016
Sales Consultant Susan Cote
FOB Destination
Terms All quotes subject to credit approval and the following terms and conditions
NET Terms NET 30

Contract NASPO #SW300

Expiration Date 3/18/2016

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001373	LIFEPAK 15 V4 Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EICO2, Carbon Monoxide, Methemoglobin, Bluetooth, Temp INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486 (one per order) , SERVICE MANUAL CD- 26500-003612 (one per order) and ShipKit- (RC Cable) 41577-000290 INCLUDED. HARD PADDLES, BATTERIES, CARRYING CASE NOT INCLUDED.	1.00	39,737.00	-6,603.70	33,133.30	33,133.30
11140-000052	LP15 REDI-CHARGE Adapter Tray	1.00	198.50	-37.28	161.22	161.22
11141-000115	REDI-CHARGE Base (power cord not included)	1.00	1,470.00	-280.12	1,189.88	1,189.88
11140-000015	AC power cord	1.00	77.70	-14.63	63.07	63.07
21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	4.00	453.60	-94.94	358.66	1,434.64
11577-000002	LIFEPAK 15 Basic carry case w/ right & left pouches INCLUDED AT NO CHARGE: 11577-000001 Shoulder Strap	1.00	309.20	-72.90	236.30	236.30
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	1.00	54.60	-11.02	43.58	43.58
11260-000039	LIFEPAK 15 Carry case back pouch	1.00	79.20	-18.00	61.20	61.20
21996-000086	3G Modem (Verizon, customer needs data plan)	1.00	1,101.00	0.00	1,101.00	1,101.00
99428-000305-5	Data plan for 3G Modem (Verizon) - 5 year	1.00	995.00	0.00	995.00	995.00
11171-000046	M-LNCS DCI, Adult Reusable Sensor, 1/box	1.00	301.00	-45.21	255.79	255.79
11171-000049	Rainbow DCI Adt Reusable Sensor, 1/box	1.00	637.00	-95.55	541.45	541.45
11171-000040	M-LNCS Pdtx, Pediatric Adhesive Sensor, 18-inch, 20/box	1.00	357.00	-44.27	312.73	312.73
11996-000359	Temp Sensor, Skin Probe, High Dielectric, Disp (box of 20)	1.00	146.00	-18.03	127.97	127.97
11996-000360	Temp Sensor, Esophageal-Rectal, 9FR, Disp (box of 20)	1.00	156.00	-19.00	137.00	137.00

Subtotal	USD 39,794.13
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00

Grand Total	USD 39,794.13
-------------	---------------

Pricing Summary Totals

List Price Total	USD 47,433.60
Total Contract Discounts Amount	USD -7,639.47
Total Discount	USD 0.00
Trade In Discounts	USD 0.00
Tax + S&H	USD 0.00

GRAND TOTAL FOR THIS QUOTE

USD 39,794.13

PHYSIO-CONTROL, INC. REQUIRES WRITTEN VERIFICATION OF THIS ORDER. A PURCHASE ORDER IS REQUIRED ON ALL ORDERS \$10,000 OR GREATER BEFORE APPLICABLE FREIGHT AND TAXES. THE UNDERSIGNED IS AUTHORIZED TO ACCEPT THIS ORDER IN ACCORDANCE WITH THE TERMS AND PRICES DENOTED HEREIN.

CUSTOMER APPROVAL (AUTHORIZED SIGNATURE)

NAME

TITLE

DATE

Reference Number SC/04000002/7637

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

Patent Indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

Limitation of Interest. Through the purchase of Physio products, services, or subscriptions. Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(i) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Products.

In addition to the General Terms above, the following terms apply to all purchases of products from Physio:

Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.



State of Oklahoma
Department of Central Services
Central Purchasing

Statewide Contract Addendum

This addendum is added to and is to be considered part of the subject contract.

Contract Issuance Date: 04/01/2011

Statewide Contract #: SW300

Contract Title: AED - Automated Electronic Defibrillators

Addendum Date: March 5, 2015

Addendum #: 19

This contract has been renewed for the Contract Period of April 1, 2015 through March 31, 2016.

The following Manufacturers have updated Pricing and Products. Updated Price lists which reflect these changes are attached to this addendum.

Zoll, Physio Control and Defibtech.

The following Manufacturers have approved new Distributors as listed below.

Zoll

Cardio Partner Resources – All Participating States
700 Nicholas Blvd, Suite 312
Elk Grove Village, IL 60007
Brian Leonard
312-327-3321 (Fax) 877-202-6719

Dynatronics Corporation – State of Utah only
7030 Park Centre Drive
Salt Lake City, UT 84121
Scott Mabey
801-568-7000

Moore Medical – All Participating States
1690 New Britain Avenue (PO Box 4066)
Farmington, CT 06034
Mark Marciano
860-826-3684

LifeLine Incorporated – All Participating States
17736 Brenner Lane
Shakopee, MN 55379
David Matychuk
612-729-1888

LifeMed Safety – States of Washington, Montana, Utah and Alaska only.
6124 East 162nd
Brighton, CO
Jon Cloutier
P – 800-276-0274 x 700

AED Brands - States of Virginia and Florida only.
3640 Kennesaw N. Industrial Pkwy
Suite A
Kennesaw, GA 30144
Keith Hildebrandt – Owner
800-580-1375 x201

Heartsine

AED Brands
3640 Kennesaw N. Industrial Parkway, Suite A
Kennesaw, GA

Contacts by State are:

Briggs Casteel – Virginia and Delaware
804-937-8198
Scottie Domenico – Missouri and Arkansas
615-926-4164
Mike Czabala – Florida
678-350-3514

Cardiac Science

LifeServers Inc – State of Virginia only
2211 Oakwood Lane
Henrico, VA 23228
Rob Scott
866-543-3500

Ed Roehr Safety Products – States of Missouri and Iowa only
2710 Locust Street
St. Louis, MO 63103
Andrew Strebler
314-533-9344

Philips

See Attached Updated Distributor Contact Information

Defibtech

Grainger – See attached Grainger Contact Information

For questions regarding this contract, please contact:

Laura Bybee
Statewide Initiatives Contract Officer
laura.bybee@omes.ok.gov
Phone: 405-522-1037

PHYSIO-CONTROL

NASPO Pricing Effective April 1, 2015				
Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
LIFEPAK® 15				
Common Pre-Hospital Configurations				
LIFEPAK 15	99577-001368	LIFEPAK 15 Trending, 12-Lead ECG, Bluetooth	\$22,595.00	\$19,781.92
LIFEPAK 15	99577-001959	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2, 2 Invasive Pressure Channels, Bluetooth	\$25,195.00	\$22,058.22
LIFEPAK 15	99577-001952	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, EtCO2, Bluetooth	\$26,195.00	\$22,933.72
LIFEPAK 15	99577-001955	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth	\$29,995.00	\$26,260.62
LIFEPAK 15	99577-001957	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, Bluetooth	\$33,295.00	\$29,149.77
LIFEPAK 15	99577-001588	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, Bluetooth	\$36,595.00	\$32,038.92
Common Hospital Configurations				
LIFEPAK 15	99577-001939	LIFEPAK 15 Bluetooth	\$13,595.00	\$11,902.42
LIFEPAK 15	99577-001945	LIFEPAK 15 Trending, Masimo SpO2, NIBP, Bluetooth	\$18,195.00	\$15,929.72
LIFEPAK 15	99577-001944	LIFEPAK 15 Trending, Masimo SpO2, EtCO2, Bluetooth	\$20,395.00	\$17,855.82
LIFEPAK 15	99577-001950	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2, Bluetooth	\$22,895.00	\$20,044.57
LIFEPAK 15	99577-001953	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, Bluetooth	\$27,195.00	\$23,809.22
LIFEPAK 15	99577-001943	LIFEPAK 15 Trending, Masimo SpO2, EtCO2, 12-Lead ECG, Bluetooth	\$28,395.00	\$24,859.82
Common Transport Configurations				
LIFEPAK 15	99577-001947	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 2 Invasive Pressure Channels, Bluetooth	\$20,995.00	\$18,381.12
LIFEPAK 15	99577-001960	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	\$31,895.00	\$27,924.07
LIFEPAK 15	99577-001962	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	\$35,195.00	\$30,813.22
LIFEPAK 15	99577-001372	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	\$38,495.00	\$33,702.37
Nellcor Configurations				
LIFEPAK 15	99577-001941	LIFEPAK 15 Nellcor and Masimo SpO2, Bluetooth	\$15,895.00	\$13,916.07
LIFEPAK 15	99577-001946	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, Bluetooth	\$18,795.00	\$16,455.02
LIFEPAK 15	99577-001948	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 2 Invasive Pressure Channels, Bluetooth	\$21,595.00	\$18,905.42
LIFEPAK 15	99577-001951	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, EtCO2, Bluetooth	\$23,495.00	\$20,569.87
LIFEPAK 15	99577-001964	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth	\$30,595.00	\$26,785.82
LIFEPAK 15	99577-001963	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	\$32,495.00	\$28,449.37
Temperature Configurations				
LIFEPAK 15	99577-001956	LIFEPAK 15 Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	\$31,245.00	\$27,355.00
LIFEPAK 15	99577-001958	LIFEPAK 15 Trending, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	\$34,545.00	\$30,244.15
LIFEPAK 15	99577-001373	LIFEPAK 15 Trending, SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	\$37,845.00	\$33,133.30
Government Configurations (Bluetooth Not Included)				

Product Category	Catalog Number	Catalog/Product Description	List Price	2016 NASPO Price
LIFEPAK 15	99577-001930	LIFEPAK 15 Standard	\$13,995.00	\$11,902.42
LIFEPAK 15	99577-001931	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP	\$21,495.00	\$18,918.87
LIFEPAK 15	99577-001932	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2	\$22,895.00	\$20,044.57
LIFEPAK 15	99577-001933	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead	\$27,195.00	\$23,809.22
LIFEPAK 15	99577-001934	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead, EtCO2	\$29,995.00	\$26,260.92
LIFEPAK 15	99577-001935	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead, EtCO2	\$33,295.00	\$29,149.77
LIFEPAK 15	99577-001936	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead, EtCO2	\$36,595.00	\$32,038.92
LIFEPAK 15	99577-001938	LIFEPAK 15 Trending, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, Temperature	\$34,545.00	\$30,244.15
LIFEPAK 15	99577-001937	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead, EtCO2, 2 Invasive Pressure Channels	\$38,495.00	\$33,702.37
LIFEPAK 20e				
LIFEPAK 20e	70507-000061	LIFEPAK 20e Defibrillator/Monitor	\$8,895.00	\$7,787.57
LIFEPAK 20e	70507-000080	LIFEPAK 20e Defibrillator/Monitor with Pacing Package	\$10,195.00	\$8,925.72
LIFEPAK 20e	70507-000091	LIFEPAK 20e Defibrillator/Monitor with Pacing and SpO2 Package (Masimo)	\$11,495.00	\$10,063.87
LIFEPAK 20e	70507-000081	LIFEPAK 20e Defibrillator/Monitor with Pacing and SpO2 Package (Masimo and Legacy Nellcor enabled)	\$11,895.00	\$10,414.07
Accessory	11141-000112	LIFEPAK 20e Lithium-Ion Rechargeable Internal Battery	\$286.00	\$250.56
LIFEPAK 20e CMM Bundles				
LIFEPAK 20e	81701-000001	Bundle: LIFEPAK 20e w/ CodeManagement Module (Wireless)	\$10,345.00	\$9,057.05
LIFEPAK 20e	81701-000002	Bundle: LIFEPAK 20e (Pacing) w/ CodeManagement Module (Wireless)	\$11,645.00	\$10,195.20
LIFEPAK 20e	81701-000003	Bundle: LIFEPAK 20e (Pacing & Masimo SpO2) w/ CodeManagement Module (Wireless)	\$12,945.00	\$11,333.35
LIFEPAK 20e	81701-000004	Bundle: LIFEPAK 20e (Pacing & Masimo/Legacy Nellcor SpO2) w/ CodeManagement Module (Wireless)	\$13,345.00	\$11,683.55
LIFEPAK 20e	81701-000005	Bundle: LIFEPAK 20e w/ CodeManagement Module (Wireless & EtCO2)	\$13,395.00	\$11,727.32
LIFEPAK 20e	81701-000006	Bundle: LIFEPAK 20e (Pacing) w/ CodeManagement Module (Wireless & EtCO2)	\$14,695.00	\$12,865.47
LIFEPAK 20e	81701-000007	Bundle: LIFEPAK 20e (Pacing and Masimo SpO2) w/ CodeManagement Module (Wireless & EtCO2)	\$15,995.00	\$14,003.62
LIFEPAK 20e	81701-000008	Bundle: LIFEPAK 20e (Pacing & Masimo/Legacy Nellcor SpO2) w/ CodeManagement Module (Wireless & EtCO2)	\$16,995.00	\$14,353.82
Code Management Module				
Accessory	11150-000018	LIFEPAK 20e Defibrillator CodeManagement Module - Wireless	\$1,450.00	\$1,232.50
Accessory	11150-000019	LIFEPAK 20e Defibrillator CodeManagement Module - Wireless & with Capnography	\$4,500.00	\$3,825.00
Accessory	11260-000045	Carry Case for LIFEPAK 20/20e Defibrillator with Module	\$211.00	\$179.35
Accessory	11141-000162	CodeManagement Module Lithium Ion Battery	\$229.00	\$194.65
LIFEPAK 1000				
LIFEPAK 1000	99425-000023	LIFEPAK 1000 Graphical Display Standard Setup w/carry case, battery & electrodes	\$2,595.00	\$2,079.36
LIFEPAK 1000	99425-000025	LIFEPAK 1000 ECG Display, Standard Setup w/carry case, battery & electrodes	\$3,195.00	\$2,317.01
Accessory	99996-000117	LP1000 Trainer	\$995.00	\$897.26
Accessory	11141-000100	LMnO2 Non-Rechargeable Battery	\$340.00	\$278.92

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Accessory	11141-000161	Rechargeable Battery Replacement for LP1000	\$393.00	\$334.05
Accessory	11141-000160	Rechargeable Li-Ion Battery for LP1000- only available with purchase of new LP1000 device	\$63.00	\$53.55
Accessory	11140-000085	Battery charger for the LIFEPAK 1000 (must be used with rechargeable battery)	\$415.00	\$352.75
Accessory	11425-000007	BAG ASSEMBLY, NO STRAP, LIFEPAK 1000	\$127.00	\$107.19
Accessory	11260-000023	LIFEPAK 1000 Hard shell, watertight carrying case	\$310.00	\$261.00
Accessory	11425-000012	LIFEPAK 1000 Replacement Shoulder Strap for carry case	\$39.00	\$33.36
Accessory	11111-000016	3-Wire ECG Cable	\$228.00	\$189.08
Accessory	11425-000001	Accessory pouch for 3-wire cable and/or other accessories	\$59.00	\$47.25
Accessory	11250-000052	Clip-on Training Electrodes for use with QUIK-COMBO Patient Simulator	\$65.00	\$53.87
Accessory	26500-002156	Quick Reference Instruction Card LIFEPAK 1000	\$6.00	\$5.41
LIFEPAK CR PLUS				
LIFEPAK CR PLUS	80403-000148	LIFEPAK CR Plus AED Kit Semi-automatic AHA voice prompt	\$2,195.00	\$1,479.86
LIFEPAK CR PLUS	80403-000149	LIFEPAK CR Plus AED Kit Fully automatic AHA voice prompt	\$2,395.00	\$1,644.40
LIFEPAK EXPRESS	80427-000134	LIFEPAK Express Semi-automatic. Incl 1 pair of QUIK-Pak electrodes	\$1,695.00	\$1,267.78
Accessory	11260-000015	LIFEPAK CR Plus Hard shell carry case	\$239.00	\$198.38
Accessory	21300-004576	LIFEPAK CR Plus Carrying case	\$67.00	\$55.63
Disposable	11403-000001	LIFEPAK CR Plus Replacement Kit for Charge-Pak 2 sets of electrodes	\$107.00	\$96.49
Disposable	11403-000002	LIFEPAK CR Plus Replacement Kit for Charge-Pak 1 set of electrodes	\$88.00	\$78.96
Accessory	11210-000021	Wall mount bracket for LIFEPAK CR Plus	\$96.00	\$78.74
Accessory	21300-006587	CENTRAL ALARM SWITCH for CR Plus	\$51.00	\$44.15
Accessory	11250-000073	LIFEPAK CR Plus Training System	\$346.00	\$282.61
Accessory	11260-000014	LIFEPAK CR Plus Training System replacement carry case	\$35.00	\$28.69
Disposable	11250-000015	LIFEPAK CR Plus Training System replacement training electrodes	\$37.00	\$30.55
Accessory	26500-001156	LIFEPAK CR Plus Operating Instructions: LIFEPAK CR Plus Training System	\$16.00	\$13.93
Accessory	26500-001421	LIFEPAK CR Plus Service Manual CD Rom	\$72.00	\$59.34
LUCAS[®] Chest Compression System				
LUCAS	99576-000024	LUCAS 2, 2.1 SW Chest Compression System	\$14,495.00	\$12,690.37
Accessory	11576-000070	LUCAS 2 Rubber Bumper	\$39.00	\$32.41
Accessory	11996-000285	LUCAS 1 Regulator	\$573.00	\$472.85
Accessory	11576-000035	LUCAS 1 Carry Bag (Backpack)	\$530.00	\$449.67
Accessory	21996-000061	LUCAS 1 Extension Hose	\$309.00	\$260.48
Accessory	11996-000278	LUCAS 1 Connector - Chemtron Air	\$334.00	\$273.34
Accessory	11996-000279	LUCAS 1 Connector - Ohmeda Air	\$334.00	\$273.34
Accessory	11996-000280	LUCAS 1 Connector - Puritan Bennet Air	\$334.00	\$273.34
Accessory	11996-000281	LUCAS 1 Connector - Diss Air	\$334.00	\$273.34
Accessory	11996-000282	LUCAS 1 Connector - Schrader Air	\$334.00	\$273.34
Accessory	11996-000283	LUCAS 1 Connector - Oxeraid Air	\$334.00	\$273.34
Accessory	11576-000064	LUCAS PCI BACK PLATE	\$3,340.00	\$2,839.16
Accessory	21996-000044	LUCAS Back Plate	\$352.00	\$299.20
Accessory	11576-000052	Back Plate Grip Tape	\$40.00	\$33.34
Accessory	11576-000053	Back Plate Grip Tape (3 pack)	\$104.00	\$85.24
Accessory	11576-000050	Patient Strap (Secures patient's arms to support legs of LUCAS - 1pr)	\$98.00	\$80.60
Accessory	11576-000051	Patient Strap (secures patient's arms to support legs of LUCAS - 3 pack)	\$261.00	\$213.07
Accessory	21996-000064	LUCAS Stabilization Strap	\$92.00	\$75.96

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Accessory	11576-000037	LUCAS Stabilization Strap (4 pack)	\$345.00	\$283.58
Accessory	11576-000038	LUCAS 2 Carrying Bag	\$311.00	\$255.42
Accessory	11576-000046	LUCAS 2 Disposable Suction Cup (3 pack)	\$132.00	\$111.46
Accessory	11576-000047	LUCAS 2 Disposable Suction Cup (12 pack)	\$472.00	\$399.40
Accessory	11576-000060	LUCAS 2 Stand-alone Battery Charger	\$1,085.00	\$894.22
Accessory	11576-000039	LUCAS 2 Battery - Rechargeable Lithium Polymer (LiPo)	\$685.00	\$563.34
Accessory	11576-000040	LUCAS 2 Battery - Rechargeable Lithium Polymer (LiPo) (4 pack)	\$2,459.00	\$2,030.30
Accessory	11576-000055	LUCAS 2 Power Supply Cord	\$345.00	\$269.40
Accessory	11576-000048	LUCAS 2 12V Car Cable	\$128.00	\$103.80
Accessory	26500-003084	LUCAS 2, 2.0 SW. INSTRUCTION FOR USE, EN	\$37.00	\$32.39
Accessory	26500-003434	LUCAS 2, 2.1 Chest Compression System - Instructions for Use, U.S. English	\$37.00	\$19.46
AED ACCESSORIES				
Disposable	11101-000003	AED Trainer new style training electrodes (5 pr)	\$39.00	\$34.24
Disposable	11101-000004	AED training electrode set - (5pr), cable & pouch	\$67.00	\$58.46
Accessory	11101-000006	Cable/connector assembly/pouch for Adult AED training electrodes	\$30.00	\$24.87
Disposable	11250-000042	Replacement infant/child AED training electrodes	\$38.00	\$33.34
Accessory	11250-000043	Cable/connector assembly/pouch for infant/child AED training electrodes	\$45.00	\$33.24
Disposable	11250-000045	Infant/child AED training electrodes training set	\$67.00	\$58.46
TrueCPR				
TrueCPR	80596-000003	TrueCPR Coaching Device	\$1,795.00	\$1,570.63
Accessory	11260-000044	TrueCPR Carry Case	\$76.00	\$64.60
WALL MOUNTS, CABINETS & SIGNS				
Accessory	11998-000292	Wall Cabinet - Semi-recessed for AED, 3" Trim	\$306.00	\$251.11
Accessory	11998-000293	Wall Cabinet - Fully-recessed for AED, 1.5" Trim	\$261.00	\$194.91
Accessory	11220-000076	Wall Cabinet, standard, surface mount, SS	\$525.00	\$428.92
Accessory	11220-000077	Wall Cabinet, standard, semi-recessed, SS	\$474.00	\$391.02
Accessory	11220-000078	Wall Cabinet, small, fully recessed, SS	\$451.00	\$371.62
Accessory	11210-000026	AED Wall Cabinet with alarm, fire rated - semi-recessed, rolled edges	\$451.00	\$373.51
Accessory	11220-000083	AED Wall Cabinet with alarm and strobe - surface mount, rolled edges	\$384.00	\$316.93
Accessory	11220-000079	AED Wall Cabinet with alarm - surface mount, rolled edges	\$312.00	\$257.60
Accessory	11210-000027	AED Wall Cabinet with alarm, fire rated - recessed, square edges	\$429.00	\$354.92
Accessory	11220-000084	AED Wall Cabinet with alarm and strobe - surface mount, rolled edges	\$546.00	\$428.60
Accessory	11210-000028	AED Floor Stand Cabinet with alarm- White	\$1,021.00	\$867.87
Accessory	11210-000029	AED Floor Stand Cabinet with alarm- Grey	\$1,059.00	\$902.20
Accessory	11998-000327	AED Wall Sign Ilcor w/logo, Flat, 8x10	\$23.00	\$20.14
Accessory	11998-000328	AED Wall Sign Ilcor w/logo, T-mount, 8x10	\$32.00	\$27.95
Accessory	11998-000329	AED Wall Sign Ilcor w/logo, Tent, 7x8	\$32.00	\$27.95
Accessory	11998-000330	AED Wall Sign Traditional w/logo, Flat, 8x10	\$23.00	\$20.14
Accessory	11998-000331	AED Wall Sign Traditional w/logo, T-mount, 8x10	\$32.00	\$27.95
Accessory	11998-000332	AED Wall Sign Traditional w/logo, Tent, 7x8	\$32.00	\$27.95
Accessory	11998-000333	AED Wall Sign Traditional w/logo, T-mount, 8x10	\$32.00	\$27.95
Accessory	26500-000185	AED Instruction Card (laminated easy reference)	\$6.00	\$5.41
Accessory	11998-000320	Ambu Res-Cue Key First Responder Kit	\$34.00	\$27.75
Accessory	11998-000321	Ambu Res-Cue Mask First Responder Kit	\$42.00	\$35.20
LIFEPAK 500 ACCESSORIES				

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Accessory	11250-000095	LIFEPAK 500 AED Training System	\$513.00	\$286.04
Accessory	11141-000158	LP500 SLA Battery	\$297.00	\$253.10
Accessory	11141-000159	LP500 Battery Replacement kit	\$319.00	\$271.12
Accessory	11210-000001	Wall mount bracket for AED	\$108.00	\$87.10
Accessory	11998-000012	LIFEPAK 500 Replacement strap for carrying case	\$41.00	\$33.32
Accessory	11998-000014	LIFEPAK 500 Complete soft shell carrying case	\$150.00	\$118.47
Accessory	11998-000021	LIFEPAK 500 Hard-shell carrying case (Pelican)	\$309.00	\$243.43
Accessory	11250-000004	LIFEPAK 500T Replacement carry case	\$71.00	\$59.36
Accessory	11250-000005	LIFEPAK 500T Replacement simulated battery pak	\$34.00	\$26.79
Accessory	26500-000036	LIFEPAK 500 Service Manual CD-Rom	\$75.00	\$59.31
Accessory	26500-001008	LIFEPAK 500T Operating Instructions	\$10.00	\$8.36
Accessory	21330-001058	LIFEPAK 500 DPS complete soft shell carrying case with "stealth" surface	\$189.00	\$149.83
Accessory	26500-000037	LIFEPAK 500 In-service Video	\$15.00	\$13.01
Accessory	11141-000002	LIFEPAK 500 rechargeable sealed lead acid battery pak	\$195.00	\$150.77
Accessory	11110-000050	Setup Transfer cable for LIFEPAK 500	\$61.00	\$47.22
Accessory	11150-000010	External Modem for connection to LIFEPAK 500	\$293.00	\$246.64
Accessory	11220-000025	Battery pouch for the LIFEPAK 500	\$58.00	\$44.42
POWER OPTIONS				
Accessory	11400-000071	LIFEPAK 12 AC Power Adapter (refurbished)	\$1,625.00	\$1,381.25
Accessory	11110-000051	Power Adapter extension cable for LIFEPAK 12 power adapter	\$130.00	\$91.50
Accessory	11210-000002	MBSS2 wall mount bracket	\$116.00	\$98.84
Accessory	99996-000009	Mobile Battery Service Station (MBSS)	\$2,169.00	\$1,363.28
Accessory	99996-000010	MBSS wall bracket for vertical or horizontal mounting	\$140.00	\$112.94
Accessory	99996-000011	MBSS 12 volt DC cable	\$120.00	\$65.18
Accessory	11141-000068	LIFEPAK 20 NiMH rechargeable internal battery	\$172.00	\$140.85
Accessory	11141-000149	LIFEPAK NiCd Battery with fuel gauge 1.6amp hrs	\$310.00	\$197.95
Accessory	11141-000028	LIFEPAK SLA Battery	\$233.00	\$190.90
Accessory	11577-000094	Station Battery Charger - For the LP15	\$1,714.00	\$1,415.00
Accessory	11577-000011	Mobile Battery Charger - FOR THE LP15	\$1,865.00	\$1,538.20
Accessory	21330-001176	LP15 Lithium-Ion Battery 5.7 amp hrs	\$432.00	\$358.66
Accessory	11141-000106	LIFEPAK 12 Li-Ion Battery	\$415.00	\$363.20
Accessory	11141-000115	REDI-CHARGE Base	\$1,400.00	\$1,189.88
Accessory	11141-000116	LIFEPAK 12 REDI-CHARGE Adapter Tray	\$183.00	\$160.44
Accessory	11140-000052	LIFEPAK 15 REDI-CHARGE Adapter Tray	\$189.00	\$161.22
Accessory	11140-000072	AC Power Adapter	\$1,553.00	\$1,320.49
Accessory	11140-000074	DC Power Adapter	\$1,886.00	\$1,603.33
Accessory	11577-000019	LP15 Power Attachment Kit	\$53.00	\$45.04
Accessory	11140-000015	AC Power Cord	\$74.00	\$63.07
Accessory	11140-000080	Extension Cable (5ft 3 in)	\$279.00	\$236.45
Accessory	11140-000081	Right angle cable (10in) included with ACPA & DCPA	\$279.00	\$236.45
CARRYING CASES & MOUNTING OPTIONS				
Accessory	11260-000030	LIFEPAK 12 Basic carry case w/strap, right & left pouches	\$289.00	\$236.30
Accessory	11260-000029	LIFEPAK 12 Carry case back pouch - expandable	\$78.00	\$64.92
Accessory	21300-007203	LIFEPAK 12 Replacement carry case right pouch	\$81.00	\$67.62
Accessory	21300-007201	LIFEPAK 12 Replacement carry case left pouch	\$89.00	\$74.11

Product Category	Catalog Number	Catalog/Product Description	List Price	2016 NASPO Price
Accessory	21300-006361	LIFEPAK 12 Carry case base & side supports	\$135.00	\$109.24
Accessory	11260-000037	LIFEPAK 12 Shoulder Strap replacement	\$32.00	\$26.78
Accessory	11220-000033	LIFEPAK 12 Front cover	\$38.00	\$31.48
Accessory	11998-000063	LIFEPAK 12 Removable acrylic screen shield	\$47.00	\$39.86
Accessory	11220-000028	Top Pouch for the LP12/LP15	\$51.00	\$43.58
Accessory	11260-000032	Carrying Case of the LIFEPAK 12 with AC Power Adapter	\$306.00	\$251.06
Accessory	11260-000033	Carrying Case for the LIFEPAK 12 with Voice Recorder	\$306.00	\$251.06
Accessory	21300-007203	Right Pouch Replacement (Note: Included with basic case)	\$81.00	\$67.62
Accessory	11577-000002	LIFEPAK 15 Basic carry case w/ right & left pouches	\$289.00	\$236.30
Accessory	11260-000039	LIFEPAK 15 Carry case back pouch	\$74.00	\$61.20
Accessory	11577-000001	LIFEPAK 15 Shoulder strap	\$33.00	\$26.78
Accessory	11996-000374	LP15 bed Connector	\$136.00	\$115.26
Accessory	11260-000016	QUIK-COMBO Accessory pouch for LP20	\$55.00	\$48.15
Accessory	11260-000018	LP20 Basic Carry Case	\$144.00	\$126.07
Accessory	11260-000043	LP20 Top Pouch	\$57.00	\$48.46
Accessory	21330-000996	ASSY-LP20 DOCKING STATION	\$344.00	\$301.17
Accessory	11996-000309	Surface mount bracket	\$988.00	\$685.89
HARD PADDLES				
Accessory	11130-000001	Standard hard paddles for use w/LIFEPAK 12	\$635.00	\$520.70
Accessory	11130-000037	LIFEPAK 20E Standard Adult Detachable Hard Paddles	\$765.00	\$673.05
Accessory	11130-000061	Standard hard paddles for use w/LIFEPAK 15	\$755.00	\$526.16
Accessory	11133-000007	Pediatric paddle, external 1ea (2 required) multi-language	\$83.00	\$71.15
THERAPY DELIVERY ACCESSORIES				
Accessory	11131-000001	Internal paddle handles w/discharge control for use with LIFEPAK 12 or LIFEPAK 20	\$638.00	\$574.93
Accessory	11131-000010	Internal paddles - 1" size (6.25" shaft length)	\$174.00	\$156.91
Accessory	11131-000011	Internal paddles - 1.5" size (6" shaft length)	\$174.00	\$156.91
Accessory	11131-000012	Internal paddles - 2" size (5.75" shaft length)	\$174.00	\$156.91
Accessory	11131-000013	Internal paddles - 2.5" size (5.75" shaft length)	\$174.00	\$156.91
Accessory	11131-000014	Internal paddles - 3.5" size (5" shaft length)	\$174.00	\$156.91
Accessory	11131-000019	Internal paddles - 2.5" size (6.5" shaft length)	\$174.00	\$156.91
Accessory	11131-000021	Internal paddles - 1.5" size (9" shaft length)	\$174.00	\$156.91
Accessory	11131-000022	Internal paddles - 2" size (8.75" shaft length)	\$174.00	\$156.91
Accessory	11131-000023	Internal paddles - 3.5" size (8" shaft length)	\$174.00	\$156.91
Accessory	11131-000024	Internal paddles - 1.5" size (14.25" shaft length)	\$174.00	\$156.91
Accessory	11998-000326	LIFEPAK 15 internal paddles adapter cable	\$299.00	\$261.77
Accessory	21300-005847	Signage, gel	\$4.00	\$3.61
Accessory	11110-000040	QUIK-COMBO therapy cable for use w/LIFEPAK 12 or LIFEPAK 20	\$351.00	\$289.06
Accessory	11113-000004	QUIK-COMBO therapy cable for use w/LIFEPAK 15	\$351.00	\$289.06
Accessory	11103-000005	Zoll Adapter - converts Zoll connector to QUIK-COMBO	\$59.00	\$49.14
Accessory	11103-000006	Philips Adapter - converts Philips connector to QUIK-COMBO	\$59.00	\$49.14
Accessory	11103-000008	R2 Adapter - converts R2 connector to QUIK-COMBO connector	\$222.00	\$49.19
ECG MONITORING ACCESSORIES				
Accessory	11111-000022	12 Lead ECG, Preordial Leads (AHA)	\$135.00	\$118.05
Accessory	11111-000020	8R Trunk cable with AHA limb leads	\$340.00	\$297.42

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Accessory	11111-000018	5ft Trunk cable with AHA limb leads	\$336.00	\$293.81
Accessory	21300-008054	4-Wire Cable Comb (10- Pack)	\$50.00	\$13.80
Accessory	21300-008055	6-Wire Cable Comb (10- Pack)	\$50.00	\$13.80
Accessory	11110-000029	3-lead ECG cable for LIFEPAK 12 or LIFEPAK 20	\$128.00	\$103.80
Accessory	11110-000066	5-Lead ECG Cable for LIFEPAK 12 or LIFEPAK 20	\$228.00	\$188.13
Disposable	11240-000013	ECG printer paper, 50mm x 30m 3rolls/bx (1-49)	\$17.50	\$15.30
Disposable	11240-000016	Strip chart recorder paper, 100mm 2rolls/bx (1-23)	\$18.50	\$16.22
COMMUNICATION ACCESSORIES				
Accessory	11150-000007	Modem cable - 6' LIFEPAK 12 to external modem	\$113.00	\$93.60
Accessory	11150-000009	Modem door assembly	\$61.00	\$49.11
Accessory	11150-000015	Internal modem (pc card modem)	\$303.00	\$255.42
Accessory	11230-000020	Serial port cable	\$141.00	\$93.95
NIBP SUPPLIES				
Accessory	11996-000125	LIFEPAK 12 NIBP Hose, coiled 9'	\$55.00	\$45.40
Accessory	11996-000033	LIFEPAK 12 NIBP Hose, 9'	\$55.00	\$45.40
Accessory	11996-000089	LIFEPAK 12 NIBP Hose, 12'	\$55.00	\$45.40
Accessory	21300-007300	LIFEPAK 15 NIBP Hose, 9' coiled	\$55.00	\$45.40
Accessory	21300-007299	LIFEPAK 15 NIBP Hose, 9'	\$55.00	\$45.40
Accessory	21300-007298	LIFEPAK 15 NIBP Hose, 12'	\$55.00	\$45.40
Accessory	11160-000001	NIBP Cuff-Reusable, Infant	\$21.00	\$16.72
Accessory	11160-000003	NIBP Cuff-Reusable, Child	\$24.00	\$19.51
Accessory	11160-000005	NIBP Cuff-Reusable, Adult	\$30.00	\$24.87
Accessory	11160-000007	NIBP Cuff-Reusable, Lg Adult	\$33.00	\$27.74
Accessory	11160-000009	NIBP Cuff-Reusable Adult X large	\$48.00	\$42.02
Disposable	11160-000002	NIBP Cuff-Disposable Infant	\$8.00	\$7.21
Disposable	11160-000004	NIBP Cuff-Disposable Child	\$9.00	\$8.12
Disposable	11160-000006	NIBP Cuff-Disposable Adult	\$11.00	\$9.92
Disposable	11160-000008	NIBP Cuff-Disposable Large Adult	\$11.00	\$9.92
Disposable	11160-000010	NIBP Cuff-Disposable X-tra Large Adult	\$15.00	\$13.53
NELLCOR SpO2 SENSORS AND CABLES				
Accessory	11996-000060	Durasensor - Adult finger sensor	\$303.00	\$232.16
Accessory	11996-000061	Oxiband Adult/Neonatal Sensor	\$229.00	\$184.34
Accessory	11996-000062	Oxiband Pediatric/Infant Sensor	\$229.00	\$184.34
Accessory	11996-000106	DURA-Y Multisite sensor (reusable)	\$657.00	\$269.64
Disposable	11996-000113	Oxisensor II adult sensor (24/BX)	\$650.00	\$454.22
Disposable	11996-000114	Oxisensor II adult sensor, long cable (24/BX)	\$1,053.00	\$478.14
Disposable	11996-000115	Oxisensor II infant sensor (24/BX)	\$837.00	\$544.48
Disposable	11996-000116	Oxisensor II pediatric sensor (24/BX)	\$644.00	\$454.30
Disposable	11996-000048	Disposable Adhesive bandage wrap for OXI-A/N (2 bags of 50)	\$115.00	\$61.44
Disposable	11996-000049	Disposable Adhesive bandage wrap for OXI-P/I (2 bags of 50)	\$115.00	\$61.44
Disposable	11996-000117	Oxisensor II neonatal sensor (24/BX)	\$848.00	\$544.34
Accessory	11110-000042	DEC-4 Cable Extension, 4'	\$63.00	\$51.91
Accessory	11110-000176	DEC-8 Cable Extension, 8'	\$69.00	\$56.55
MASIMO SET LNOP SENSORS AND CABLES				
Accessory	11171-000006	Masimo SET LNOP SpO2 Patient Cable- 4 foot	\$222.00	\$174.99

Product Category	Catalog Number	Catalog/Product Description	List Price	2016 NASPO Price
Accessory	11171-000008	Masimo SET LNOP Sp02 Patient Cable - 8 foot	\$279.00	\$193.88
Accessory	11171-000009	Masimo SET LNOP Sp02 Patient Cable - 12 foot	\$347.00	\$215.26
Accessory	11171-000007	Masimo SET LNOP Sp02 Sensor - Adult Reusable	\$379.00	\$302.81
Disposable	11171-000010	Masimo SET LNOP Sp02 Sensor -Pediatric Reusable	\$368.00	\$302.99
Disposable	11171-000011	Masimo SET LNOP Sp02 Sensor -Adult Disposable (1 box of 20 sensors)	\$401.00	\$287.00
Disposable	11171-000012	Masimo SET LNOP Sp02 Sensor -Pediatric Disposable (1 box of 20 sensors)	\$446.00	\$325.27
Disposable	11171-000034	Masimo SET LNOP Sp02 Sensor -Neonatal (<10 KG) Disposable (1 box of 20 sensors)	\$587.00	\$498.95
Disposable	11171-000036	Masimo SET LNOP Sp02 Sensor Infant Disposable (1 box of 20 sensors)	\$488.00	\$414.80
Accessory	11996-000326	Masimo SET RED LNOP Patient Cable - 4 foot	\$262.00	\$139.30
Accessory	11996-000327	Masimo SET RED LNOP Patient Cable - 8 foot	\$300.00	\$163.02
Accessory	11996-000328	Masimo SET RED LNOP Patient Cable - 12 foot	\$424.00	\$198.03
MASIMO SET LNCS SENSORS AND CABLES				
Accessory	11171-000024	Masimo SET LNCS Patient Cable - 4 foot	\$207.00	\$139.23
Accessory	11171-000016	Masimo SET LNCS Patient Cable - 10 foot	\$293.00	\$153.07
Accessory	11171-000025	Masimo SET LNCS Patient Cable - 14 foot	\$438.00	\$172.20
Accessory	11996-000323	Masimo SET Red LNCS Patient Cable - 4 foot	\$206.00	\$139.24
Accessory	11996-000324	Masimo SET Red LNCS Patient Cable - 10 foot	\$251.00	\$163.01
Accessory	11996-000325	Masimo SET Red LNCS Patient Cable - 14 foot	\$424.00	\$198.03
Accessory	11171-000027	Masimo SET LNCS 4' extension (for Nellcor equipped units)	\$254.00	\$140.63
Accessory	11171-000017	Masimo SET LNCS Adult Reusable Sensor	\$325.00	\$258.21
Accessory	11171-000018	Masimo SET LNCS Pediatric Reusable Sensor	\$301.00	\$255.79
Disposable	11171-000019	Masimo SET LNCS Adult Disposable Sensors (box of 20)	\$324.00	\$283.90
Disposable	11171-000020	Masimo SET LNCS Pediatric Disposable Sensors (box of 20)	\$368.00	\$321.74
Disposable	11171-000028	Masimo SET LNCS Neonatal L Disposable Sensor (box of 20)	\$454.00	\$397.10
Disposable	11171-000029	Masimo SET LNCS Neonatal Pt L Disposable Sensor (box of 20)	\$497.00	\$435.14
Disposable	11171-000031	Masimo SET LNCS Infant Disposable Sensor (box of 20)	\$454.00	\$397.10
Disposable	11171-000039	M-LNCS Adbx, Adult Adhesive Sensor, 18-inch, 20/box	\$336.00	\$293.81
Disposable	11171-000040	M-LNCS Pdbx, Pediatric Adhesive Sensor, 18-inch, 20/box	\$357.00	\$312.73
Disposable	11171-000041	M-LNCS Inf, Infant Adhesive Sensor, 18-inch, 20/box	\$441.00	\$385.74
Disposable	11171-000042	M-LNCS Neo, Neonatal/Adult Adhesive Sensor, 18-inch, 20/box	\$441.00	\$385.74
Disposable	11171-000043	M-LNCS NeoPt, Neonatal Preterm Adhesive Sensor, 18-inch, 20/box	\$483.00	\$422.89
Accessory	11171-000046	M-LNCS DCI, Adult Reusable Sensor, 1/box	\$301.00	\$255.79
Accessory	11171-000047	M-LNCS DCIP, Pediatric Reusable Sensor, 1/box	\$301.00	\$255.79
MASIMO SET RED DIRECT CONNECT CABLES				
Accessory	11996-000331	Masimo SET Red Adult Reusable Direct Connect Sensor - 3 foot	\$394.00	\$282.22
Accessory	11996-000332	Masimo SET Red Adult Reusable Direct Connect Sensor - 12 foot	\$722.00	\$473.56
Accessory	11996-000333	Masimo SET Red Pediatric Reusable Direct Connect Sensor - 3 foot	\$394.00	\$282.22
Accessory	11996-000334	Masimo SET Red Pediatric Reusable Direct Connect Sensor - 12 foot	\$722.00	\$473.56
MASIMO SET RAINBOW DIRECT CONNECT CABLES				
Accessory	11996-000335	Masimo SET Rainbow Adult Reusable Direct Connect Sensor - 3 foot	\$883.00	\$473.56
Accessory	11996-000336	Masimo SET Rainbow Adult Reusable Direct Connect Sensor - 12 foot	\$1,210.00	\$664.89
Accessory	11996-000337	Masimo SET Rainbow Pediatric Reusable Direct Connect Sensor - 3 foot	\$883.00	\$664.10

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Accessory	11996-000338	Masimo SET Rainbow Pediatric Reusable Direct Connect Sensor - 12 foot	\$1,210.00	\$856.23
Accessory	11171-000032	Rainbow DCI-DC8, Adult Reuse Sensor, 8 ft	\$1,013.00	\$664.89
Accessory	11171-000033	Rainbow DCP-DC9, Pedl Reuse Sensor, 8 ft	\$1,013.00	\$760.59
Accessory	11171-000049	Rainbow DCI Adt Reusable Sensor, 1/box	\$637.00	\$541.45
Accessory	11171-000050	Rainbow DCIP PED REUSABLE Sensor	\$704.00	\$598.40
Disposable	11996-000339	Rainbow R26, Adult Adhesive Sensors (SpO2, SpCO and SpMet), 10/box	\$713.00	\$642.96
Disposable	11996-000340	Rainbow R20, Pediatric Adhesive Sensors (SpO2, SpCO and SpMet), 10/box	\$739.00	\$666.40
Disposable	11996-000341	Rainbow R25-L, Adult/Neo Adhesive Sensors (SpO2, SpCO and SpMet), 10/box	\$713.00	\$642.96
Disposable	11996-000342	Rainbow R20-L, Infant Adhesive Sensors (SpO2, SpCO and SpMet), 10/box	\$739.00	\$666.40
Accessory	11171-000037	RC-04, Patient Cable, 4 ft, 1/box	\$249.00	\$218.23
Accessory	11171-000038	RC-12, Patient Cable, 12 ft, 1/box	\$371.00	\$324.64
Disposable	11171-000055	Disposable Light Shield 10/pack	\$62.00	\$46.44
Accessory	11171-000054	Reuseable Light Shield, 5/box	\$65.00	\$46.44
Accessory	11171-000051	DBI-dc8, Adult Soft Reusable Direct Connect SpO2 Sensor, 8 ft, 1/box	\$711.00	\$603.74
Accessory	11171-000052	DIGITBOOT LNCS DB1, ADT REUSABLE SENSOR, REF 2653	\$335.00	\$315.62
Accessory	11171-000053	DIGITBOOTRED DBI-DC8, ADTREUSABLESENSOR, REF 2644	\$711.00	\$603.74
ADAPTER CABLES				
Accessory	11996-000183	MNC-1 Adapter Cable - 10 foot	\$524.00	\$293.54
Accessory	11996-000198	MNC-1 Adapter Cable - 4 foot	\$500.00	\$293.22
ORIDION INTUBATED FILTERLINES				
Disposable	11996-000001	FilterLine H Set Infant/Neonatal (box of 25)	\$545.00	\$441.19
Disposable	11996-000080	FilterLine H Set Adult/Pediatric (box of 25)	\$440.00	\$357.60
Disposable	11996-000081	FilterLine Set Adult/Pediatric (box of 25)	\$280.00	\$222.92
Disposable	11996-000164	FilterLine Set Long Adult/Pediatric (box of 25)	\$314.00	\$250.79
ORIDION NON-INTUBATED FILTERLINES				
Disposable	11996-000120	SmartCapnoLine - Pediatric patients <44lbs (box of 25)	\$315.00	\$269.36
Disposable	11996-000128	SmartCapnoLine w/O2 delivery - Pediatric patients <44lbs (box of 25)	\$425.00	\$301.87
Disposable	11996-000162	SmartCapnoLine Plus - Adult/Intermediate patients >44lbs (box of 25)	\$315.00	\$269.36
Disposable	11996-000163	SmartCapnoLine Plus w/O2 delivery - Adult/Intermediate patients>44lbs (box of 25)	\$350.00	\$301.87
Disposable	11996-000165	SmartCapnoLine Plus Long w/O2 - Adult/Intermediate patients>44lbs (box of 25)	\$445.00	\$339.02
Disposable	11996-000166	SmartCapnoLine Plus - Adult/Intermediate patients>44lbs (Cs of 100)	\$1,145.00	\$952.04
Disposable	11996-000167	SmartCapnoLine Plus w/O2 delivery - Adult/Intermediate patients>44lbs (Cs of 100)	\$1,235.00	\$1,063.50
ELECTRODES				
Electrode	11996-000017	Electrode QUIK-COMBO w/REDI-PAK preconnect	\$42.00	\$32.78
Electrode	11996-000090	Electrode EDGE QUIK-COMBO RTS	\$45.00	\$38.25
Electrode	11996-000091	Electrode EDGE QUIK-COMBO Adult	\$37.00	\$28.41
Electrode	11996-000092	Electrode EDGE Fast-Patch Plus	\$21.00	\$18.58
Electrode	11996-000093	Electrode EDGE QUIK-COMBO pediatric RTS	\$46.00	\$34.36
Electrode	11100-000002	Electrode LIFEPATCH ECG, adult, pregelled (4/pkg)	\$2.00	\$1.80
Electrode	11100-000001	Electrode LIFEPATCH ECG, adult, pregelled (3/pkg) 1-99	\$1.50	\$1.36
Electrode	11101-000016	Electrode replacement infant/child reduced energy	\$110.00	\$91.95

Product Category	Catalog Number	Catalog/Product Description	List Price	2015 NASPO Price
Electrode	11101-000017	Electrode Infant/Child reduced energy starter kit	\$150.00	\$129.10
TEMPERATURE MONITORING				
Accessory	11140-000078	Temperature Adapter Cable- 5ft	\$334.00	\$283.74
Accessory	11140-000079	Temperature Adapter Cable- 10ft	\$334.00	\$287.00
Disposable	11998-000359	Temp Sensor, Skin Probe, High Dielectric, Disp (box of 20)	\$146.00	\$127.97
Disposable	11996-000360	Temp Sensor, Esophageal-Rectal, 9FR, Disp (box of 20)	\$156.00	\$137.00
TRAINING TOOLS AND TESTERS				
Accessory	44500-000001	12-Leads Made Easy Web-based training program	\$53.00	\$45.96
Accessory	44500-000003	Capno Made Easy Web Based Training	\$53.00	\$45.96
Disposable	11250-000012	Adult AED QUIK-PAK Training Electrode Set (Box of 5 pair)	\$73.00	\$62.15
Accessory	21330-001365	Test load (for use with QUIK COMBO therapy cable)	\$98.00	\$82.49
Accessory	11113-000002	QUIK-COMBO Test Plug for testing QC Cable	\$22.00	\$17.64
Accessory	11996-000311	QUIK-COMBO 12-lead Patient Simulator	\$868.00	\$714.42
Accessory	11996-000310	QUIK-COMBO 3-lead Patient Simulator	\$751.00	\$619.93
Accessory	11110-000085	Defibrillation/ECG training electrode cable extension wire	\$200.00	\$173.45
Disposable	11103-000001	QUIK-COMBO training electrodes (2/PR)	\$26.00	\$22.29
Disposable	11101-000007	Defibrillation/ECG training electrodes	\$28.00	\$23.92
Accessory	26500-002481	Operating Instructions: LIFEPAK 12	\$65.00	\$52.83
Accessory	21300-007585	Service Manual on CD-ROM: LIFEPAK 12 and BSS2	\$60.00	\$50.06
LITERATURE				
Accessory	26500-000213	LIFEPAK 12 In-service Video	\$32.00	\$26.83
Accessory	26500-000234	LIFEPAK 12 & BSS2 Service Manual (paper version)	\$189.00	\$157.51
Accessory	26500-000942	LIFEPAK 12 Operating Instructions	\$66.00	\$52.83
Accessory	21330-001357	LIFEPAK 15 In-service Video - DVD format	\$32.00	\$25.83
Accessory	26500-002408	LIFEPAK 15 Operating Instructions	\$65.00	\$52.83
Accessory	26500-001216	LIFEPAK 20 Defibrillator/Monitor Inservice Video - AED Defibrillation	\$24.00	\$18.58
Accessory	26500-001315	LIFEPAK 20 Defibrillator/Monitor Inservice Video-Manual Defibrillation	\$24.00	\$18.58
Accessory	26500-002040	Quik reference Instruction Card for AED and CPR Instruction	\$6.00	\$5.41
Medical Informatics				
Accessory	11996-000369	Monitor to PC USB Cable for connecting LIFEPAK 12 or LIFEPAK 15 to a PC	\$271.00	\$193.99
Data Management - C	11600-000022	CODE-STAT 10 Data Review Seat	\$2,500.00	\$2,250.00
Data Management - C	11600-000023	CODE-STAT 9 Legacy Data Review Seat	\$2,500.00	\$2,250.00
Service	11600-000024	CODE-STAT Maintenance Subscription (3 Years)	\$1,500.00	\$1,350.00
Training				
Solution	26996-000014	Individual AED Challenge (Per Person/ Yr)	\$15.00	\$15.00



CITY COUNCIL AGENDA ITEM

#7

DISCUSS/TAKE ACTION ON AN AGREEMENT AND PURCHASE FOR COMMUNITY PARAMEDIC PATIENT CARE REPORTING SOFTWARE AND 911 EMS PATIENT CARE REPORTING FROM IMAGETREND, INC.

To: City Manager Courtney Barker
From: Fire Chief Don Hughes
Meeting Date: 3/2/2016
Department: Fire

Recommended Action: Approve the initial purchase and annual agreement for Community Paramedic patient care reporting software and the 911 EMS patient care reporting from ImageTrend, Inc.

- \$7,000 for one-time costs for initial software setup and customization for Satellite Beach including training.
 - Recommend funding from the Advanced Life Support (ALS) Trust Fund
- \$6,000 for recurring costs on an annual contract to include EMS Patient Care Reporting and Community Paramedic Documentation.
 - Recommend funding from the Fire Department Operating Budget for Contract Services.

Summary: Satellite Beach Fire Department's Community Paramedic Program has grown over the past year. As a result, there is a need for the department to have a single integrated software to document patient care provided in the non-emergency setting, and also provide a robust ability to collect data which has become a top priority. Additionally new EMS data reporting requirements for the State of Florida will require the department to upgrade our current EMS reporting system.

Community Paramedic patient reporting software has not been available until recently, and currently, there is only one vendor that provides both an EMS Patient Care Reporting System and Community Paramedic documentation, along with an approved billing platform, should Medicare reimbursement be available in the future.

Budget Impacts:

- \$7,000 for one-time costs for initial software, setup and training from the ALS Trust Fund
- \$6,000 for recurring costs on an annual contract cost from the Fire Department Operating Budget

Attachments:

- ImageTrend, Inc. Quote

SOFTWARE LICENSING AGREEMENT

CONTRACT No.: 2679

BETWEEN

SATELLITE BEACH FIRE & PARAMEDIC SOLUTIONS
1390 SOUTH PATRICK DRIVE
SATELLITE BEACH, FL 32937

AND

IMAGETREND, INC.
20855 KENSINGTON BLVD.
LAKEVILLE, MN 55044

IMAGETREND®

THIS AGREEMENT is made and entered into on the date last written below, by and between the ImageTrend, Inc., a Minnesota corporation (hereinafter "IMAGETREND"), and Satellite Beach Fire & Paramedic Solutions (hereinafter "CLIENT").

RECITALS

WHEREAS, IMAGETREND owns the software system known SOFTWARE; and

WHEREAS, CLIENT desires to obtain the license of the Software mentioned above; and

WHEREAS, IMAGETREND is willing to provide CLIENT with a non-exclusive license of the Software on the terms and conditions contained herein;

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. DEFINITIONS.

"Authorized personnel" means employees of CLIENT that use the Software in the scope of their employment, or CLIENT's contractors where the contractor's services must necessarily require access to the Software. Personnel who intend to: reverse engineer, disclose, or use or acquire for any purpose not in the scope of the personnel's employment or necessary for contractor services, any Confidential Information are not Authorized Personnel.

"Confidential information" means the proprietary products and trade secrets of IMAGETREND and/or its suppliers, including, but not limited to, computer software, code, technical parameters, price lists, customer lists, designs, software documentations, manuals, models and account tables, and any and all information maintained or developed by CLIENT pursuant to this AGREEMENT which is deemed confidential under existing state and/or federal law.

"Custom Development" means that CLIENT contracts IMAGETREND through a signed and accepted Statement of Work to customize the software. Each CLIENT shall have the non-exclusive license to utilize such software. Such software may then become a part of the core product and be distributed. Custom Development may require ongoing support and/or hosting and shall be subject to support and/or hosting fee increases. IMAGETREND maintains ownership of all Custom Development.

"ePCR" means an Electronic Patient Care Report.

"ImageTrend Elite Data Marts" means the relational database(s) that contain an enhanced and simplified reporting-ready format of the transactional data collected within ImageTrend Elite. The Elite Data Marts are available for use with the ImageTrend Elite Reporting Tools.

"ImageTrend Elite Reporting Tools" means the Transactional Report Writer, Visual Informatics, Analytical Chart Reporting Tool and Analytical Tabular Reporting Tool in the Software that are based on a set of Elite Data Marts.

"Incident" means any time the Client sends a vehicle to a potential or actual patient.

"License" means an unlimited use license of the software, without rights for resale, for the duration of the contract, defined as Software as a Service (SaaS) which expires when this agreement expires.

“Licensed Information” means any information pertaining to the Software which is owned by IMAGETREND and is licensed to CLIENT. Licensed Information includes such information as input form, user manuals and user documentation, interface format and input/output format, and any other materials pertaining to the Software.

“Reference” means referral in the promotion of IMAGETREND’S software to other potential CLIENTS.

“Run(s)” means an incident where the Client sends a vehicle to a potential or actual patient.

“Software” means the computer program(s) in machine readable object code form listed in Exhibit “A”, including the executable processing programs comprising the various modules from the Software and the Licensed Information.

“Statement of Work” means the technical document which outlines mutually agreed upon system specification for Custom Development and associated costs, payment terms and acceptance procedures. This document requires client acceptance and signature prior to beginning work.

“Support” means interactive telephone and e-mail support, computer based online training, product upgrades and enhancements, along with defect corrections, delivered from IMAGETREND’s offices.

“Upgraded Version” means the Licensed Software and/or Licensed Information to which updates, enhancements, corrections, installations of patches or other changes have been made. The exterior form of the Updated Version is reflected by changes to the version numbers.

SECTION 2. TERM OF AGREEMENT.

The term of this AGREEMENT shall be one year(s) from signature date, subject to Section 13 of this AGREEMENT. This AGREEMENT shall be subject to automatic annual renewal unless terminated by either party as provided in Section 13, below.

SECTION 3. GRANT OF LICENSE.

A. NON-EXCLUSIVE USE LICENSE.

In accordance with the terms and conditions hereof, IMAGETREND agrees to grant to CLIENT and CLIENT agrees to accept a non-transferable and non-exclusive use license of the Software. During the term of the agreement, the CLIENT shall have access to the Software, which will be installed on servers at the IMAGETREND hosting facility and subject to the Service Level Agreement attached as Exhibit B. CLIENT expressly acknowledges that all copies of the Software and/or Licensed Information in any form provided by IMAGETREND to CLIENT hereunder are the sole property of IMAGETREND and/or its suppliers, and that CLIENT shall not have any right, title, or interest to any such Software and/or Licensed Information or copies thereof except as provided in this AGREEMENT.

B. IMAGETREND ELITE DATA MARTS NON-EXCLUSIVE USE LICENSE

In accordance with the terms and conditions hereof, IMAGETREND agrees to grant the use of the ImageTrend Elite Data Marts only via ImageTrend Elite Reporting Tools as included and detailed in Exhibit A. This AGREEMENT does not give the CLIENT the rights to access and query the ImageTrend Elite Data Marts directly using SQL query tools, reporting tools, ETL tools, or any other tools or mechanisms. Direct access to ImageTrend Elite Data Marts is available via separately-priced

product and service offerings from IMAGETREND. This Section 3.B, is subject to the Non-Exclusive Use License as covered in Section 3.A and terms of this AGREEMENT.

C. PROTECTION OF SOFTWARE AND LICENSED INFORMATION.

CLIENT agrees to respect and not to, nor permit any third-party to, remove, obliterate, or cancel from view any copyright, trademark, confidentiality or other proprietary notice, mark, or legend appearing on any of the Software or Licensed Information, and to reproduce and include the same on each authorized copy of the Software and Licensed Information.

CLIENT shall not nor shall CLIENT permit any third-party to, copy or duplicate the Software or any part thereof except for the purposes of system backup, testing, maintenance, or recovery. CLIENT may duplicate the Licensed Information only for internal training, provided that all the names, trademark rights, product names, copyright statement, and other proprietary right statements of IMAGETREND are reserved. IMAGETREND reserves all rights which are not expressly granted to CLIENT in this AGREEMENT.

CLIENT shall not, nor shall CLIENT permit any third-party to, modify, reverse engineer, disassemble, or decompile the Software, or any portion thereof, and shall not use the software or portion thereof for purposes other than as intended and provided for in this Agreement.

D. DATA OWNERSHIP AND DATA PROTECTION.

All CLIENT data collected with IMAGETREND Software remains at all times the property of the CLIENT. IMAGETREND will not to use or make available any personally identifiable information other than for administering the CLIENT's account and collecting usage statistics in order to improve our products and services specifications. During the term of this AGREEMENT and after termination or expiration of this AGREEMENT, IMAGETREND will not in any way transfer to any third party or use in direct or indirect competition with the other party any information or data posted by CLIENT's and others on IMAGETREND's website and acknowledges that all such information is confidential. CLIENT shall have access to creative tools within the Elite Software platform. Use of these features is conditioned upon assignment to ImageTrend of all copyrights in any work created within and using the Elite software platform, the terms of use for such creative tool features will prompt all users upon first use to agree to terms of use; those terms are hereby incorporated as part of this Agreement and valid whether accepted before or after execution of this Agreement. Please contact ImageTrend for a copy of these terms prior to final acceptance of this Agreement, if necessary.

E. CLIENT DATA.

Within thirty (30) days after the expiration of this AGREEMENT, the termination of this AGREEMENT, or IMAGETREND is no longer in business, IMAGETREND will deliver to the CLIENT its data, in machine readable format, on appropriate media, at the CLIENT's option. If the CLIENT wants the data to be delivered in a medium other than tape or CD, IMAGETREND shall do its best to accommodate the CLIENT, provided the CLIENT shall provide the medium on which the data is to be provided and shall pay for any additional cost incurred by IMAGETREND in accommodating this request.

SECTION 4. SOFTWARE ABSTRACT.

A. The ImageTrend Service Bridge/State Bridge/Rescue Bridge/ImageTrend Elite contains and stores the data elements of an emergency medical database, including data schema and values that may originate from traditional computer aided dispatch (CAD) sources and data values that

may be used in billing from pre-hospital patient care. The emergency medical database may contain certain vehicle transport information but does not contain data elements and/or values specific to the vehicle path tracking such as automatic vehicle location (AVL) or third party AVL integrations. The emergency medical database does support integrations to third party CAD and billing solutions. The emergency medical database does not support any AVL, CAD or billing functions executed directly from the database. CLIENT shall not use ImageTrend Software to integrate patient information from a clinical encounter associated with a patient incident requiring emergency medical care by the emergency transport crew with flight information relating to an emergency transport crew dispatch to produce an encounter record indicative of the patient's clinical encounter.

- B. The ImageTrend Service Bridge/State Bridge/Rescue Bridge/ImageTrend Elite contains and stores the data elements of an emergency medical database as defined, described and mandated by the National EMS Information System (NEMSIS). The dataset was adopted by ImageTrend for State and local regulatory authorities as required by NEMSIS. The NEMSIS data schema and elements are the sole work of the NEMSIS organization in conjunction with the National Highway Traffic Safety Administration (NHTSA). The NEMSIS dataset contains data elements and data structures originating and potentially owned by a number of nonprofit third party organizations and government agencies such as the World Health Organization (ICD 9 and ICD 10), International Health Terminology Standards Development Organization (SNOMED), U.S Department of the Interior and U.S. Geological Survey (GNIS), National Institute of Standards and Technology (FIPS), Health Level Seven International (HL7), Joint APCO/NENA Data Standardization Working Group (AACN). The NEMSIS dataset offers customer driven extensibility that allows the end user to extend and define the dataset at their own discretion.

SECTION 5. SERVICES PROVIDED BY IMAGETREND.

- A. SUPPLY OF SOFTWARE AND LICENSED INFORMATION.
IMAGETREND shall provide CLIENT software and services as detailed in Exhibit A.
- B. MODIFICATIONS, IMPROVEMENTS AND ENHANCEMENTS.
During the terms of this Agreement and any extensions under Section 2, IMAGETREND will provide CLIENT with error corrections, bug fixes, patches or other updates to the Software in object code form, to the extent available in accordance with IMAGETREND's release schedule. If CLIENT desires to add new functions or make enhancements to the Software, CLIENT must, for additional consideration, negotiate with IMAGETREND to develop new functions or improvements to the existing Software. All such error corrections, bug fixes, patches, updates, or other improvements or modifications shall be the sole property of IMAGETREND.
- C. IMPLEMENTATION SERVICES
 - 1. IMAGETREND shall provide CLIENT with initial services such as the system configuration and installation into the ImageTrend hosting infrastructure.
 - 2. "Train-the-trainer" training for administrators as detailed in Exhibit A. Additionally, online training videos and user guides in electronic format will be made available.

SECTION 6. MAINTAINENCE and SUPPORT.

- A. Application use support as detailed in Service Level Agreement Exhibit B.
- B. Server hosting environment is monitored and supported 24/7. Emergency support information is

available on the ImageTrend Support site for emergency purposes. Non-emergency related contact may be charged to the CLIENT.

- A. Maintenance of IMAGETREND software, which includes scheduled updates and new releases, as well as defect correction as needed, is included. Specific out-of-scope system enhancement requests will be reviewed with the CLIENT and subject to approval if additional charges are necessary.

SECTION 7. FEES.

- A. Except as otherwise provided in this AGREEMENT, IMAGETREND shall offer the Products and the Services at the prices set forth on Exhibit A.
 - (i) IMAGETREND will perform price increases of the recurring fees. The first price increase will occur with the fees due for Year 3. These price increases will occur once every year and may not exceed 3% of the price then currently in effect.
- B. The fees for this contract are as detailed in the attached Exhibit A.
- C. At any time during this agreement, the CLIENT may contract with IMAGETREND for additional software and services not covered in this agreement with fees to be negotiated on an item-by-item basis. The CLIENT may contract Custom Development by IMAGETREND for additional fees as outlined and agreed to in a signed and accepted Statement of Work.
- D. If there is a delay in acceptance on the remaining items for longer than 60 days, ImageTrend has the option to invoice the remaining balance on any or all of the open items for Year 1 and begin the Recurring Fees schedule.

SECTION 8. PROTECTION AND CONFIDENTIALITY.

- A. **ACKNOWLEDGEMENT.**

CLIENT hereby acknowledges and agrees that the Software and Licensed Information provided hereunder constitute and contain valuable proprietary products and trade secrets of IMAGETREND and/or its suppliers, embodying substantial creative efforts and confidential information, ideas and expressions. Accordingly, CLIENT agrees to treat (and take precautions to ensure that its authorized personnel treat) the Software and Licensed Information as confidential in accordance with the confidentiality requirements and conditions set forth below. CLIENT acknowledges and agrees that CLIENT shall not permit any non-Authorized User from accessing the Software made available to the CLIENT.
- B. **MAINTENANCE OF CONFIDENTIAL INFORMATION.**

Each party agrees to keep confidential all confidential information disclosed to it by the other party in accordance herewith, and to protect the confidentiality thereof in the same manner it protects the confidentiality of similar information and data of its own (at all times exercising at least a reasonable degree of care in the protection of confidential information); provided, however, that the provisions of this Section 8 shall not apply to information which: (i) is in the public domain; (ii) has been acquired by CLIENT by normal means upon the disclosure of the information by IMAGETREND; (iii) is duly obtained by CLIENT directly or indirectly from a third party who has independently developed the information and is entitled to disclose the information to CLIENT, and such disclosure does not directly or indirectly violate the confidentiality obligation of such third party; or (iv) becomes known publicly, without fault on the part of CLIENT, subsequent to the receipt of the information by CLIENT.

C. SURVIVAL.

This Section 8 shall survive the termination of this AGREEMENT or of any license granted under this AGREEMENT.

SECTION 9. WARRANTIES.

A. PERFORMANCE.

IMAGETREND warrants that the Software will conform to the specifications as set forth in the Licensed Information. However, this warranty shall be revoked in the event that any person other than IMAGETREND and its agents make any unauthorized amendment or change to the Software in any manner.

B. OWNERSHIP.

IMAGETREND represents that it is the owner of the entire right, title, and interests in and to the Software, and that it has the sole right to grant licenses thereunder, and that it has not knowingly granted licenses thereunder to any other entity that would restrict rights granted hereunder to CLIENT.

C. LIMITATIONS ON WARRANTY.

All of IMAGETREND's obligations under this Section 9 shall be contingent on CLIENT's use of the Software in accordance with this AGREEMENT and in accordance with IMAGETREND's instructions as provided by IMAGETREND in the Licensed Information, and as such instructions may be amended, supplemented, or modified by IMAGETREND from time to time.

IMAGETREND shall have no warranty obligations with respect to any failures of the Software which are the result of accident, abuse, misapplication, extreme power surge or extreme electromagnetic field.

The express warranties provided herein are the only warranties made by IMAGETREND with respect to the Software and supersede all other express or implied warranties, including, but not limited to, any warranties of merchantability and warranties for any special purpose.

SECTION 10. LIMITATION OF LIABILITY.

Unless otherwise provided in this Section 10, CLIENT's exclusive remedy for any damages or losses arising out of IMAGETREND's breach of warranties shall be, at IMAGETREND's option, either (i) immediate release from the agreement; or (ii) repair of the Software.

SECTION 11. INDEMNIFICATION.

A. INDEMNITY

IMAGETREND (which includes its agents, employees and subcontractors, if any) agrees to indemnify CLIENT, as well as any agents thereof from all damages, judgments, loss and expenses, but not including consequential or incidental damages arising out of:

- (i) any personal injuries, property damage, or death that CLIENT may sustain while using IMAGETREND's, as well as any agents thereof, controlled property or equipment in the performance of this AGREEMENT; or
- (ii) any personal injury or death which results or increases by any action taken to medically treat CLIENT agents, employees and subcontractors; or

- (iii) any personal injury, property damage or death that CLIENT may sustain from any claim or action brought against CLIENT, as well as any agents thereof arising out of the negligence or recklessness of IMAGETREND in the performance of this AGREEMENT,

Except for the foregoing claims, CLIENT, as well as any agents thereof agrees to indemnify, defend, and hold harmless IMAGETREND from all claims, lawsuits, damages, judgments, loss, liability, or expenses, arising out of any claim or action brought against IMAGETREND arising out of the negligence or recklessness of CLIENT, as well as any agents thereof in the performance of this AGREEMENT.

B. ENTIRE LIABILITY

SECTION 11 (A) ABOVE STATES THE PARTIES ENTIRE LIABILITY THE PARTIES SOLE AND EXCLUSIVE REMEDY FOR ANY CLAIMS OF INDEMNIFICATION. SECTION 9 OF THIS AGREEMENT STATES THE FULL EXTENT OF IMAGETREND'S WARRANTY AND SECTION 11(A) PROVIDES NO ADDITIONAL WARRANTY OF ANY KIND. ANY OTHER WARRANTY, EXPRESS OR IMPLIED OUTSIDE OF THIS AGREEMENT, INCLUDING THOSE ARISING OUT OF THE UNIFORM COMMERCIAL CODE, ARE WAIVED.

SECTION 12. INSURANCE REQUIREMENTS.

IMAGETREND will provide standard insurance coverage as detailed in a Certificate of Insurance, if requested.

SECTION 13. TERMINATION.

A. TERMINATION WITHOUT CAUSE.

Following the expiration of the original term of this AGREEMENT, either party shall have the right to terminate this AGREEMENT, without cause, by giving not less than sixty (60) days written notice of termination.

B. CUSTOM DEVELOPMENT TERMINATION

Either party shall have the right to terminate any Custom Development portion(s) of this AGREEMENT, without cause, by giving not less than thirty (30) days written notice of termination.

C. TERMINATION FOR CAUSE.

This AGREEMENT may be terminated by the non-defaulting party by giving not less than thirty (30) days written notice of termination if any of the following events of default occur: (i) if a party materially fails to perform or comply with this AGREEMENT or any provision hereof; (ii) if either party fails to strictly comply with the provisions of Section 8, above, or makes an assignment in violation of Section 15, below; (iii) if a party becomes insolvent or admits in writing its inability to pay its debts as they mature, or makes an assignment for the benefit of creditors; (iv) if a petition under any foreign, state, or United States bankruptcy act, receivership statute, or the like, as they now exist, or as they may be amended from time to time, is filed by a party; or (v) if such a petition is filed by any third party, or an application for a receiver is made by anyone and such petition or application is not resolved favorably within ninety (90) days.

SECTION 14. COOPERATIVE USE

Public and nonprofit agencies that have entered into a Cooperative Purchasing Agreement with the CLIENT are eligible to participate in any subsequent Agreement. The parties agree that these lists are subject to change. Any such usage by other municipalities and government agencies must be in accord with the ordinance, charter, rules and regulations of the respective political entity and with applicable State and Federal laws.

Any orders placed to, or services required from IMAGETREND will be requested by each participating agency. Payment for purchases made under this Agreement will be the sole responsibility of each participating agency. The CLIENT shall not be responsible for any disputes arising out of transactions made by others. IMAGETREND shall be responsible for correctly administering this Agreement in accordance with all terms, conditions, requirements, and approved pricing to any eligible procurement unit.

SECTION 15. NONASSIGNABILITY.

CLIENT shall not assign this AGREEMENT or its rights hereunder without the prior written consent of IMAGETREND.

SECTION 16. GOVERNING LAW.

The parties agree that the law governing this AGREEMENT shall be that of the State of Minnesota without regard to its conflict of laws principles.

SECTION 17. COMPLIANCE WITH LAWS.

IMAGETREND shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments.

SECTION 18. WAIVER.

Any waiver by either party of any default or breach hereunder shall not constitute a waiver of any provision of this AGREEMENT or of any subsequent default or breach of the same or a different kind.

SECTION 19. NOTICES.

All notices and other communications required or permitted to be given under this AGREEMENT shall be in writing and shall be personally served or mailed, postage prepaid and addressed to the respective parties as follows:

TO CLIENT: Satellite Beach Fire & Paramedic Solutions
1390 South Patrick Drive
Satellite Beach, FL 32937

ATTENTION: Fire Chief Donald Hughes

TO IMAGETREND: ImageTrend, Inc.
20855 Kensington Blvd.
Lakeville, MN 55044

ATTENTION: Mike McBrady

Notice shall be deemed effective on the date personally delivered or, if mailed, three (3) days after deposit in the mail.

SECTION 20. FORCE MAJEURE.

Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of

any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.

SECTION 21. ARBITRATION.

Any dispute between IMAGETREND and CLIENT under this Agreement shall be resolved by arbitration by an arbitrator selected under the rules of the American Arbitration Association (STATE) and the arbitration shall be conducted in that same location under the rules of said Association. If an arbitrator cannot be agreed upon by the parties, IMAGETREND and CLIENT shall each choose an arbitrator, and those two chosen arbitrators shall choose a third arbitrator, who shall preside over any dispute. IMAGETREND and CLIENT shall each be entitled to present evidence and argument to the arbitrator. The arbitrator shall have the right only to interpret and apply the provisions of this Agreement and may not change any of its provisions. The arbitrator shall permit reasonable pre-hearing discovery of facts, to the extent necessary to establish a claim or a defense to a claim, subject to supervision by the arbitrator. The determination of the arbitrator shall be conclusive, final and binding upon the parties and judgment upon the same may be entered in any Minnesota court having jurisdiction thereof. The arbitrator shall give written notice to the parties stating his determination, and shall furnish to each party a signed copy of such determination. IMAGETREND and CLIENT shall equally share the cost of the arbitrator(s) fees. The arbitrator may award reasonable costs and expenses, including reasonable attorney fees, to the prevailing party.

SECTION 22. INTERPRETATION.

This AGREEMENT has been negotiated between persons sophisticated and knowledgeable in the matters dealt with in this AGREEMENT. Each party further acknowledges that it has not been influenced to any extent whatsoever in executing this AGREEMENT by any other party hereto or by any person representing it, or both. Accordingly, any rule or law or legal decision that would require interpretation of any ambiguities in this AGREEMENT against the party that has drafted it is not applicable and is waived. The provisions of this AGREEMENT shall be interpreted in a reasonable manner to effect the purpose of the parties and this AGREEMENT.

SECTION 23. SIGNATOR'S WARRANTY AND ACCEPTANCE BY PERFORMANCE.

Each party warrants to each other party that he or she is fully authorized and competent to enter into this AGREEMENT, in the capacity indicated by his or her signature and agrees to be bound by this AGREEMENT. CLIENT understands and agrees that if CLIENT accepts any Software, goods, or services from IMAGETREND prior to IMAGETREND receiving a final, mutually signed copy of this AGREEMENT, that CLIENT has accepted this AGREEMENT and all of its terms and conditions.

SECTION 24. PRIOR AGREEMENTS AND AMENDMENTS.

This AGREEMENT, including all Exhibits attached hereto, represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This AGREEMENT may only be modified by a written amendment duly executed by the parties to this AGREEMENT.

WITNESS THE EXECUTION HEREOF on the day and year last written below.

APPROVED AS:

"CLIENT" (Satellite Beach Fire & Paramedic Solutions) "IMAGETREND"

By: _____

By: _____

Name: _____

Name: Michael J. McBrady

Title: _____

Title: President

Dated: _____

Dated: _____

EXHIBITS

EXHIBIT A – Pricing Agreement

EXHIBIT B – Service Level Agreement

EXHIBIT C – HIPAA Business Associate Agreement

EXHIBIT D – Insurance Certificate

EXHIBIT E – Tax Exemption Certificate

EXHIBIT A – PRICING AGREEMENT

ImageTrend's Elite EMS fees are based upon 1500 annual incidents as provided by Client. ImageTrend reserves the right to audit the annual incident volume and the option to increase future support costs, with prior notification to the client, if the number of annual incidents increases by more than ten percent (10%) and has a resulting effect of increased support calls to ImageTrend.

ImageTrend's Community Health fees are based upon 0-749 Annual Patient Contacts and/or 0-49 Annual # of Enrolled Patients. ImageTrend reserves the right to audit the volume on these and the option to increase future SaaS Fees, with prior notification to the client, if the number of Annual Patient Contacts or Enrolled Patients Increases as follows:

Annual # of Patient Contacts		Annual # of Enrolled Patients		Monthly Fee
Min	Max	Min	Max	
0	749	0	49	\$250.00
750	1499	50	99	\$500.00
1500	2999	100	199	\$1,000.00

Pricing Agreement

Description	Units	Price	Extended
ImageTrend Elite EMS Setup and Project Management	1	\$3,000.00	\$3,000.00
ImageTrend Elite Field Site License	1	Included	
ImageTrend Elite Community Health (Community Paramedicine) Setup and Project Management	1	\$5,000.00	\$5,000.00
One-Time Discount on Setup	1	(\$2,000.00)	(\$2,000.00)
Webinar Training Sessions (2 hour session M-F during ImageTrend's Standard Business Hours)	4	\$250.00	\$1,000.00
TOTAL One-Time Fees			<u>\$7,000.00</u>

Recurring Fees	Units	Price	Extended
ImageTrend Elite EMS Annual SaaS Fee	1500	\$2.00	\$3,000.00
ImageTrend Elite Community Health (Community Paramedicine) Annual SaaS – monthly fee of \$250/month <i>Pricing above for Community Health is based on:</i> <i>0-749 Annual Patient Contacts</i> <i>0-49 Annual # of Enrolled Patients</i>	12	\$250.00	\$3,000.00
TOTAL Recurring Fees			<u>\$6,000.00</u>

TOTAL Year 1 \$13,000.00

Optional*	Units	Price	Extended
Visual Informatics – Analytics Setup Fee (EMS Cube) <i>Includes:</i>			
• <i>Analytics, Pie Charts, Charting, Widgets, Interactive Alerting Engine</i>	1	\$1,500.00	
Visual Informatics – Analytics (EMS Cube) Annual SaaS Fee	1	\$250.00	

ImageTrend 2016 Connect Conference (Full Conference) Registered Date 2/01/2016-3/31/2016 <i>**Note: This is included for budgetary purposes only and will not be invoiced with this agreement. Client is responsible for registering and paying online prior to the conference. Price is dependent on date registered. **To register for the Connect conference go to www.imagetrend.com/connect</i>	1	\$510.00	
Out of Scope billed at \$125/Hour	TBD	\$125.00	
Onsite Training Sessions @ \$1,000/day	TBD	\$1,000.00	
Travel per Trainer (for Onsite Training at Client's Facility Training) @ \$1,500/trainer/trip	TBD	\$1,500.00	
Webinar Training Sessions (2 hour session M-F during ImageTrend's Standard Business Hours) \$250/session	TBD	\$250.00	

*The Client may elect to purchase additional services as set forth in the options identified above at the scheduled price amounts at any time during the initial term of the project. The Client shall exercise said options by written notice to ImageTrend. The pricing for these optional items are valid for one (1) year from contract signature.

Payment Terms:

- a. Upon acceptance and signature of Contract, 50% of the One-Time Fees will be invoiced. The remaining 50% of One-Time Fees will be invoiced independently upon completion. The Recurring Annual Fees will begin at system go-live.
- b. Project completion occurs upon receipt of the product.
- c. If there is a delay in acceptance on the remaining items for longer than 60 days, ImageTrend has the option to invoice the remaining balance on any or all of the open items for Year 1 and begin the Recurring Fees schedule.
- d. CLIENT agrees IMAGETREND may, in IMAGETREND's discretion, cease to provide access, hosting, support or otherwise disable the Software listed in Exhibit A due to CLIENT's breach of contract, overdue payments, or missed payments.
- e. CLIENT agrees IMAGETREND may charge to CLIENT a late fee of 1.5% per month, or the highest rate allowed under the law, whichever is lower, on any overdue amounts. CLIENT also agrees IMAGETREND may charge to CLIENT all reasonable costs and expenses of collection, including attorneys' fees where, in IMAGETREND's discretion, payments are consistently deficient or late.
- f. IMAGETREND will invoice sales tax to non-exempt CLIENTS where applicable.
- g. Note: If Client would like to schedule Onsite Training on the weekend, additional fees may apply.
- h. Note: Webinar Training will be invoiced at the time of the Software setup and any unused hours will be tracked towards Client's account for future use

Pricing escalation factors:

- a. IMAGETREND will perform price increases of the recurring fees. The first price increase will occur with the fees due for Year 3. These price increases will occur once every year and may not exceed 3% of the price then currently in effect.
- b. All Annual SaaS Fees are based upon anticipated usage and are subject to an annual usage audit, which may affect future fees.
- c. All hosting fees are based upon anticipated usage and includes 30 GB of Storage total. These fees are subject to annual usage audits, which may affect future fees at an increase of \$15/10GB/month for Storage.

Statements/Invoices should be mailed to:

Fire Chief Donald Hughes
Satellite Beach Fire & Paramedic Solutions
1390 South Patrick Drive
Satellite Beach, FL 32937
Phone: 321-508-4221
Email: dhughes@satellitebeach.org

ImageTrend Salesperson Contact:

Kevin Fink
952-469-1589
kfink@imagetrend.com
contracts@imagetrend.com

EXHIBIT B – SERVICE LEVEL AGREEMENT

SOFTWARE AS A SERVICE (SAAS)

VERSION 4.0

This agreement exists for the purpose of creating an understanding between ImageTrend and CLIENT who elect to host the application on ImageTrend's servers. It is part of our guarantee for exceptional service levels for as long as the system annual support fee is contracted. The Software as a Service (SaaS) Service Level Agreement guarantees your web application's availability, reliability and performance. This Service Level Agreement (SLA) applies to any site or application hosted on our network as SaaS.

1. Hosting at the ImageTrend's Datacenter

ImageTrend's hosting environment provides **99.9% availability** and is comprised of state-of-the-art Blade Servers and SAN storage that are configured with the no single point of failure through software and infrastructure virtualization, blade enclosure redundancies and backup storage policies. Our Compellent SAN has a fiber channel backend, currently hosts 8TB of storage, has dual storage controllers with redundant power supplies and redundant paths to disk, and hot swappable drives. We do offsite replication to disk on a second SAN. Scheduled maintenance and upgrades do not apply to the system availability calculation and all CLIENTs are properly notified of such scheduled occurrences to minimize accessibility interruptions.

Hardware

ImageTrend server hardware is configured to prevent data loss due to hardware failure and utilize the following to ensure a quick recovery from any hardware related problems.

- Independent Application and Database Servers
 - Microsoft SQL Server 2012
 - Microsoft Windows Server 2012
- Redundant Power Supplies
- Off-Site Idle Emergency Backup Servers (optional)
- Sonicwall VPN Firewall
- Redundant Disk configuration
- Disk Space allocation and Bandwidth as contracted

Physical Facility

The ImageTrend hosting facilities are located in downtown Minneapolis and Chicago with every industry standard requirement for hosting not only being met, but exceeded. Requirements such as power supply and power conditioning, normal and peak bandwidth capacity, security and fail over locations are all part of an overall strategy to provide the most reliable hosting facility possible.

- Redundant, high-speed Internet connections over fiber optics.
- Power protection via an in-line 80kVa UPS with a 150 KW backup diesel generator
- Temperature controlled
- Waterless Fire Protection and Clean agent fire suppression
- Secured site access
- Steel Vault Doors
- 21" concrete walls and ceiling

Data Integrity

ImageTrend applications are backed up daily allowing for complete recovery of data to the most recent backup:

- Daily Scheduled Database and Application Backups.
- Daily Scheduled backup Success/Failure notification to ImageTrend staff

2. Application and Hosting Support

ImageTrend provides ongoing support as contracted for their applications and hosting services, including infrastructure. This includes continued attention to product performance and general maintenance needed to ensure application availability. Support includes technical diagnosis and fixes of technology issues involving ImageTrend software. ImageTrend has a broad range of technical support services available in the areas of:

- Web Application Hosting and Support
- Subject Matter Expert Application Usage Support
- Web Application Development/Enhancement
- Database Administration/Support
- Project Management
- Systems Engineering/Architecture

ImageTrend offers multi-level technical support, based on level-two user support by accommodating both the general inquiries of the administrators and those of the system users. We will give the administrators the ability to field support for the system as the first level of contact while providing them the option to refer inquiries directly to ImageTrend.

ImageTrend's Support Team is available Monday through Friday from 7:00 am to 6:00 pm CST via the Support Suite, email or telephone.

Support Suite: www.imagetrend.com/support

Email: support@imgatrend.com

Toll Free: 1-888-730-3255

Phone: 952-469-1589

Online Support

ImageTrend offers an online support system which incorporates around-the-clock incident reporting of all submitted tickets to ImageTrend's application support specialists. Once a client submits a support ticket, he or she can track the progress with a secure login to the support application. The system promotes speedy resolution by offering keyword-based self-help services and articles in the knowledgebase, should clients wish to bypass traditional support services. Ticket tracking further enhances the efforts of Support Desk personnel by allowing ImageTrend to identify patterns which can then be utilized for improvements in production, documentation, education and frequently asked questions to populate the knowledgebase. The support ticket tracking system ensures efficient workflow for the support desk specialists while keeping users informed of their incident's status. Support patterns can be referenced to populate additional knowledgebase articles.

Incident Reporting Malfunctions

ImageTrend takes all efforts to correct malfunctions that are documented and reported by the Client. ImageTrend acknowledges receipt of a malfunction report from a Client and acknowledges the disposition and possible resolution thereof according to the chart below.

Severity Level	Examples of each Severity Level:	Notification Acknowledgement: ImageTrend Return Call to Licensee after initial notification of an Error	Action Expectation: Anticipated Error resolution notification after ImageTrend Return Call to Licensee of Notification Acknowledgement of an error.
High/Site Down	<ul style="list-style-type: none"> - Complete shutdown or partial shutdown of one or more Software functions - Access to one or more Software functions not available - Major subset of Software application impacted 	Within one (1) hour of initial notification during business hours or via support.imagetrend.com	Six hours
Medium	<ul style="list-style-type: none"> - Minor subsystem failure -Data entry or access impaired on a limited basis – usually can be delegated to local client contact as a first level or response for resolution – usually user error (i.e. training) or forgotten passwords 	Within four (4) hours of initial notification	24 Business hours
Low	<ul style="list-style-type: none"> - System operational with minor issues; suggested enhancements as mutually agreed upon – typically covered in a future release as mutually agreed upon. 	Same day or next business day of initial notification	Future Release

Service Requests (enhancements)

Any service requests that are deemed to be product enhancements are detailed and presented to the development staff, where the assessment is made as to whether these should be added to the future product releases and with a priority rating. If an enhancement request is specific to one client and deemed to be outside of the original scope of the product, then a change order is written and presented to the Client. These requests are subject to our standard rates and mutual agreement. Clients review and approve the scope, specification and cost before work is started to ensure goals are properly communicated.

Product release management is handled by ImageTrend using standard development tools and methodologies. Work items including, tasks, issues, and scenarios are all captured within the system. Releases are based on one or more iterations during a schedule development phase. This includes but not limited to: development, architecture, testing, documentation, builds, test and use cases. Submissions of issues or requests are documented within our Product Management system and from there workflow is created to track the path from initial request to resolution.

Out of Scope

Client may contract with ImageTrend for Out of Scope services. This will require a separate Statement of Work and will be billed at ImageTrend's standard hourly rate.

Maintenance and Upgrades

System/product maintenance and upgrades, if applicable, are included in the ongoing support and warranty as contracted. These ensure continued attention to product performance and general maintenance. Scheduled product upgrades include enhancements and minor and major product changes. Customers are notified in advance of scheduled maintenance. It is the Client's responsibility to accept all offered updates and upgrades to the system. If the Client does not accept these, Client should be advised that ImageTrend, at its discretion, may offer limited support for previous versions. All code releases also maintain the integrity of any client specific configurations (i.e. templates, addresses, staff information, active protocols, etc.) that have been implemented either by ImageTrend's implementation staff or the client's administrative staff.

Escalation

Our support staff is committed to resolving your issues as fast as possible. If they cannot resolve your issue, they will identify the course of action that they will be taking and indicate when an answer will be available. They in turn will seek assistance from the designated developer. The next level of escalation goes to the Project Manager, who also addresses all operational issues on an ongoing basis and reviews the issue log regularly to assess product performance and service levels. Senior Management will handle issues requiring further discussion and resolution. Any issues to be determined to be of a critical nature are immediately escalated accordingly.

EXHIBIT C – HIPAA BUSINESS ASSOCIATE AGREEMENT

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (“Agreement”) dated _____, 201__ (the “Effective Date”), is entered into by and between _____, a _____ corporation (the “Covered Entity”) and ImageTrend, Inc. a Minnesota corporation (the “Business Associate”).

WHEREAS, Covered Entity and Business Associate have entered into, or are entering into, or may subsequently enter into, agreements or other documented arrangements (collectively, the “Business Arrangements”) pursuant to which Business Associate may provide products and/or services for Covered Entity that require Business Associate to access, create and use health information that is protected by state and/or federal law; and

WHEREAS, pursuant to the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the U.S. Department of Health & Human Services (“HHS”) promulgated the Standards for Privacy of Individually Identifiable Health Information (the “Privacy Standards”), at 45 C.F.R. Parts 160 and 164, requiring certain individuals and entities subject to the Privacy Standards (each a “Covered Entity”, or collectively, “Covered Entities”) to protect the privacy of certain individually identifiable health information (“Protected Health Information”, or “PHI”); and

WHEREAS, pursuant to HIPAA, HHS has issued the Security Standards (the “Security Standards”), at 45 C.F.R. Parts 160, 162 and 164, for the protection of electronic protected health information (“E PHI”); and

WHEREAS, in order to protect the privacy and security of PHI, including E PHI, created or maintained by or on behalf of the Covered Entity, the Privacy Standards and Security Standards require a Covered Entity to enter into a “business associate agreement” with certain individuals and entities providing services for or on behalf of the Covered Entity if such services require the use or disclosure of PHI or E PHI; and

WHEREAS, on February 17, 2009, the federal Health Information Technology for Economic and Clinical Health Act was signed into law (the “HITECH Act”), and the HITECH Act imposes certain privacy and security obligations on Covered Entities in addition to the obligations created by the Privacy Standards and Security Standards; and

WHEREAS, the HITECH Act revises many of the requirements of the Privacy Standards and Security Standards concerning the confidentiality of PHI and E PHI, including extending certain HIPAA and HITECH Act requirements directly to business associates; and

WHEREAS, Business Associate and Covered Entity desire to enter into this Business Associate Agreement;

NOW THEREFORE, in consideration of the mutual promises set forth in this Agreement and the Business Arrangements, and other good and valuable consideration, the sufficiency and receipt of which are hereby severally acknowledged, the parties agree as follows:

1. **Business Associate Obligations**. Business Associate may receive from Covered Entity, or create or receive on behalf of Covered Entity, health information that is protected under applicable state and/or federal law, including without limitation, PHI and E PHI. All capitalized terms not otherwise defined in this Agreement shall have the meanings set forth in the Privacy Standards, Security Standards or the HITECH Act, as applicable (collectively referred to hereinafter as the “Confidentiality

Requirements"). All references to PHI herein shall be construed to include EPHI. Business Associate agrees not to use or disclose (or permit the use or disclosure of) PHI in a manner that would violate the Confidentiality Requirements if the PHI were used or disclosed by Covered Entity in the same manner.

2. **Use of PHI.** Except as otherwise required by law, Business Associate shall use PHI in compliance with 45 C.F.R. § 164.504(e). Furthermore, Business Associate shall use PHI (i) solely for Covered Entity's benefit and only for the purpose of performing services for Covered Entity as such services are defined in Business Arrangements, and (ii) as necessary for the proper management and administration of the Business Associate or to carry out its legal responsibilities, provided that such uses are permitted under federal and state law. Covered Entity shall retain all rights in the PHI not granted herein. Use, creation and disclosure of de-identified health information by Business Associate are not permitted unless expressly authorized in writing by Covered Entity.
3. **Disclosure of PHI.** Subject to any limitations in this Agreement, Business Associate may disclose PHI to any third party persons or entities as necessary to perform its obligations under the Business Arrangement and as permitted or required by applicable federal or state law. Further, Business Associate may disclose PHI for the proper management and administration of the Business Associate, provided that (i) such disclosures are required by law, or (ii) Business Associate: (a) obtains reasonable assurances from any third party to whom the information is disclosed that it will be held confidential and further used and disclosed only as required by law or for the purpose for which it was disclosed to the third party; (b) requires the third party to agree to immediately notify Business Associate of any instances of which it is aware that PHI is being used or disclosed for a purpose that is not otherwise provided for in this Agreement or for a purpose not expressly permitted by the Confidentiality Requirements. Additionally, Business Associate shall ensure that all disclosures of PHI by Business Associate and the third party comply with the principle of "minimum necessary use and disclosure," i.e., only the minimum PHI that is necessary to accomplish the intended purpose may be disclosed; provided further, Business Associate shall comply with Section 13405(b) of the HITECH Act, and any regulations or guidance issued by HHS concerning such provision, regarding the minimum necessary standard and the use and disclosure (if applicable) of Limited Data Sets. If Business Associate discloses PHI received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity, to agents, including a subcontractor (collectively, "Recipients"), Business Associate shall require Recipients to agree in writing to the same restrictions and conditions that apply to the Business Associate under this Agreement. Business Associate shall report to Covered Entity any use or disclosure of PHI not permitted by this Agreement, of which it becomes aware, such report to be made within three (3) business days of the Business Associate becoming aware of such use or disclosure. In addition to Business Associate's obligations under Section 9, Business Associate agrees to mitigate, to the extent practical and unless otherwise requested by Covered Entity in writing or as directed by or as a result of a request by Covered Entity to disclose to Recipients, any harmful effect that is known to Business Associate and is the result of a use or disclosure of PHI by Business Associate or Recipients in violation of this Agreement.
4. **Individual Rights Regarding Designated Record Sets.** If Business Associate maintains a Designated Record Set on behalf of Covered Entity, Business Associate shall (i) provide access to, and permit inspection and copying of, PHI by Covered Entity or, as directed by Covered Entity, an individual who is the subject of the PHI under conditions and limitations required under 45 CFR §164.524, as it may be amended from time to time, and (ii) amend PHI maintained by Business Associate as requested by Covered Entity. Business Associate shall respond to any request from Covered Entity for access by an individual within five (5) days of such request and shall make any amendment requested by Covered Entity within ten (10) days of such request. Any information requested under this Section 4 shall be provided in the form or format requested, if it is readily producible in such form or format. Business Associate may charge a reasonable fee based upon the Business Associate's labor costs in responding to a request for electronic information (or a cost-based fee for the production of non-electronic media copies). Covered Entity shall determine whether a denial is appropriate or an exception applies. Business Associate shall notify Covered Entity within

five (5) days of receipt of any request for access or amendment by an individual. Covered Entity shall determine whether to grant or deny any access or amendment requested by the individual. Business Associate shall have a process in place for requests for amendments and for appending such requests to the Designated Record Set, as requested by Covered Entity.

5. **Accounting of Disclosures.** Business Associate shall make available to Covered Entity in response to a request from an individual, information required for an accounting of disclosures of PHI with respect to the individual in accordance with 45 CFR §164.528, as amended by Section 13405(c) of the HITECH Act and any related regulations or guidance issued by HHS in accordance with such provision. Business Associate shall provide to Covered Entity such information necessary to provide an accounting within thirty (30) days of Covered Entity's request or such shorter time as may be required by state or federal law. Such accounting must be provided without cost to the individual or to Covered Entity if it is the first accounting requested by an individual within any twelve (12) month period. For subsequent accountings within a twelve (12) month period, Business Associate may charge a reasonable fee based upon the Business Associate's labor costs in responding to a request for electronic information (or a cost-based fee for the production of non-electronic media copies) so long as Business Associate informs the Covered Entity and the Covered Entity informs the individual in advance of the fee, and the individual is afforded an opportunity to withdraw or modify the request. Such accounting obligations shall survive termination of this Agreement and shall continue as long as Business Associate maintains PHI.
6. **Withdrawal of Authorization.** If the use or disclosure of PHI in this Agreement is based upon an individual's specific authorization for the use of his or her PHI, and (i) the individual revokes such authorization in writing, (ii) the effective date of such authorization has expired, or (iii) the consent or authorization is found to be defective in any manner that renders it invalid, Business Associate agrees, if it has notice of such revocation or invalidity, to cease the use and disclosure of any such individual's PHI except to the extent it has relied on such use or disclosure, or where an exception under the Confidentiality Requirements expressly applies.
7. **Records and Audit.** Business Associate shall make available to the U.S. Department of Health and Human Services or its agents, its internal practices, books, and records relating to the use and disclosure of PHI received from, created, or received by Business Associate on behalf of Covered Entity for the purpose of determining Covered Entity's compliance with the Confidentiality Requirements or any other health oversight agency, in a time and manner designated by the Secretary. Except to the extent prohibited by law, Business Associate agrees to notify Covered Entity immediately upon receipt by Business Associate of any and all requests by or on behalf of any and all federal, state and local government authorities served upon Business Associate for PHI.
8. **Implementation of Security Standards; Notice of Security Incidents.** Business Associate will use appropriate safeguards to prevent the use or disclosure of PHI other than as expressly permitted under this Agreement. Business Associate will implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate acknowledges that the HITECH Act requires Business Associate to comply with 45 C.F.R. §§ 164.308, 164.310, 164.312, 164.314, and 164.316 as if Business Associate were a Covered Entity, and Business Associate agrees to comply with these provisions of the Security Standards and all additional security provisions of the HITECH Act. Furthermore, **to the extent feasible, Business Associate will use commercially reasonable efforts** to ensure that the technology safeguards used by Business Associate to secure PHI will render such PHI unusable, unreadable and indecipherable to individuals unauthorized to acquire or otherwise have access to such PHI in accordance with HHS Guidance published at 74 Federal Register 19006 (April 17, 2009), or such later regulations or guidance promulgated by HHS or issued by the National Institute for Standards and Technology ("NIST") concerning the protection of identifiable data such as PHI. Business Associate acknowledges and agrees that the HIPAA Omnibus Rule finalized January 25, 2013 at 78 Fed. Reg. 5566 requires Business Associate to comply with new and modified obligations imposed by

that rule under 45 C.F.R. §164.306, 45 C.F.R. § 164.308, 45 C.F.R. § 163.310, 45 C.F.R. § 164.312, 45 C.F.R. § 164.316, 45 C.F.R. § 164.502, 45 C.F.R. § 164.504. Lastly, Business Associate will promptly report to Covered Entity any successful Security Incident of which it becomes aware. At the request of Covered Entity, Business Associate shall identify: the date of the Security Incident, the scope of the Security Incident, the Business Associate's response to the Security Incident and the identification of the party responsible for causing the Security Incident, if known. Business Associate and Covered Entity shall take reasonable measures to ensure the availability of all affirmative defenses under the HITECH Act, HIPAA, and other state and federal laws and regulations governing PHI and EPHI.

9. **Data Breach Notification and Mitigation.**

- a. **HIPAA Data Breach Notification and Mitigation.** Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any "breach" of "unsecured PHI" as those terms are defined by 45 C.F.R. §164.402 (hereinafter a "HIPAA Breach"). The parties acknowledge and agree that 45 C.F.R. §164.404, as described below in this Section 9.1, governs the determination of the date of a HIPAA Breach. In the event of any conflict between this Section 9.1 and the Confidentiality Requirements, the more stringent requirements shall govern. Business Associate will, following the discovery of a HIPAA Breach, notify Covered Entity immediately and in no event later than three (3) business days after Business Associate discovers such HIPAA Breach, unless Business Associate is prevented from doing so by 45 C.F.R. §164.412 concerning law enforcement investigations. For purposes of reporting a HIPAA Breach to Covered Entity, the discovery of a HIPAA Breach shall occur as of the first day on which such HIPAA Breach is known to the Business Associate or, by exercising reasonable diligence, would have been known to the Business Associate. Business Associate will be considered to have had knowledge of a HIPAA Breach if the HIPAA Breach is known, or by exercising reasonable diligence would have been known, to any person (other than the person committing the HIPAA Breach) who is an employee, officer or other agent of the Business Associate. No later than seven (7) business days following a HIPAA Breach, Business Associate shall provide Covered Entity with sufficient information to permit Covered Entity to comply with the HIPAA Breach notification requirements set forth at 45 C.F.R. §164.400 *et seq.* Specifically, if the following information is known to (or can be reasonably obtained by) the Business Associate, Business Associate will provide Covered Entity with: (i) contact information for individuals who were or who may have been impacted by the HIPAA Breach (e.g., first and last name, mailing address, street address, phone number, email address); (ii) a brief description of the circumstances of the HIPAA Breach, including the date of the HIPAA Breach and date of discovery; (iii) a description of the types of unsecured PHI involved in the HIPAA Breach (e.g., names, social security number, date of birth, address(es), account numbers of any type, disability codes, diagnostic and/or billing codes and similar information); (iv) a brief description of what the Business Associate has done or is doing to investigate the HIPAA Breach, mitigate harm to the individual impacted by the HIPAA Breach, and protect against future HIPAA Breaches; and (v) appoint a liaison and provide contact information for same so that the Covered Entity may ask questions or learn additional information concerning the HIPAA Breach. Following a HIPAA Breach, Business Associate will have a continuing duty to inform Covered Entity of new information learned by Business Associate regarding the HIPAA Breach, including but not limited to the information described in items (i) through (v), above.
- b. **Data Breach Notification and Mitigation Under Other Laws.** In addition to the requirements of Section 9.1, Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any breach of individually identifiable information (including but not limited to PHI, and referred to hereinafter as "Individually Identifiable Information") that, if misused, disclosed, lost or stolen, Covered Entity believes would trigger an obligation under one or more State data breach notification laws (each a "State Breach") to notify the individuals who are the subject of the information. Business Associate agrees that in the

event any Individually Identifiable Information is lost, stolen, used or disclosed in violation of one or more State data breach notification laws, Business Associate shall promptly: (i) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach; (ii) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach conducted by any State Attorney General or State Consumer Affairs Department (or their respective agents); (iii) comply with Covered Entity's determinations regarding Covered Entity's and Business Associate's obligations to mitigate to the extent practicable any potential harm to the individuals impacted by the State Breach; and (iv) assist with the implementation of any decision by Covered Entity or any State agency, including any State Attorney General or State Consumer Affairs Department (or their respective agents), to notify individuals impacted or potentially impacted by a State Breach.

c. **Breach Indemnification.** Business Associate shall indemnify, defend and hold Covered Entity and its officers, directors, employees, agents, successors and assigns harmless, from and against all reasonable losses, claims, actions, demands, liabilities, damages, costs and expenses (including costs of judgments, settlements, court costs and reasonable attorneys' fees actually incurred) (collectively, "Information Disclosure Claims") arising from or related to: (i) the use or disclosure of Individually Identifiable Information (including PHI) by Business Associate in violation of the terms of this Agreement or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach of unsecured PHI and/or State Breach of Individually Identifiable Information by Business Associate. If Business Associate assumes the defense of an Information Disclosure Claim, Covered Entity shall have the right, at its expense and without indemnification notwithstanding the previous sentence, to participate in the defense of such Information Disclosure Claim. Business Associate shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Covered Entity. Covered Entity likewise shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Business Associate. To the extent permitted by law and except when caused by an act of Covered Entity or resulting from a disclosure to a Recipient required or directed by Covered Entity to receive the information, Business Associate shall be fully liable to Covered Entity for any acts, failures or omissions of Recipients in furnishing the services as if they were the Business Associate's own acts, failures or omissions.

- i. Covered Entity shall indemnify, defend and hold Business Associate and its officers, directors, employees, agents, successors and assigns harmless, from and against all reasonable losses, claims, actions, demands, liabilities, damages, costs and expenses (including costs of judgments, settlements, court costs and reasonable attorneys' fees actually incurred) (collectively, "Information Disclosure Claims") arising from or related to: (i) the use or disclosure of Individually Identifiable Information (including PHI) by Covered Entity, its subcontractors, agents, or employees in violation of the terms of this Agreement or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach of unsecured PHI and/or State Breach of Individually Identifiable Information by Covered Entity, its subcontractors, agents, or employees.
- ii. Covered Entity and Business Associate shall seek to keep costs or expenses that the other may be liable for under this Section 9, including Information Disclosure Claims, to the minimum reasonably required to comply with the HITECH Act and HIPAA. Covered Entity and Business Associate shall timely raise all applicable affirmative defenses in the event a violation of this Agreement, or a use or disclosure of PHI or EPHI in violation of the terms of this Agreement or applicable law occurs.

10. **Term and Termination.**

- a. This Agreement shall commence on the Effective Date and shall remain in effect until terminated in accordance with the terms of this Section 10, provided, however, that

termination shall not affect the respective obligations or rights of the parties arising under this Agreement prior to the effective date of termination, all of which shall continue in accordance with their terms.

- b. Covered Entity shall have the right to terminate this Agreement for any reason upon thirty (30) days written notice to Business Associate.
- c. Covered Entity, at its sole discretion, may immediately terminate this Agreement and shall have no further obligations to Business Associate if any of the following events shall have occurred and be continuing:
 - i. Business Associate fails to observe or perform any material covenant or obligation contained in this Agreement for ten (10) days after written notice thereof has been given to the Business Associate by Covered Entity; or
 - ii. A violation by the Business Associate of any provision of the Confidentiality Requirements or other applicable federal or state privacy law relating to the obligations of the Business Associate under this Agreement.
- d. Termination of this Agreement for either of the two reasons set forth in Section 10.c above shall be cause for Covered Entity to immediately terminate for cause any Business Arrangement pursuant to which Business Associate is entitled to receive PHI from Covered Entity.
- e. Upon the termination of all Business Arrangements, either Party may terminate this Agreement by providing written notice to the other Party.
- f. Upon termination of this Agreement for any reason, Business Associate agrees either to return to Covered Entity or to destroy all PHI received from Covered Entity or otherwise through the performance of services for Covered Entity, that is in the possession or control of Business Associate or its agents. In the case of PHI which is not feasible to "return or destroy," Business Associate shall extend the protections of this Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI. Business Associate further agrees to comply with other applicable state or federal law, which may require a specific period of retention, redaction, or other treatment of such PHI.

11. **No Warranty.** PHI IS PROVIDED TO BUSINESS ASSOCIATE SOLELY ON AN "AS IS" BASIS. COVERED ENTITY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE.

12. **Ineligible Persons.** Business Associate represents and warrants to Covered Entity that Business Associate (i) is not currently excluded, debarred, or otherwise ineligible to participate in any federal health care program as defined in 42 U.S.C. Section 1320a-7b(f) ("the Federal Healthcare Programs"); (ii) has not been convicted of a criminal offense related to the provision of health care items or services and not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs, and (iii) is not under investigation or otherwise aware of any circumstances which may result in Business Associate being excluded from participation in the Federal Healthcare Programs. This shall be an ongoing representation and warranty during the term of this Agreement, and Business Associate shall immediately notify Covered Entity of any change in the status of the representations and warranty set forth in this section. Any breach of this section shall give Covered Entity the right to terminate this Agreement immediately for cause.

13. **Miscellaneous.**

- a. **Notice.** All notices, requests, demands and other communications required or permitted to be given or made under this Agreement shall be in writing, shall be effective upon receipt or

attempted delivery, and shall be sent by (i) personal delivery; (ii) certified or registered United States mail, return receipt requested; or (iii) overnight delivery service with proof of delivery. Notices shall be sent to the addresses below. Neither party shall refuse delivery of any notice hereunder.

If to Covered Entity:

Compliance Office

If to Business Associate:

ImageTrend, Inc.
Attn: Michael J. McBrady
20855 Kensington Blvd.
Lakeville, MN 55044

14. **Waiver.** No provision of this Agreement or any breach thereof shall be deemed waived unless such waiver is in writing and signed by the Party claimed to have waived such provision or breach. No waiver of a breach shall constitute a waiver of or excuse any different or subsequent breach.
15. **Assignment.** Neither Party may assign (whether by operation or law or otherwise) any of its rights or delegate or subcontract any of its obligations under this Agreement without the prior written consent of the other Party. Notwithstanding the foregoing, Covered Entity shall have the right to assign its rights and obligations hereunder to any entity that is an affiliate or successor of Covered Entity, without the prior approval of Business Associate.
16. **Severability.** Any provision of this Agreement that is determined to be invalid or unenforceable will be ineffective to the extent of such determination without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such remaining provisions.
17. **Entire Agreement.** This Agreement constitutes the complete agreement between Business Associate and Covered Entity relating to the matters specified in this Agreement, and supersedes all prior representations or agreements, whether oral or written, with respect to such matters. In the event of any conflict between the terms of this Agreement and the terms of the Business Arrangements or any such later agreement(s), the terms of this Agreement shall control unless the terms of such Business Arrangements are more strict with respect to PHI and comply with the Confidentiality Requirements, or the parties specifically otherwise agree in writing. No oral modification or waiver of any of the provisions of this Agreement shall be binding on either Party; provided, however, that upon the enactment of any law, regulation, court decision or relevant government publication and/or interpretive guidance or policy that the Covered Entity believes in good faith will adversely impact the use or disclosure of PHI under this Agreement, Covered Entity may amend the Agreement to comply with such law, regulation, court decision or government publication, guidance or policy by delivering a written amendment to Business Associate which shall be effective thirty (30) days after receipt. No obligation on either Party to enter into any transaction is to be implied from the execution or delivery of this Agreement. This Agreement is for the benefit of, and shall be binding upon the parties, their affiliates and respective successors and assigns. No third party shall be considered a third-party beneficiary under this Agreement, nor shall any third party have any rights as a result of this Agreement.

18. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the state in which Business Associate is located, excluding its conflicts of laws provisions. Jurisdiction and venue for any dispute relating to this Agreement shall exclusively rest with the state and federal courts in the county in which Business Associate is located.
19. **Equitable Relief.** The parties understand and acknowledge that any disclosure or misappropriation of any PHI in violation of this Agreement will cause the other irreparable harm, the amount of which may be difficult to ascertain, and therefore agrees that the injured party shall have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any such further disclosure or breach and for such other relief as the injured party shall deem appropriate. Such right is to be in addition to the remedies otherwise available to the parties at law or in equity. Each party expressly waives the defense that a remedy in damages will be adequate and further waives any requirement in an action for specific performance or injunction for the posting of a bond.
20. **Nature of Agreement; Independent Contractor.** Nothing in this Agreement shall be construed to create (i) a partnership, joint venture or other joint business relationship between the parties or any of their affiliates, or (ii) a relationship of employer and employee between the parties. Business Associate is an independent contractor, and not an agent of Covered Entity. This Agreement does not express or imply any commitment to purchase or sell goods or services.
21. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. In making proof of this Agreement, it shall not be necessary to produce or account for more than one such counterpart executed by the party against whom enforcement of this Agreement is sought. Signatures to this Agreement transmitted by facsimile transmission, by electronic mail in portable document format (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same force and effect as physical execution and delivery of the paper document bearing the original signature.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

COVERED ENTITY: (Satellite Beach Fire & Paramedic Solutions)

BUSINESS ASSOCIATE:

By: _____

By: _____

(Print or Type Name)

Michael J. McBrady

(Print or Type Name)

(Title)

President

(Title)

Date: _____

Date: _____

EXHIBIT D – INSURANCE CERTIFICATE

Intentionally left blank

EXHIBIT E –TAX EXEMPTION CERTIFICATE

Client to provide completed Tax Exemption Form, Tax Exemption Certificate, or other applicable documentation from the State Department regarding their Tax Exemption Status.



CITY COUNCIL AGENDA ITEM

#8

DISCUSS/TAKE ACTION ON AN EMERGENCY MEDICAL SERVICES (EMS) MATCHING GRANT PROGRAM

To: City Manager Courtney Barker
From: Fire Chief Don Hughes
Meeting Date: 3/2/2016
Department: Fire

Recommended Action: Authorize the City to submit an EMS Matching Grant application in the amount of \$56,000 for the expansion of the Community Paramedic Program, with a total project cost of \$56,000, and a City match of \$14,000 to come from the Advanced Life Support (ALS) Trust Fund.

Summary: SBF D Community Paramedic Program has demonstrated value to the residents of Satellite Beach. For the past year, the need to have a Community Paramedic on duty 24/7 has become evident. This grant will provide funding for a pilot program that is designed to (1) address non-emergency community health issues at all hours; (2) provide a "safe discharge" for elderly patients who may be discharged from the emergency department at night; and (3) provide a scalable emergency response to 911 emergencies in the community.

Budget Impacts: \$14,000 to come from the ALS Trust Fund.

Attachments:

- Florida Department of Health Grant Authorization for Community Paramedic Program

Request for Grant Authorization

Grant Program Information

Name/Agency: Florida Department of Health

Purpose: To provide funding to Support expansion of the Community Medic Program

Total Grant Funds Available: Unknown

Maximum Grant-Funded Amount: None

Required Match: 25%

Funding Cycle: FY 16-17

Application Deadline: March 09, 2016

City's Proposed Grant Project

Title/

Description: Community Paramedic

Justification: SBFD Community Paramedic Program has demonstrated value to the residents of Satellite Beach. For the past year it has become evident of the need to have a Community Paramedic on duty 24/7. This grant will provide funding for a pilot program that is designed to (1) address non-emergency community health issues at all hours (2) provide a "safe discharge" for elderly patients who may be discharged from the emergency department at night (3) provide a scalable emergency response to 911 emergencies in the community.

Total Grant Project Cost: \$56,000

Total Grant Amount: \$56,000

From Grant Funds: \$42,000

From Matching Funds: \$14,000

Key Staff Person: Chief Don Hughes/ Commander David Abernathy

Recommendation to City Council

Recommend Authorization to submit a State of Florida EMS Grant for the expansion of the Community Paramedic Program not to exceed to project cost of 56,000 with a City match of \$14, 000 (ALS Trust)



CITY COUNCIL AGENDA ITEM

#11

DISCUSS/TAKE ACTION ON PURCHASE OF PLAYGROUND EQUIPMENT FOR CINNAMON PARK FROM KOMPAN, INC.

To: City Manager Courtney Barker
From: Recreation Director Kerry Stoms
Meeting Date: 3/2/2016
Department: Recreation

Recommended Action: Approve the purchase of playground equipment from Kompan, Inc. not to exceed \$39,504.82.

Summary: Most of the Cinnamon Park Project will be funded by the non-matching Florida Recreation Development Assistance Program Grant in the amount of \$41,500. City Council approved acceptance of this grant at the October 7, 2015 meeting. The total cost of the playground improvements which would include a picnic table, bench, play apparatus, mulch and installation is \$46,499.82. The remaining \$4,999.82 will come from the Capital Assets Fund. The new playground will replace the existing playground that is 20+ years old and in need of replacement. This price would include play apparatus predominately for 2-5 year olds with some activity for 5-12 year olds. Although this purchase is budgeted, staff is requesting approval from City Council to waive bidding requirements in order to purchase this item under an existing contract, specifically the U.S. Communities Government Purchasing Alliance Contract Number 110171.

Budget Impacts: Funding is available in the Capital Assets Fund (Fund 150) for this purchase.

Attachments:

- Kompan , Inc. Quote
- U.S. Communities Government Purchasing Alliance (Contract Number 110171)



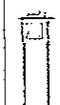
City of Satellite Beach
 565 Cassia Blvd
 32937 Satellite Beach
 Kerry Sloms
 SP41817
 Cinnamon Park

KOMPAN, Inc. • 930 Broadway, Tacoma, WA 98402 • (800) 426-9786 • Fax (866) 943-6254 • www.kompan.com

Thank you for your interest in KOMPAN.
 I am pleased to provide you with a quote for your playground.
 Prices are valid through December 31, 2016.
 Please contact me if you have any questions.



U.S. COMMUNITIES
 GOVERNMENT PURCHASING ALLIANCE

Product	Product Number	Quantity	List Price	Discount Amount	Discount Percent	Net Price	Total Price
	USCommunities #110171						
	GXY944000-3717 STELLA NOVA Blue	1.00	7,630.00	763.00	10.00	6,867.00	6,867.00
Link	Installation Price	1.00	1,907.50	95.38	5.00	1,812.12	1,812.12
	ELE400024-3717GR Spinner Bowl, Green In Ground	1.00	1,030.00	103.00	10.00	927.00	927.00
Link	Installation Price	1.00	257.50	12.88	5.00	244.62	244.62
	GXY801900-3717 Argo In Ground-90cm	1.00	5,370.00	537.00	10.00	4,833.00	4,833.00
Link	Installation Price	1.00	1,342.50	67.13	5.00	1,275.37	1,275.37
	SW990021-00 INFANT SEAT- 8"	2.00	310.00	31.00	10.00	279.00	558.00
Link	Installation Price	2.00	77.50	3.88	5.00	73.62	147.24
	SW990051-00 BIRD'S NEST SEAT 8"	1.00	2,810.00	281.00	10.00	2,529.00	2,529.00
Link	Installation Price	1.00	420.00	21.00	5.00	399.00	399.00
	SW910201-0809 SWING Complete Frame Double	1.00	1,300.00	130.00	10.00	1,170.00	1,170.00
	Installation Price	1.00	325.00	16.25	5.00	308.75	308.75
	SW910901-0809 BSKT SWING START-END	1.00	2,450.00	245.00	10.00	2,205.00	2,205.00
	Installation Price	1.00	732.50	36.63	5.00	695.87	695.87
	M21101-3417P AGE APPROPRIATE SIGN, 2-5	1.00	910.00	910.00	100.00	0.00	0.00
Link	Installation Price	1.00	220.00	220.00	100.00	0.00	0.00
	CUSTOM-PCM PCM Custom #100304-T020316	1.00	12,019.00	1,201.90	10.00	10,817.10	10,817.10
	CUSTOMINSTALL Installation of Custom Product	1.00	3,005.00	150.25	5.00	2,854.75	2,854.75

Number of Products	11
Installation Price	5,360.00
Surface	0.00
Discount Amount	4,860.18
Freight Charge	1,861.00
Price Excluding Tax	39,504.82
Sales Tax	0.00
Basket Total	39,504.82

STANDARD TERMS: 50% DEPOSIT, NET 30
Customer is responsible to off-load truck at time of delivery.
Prevailing Wages installation will require an additional charge
Products have different lead times, please inquire for specific details.
For additional information on installation, please read attached document.

Authorized Signature

Date

Kompan Contract

Home > KOMPAN > [Kompan Contract](#)

Park and Playground

Lead Agency:

City of Charlotte/Mecklenburg County, North Carolina

Contract Number:

110171

5 year initial term, September 17, 2010 to September 16, 2015

Contract has been extended through September 16, 2016

Postings

Nine suppliers responded to the solicitation process; posted on various Internet sites

Contract Documents:

- Contract No.110171
- Contract No.110171 Exhibit A to G
- Contract Amendment 1
- Contract Amendment 2
- Contract Amendment 3
- Contract Amendment 4
- Contract Amendment 5
- Contract Amendment 6
- Contract Amendment 7

Solutions

BY SUPPLIER ([show all ->](#))

BY CATEGORY

- Facilities
- Office & School
- Specialty
- Technology

Main Menu

JUMP TO:

- Solicitations
- About
- News & Events
- Resources
- Solutions
- Contact Us
- Shop
- Education Purchasing
- Government Purchasing
- Nonprofit
- Housing Authorities
- Go Green Program
- Innovation Exchange

Posting Information:

Date Posted:

U.S. Communities: Upcoming Contract	June 08, 2010 to July 15, 2010
Association of Oregon Counties	June 08, 2010 to July 15, 2010
State of North Carolina Interactive Purchasing System	June 08, 2010 to July 15, 2010
Canadian MERX Public Tenders	June 08, 2010 to July 15, 2010
Orvia Demand Star	June 08, 2010 to July 15, 2010
State of Hawaii and Oregon	June 08, 2010 to July 15, 2010

RFP Documents:

- Request For Proposal
- RFP269-2010-183 Amendments
- RFP269-2010-183 Posting Documents

U.S. COMMUNITIES | NATIONAL COOPERATIVE PURCHASING PROGRAM

Getting Started

- Program Overview
- How It Works
- FAQs

Why Use U.S. Communities

- What Makes Us Different
- Webinars & Events
- Supplier Commitments

Discounts on Brands

- Products & Suppliers
- Online Marketplace
- Solicitations

Over 55,000 agencies trust U.S.

- Who Uses U.S. Communities?
- Cooperative Standards
- State Statutes

CINNAMON PARK

Project: Opton 2
 Model: As Noted
 Rep: KOMPAK - Ralph Biddy

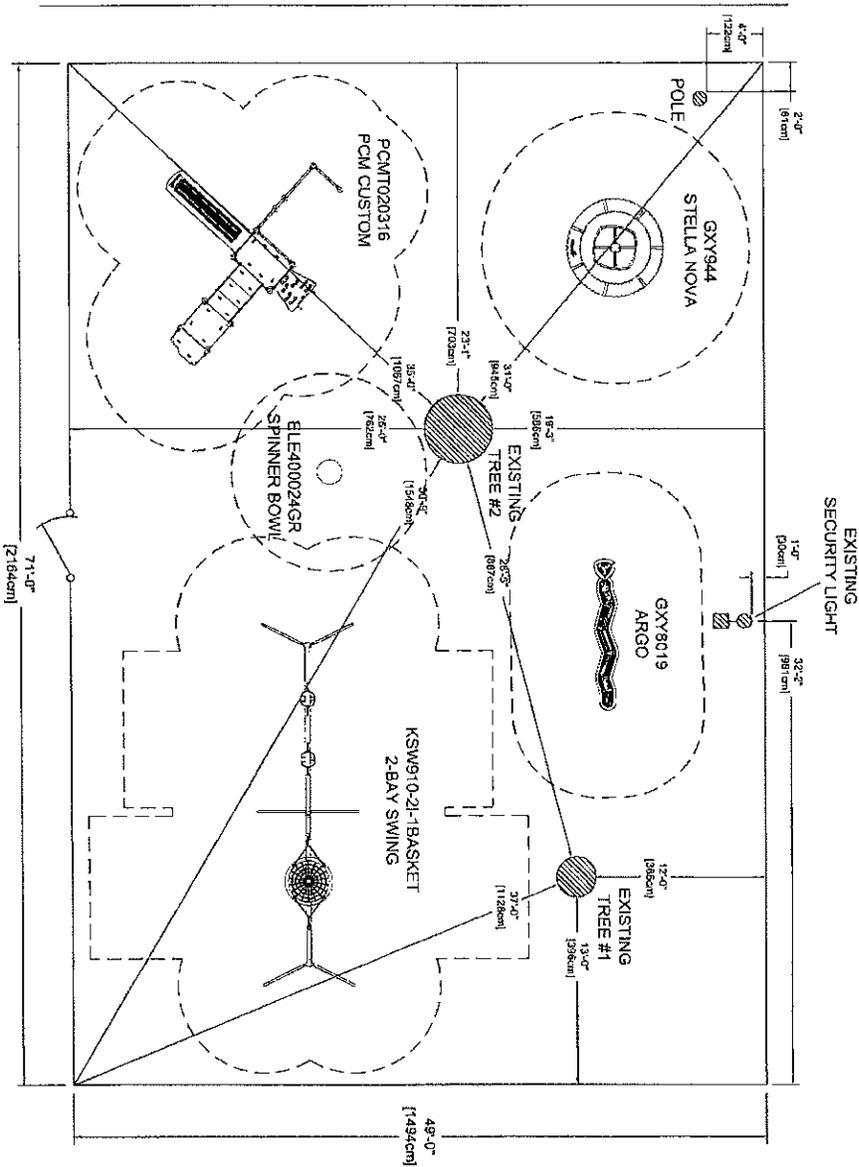


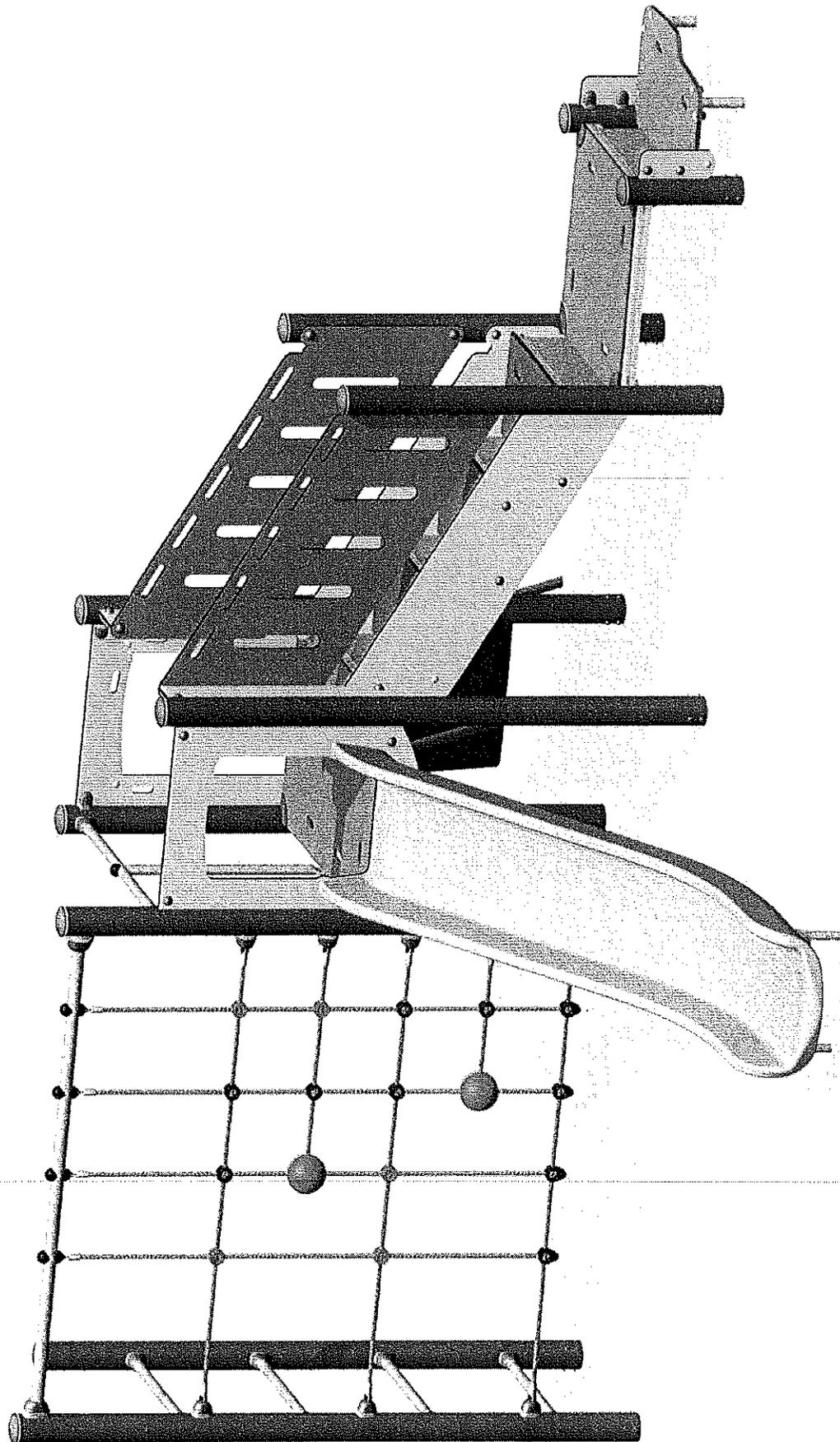
Date: 02/03/16
 PSC:
 Designer: Jacmye



**FOR QUOTING ONLY
 NOT FOR CONSTRUCTION**

Printed in USA by KOMPAK © 2016 KOMPAK, Inc., Tacoma, WA, USA. 800-476-9726
 All composite structures shown require a site grade of 1% maximum.
 For surface material options, the contractor requirements may be up to 5% of 3,000 psi minimum compressive strength. Contact KOMPAK for specific product requirements.
 Site representation is based upon dedicated site dimensions and cannot be used as an accurate way of determining site area.
 Layout is in accordance with ASTM F1487





KOMPAN Product Info

SPINNER BOWL - ELE400024



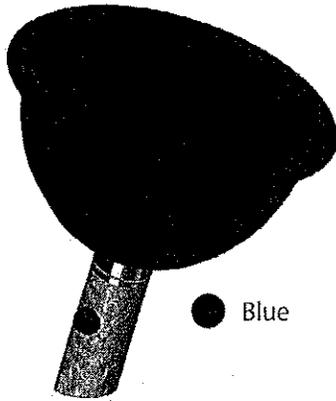
Best User Age: 4-12 years

Footings: In-ground posts
Surface installation also available

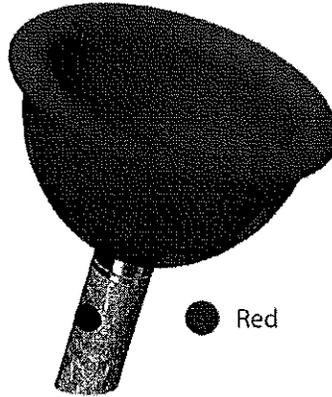
Technical information available at kompan.com

ADA ANALYSIS

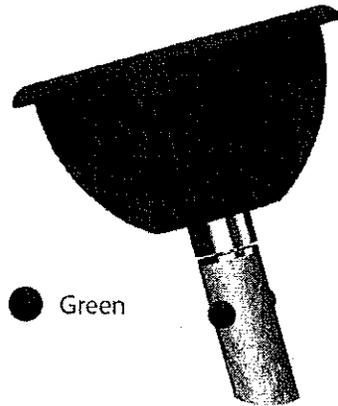
Elevated Activities: 0	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Present	0	1	1
Required	0	1	1



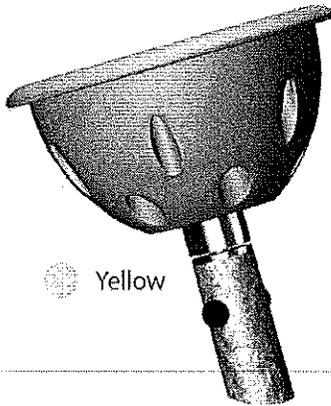
● Blue



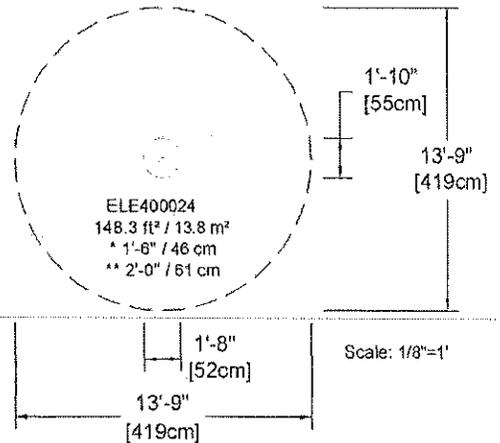
● Red



● Green



● Yellow



To verify product certification, visit www.ipema.org

* = Highest designated play surface.

** = Total height of product.

Highest designated play surface and space required are according to ASTM F1487.

Equipment must be installed over resilient surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be mirrored, scaled or altered in any way. Safety zones must be retained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1.800.426.9788.

KOMPAN Product Info

STELLA NOVA - GXY944



GALAXY

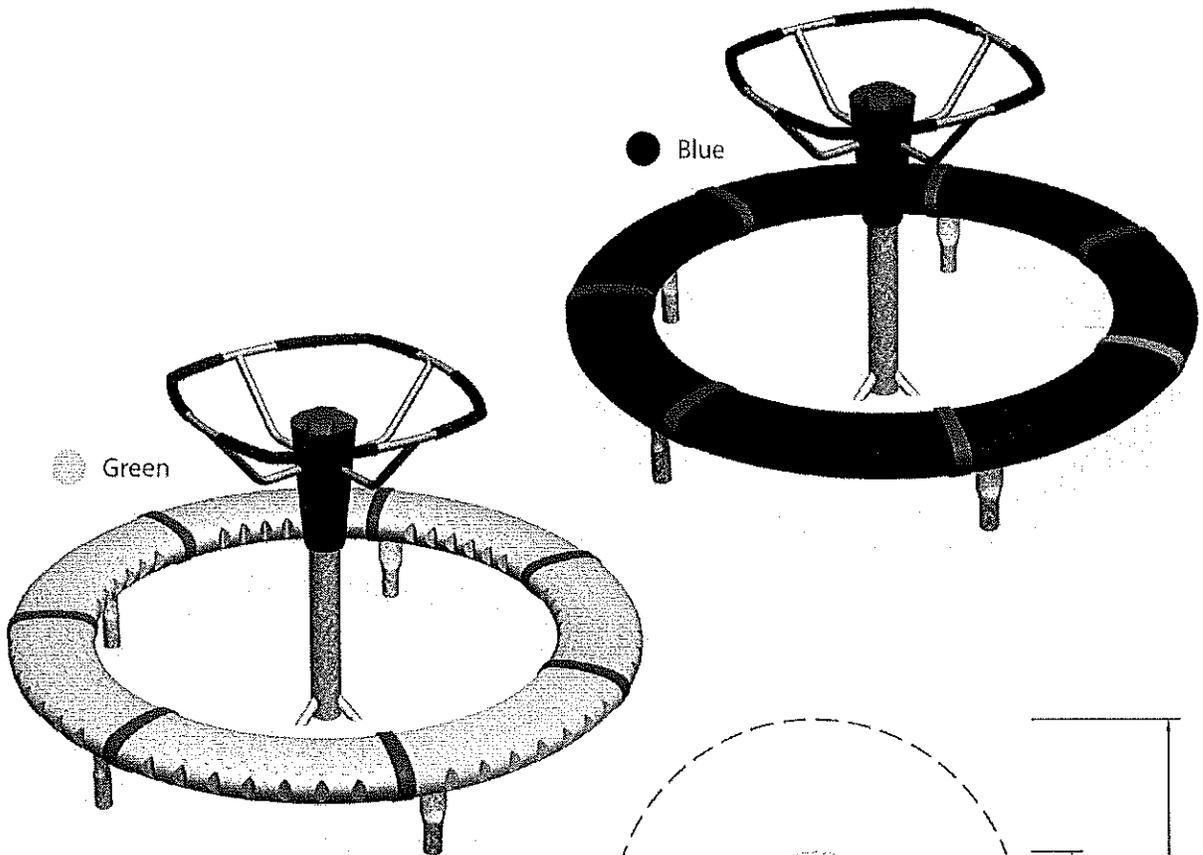
Best User Age: 5-15 years

Footings: In-ground posts
Surface installation also available

Technical information available at kompan.com

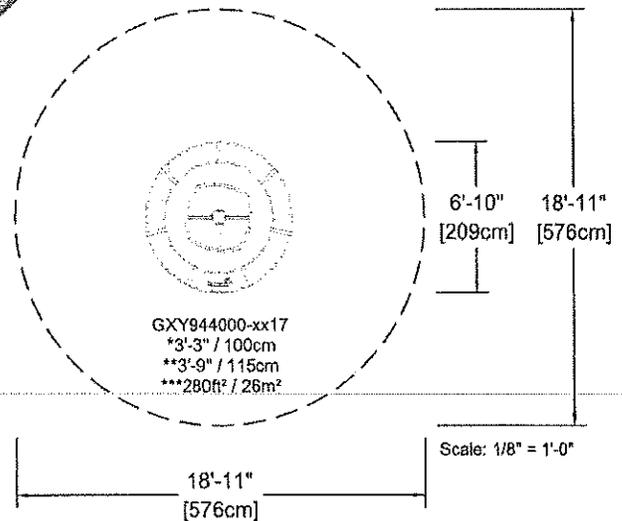
ADA ANALYSIS

Elevated Activities: 0	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Present	0	1	1
Required	0	1	1



● Green

● Blue



To verify product certification, visit www.ipema.org

* = Highest designated play surface.
** = Total height of product.

Highest designated play surface and space required are according to ASTM F1487.

Equipment must be installed over resilient surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be mirrored, scaled or altered in any way. Safety zones must be retained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1.800.426.9788.

KOMPAN Product Info

ARGO - GXY8019



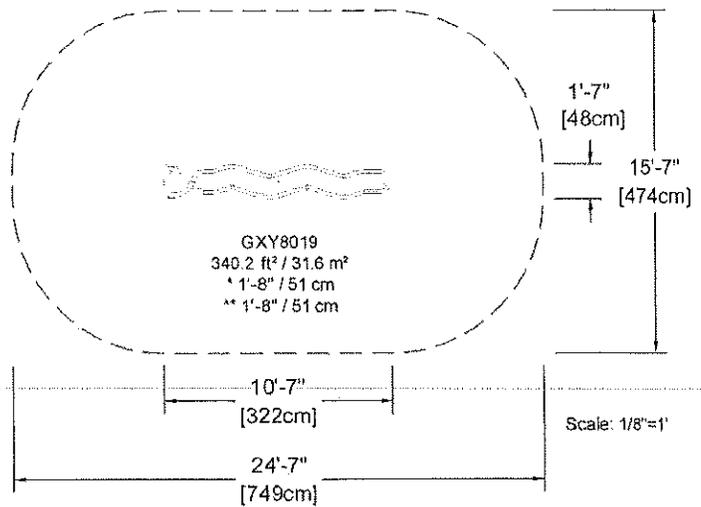
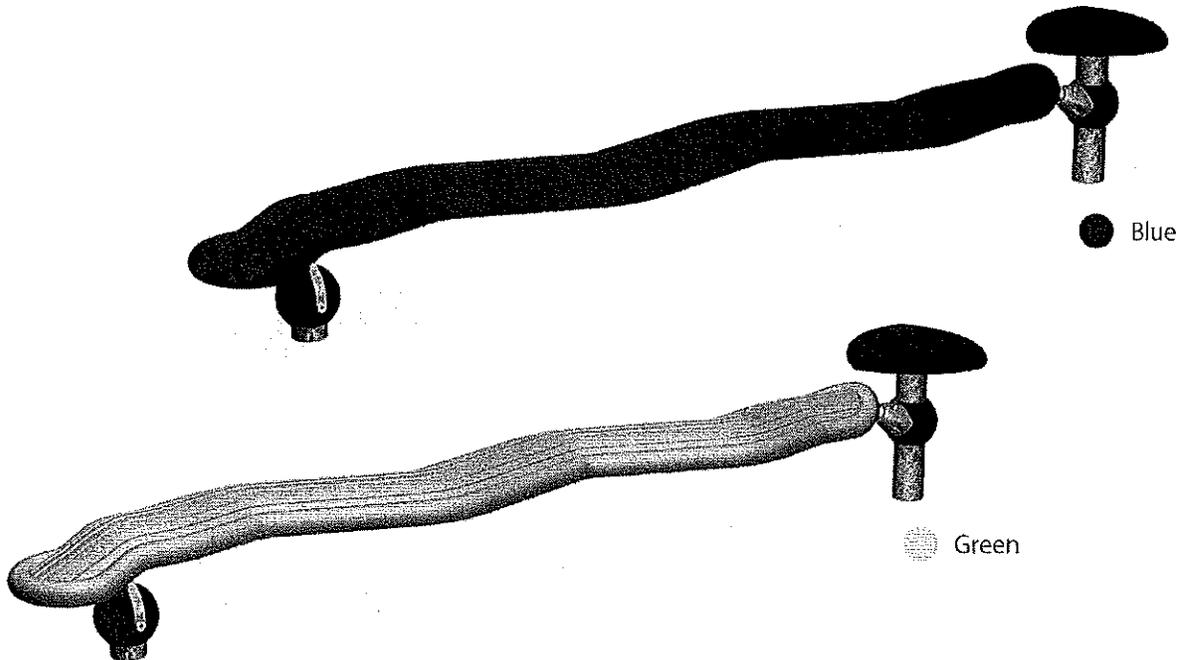
Best User Age: 5-15 years

Footings: In-ground posts
Surface installation also available

Technical information available at kompan.com

ADA ANALYSIS

Elevated Activities: 0	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Present	0	1	1
Required	0	1	1



To verify product certification, visit www.ipema.org

* = Highest designated play surface.
** = Total height of product.

Highest designated play surface and space required are according to ASTM F1487.

Equipment must be installed over resilient surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be mirrored, scaled or altered in any way. Safety zones must be retained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1.800.426.9788.



CITY COUNCIL AGENDA ITEM

#12

DISCUSS/TAKE ACTION ON AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND REVIZE LLC FOR WEBSITE DESIGN SERVICES

To: City Manager Courtney Barker
From: Assistant City Manager Suzanne Sherman
Meeting Date: 3/2/2016
Department: Support Services

Recommended Action: Authorize the City Manager to sign the agreement with Revize LLC for website design services.

Summary: At their February 3, 2016 Council meeting, Council approved the award of a contract to Revize LLC for RFP No. 15/16-02 for website design services. Included in your packet of information is an agreement between the City of Satellite Beach and Revize LLC (aka Revize Software Systems), a Web Services Sales Agreement that details the costs associated for website design services over the next five fiscal years, and the Revize LLC proposal. Once created, the redesigned City website will complete one of the 2016 City Council Goals, which identifies the need of improving communication with residents and the community.

Budget Impacts: The costs for website design will be \$24,600, which is being billed, interest-free, over the first three years of the five-year agreement period. Also, starting in the second year, the City will be responsible for annual hosting costs of \$4,900. The cost for the next five years will be budgeted from the Capital Assets Fund as follows:

FY 15-16	\$8,200 (1/3 of design only)
FY 16-17	\$13,100 (1/3 of design + hosting)
FY 17-18	\$13,100 (1/3 of design + hosting)
FY 18-19	\$4,900 (hosting only)
FY 19-20	\$4,900 (hosting only)

Attachments:

- Revize LLC Agreement for Website Design Services
- Revize LLC Web Services Sales Agreement (Exhibit A)
- Revize LLC Proposal (Exhibit B)

AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2016, by and between the City of Satellite Beach, 565 Cassia Boulevard, Satellite Beach, Florida (hereinafter referred to as "Client"), and Revize LLC, aka Revize Software Systems, 1890 Crooks Road, Ste. 340, Troy, MI 48084 (hereinafter referred to as "Revize").

NOW THEREFORE, in consideration of the mutual covenants, Contracts, and considerations contained herein, Client and Revize hereby agree as hereinafter set forth:

SECTION A – DEFINITIONS

AGREEMENT means this agreement.

EFFECTIVE DATE means the date on which Client's authorized representative signs the Agreement.

FORCE MAJEURE means an event beyond the reasonable control of either party, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by either party.

CLIENT means City of Satellite Beach, Florida.

SECTION B – TERMINATION

FOR CAUSE. Client may terminate this Agreement for cause in the event Revize does not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within forty-five (45) days of receiving a written notice of the alleged breach from Client. In the event of termination for cause, Client will pay Revize for all undisputed fees and expenses related to the software, products, and/or services Client has received, or Revize has incurred or delivered, prior to the effective date of termination.

Lack of Appropriations. If Client should not appropriate or otherwise make available funds sufficient to purchase, lease, operate, or maintain the products or services set forth in this Agreement, Client may unilaterally terminate this Agreement upon thirty (30) days written notice to Revize. In the event of termination due to a lack of appropriations, Client will pay Revize for all undisputed fees and expenses related to the software, products, and/or services Client has received, or Revize has incurred or delivered, prior to the effective date of termination. Client will not be entitled to a refund or offset of previously paid license and other fees.

SECTION C – INDEMNIFICATION

Revize shall indemnify, defend and hold harmless Client, its elected and appointed officials, officers, employees, agents, representatives, volunteers, and independent contractors, both in their official and individual/personal capacities, and their respective sureties, insurers, successors, assigns and legal representatives, from and against any and all claims, actions, liabilities, causes of action, demands, penalties, fines, fees, judgments, damages, losses, and expenses, including any regulatory actions (whether or not a lawsuit or administrative proceeding is filed), including but not limited to, costs, expenses, attorney and paralegal fees, expert witness fees, and any other court, regulatory and witness fees (whether in litigation, regulatory proceeding or appeal or as a part of settlement negotiations), arising out of, in connection with or resulting from any actions of Revize regarding its performance or lack of performance of its duties and obligations under this Agreement; provided that the claim, action, liability, cause of action, demand, penalty, fine, fee, judgment, damage, loss and expense is caused in whole or in part by any negligent or intentional act or omission of, Revize, any subcontractor, any sub-subcontractor or anyone directly or indirectly employed, controlled, directed or contracted by any one of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. However, Revize shall not have to indemnify and hold harmless Client if such claim, damage, loss or expense is the result of the sole negligence or as an act of intentional misconduct of Client or of anyone employed by Client.

Revize will defend Client against any third party claim(s) that Revize software, products, and/or services infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which Revize consents). Client must notify Revize promptly in writing of the claim and give Revize sole control over its defense or settlement. Client agrees to provide Revize with reasonable assistance, cooperation, and information in defending the claim at Revize's expense.

If Revize receives information concerning an infringement or misappropriation claim related to Revize software products, Revize may, at its expense and without obligation to do so, either: (a) procure for Client the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case Client will stop running the allegedly infringing product immediately.

If, as a result of an infringement or misappropriation claim, Client's use of the product is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which Revize consents), Revize will, at its option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate Client's license and refund the license fees paid for the infringing product.

SECTION D - INSURANCE

Commencing on the Effective Date of this Agreement, and continuing for the duration of any renewals, Revize shall obtain and maintain insurance in accordance with this Section at its sole cost and expense. Revize agrees to maintain obtain and maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Professional Liability of at least \$1,000,000; and (c) Workers'

Compensation complying with applicable statutory requirements. Revize will add Client as an additional insured and provide Client with copies of certificates of insurance within fifteen (15) days of the Effective Date of this Agreement.

SECTION E – GENERAL TERMS AND CONDITIONS

Dispute Resolution. Client agrees to provide Revize with written notice within thirty (30) days of becoming aware of a dispute. Client agrees to cooperate with Revize in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with Revize's appointed senior representative. Senior representatives will meet at Client's office within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under applicable federal and state rules of procedure/evidence. If Revize fails to resolve the dispute, either party may assert to its respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent either party from seeking necessary injunctive relief during the dispute resolution procedures.

Nondiscrimination. Revize will not discriminate against any person employed or applying for employment concerning the performance of its responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. Revize will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.

E Verify. Revize has complied, and will comply, with the E Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of its employees assigned to Client's project.

Subcontractors. Revize will not subcontract any services under this Agreement without Client's prior written consent.

No Assignment. Neither party may assign this Agreement without the prior written consent of the other party.

Force Majeure. Neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.

No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of Revize and Client. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right

under this Agreement. This provision does not affect the rights of third parties under any Third Party End User License Agreement(s).

Entire Agreement; Amendment. This Agreement represents the entire agreement between the parties with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.

Attorney's Fees and Costs. In the event of any litigation arising out of or interpreting the terms and conditions of this Agreement, the prevailing party shall be entitled to recover its attorney's, paralegal and witness fees and costs, including any such fees and costs incurred in any appeal.

Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.

No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such nonenforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such nonenforcement prevent such party from enforcing each and every term of this Agreement thereafter.

Independent Contractor. Revize is an independent contractor for all purposes under this Agreement.

Notices. All notices or communications required or permitted as a part of this Agreement must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.

Address for Notices:

Revize LLC
1890 Crooks Road, Suite 340
Troy, MI 48084
Attention: Joseph Nagrant

Address for Notices:

City of Satellite Beach
565 Cassia Blvd.
Satellite Beach, FL 32937
Attention: Suzanne Sherman

Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Florida, and venue for any litigation arising out of the Agreement

shall be in Brevard County, Florida, or in the U.S. District Court for the Middle District of Florida, Orlando Division.

Contract Documents. This Agreement includes the following exhibits:

Exhibit A Web Service Sales Agreement

Exhibit B Revize Proposal Received by Client on 12-9-2015

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Revize LLC

City of Satellite Beach

By: _____

By: _____

Name: _____

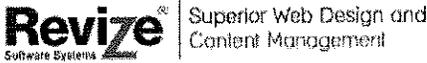
Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Web Services Sales Agreement

This Sales Agreement is between City of Satellite Beach, Florida ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 2-25-16

Table with 2 columns: CLIENT INFORMATION and REVIZE LLC. Rows include Company Name, Company Address, Company City/State/Zip, Contact Name, and Billing Dept. Contact.

The CLIENT agrees to purchase the following products and services provided by REVIZE:

Table with 3 columns: Quantity, Description, Price. Lists 9 phases of service and a special discount for the first year annual fee, totaling \$24,600.

Five-year agreement with free website re-design during year five. Revize requires a check for \$8,200 to start this initiative. Revize Annual Services start the day of the Kick Off Meeting. Credit Cards accepted with 3% handling fee. Invoices will be due on the anniversary of the Kick Off Meeting date. Refer to proposal dated 12-8-15 and received on 12-9-15.

The Revize Client First Plan Annual Payment Plan:

- First Year: \$ 8,200 – Due now
Second Year: \$ 13,100
Third Year: \$ 13,100
Four Year: \$ 4,900
Fifth Year: \$ 4,900

Terms:

- 1. Payments: All Invoices are Due Upon Receipt. Work begins upon receiving initial payment.
2. If additional "as is" content migration is required, it will be done for \$3 per web page or document.
3. Both parties must agree in writing to any changes or additions to this Sales Agreement.
4. This Sales Agreement is subject to the laws of the State of Florida.
5. This Sales Agreement is included as Exhibit A within the primary agreement between the client and Revize.
6. Pricing expires in 30 days.

AGREED TO BY:

Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

CLIENT

Blank lines for CLIENT signature, name, title, and date.

REVIZE

Signature of Joseph J. Nagrant, Sales Director.

Please sign and return to: Joseph Nagrant at Fax # 425-786-1735 or 866-346-8880

The Following Applications & Features will be integrated into Your Website Project

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- Citizen's Communication Center Apps**
- Citizen's Engagement Center Apps**
- Staff Productivity Apps**
- Site Administration and Security Features**
- Mobile Device and Accessibility Features**

CITIZEN'S COMMUNICATION CENTER APPS:

- ✓ Alert Notification Center
- ✓ Bid Posting
- ✓ Document Center
- ✓ Email Notify
- ✓ FAQs
- ✓ Job Posting
- ✓ Multi use Business Directory
- ✓ News Center with Facebook/Twitter Integration
- ✓ Online Forms
- ✓ Photo Gallery
- ✓ Quick Link Buttons
- ✓ Revize Web Calendar
- ✓ Sharing App
- ✓ Sliding Feature Bar
- ✓ Language Translator

CITIZEN'S ENGAGEMENT CENTER APPS:

- ✓ Citizen Request Center with Captcha
- ✓ Public Service Request
- ✓ Public Records Request App
- ✓ Vendor Registration/Management System
- ✓ Citizen Connect (Community Blog)
- ✓ Parks Reservation App
- ✓ Online Bill Pay
- ✓ RSS Feed

STAFF PRODUCTIVITY APPS:

- ✓ Agenda Posting Center
- ✓ Job Posting App
- ✓ Image Manager
- ✓ Intranet
- ✓ Link Checker
- ✓ Menu Manager
- ✓ Online Form Builder
- ✓ Staff Directory
- ✓ Website Content Archiving
- ✓ Website Content Scheduling
- ✓ Newsletter App

SITE ADMINISTRATION AND SECURITY FEATURES:

- ✓ Audit Trail
- ✓ Auto Site Map Generator
- ✓ History Log
- ✓ Intranet (Secure Area)
- ✓ URL Redirect Setup
- ✓ Roles and Permission-based Security Mode
- ✓ Secure Site Gateway
- ✓ Unique Login/Password for each Content Editor
- ✓ Web Statistics and Analytics
- ✓ Workflows by Department

MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ✓ Font Size Adjustment
- ✓ Alt-Tags
- ✓ Responsive Website Design (RWD) –Latest Government Design Technology to accommodate better viewing of text and graphics for any size screen, i.e smart phones, tablets, iPads, iPhones, Windows and Android devices



The Government
Website Experts

Dear City of Satellite Beach,

Revize is thrilled to be presenting you a proposal for the redesign of the City website. We have built websites for over 1,200 government agencies all across the United States. In our bid package you will find all of the details you will need to get moving toward a state-of-the-art website presence. Satellite Beach is an iconic city in one of the most beautiful areas of the United States. It is only fitting that the website reflect that!

With a redesigned website comes the need to provide, and even expand, services to your residents. The single most valuable strategy to help meet these new demands is to offer services right through the website. Adding in web apps like our social media sharing app, public service request app, and e-notification center are just a few of the many tools that will promote this citizen engagement.

Our number one priority here at Revize is to ensure that our clients have the tools they need to be successful. That means the technology we provide must be the most robust and easiest to use in the industry. It also means your staff must have a partner that they can trust. One that will help them through any support issues that may come up. And, one that can coach them on how to use the website to its full potential. With our entire process from initial meeting, to building the website, to ongoing support, you will find that. Superior design, front-end features, and backend CMS coupled with a top notch client management team, Revize is surely the partner for Satellite Beach!

In this bid package you will find the following items:

- Signed Website Proposal- Two (2) Copies
- Revize Public Service Request App Brochure
- Signed Transmittal Letter

Please keep in mind that our cost quote is based on our expertise in what we thought would be the best solution for the City and meeting all of the requests of the RFP. We are more than willing to work with you on a final contract that most perfectly will meet your needs for costs and features. If there are any questions throughout the process please feel free to contact me at any time. We look forward to working with you.

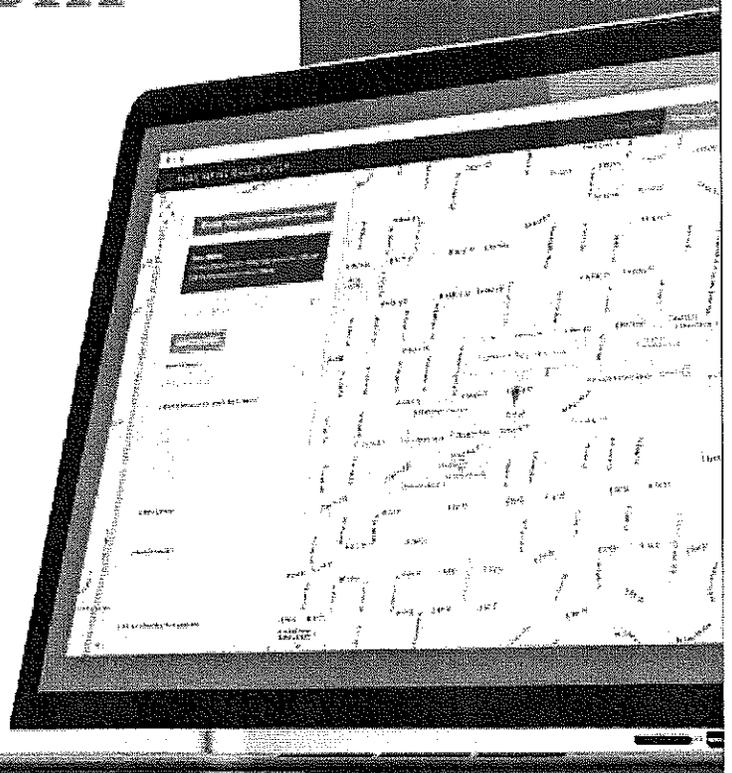
Thomas J. Jean
Government Relations Specialist/Account Manager
248-269-9263 x14
thomas.jean@revize.com





Public Service Request System

Our cloud based service request management system allows residents to notify their government of problems in their area via the web.



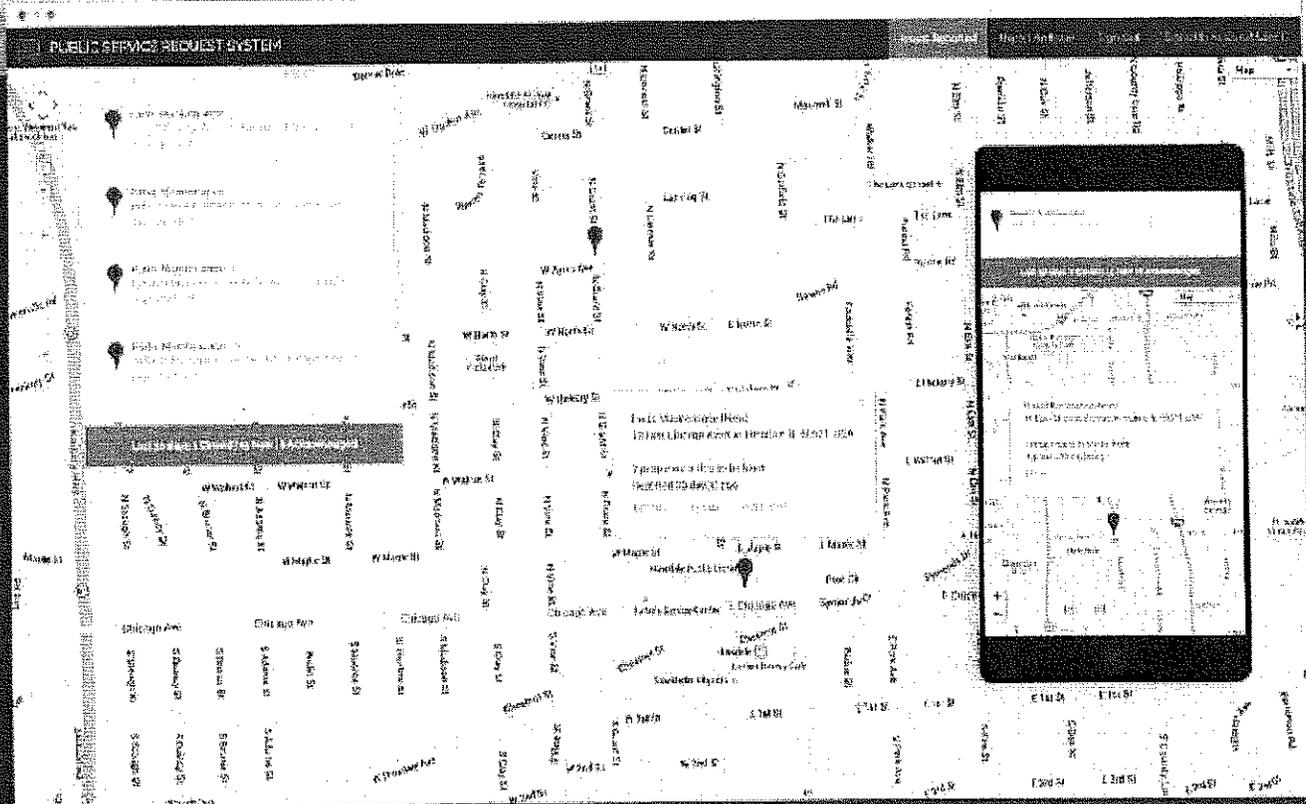
Make A Difference

Citizens will be able to create a service request to alert officials of things such as traffic light outage, flooding, potholes and more.

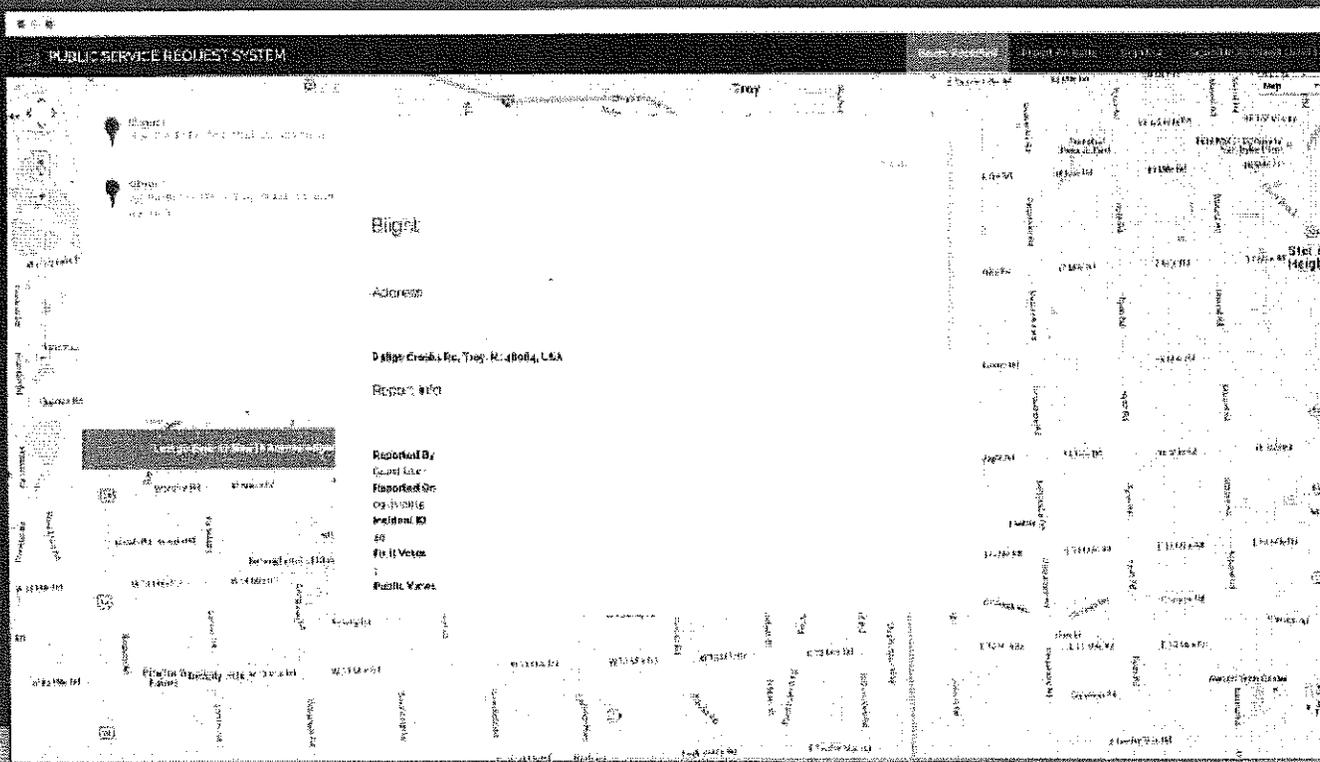
Allows governments to easily track issues reported by citizens and provide resolution information and updates.

Integrates easily into government websites and works well on mobile devices as well as desktop and laptop computers.

Government employees have the ability to create service requests on behalf of the citizen.



For more information on Revize Software Systems, please visit www.Revize.com



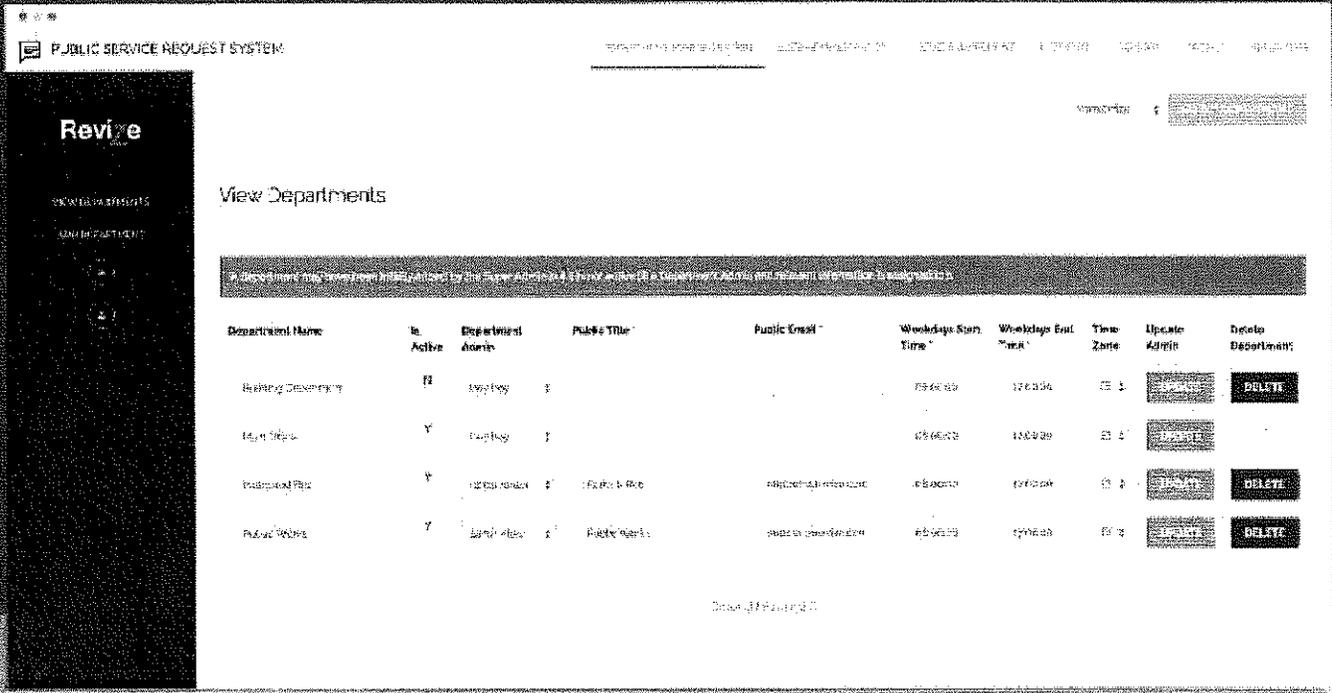
Get Things Done

Departments can monitor service requests assigned to them via a web-based console/dashboard, update service requests with notes and status changes, and reassign the service request to another division or employee. Citizens can receive a notification when changes occur in notes, status. Contact information will need to be provided in this. However, Service Requests can be reported anonymously.

The Service Request will be sent to the appropriate department with an easy to read email notification.

Service Requests will automatically escalate to another person if there is no activity for a pre-determined period of time. The path of escalation is customizable per Department.

Service Requests notes can be flagged as public (public sees) or private (only government employees see)



User & Group Roles

Our application allows for role-based security by user or group.

Users or groups will only have access to the department and/or division requests assigned to them.

Users or groups can have the ability to manipulate the request only as their settings allow, i.e., add notes, reassign, close, etc.

Data & Reporting

Our application has a full suite of reports useful to any organization for monitoring, statistics & history.

Only administrators to this application can delete a request. Requests opened in error should be noted and closed, but never deleted.

Departments have the ability to assign different status levels to a request (New, Assigned, In Progress, Closed, maybe some for delays such as Weather)

Dear Suzanne Sherman and Satellite Beach Website Committee,

Thank you for considering Revize as your web development partner. We have many great clients in Florida including St. Petersburg, Treasure Island, Cape Coral, Glades County, and many more!

For nearly two decades, Revize has been a leader in providing high quality, government-compliant web solutions. A myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Every member of the Revize team understands that your website is more than a website. It's a valuable resource that can help you build a better community.

Visitors are drawn to websites that are appealing yet functional, user friendly with a plethora of services, and accessible on a wide range of devices. A Revize website will allow your residents and businesses to easily fill out and submit documents, review and pay bills and taxes, perform searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance. What's more, a Revize website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations.

Our innovative solutions are custom-tailored to meet the needs of each individual client.

We will work closely with you to design and develop a dynamic, functional and easy to navigate website that will perfectly fit your community. Then we empower you to control your digital presence with the industry's best administrative management applications. Revize training ensures that your team has the skills needed to expertly update and manage website content and delivery.

Government clients select Revize because we can help them:

- Effectively engage residents.
- Enhance their web presence and build an online communications center at a substantially lower cost than our competition.
- Empower non-technical web content editors and administrators to easily execute changes.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.

Revize Websites build engagement with your constituents.

We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community's website can serve your residents better, inspire them more, and get them actively involved in your government.

Please contact me if you have any questions at all.

Sincerely,



Thomas J. Jean
Government Relations Specialist/Account Manager
248-269-9263 x14
thomas.jean@revize.com

Table of Content

<i>A Proposal for</i>	1
The City of Satellite Beach, Florida	1
Completely new. Completely amazing.	1
Table of Content	3
Executive Summary	5
About Us:	5
Our Innovative Responsive Web Design (RWD) and Web Apps:	5
Our Award-Winning Government CMS:	6
Quick Deployment, Personalized Training and Support:	6
Company Profile	7
Revize Organization Chart	8
Why Choose Revize?	9
Top Ten Reasons Why Revize gives you the Greatest Value!	10
Awards & Accolades	11
The Revize Solution	13
Project Planning and Setup	13
The Revize Eight-Steps and Go Live!	14
Project Timeline	14
Phase 1: Initial Meeting, Communication Strategy, SOW	16
Phase 2: Discovery & Design	16
Phase 3: Template Development, CMS Integration	21
Phase 4: CMS Modules Setup	21
Phase 5: Custom Functionality Development	21
Phase 6: Quality Assurance Testing	22
Phase 7: Content Development / Content Migration	22
Phase 8: Training Your Staff (in-person or web based training)	22
Final Phase: You Go Live!	24
Marketing & Ongoing Consultation:	24
Search Engine Registration and Marketing:	24
Training, Technical Support & Hosting	25
Service Level Assurance	25
Unlimited Technical Support	25
Hosting Service	27
Security	27

Security Controls and Protocols	28
Application Security Authentication	28
Revize Technology Architecture	29
Revize Project Team	30
Revize Government CMS User Interface	33
Government Account References	35
Government Project Experience	36
Revize Quote For: City of Satellite Beach, Florida	38
Payment Options:	39
The Following Applications & Features will be integrated into Your Website Project	40
Revize Support Includes:	42
Citizen's Communication Center Apps	43
Citizen's Engagement Center Apps:	49
Staff Productivity Apps	52
Site Admin & Security Apps	54
Mobile Device and Accessibility Apps	56

Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated your government/community is to selecting the right vendor; one who will work with you through all the steps required to build the perfect website featuring a plethora of high quality online services that your constituents will want to use regularly.

In more than two decades of working with government leaders, as well as through nationwide surveys, we have learned that the key to choosing a website vendor is finding the ***right balance between the total cost of the solution and the quality of the design, online apps and user functionality.*** In simpler terms, you need a solution that works for you and serves your constituents.

About Us:

With more than 1,200 municipal clients nationwide, Revize Software Systems is one of the industry's eminent providers. We credit our rapid growth to our 20-year track record of building award-winning government websites and content management systems. When you work with Revize, you're not just a client, you become part of the Revize family and will receive the service and support you need and expect! We are among the most highly respected government website experts in the United States and we proudly stand by our work.

Our Innovative Responsive Web Design (RWD) and Web Apps:

Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD). This technology ensures that site visitors have an optimal viewing experience — easy reading and navigation with a minimum of resizing, panning, and scrolling — across a wide range of devices, from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but you also receive 24/7 access to our Government Communication Center for residents, business and visitors. Here you will find the communication tools you need such as:

- ✓ Public Service Request App
- ✓ Calendar of Events
- ✓ E-Notification Modules
- ✓ On-Line Payment Portal

- ✓ Facilities Reservations
- ✓ News Center with Facebook/Twitter Integration
- ✓ Emergency Alerts
- ✓ Online Forms / Survey Tools
- ✓ E-Newsletter Applications
- ✓ Job Posting and Tracking Module
- ✓ Public Records Request Tracker

Our Award-Winning Government CMS:

Revize is renowned as a leader in providing practical, high-value, easy to use content management software Government CMS. This simple-to-use yet powerful solution enables clients to manage their online presence with high functionality and style. **With applications such as an online document center, public service request app, public records request tracker, agendas and minutes, frequently asked questions and more,** Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

Quick Deployment, Personalized Training and Support:

Revize addresses time concerns by completing websites in considerably less time than our competitors. And because our software is so easy to use, we are also able to effectively train our clients ***in less than half the time it takes our competitors.*** Our training program is customized based on each client's needs, and **we provide hands on training the way you want it - either onsite or off site through web conferencing tools. We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful.** Our online support portal is available 24X7X365 for issue tracking and management. We also provide phone and email support during regular business hours.

Company Profile



REVIZE, LLC
FOUNDED: 1995
HEADQUARTERS: 1890 Crooks Road,
Troy, MI 48084
PHONE: 248-269-9263
WEB SITE: www.revize.com

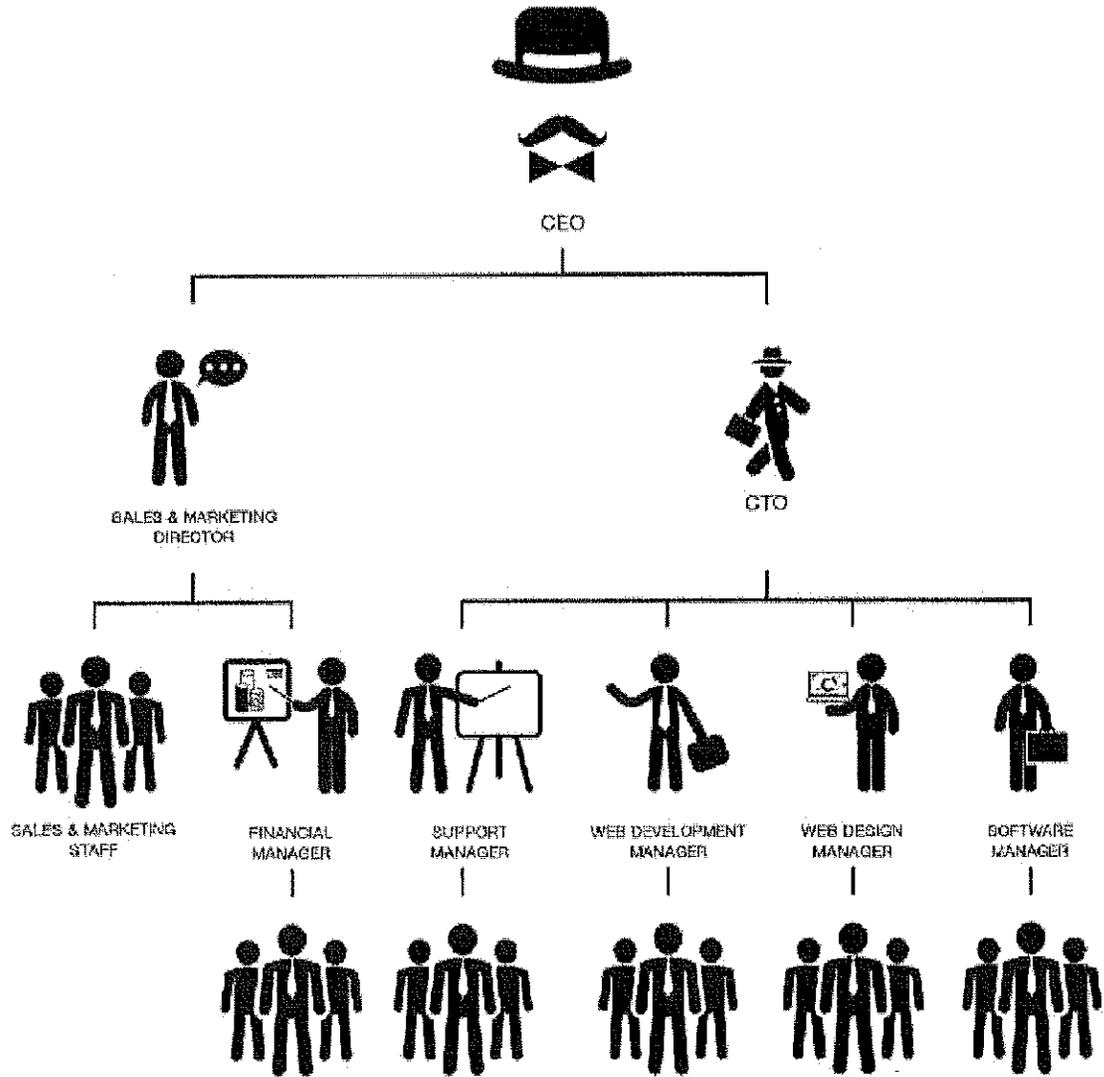
Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in the web/internet industry as THE master of government website design, which remains our specialty. We now boast more than 1200 clients in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art **Revize Government CMS**. **Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads: The empowerment of people through simplified information management technologies.**

Focused exclusively on creative web design, government web apps and content management technologies, Revize continues to invest in its technology, continually adding new capabilities and features that manifest our vision.

While many municipalities choose Revize to develop and cost-effectively manage their website content, clients also use Revize as an information-sharing platform. Our suite of Revize Government web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information – ensuring that the right people always have the right information at the right time.

We are proud of our award winning web designs, technologies, continued innovations to build government centric modules and apps, web content management, training and support capabilities. We are especially proud of being recognized as one of the industry's top government website experts and innovators. We are committed to pursuing the continued evolution of all our services to provide increased value to our government clients.

Revize Organization Chart



Why Choose Revize?

We Have Government Specific Experience and Outstanding Client Testimonials

You can rely on Revize and our 20 years of experience building and maintaining websites for municipal, county and government agencies of all sizes throughout North America, to deliver a customized site design that improves layout, navigation, usability and content. Using Revize ensures that your website will be reliable, W3C and ADA compliant, and allow for easy integration with existing or future web applications and third-party software. But there's no need to take our word for it -- we encourage you to peruse our massive file of testimonials from our many satisfied clients.

We Will Build a Government Communication Center that Works for Your Community!

The Revize website design, Government CMS and interactive tool sets have been developed exclusively for our government clients to help them effectively communicate with their key target audiences such as residents, businesses and visitors. Some of our most popular website and Government applications and modules include: a new and improved Online Calendar, the comprehensive Forms Center, our News Center with real-time social media connectivity, Emergency Alerts, E-Notifications, Citizen Request Tracker, Parks & Shelter Reservations System, Document Center, and Online Payment Portal.

We Build Superior Technology into Every Website with CMS Performance & Reliability That's Second to None.

What sets Revize apart from other companies? **Revize's superior technical architecture, unsurpassed staff expertise and highly effective publishing engine provide our government clients with the most reliable website solutions in the industry today.** By ensuring our client's data security and providing redundant server architecture and back-up data centers, Revize has a nearly 100% up-time rate. Plus, our clients never have to worry about data loss or data corruption because of our instantaneous back-up process and our data center's tape back-up processes. Revize believes that investing a higher percentage of our profits into our technology and security makes us the best choice for the short and long term for governments seeking the best value for their community's website.

We Always Provide Knowledgeable, Friendly and Responsive Service!

All this, and a reliable IT partner too! Our website development is superior, and our Government CMS and suite of online apps is easy to learn and administer, but our 24/7 technical support will also be there for you to help you get over the hurdles! Our technical support team is widely considered to be among the industry's best. We also provide a sophisticated backup

infrastructure which allows us to guarantee 99.99 percent uptime. Plus regular updates and improvements to ensure that your site will remain current with industry standards and keep running smoothly for years to come

The Client Owns the CMS License and the Code!

We often hear the question: "What happens if we want to move the website to another vendor? Do we lose all access or any of our website data?" The answer is 100% NO! As our client, you own the template source code and any data that you put onto the website. We understand that clients may come and they go, but we always make sure they know they are just as important to us at the end of our tenure as they were at the beginning. If you decide to run the CMS in your own server, we can transfer the CMS license and software to your server as you own the license and you can run it from your server as long as you want.

Top Ten Reasons Why Revize gives you the Greatest Value!

- ✓ Modern, timeless and unique website design integrated with online Government apps
 - ✓ On-time delivery
 - ✓ Competitive pricing
 - ✓ Responsible stewardship of the organization's stakeholders
 - ✓ Full functionality to update and manage your website
 - ✓ All the tools/apps needed to increase communications with citizens
 - ✓ An easy CMS to train employees quickly
 - ✓ Extended phone and email support
 - ✓ Unlimited Upgrades: Revize provides unlimited FREE upgrades to new and existing modules at no additional cost to you.
 - ✓ 1,200+ satisfied government clients
- Unlimited Upgrades: Revize provides unlimited upgrades to new and existing modules at no additional cost to you. Once you invest in Revize, you will receive free upgrades and feature enhancements for life.

"The Revize responsive website design is second to none for us providing an excellent experience for the growing number of residents, visitors and businesses accessing WylieTexas.gov on mobile devices. Our website's progressive look captures the vibrant culture of our community."—Craig Kelly, Public Information Officer, City of Wylie, TX

Awards & Accolades

Middletown, Pennsylvania

Digital Cities Survey



Genesee County, Michigan



Horizon Interactive Award Winner

The Revize Solution

Project Planning and Setup

What makes Revize unique in its project approach and experience is our thorough preparation for each individual community combined with the range of website deployments and creative, customized fit we implement for each client. From small to large, rural to urban, the Revize project management process guarantees a perfect fit between the concept of the deployment and the expectations of the client's level of engagement preferences. We don't utilize a "one size fits all" approach because it doesn't make sense. However we do use a standard, proven effective process methodology. Each client is unique and we tailor our process to fit their unique needs. For as long as you are our client you will have staff dedicated to your account and access to an on-line portal for communication, design process and on-going support.

Dedicated Accounts Manager: Your dedicated Account Manager will handle all issues related to your contract, pricing, future product add-ons, and general account satisfaction. During the initial kick-off meeting, your Account Manager will introduce you to the team, explain roles and responsibilities, and place you in the very capable hands of your Dedicated Project Manager and Designer.

Dedicated Project Manager: Your dedicated Project Manager will handle all issues related to the website design, development, navigation, content, training, timelines and deliverables, as well as ensuring that feedback and communication occurs promptly in order to keep the project on-track. Also, the dedicated project manager will be the point of contact for any future technical support or issues that need to be addressed during the deployment and post deployment of the site.

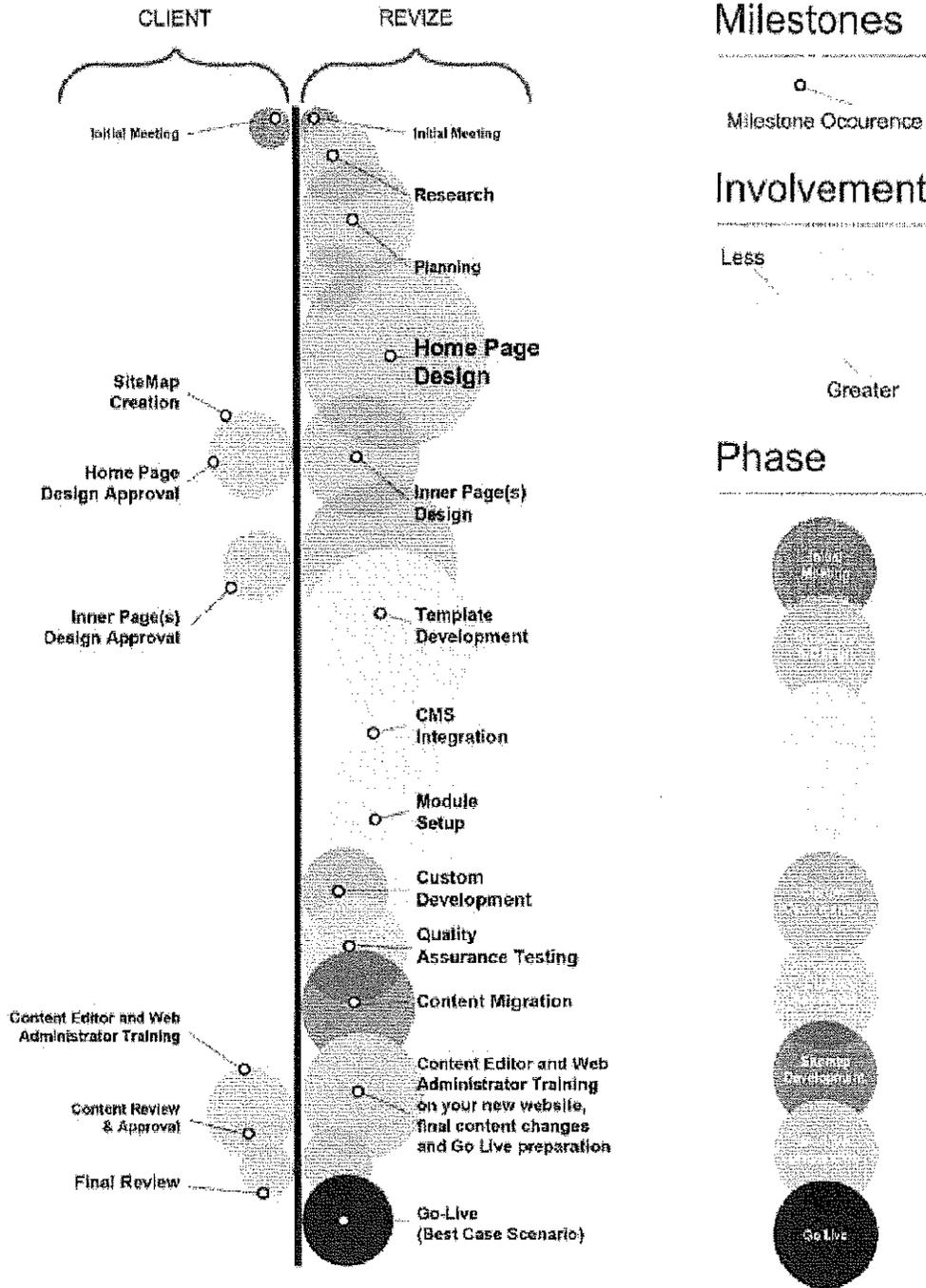
24/7/365 Project Portal Access: From day one, your project and on-going support is tracked in the Revize On-line Project Portal. The main point of contact you select for the project will receive an invitation to register, including setting up a secure user name and password. The Project Portal serves as a communication tool for any matter pertaining to your website design, development and on-going support even after your website is launched.

The Revize Eight-Steps and Go Live!

Project Timeline

Phases	When	Duration
Phase 1: Initial Meeting, Communication Strategy, SOW	Weeks 1 thru 3	3 Weeks
Phase 2: Discovery & Design	Weeks 4 thru 8	5 Weeks
Phase 3: Template Development, CMS Integration	Weeks 9 thru 11	3 Weeks
Phase 4: Module Setup	Weeks 12 thru 14	3 Weeks
Phase 5: Custom Development	Weeks 15 thru 16	2 Weeks
Phase 6: Quality Assurance Testing	Week 17	1 Week
Phase 7: Sitemap Development / Content Migration	Weeks 18 thru 20	3 Weeks
Phase 8: Content Editor and Web Administrator Training on your new website, final content changes and Go Live preparation	Week 21	1 Week
Go-Live (Average Timeline)		16-21 Weeks

REVIZE PROJECT LIFE CYCLE



Phase 1: Initial Meeting, Communication Strategy, SOW

Your Revize Account Manager will set up the initial internal project planning meeting where we will talk about the overall management of your project, establish a timeline, and devise a Revize-Client Communication Strategy that will keep everyone engaged and up-to-date on the progress of the project. We will also discuss specific technical requirements of the project and determine the phases through which those requirements will be addressed. In addition, Revize will address the content strategy of the new site, any new content that needs to be written and how to fit the existing content into the new site. Additionally, as an optional item, Revize will discuss the process of conducting online surveys to gather feedback from your constituents for the new website layout and requirements. After this meeting, Revize will develop a Statement of Work and provide it to the client for review and approval.

Prior to the design kick-off meeting, you will receive our questionnaire to complete with various answers that will help our designers gather information regarding your needs and preferences. Our team will also brainstorm ideas and suggestions with you during the meeting. The questionnaire addresses various issues such as:

- As a result of a new website design and navigation, what are the main improvements you hope to achieve?
- What are some key points and areas you may want featured on the Home Page?
- Do you need help with logo design? Image? Marketing & branding?
- What key modules do you want featured in your web site, like Document Center, Report a Request, News & Events, Events Calendar etc.
- Do you need social media features need to be highlighted in the new site?
etc..

Phase 2: Discovery & Design

If there is client approval, we will collect feedback from the residents on the new design layout by setting up an online survey with a set of standard questions. The survey questions need to be approved by the client prior to our adding a link from your current website. This link can also be distributed through other channels like email, newsletter or any other form of communications you might be using to stay in touch with your residents. Usually there is a 1- to 2-week survey period. Once survey results have been tabulated and your needs have been determined, you and your Revize team will participate in a Design Kick-Off Meeting. A senior designer and team will conduct an in-depth interview, and brainstorm ideas with you about your vision for the look and feel of your custom website. Our efforts on this project will extend far beyond placement of provided information within a stunning design. It's about uncovering how your audience wants to be informed, and applying our 20+ years of web design and

development expertise to create the most effective ways of displaying that information and getting users to access and use your website. We always strive for nothing less than an award winning design!

Revize Design Principles

The Revize Web Application Developers are not only responsible for the look, functionality, and performance of your website. They are also responsible for the security of the web content and web-based applications they create. They ensure that the code supports secure authentication and authorization, and provides access control mechanisms as required.

Good design principles are always based on readability, taking into consideration appropriate font type and size for headlines and text area, as well as line height – ensuring all page elements are balanced. Our designers also pay meticulous attention to their use of shadows and gradients. To the layman's eye there may not appear to be a shadow, however on the website the font will appear sharper (or maybe softer depending on the amount of shadow used).

Of course color cannot be overlooked. Our designers first take the client's preferences, official logo colors, and pictures into consideration to create a color scheme consisting of no more than three colors. We then use variants and hues to create visual appeal, contrast, eye-catching allure and invoke the overall feeling that the client desires.

Last but not least is effective use of page elements such as call to action buttons, social sharing icons, email newsletter sign-up, and promotion areas. The ultimate goal is to provide an easy to navigate webpage that is informative without being overwhelming. Therefore, it is the designer's job to guide the client in making appropriate placement choices for needed items.

Revize Design Trends

There are some exciting new design trends, and Revize is always on the cutting edge, implementing the best of these innovations in our websites. We are especially pleased at how effectively they are proving to be in increasing engagement in government websites.

#1 Responsive Web Design – The most important development in website design in years, Responsive Web Design (RWD) automatically conforms and optimizes websites for any screen size. With the substantial increase in smartphone and tablet users today, people are going online using a vast number of devices with wildly different screen sizes. Our websites offer this very important feature of easily and cleanly conforming to computer, tablet and mobile device screens.

#2 Liquified Content – This is another important trend that address the fact that information is no longer static or concrete. Instead, content is specifically customized for each unique user. Liquidity of content enhances the immediacy and flexibility of content. The more liquid your

community's content, the easier it is for residents and businesses to access this information in ways and via the channels of their choice: fixed or mobile, interactive and live. Revize is able to effectively make your content liquid. This will make it adaptable to various situations and, therefore, easy to reuse in different contexts distributed for a variety of display formats and communication channels.

#3 Image Tiles – This is a trend that enables developers to display content in a pin board style of display. Revize now offers this feature, which creates a very visually appealing display of content, such as pictures or social streams. Image tiles also help promote engagement by encouraging site visitors to comment or reply to items from directly within the image tile. This is an especially useful option for web pages promoting tourism.

#4 Parallax Scrolling – This is a highly advanced, innovative design technique for sophisticated websites. Parallax Scrolling allows Revize to build websites in multiple layers, with content that moves across the screen at different speeds as visitors scroll. This unique design technique is very visually engaging and can help improve time-on-site metrics.

#5 Innovative Typography – This plays a very important role in website design, image and branding, and is especially important for maximizing the look and feel of the website when accessing it from mobile devices. Our designers are experts in effective typography and take many factors into consideration when selecting the type of fonts, font sizes, and colors to be used for a website.

#6 Social Feeds – With the proven ability to strengthen and deepen interpersonal connections, social networks present a wonderful opportunity for government organizations to increase community engagement and make governments more accessible to the people they serve. One method already mentioned for improving social activity is using pin boards; another is creating a social area or social wall that combines activity from multiple social networks, like Facebook, LinkedIn, YouTube and Pinterest. Revize offers a comprehensive line of popular social media applications and networking.

Key Phase Objectives & Deliverables:

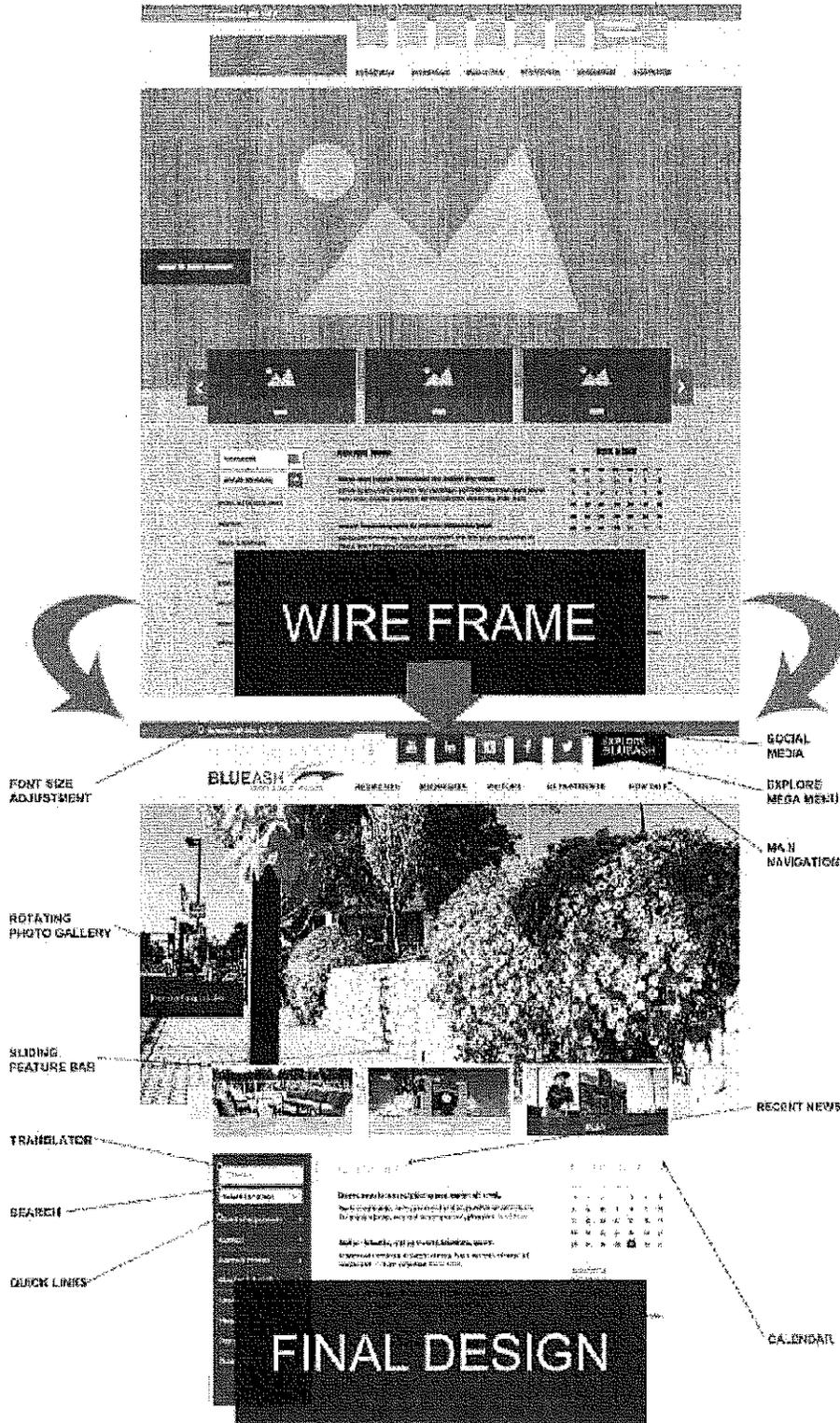
Over the past 20 years, Revize has mastered the art of designing government websites. The following steps are followed while designing new sites

- ▶ **Establish Needs and Creative Direction:** Understand your objectives and requirements, and provide recommendations for effective online branding pertinent to your requirements, existing branding and your web audience's needs. The Revize designer will also conduct his own research in order to capture the character and "feel" of your area, which will inspire ideas for the overall design direction of the website.

- **Main Menu Navigation & Home Page Wireframes:** Work with you to establish a main-level navigational architecture and identify key items accessible from your home page. This establishes a baseline for the navigational structure, as well as the preferred content structure (wireframe*) for the home page.
- **Page Layout and module placement:** We will follow all the best practices to layout the different features and modules so that they can be easily accessed by your residents. For example, on the home page there will be sliding picture gallery and quick link buttons for Notify Me, Report a Concern, Document Center, FAQs etc. Also the news and announcements module and events calendar would be integrated into the website, along with the Social Media Center.

Please Note: The home page "wireframe" will simply serve as a realistic guideline in terms of content placement, but will not include the final text nor final imagery for this phase. Please see a sample wireframe to concept development snapshot in the next page.

WIRE FRAME TO CONCEPT



- ▶ **Design Deliverable:** The design concepts for this phase will be based on one or possibly two home page layouts. The client will review and provide design feedback to the designer for changes. Revize asks that clients have no more than three iterations of changes up to the point that the final concept is approved.
- ▶ **Final Home Page Sign Off:** When all changes have been made, Revize will present your final home page design and layout for approval. Customer approval is required to proceed to the next phase, the inner pages of the website, and the process repeats itself before the actual HTML & CSS is written.
- ▶ **Final Inner Page Sign Off:** When all changes have been made, Revize will present your final inner page designs and layouts for approval. Customer approval is required to proceed to the next phase, when the actual HTML & CSS is written.

Phase 3: Template Development, CMS Integration

First, the Revize development team will transform the approved designs from mere pictures into fully-functioning HTML/CSS and Revize Smart Tag enabled web page templates using the Revize Dreamweaver Extension. The Revize Smart Tags are fully customizable and allow customers to expand functionality as needed. To maximize this extensibility, the full Revize Java API is provided to clients with our Advanced Training Program.

Phase 4: CMS Modules Setup

In this phase, all of the features and modules the client has requested will be set up, e.g. calendar, document center, picture galleries, alert center, e-Notify, etc. are all brought to life and made functional while also being tested in the Revize CMS. Revize enhances current modules and adds new modules continuously, and you will receive all future updates to modules at no additional cost.

Phase 5: Custom Functionality Development

In this phase and according to your specifications, custom functionality of existing CMS modules, database scripting and programming, as well as any custom application development will be executed. The Revize development team will be interfacing directly with your technical staff to obtain information and test information exchange and application functionality. This phase may overlap phases 2 – 4.

Phase 6: Quality Assurance Testing

In our testing phase, we ensure that your website meets functionality, performance and security standards. Our QA team uses mock data to test navigation and interfaces of the templates, along with any custom developed applications or modules. Additionally, through a series of tests, we perform input validation to ensure that security mechanisms cannot be bypassed if anybody tampers with data he or she sends to the application, including HTTP requests, headers, query strings, cookies, and form fields. We also ensure that when errors do occur, they are processed in a secure manner to reduce or eliminate exposure of sensitive implementation information.

Phase 7: Content Development / Content Migration

Revize will develop a pre-defined number of pages for your site to make the initial content available upon site deployment. Our content development and migration experts use the latest standard formatting practices to develop the navigation and create the most effective content possible for your website. This includes spelling and style corrections into the new website.. **There are no limits to the number of pages you can create after you have gone through training.**

Revize will implement an effective website architecture with the latest technology and usability trends so your website visitors can find information in an instant. We will also assess your current website content and incorporate what you currently have with additional content to maximize interest and excitement for your readers. Our content experts are educated in proper writing and terminology, and will use correct grammar, spelling and punctuation.

Our web designers use creative typography which makes the website more visually appealing and also plays a role in defining the hierarchy of content to be placed on the web page. Variations in size and color are used, as well as strategic placement on the page to highlight certain site areas so the visitors can easily navigate the site. Effective typography also ensures that your website will look good on desktop, laptop, mobile and tablet devices.

Phase 8: Training Your Staff (in-person or web based training)

Once your website is ready for you to begin editing, you will be able to easily revise your content as often as needed. Revize will train you on how to operate the Administrative and Content Editor functions so you can manage your website. We typically provide this training on-site; however we can also provide on-line training for your staff if you prefer. For your convenience, training materials can be downloaded from the Revize website. After training, our friendly and responsive support staff is always here to answer questions and provide training refreshers as needed.

Standard Training Agendas

Basic Administrator Training (How to)

- Sign-in
- Create users
- Assign roles
- Set page level permissions
- Set section level permissions
- Configure and set up workflow approval process

Advanced Administrator Training (How to)

- Run back-end reports
- Run Google Analytics reports

Content Editor Training (How to)

- Sign-in
- Edit page content
- Copy/paste content or add new
- Create a file link
- Create a link to another web page or external web site
- Create a new page and link to it
- Insert/update a picture
- Insert/update a table
- Spell check
- Save and Save as Draft
- History of the page content (content archive)
- Create a survey form or any other type of online web form
- Create navigation pages (top/left menus)
- Create new calendar and create/edit calendar events
- Edit metadata

Training on use of specific Modules included, such as:

- Emergency Notification Center
- Public Service Request App
- Web Calendar
- E-Notify
- Quick Links
- Document Center
- Form Center

- News Center
- Frequently Asked Questions
- Request Center
- Bid Posting Center
- Job Posting Application
- RSS
- And more....

Final Phase: You Go Live!

At last, your website content is complete and your staff is sufficiently trained! The final phase in the process is to redirect your website domain name from your old site to your beautiful new one. Once this is completed, Revize will closely monitor the transfer for the first 24 hours to ensure that everything is working properly. Any issues that arise will be immediately resolved.

Marketing & Ongoing Consultation:

Revize seizes on every effort to make our clients' sites highly visible. We draft press releases for posting on our website and for distribution locally, and will continuously monitor your site after it goes live so that you can take advantage of all marketing opportunities. We also look to submit your site for different awards and recognition competitions to further maximize your site's exposure.

Search Engine Registration and Marketing:

Revize will input all the targeted keywords to make your web pages search engine friendly, thus enabling users to find targeted information when they do a Google, Yahoo or any other search on your site.

Training, Technical Support & Hosting

Free Training Refresher

Should members of your staff resign or retire, Revize will provide a second refresher training for your new staff members at no cost. The training would be followed by online video tutorials and links to downloadable training manual, so you will never lack the knowledge required to manage your website effectively. Our training team continuously improves our training materials to make sure that we teach all the tricks and essentials necessary to edit the content of the site and build new pages. The Revize support portal is accessible 24/7 to report any post-training issues so that we can take care of it right away.

Service Level Assurance

Our clients expect their websites to be up and running 24/7. Revize is proud to boast an impressive 99.99 percent uptime – the best in the industry. We constantly invest in the newest technology and innovations to ensure the smooth running of your website. However, in the highly unlikely event that your website is down for two hours or more, Revize will provide monthly prorated credit equal to one day of your annual service contract (example: Annual Service Contract divided by 365 days = daily credit). Each two hour increment will entitle you to one day of credit.

Unlimited Technical Support

The Revize technical support staff is available to assist you with content management and technical issues, 'round-the-clock, via either phone or email. You can contact Revize's friendly and knowledgeable support and customer service representatives 24/7 for assistance with our website solutions including our content management technology, online interactive tools, training and hosting services. Telephone support is available between 8 a.m. – 8 p.m. EST Monday through Friday (excluding federal holidays); email support and our customer online portal is available 24 hours a day 365 days a year.

Maximum Response Times:

- › 1 hour for crisis issues
- › 4-6 hours for critical issues
- › 24 hours for normal issues

Revize Support:

- ▶ **8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)**
- ▶ **24X7X365 Portal & Email Support**
- ▶ **Dedicated support staff to provide assistance and answer all questions**
- ▶ **New and existing user training**
- ▶ **Training refreshers**
- ▶ **Video tutorials and online training manual**
- ▶ **Automatic integration of enhancements**
- ▶ **E-Newsletter module support**
- ▶ **Automatic upgrades of CMS Modules such as Calendar, Document Center, etc...**

Software Maintenance:

Revize rolls out two new versions of the Revize CMS, and six to eight product updates every year. The Revize CMS is continuously enhanced to keep pace with cutting edge technologies and industry trends. **As a Revize client, you will receive full access to all enhancements to the core components and modules in the Revize CMS at no additional charge.** When a software update or new version is rolled out, Revize will automatically update all servers used by our subscription service clients.

Revize Maintenance Covers:

- ▶ **4 CMS upgrades per year**
- ▶ **Software and modules upgrades (Automatic Install)**
- ▶ **Server Hardware & OS upgrades**
- ▶ **Immediate bug fixes/patches**
- ▶ **24x7x365 server monitoring**
- ▶ **Data Center network upgrades**
- ▶ **Security and antivirus software upgrades**
- ▶ **Firewall and router upgrades**
- ▶ **Bandwidth and network infrastructure upgrades**
- ▶ **Remote backup of all website assets**
- ▶ **Tape backup of all website assets**
- ▶ **Quarterly newsletters on major feature updates**
- ▶ **Regular Webinars on CMS features and usage**

Hosting Service

Revize has four state-of-the-art physical data centers located in Chicago, Detroit, San Diego and Houston with around-the-clock (24/7/365) monitoring of all server activities. Remote data backups are scheduled nightly with Carbonite data backup service. Additionally, Revize utilizes multiple Tier 1 bandwidth providers such as Level 3, Wiltel, and Cogent for redundancy and continuous connectivity. These procedures provide our clients with up to 500Mbps of fast fiber optic up-stream connectivity.

Revize hosts your web services on redundant (1TB Hard Drive, 3.2 GHz CPU and 32 GB RAM) servers in order to provide enhanced performance, as well as accurate security and data restoration for your website. The Revize technology architecture physically separates the CMS from the website in order to provide another layer of redundancy. With this model, we keep an up-to-the-minute exact duplicate of your website in the event your site must be restored. Revize support staff will simply republish your site within a guaranteed two hours (as opposed to the several hours or days timeframe our competitors offer).

Revize provides our clients with **unlimited** data storage server space for each website. Revize will host both your Extranet and Intranet; your Intranet is secure and only accessible by authorized users through a login system.

There are no special software requirements to run a Revize hosted website and CMS solution. We make it all very simple. All you need is an internet connection and a browser. We also provide complete maintenance of your website, which includes but is not limited to: OS patches, intrusion prevention, antivirus, and software upgrades.

Security

Revize takes website security very seriously and we provide our clients with the very best website protection protocols. Our data centers are located on secure premises equipped with card-reader access, security cameras and guards on duty 24/7 to ensure the physical protection from unauthorized entry.

Our web and network administrators monitor network activity 24-hours-a-day to ensure system integrity and protection against threats such as Denial of Service (DoS) attacks that could corrupt your website or block user access. Maintaining the secure configuration of our web servers is managed through application of appropriate patches and upgrades, security testing, vulnerability scans, monitoring of logs, and backups of data and OS.

Security Controls and Protocols

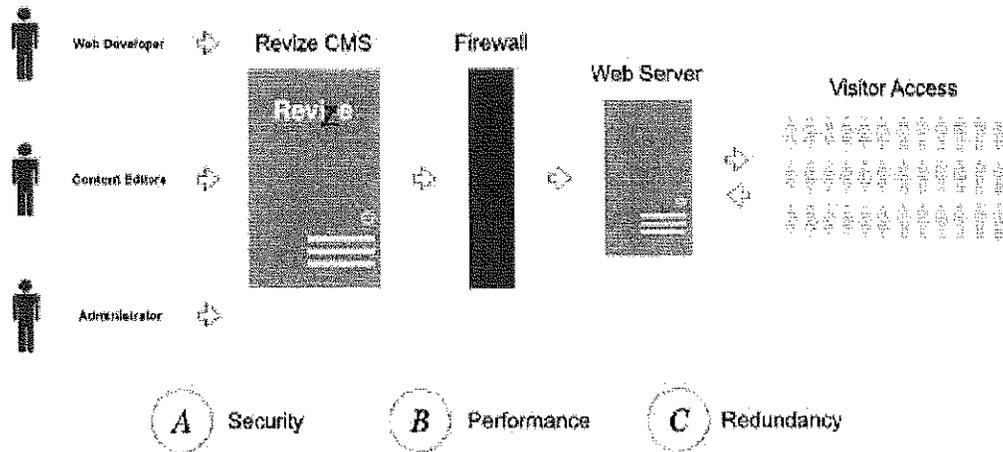
- › Anti-malware software such as antivirus software, anti-spyware software, and rootkit detectors
- › Shield Plus Security Bundle to prevent DDoS attacks
- › Intrusion detection and prevention software (such as file integrity checking software)
- › Host-based firewalls to protect CMS servers from unauthorized access
- › Patch management software
- › Security and Authentication Gateways
- › Content filters, which can monitor traffic to and from the web server for potentially sensitive or inappropriate data and take action as necessary
- › HTTPS (Hypertext Transfer Protocol over SSL), which provides encryption and decryption for user page requests that require more secure online transactions
- › SSL (Secure Socket Layer) provides an encrypted end-to-end data path between a client and a server regardless of platform or OS

Application Security Authentication

- › **Role-Based Security:** Role-based authentication to add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers, etc., or department roles and empower the department to assign specific roles to users.
- › **Permission-Based Security:** Ability to set up Content Owners/Editors and restrict which site pages they are authorized to update
- › **Global & Department Workflow Management:** Create workflow management and approval processes where authorized department personnel become approvers for department level content changes. Or create global workflow where all content changes are routed through one central approver.

Revize Technology Architecture

Revize Intelligent Publishing® WCM



The Revize Government CMS is a standards-based, open architecture software product without any proprietary restrictions. Revize uses leading technologies to avoid integration problems with existing systems and comes complete with its own Integrated Publishing Engine, Embedded Relational DB, JSP/Servlet Engine, and Application Server.

Revize Project Team

Revize understands the importance of having a talented and experienced staff. We are proud of our well-respected team of top notch experts in the field of government website design, development, analysis, content management, training and support. From the first creative concepts through to the design phases, and from site launch to training of personnel and continued support of your website project, we have the right group of seasoned professionals to work with you through the website process and beyond. We are pleased to introduce them:

THOMAS JEAN

Government Subject Matter Expert/Senior Account Manager

As a Government Subject Matter Expert, business development and account executive, Thomas has brought to Revize a very special skill set. Not only does he sell Revize products and services, he is also a genuine subject matter expert when it comes to the inner workings of government. As an elected Township Trustee in Genesee Township Michigan, he knows the advantages that come with modernizing the way government does business. Additionally, he serves as President of a registered 501c3 non-profit organization, Genesee Forward, that promotes community development. With his unique background as an elected official, president of a non-profit organization, and education from one of the nation's top universities, Thomas is uniquely experienced to give an honest and accurate assessment of your community's website needs.

- **Philosophy:** As a township trustee, I know the challenges that elected officials face and what is important to them. I very much enjoy helping them by showing them all of the advantages of modernizing a community's technology.
- **Education:** BS degree in Political Science from University of Michigan; studied under top government academics.
- **Expertise:** Business development, business management, government procedure, public affairs, community development.
- **Role on your website project:** Account and client management

JOSEPH J NAGRANT

Business Development Director

Joseph is an accomplished professional internet and website design consultant with more than 20 years of successful business development and account management leadership experience. He has worked with well over 400 townships, cities, counties, educational institutions, companies, and non-profit organizations. He's a foremost expert in translating technical solutions into compelling living websites and other online community building opportunities. Additionally, he is a board member for Mott Community College (Flint, MI) MTEC Center, IT Advisory Council, Education Advisory Group. He also participates in many government

discussions regarding the Internet for government use, including being a frequent guest on WDET (NPR) public radio and in The Detroit News. He has an excellent reputation for building and sustaining effective, long lasting client relationships.

- **Philosophy:** "Always put yourself in the client's shoes and do what is best for them."
- **Education:** BS in Electrical Engineering, Lawrence Tech University, MS in Business, Central Michigan University.
- **Expertise:** 29+ years of project, sales and marketing experience with government, education, corporate, and non-profit organizations.
- **Role on your website project:** Supervisor of account management between client and project team.

RAY AKSHAYA

Technical Director

Ray has 20+ years of extensive technical experience with internet and website solutions. He has worked on hundreds of government, non-profit and educational websites and has a keen eye for web visitor requirements, information architecture, and usability. He is also a long-time veteran of Revize Software Systems and our clients enjoy working with him. In his career, he has deployed and/or assisted with technical solutions for more than 500 websites. When working on a project, Ray always visualizes himself in the client's chair at the closing stages of the project and makes sure that all decisions made on a project are in alignment with the client's vision and best practices for developing the system.

- **Philosophy:** "Work Hard, Help People and Live Honest."
- **Education:** MS in Engineering Science, Louisiana State University, Baton Rouge
- **Expertise:** Client Management, Project Management, Technology Development for CMS & Web Apps
- **Role on your website project:** Technical Director

SAMIR ALLEY

Creative Arts Director/Lead Designer

Samir has more than a decade of experience in managing web site design projects. He has deployed 260+ municipal websites and has a solid background in web design and the latest web technologies. Formerly with Google, Samir is a leader equipped to handle any kind of sophisticated web project. He is an exceptional communicator with an innate listening skill that gives him the ability to understand and deploy a client's unspoken needs. Samir's blend of creativity, proficiency, and technical knowledge is unsurpassed in the industry.

- **Philosophy:** "Empathy, Focus, and... Impute"
- **Education:** BS in Computer Science, Wayne State University

- ▶ **Expertise:** Web Project Management - Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5.
- ▶ **Role on your website project:** Graphic design of website and backup support.

TOM GOODEN

Website Developer/ Graphic Designer, Illustrator

Tom is a senior front-end developer and designer with Revize with more than 10 years of experience in website development. He is highly skilled in his ability to leverage the latest technologies to create fast and innovative web solutions. He commands an intense, yet light-hearted creative presence at Revize, producing excellent design work.

- ▶ **Philosophy:** Design and development are constantly evolving, and learning new methods and practices gives me a "geeky" excitement. What I truly enjoy most is that I can create what is considered to be art, but at the same time serves a very functional purpose.
- ▶ **Education:** Associate Degree in Computer Science, Oakland Community College
- ▶ **Expertise:** Skilled in Adobe Design Premium CS5.5: Photoshop, Illustrator, InDesign, Flash, DreamWeaver, Fireworks, HTML, CSS, CSS3, SEO, PHP, JavaScript, MySQL, JQuery and HTML5
- ▶ **Role on your website project:** Graphic design of website and backup support.

DENISE BRAZIER

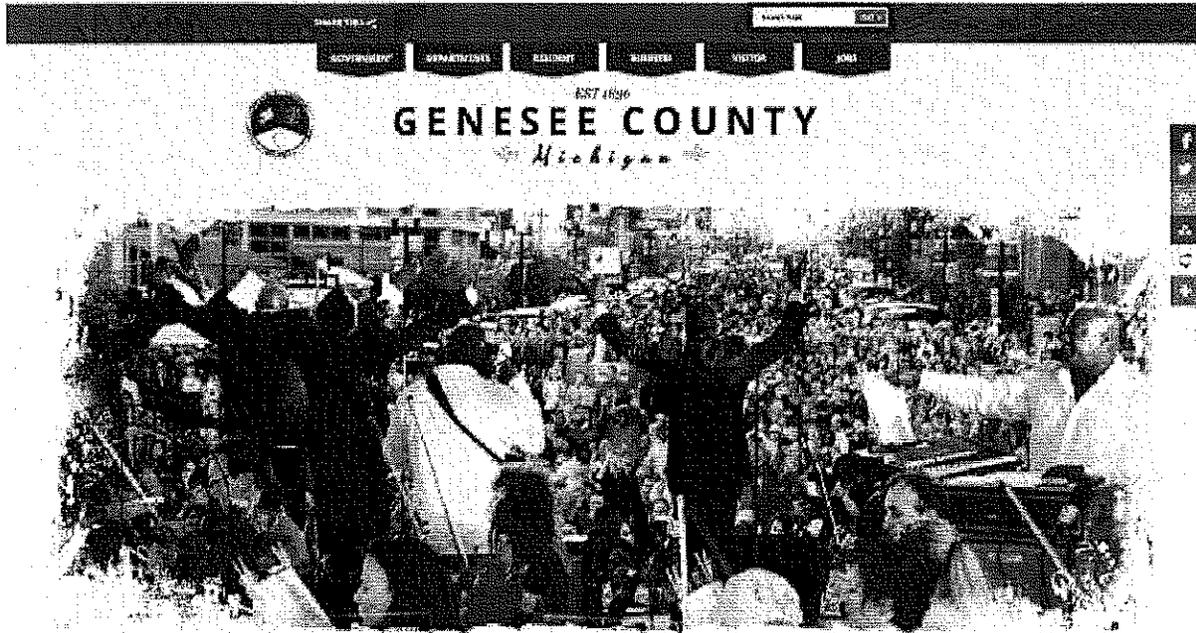
Project Manager/Trainer

Denise is an educator by nature. Her 20 years of experience in the public school system has made her a master of engaging participants during training. She effortlessly builds effective relationships with all clients. Denise has served as Advisory Counselor, Coordinator, Publicity Director, and Project Manager for several organizations in the education, non-profit and public sectors. She has been appointed to the state's quality committee evaluating organizational policies and procedures for recognition.

- ▶ **Philosophy:** "Always explain things in the terms of your audience to ensure their understanding"
- ▶ **Education & Training:** MS in the Art of Education from Marygrove College. Certification In Secondary Education
- ▶ **Expertise:** Training, education, teaching, public affairs and project management.
- ▶ **Role on your website project:** Trainer for the Content Management toolset and project manager

Revize Government CMS User Interface

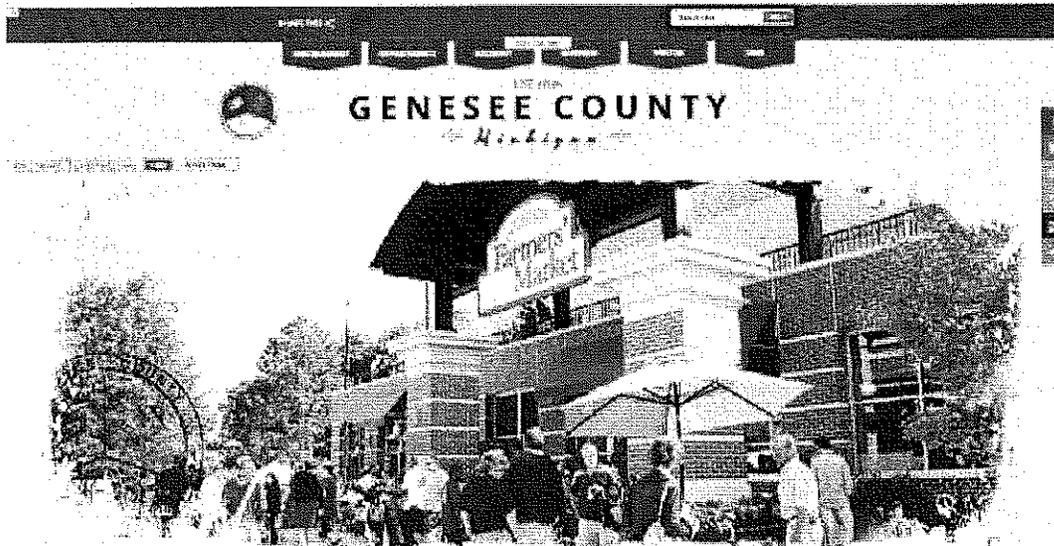
1. Revize CMS User Interface Home Page



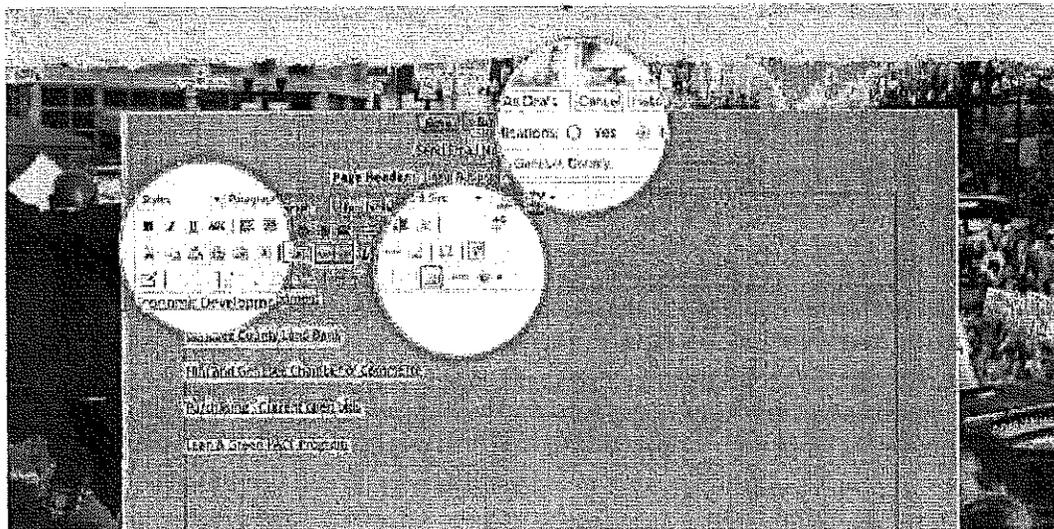
2. Users simply browse to a page that they want to edit, select the Login button, and then insert their Login Name and Password into a login screen as shown below.



3. Edit buttons appear on the page after the Login executes. Based on user roles/permissions, the appropriate buttons are displayed.



The input form appears as shown below. Content Editors can change banner, page heading and the content displayed in the center of the page. Notice the content is changed using a "Word Like" editor.



After the page is "saved", the page can be sent to an approver for review or immediately published to the web site.

Government Account References

CLIENT: CITY OF CAPE CORAL, FL

Chris Eberhart, Business Development Analyst

Office: (239) 574-0462

Email: ceberhar@capecoral.net

Website: www.capecoral.net

CLIENT: CITY OF ST. PETERSBURG, FL

Nicholas Stees, Marketing and Communications Director

Phone: (727) 893-7468

Email: nicholas.stees@stpete.org

Website: www.stpete.org

CLIENT: TREASURE ISLAND, FLORIDA

Mark Santos, CCIO, Information Technology Director

Office: 727-547-4575 x234

Email: msantos@mytreasureisland.org

Website: www.mytreasureisland.org

CLIENT: CITY OF WYLIE, TX

Craig Kelly, Public Information Officer

Office: (972) 516-6016

Email: craig.kelly@wylietexas.gov

Website: www.ci.wylie.tx.us

CLIENT: BRISTOL BAY, AK

Geoff Doland, IT Director

Phone: (907) 246-4224

Email: geoffdoland@bristolbayboroughak.us

Website: www.bristolbayboroughak.us

CLIENT: CITY OF MORRISTOWN, TN

Pavel Plasencia, IT Director

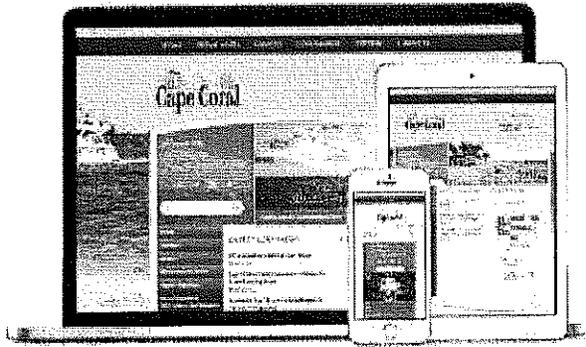
Office: (423) 585-1832

Email: pavel@mymorristown.com

Website: www.mymorristown.com

Government Project Experience

CAPE CORAL, FLORIDA
WWW.CAPECORAL.NET



Open Branding, Responsive Web Design

Details: Cape Coral is a highly desirable and well-planned community that wanted a website to show off its character and increase resident communications. It has an intuitive layout that guides the web visitor to important information while delivering ease of use among the community.

Features: Events Calendar, Document Center, Alert Center, Changeable Rotating Photo Gallery, FAQ, eNotify, Translate This Page, Business Directory, Print This Page, Email This Page, etc.

ST. PETERSBURG, FLORIDA
WWW.STPETE.ORG

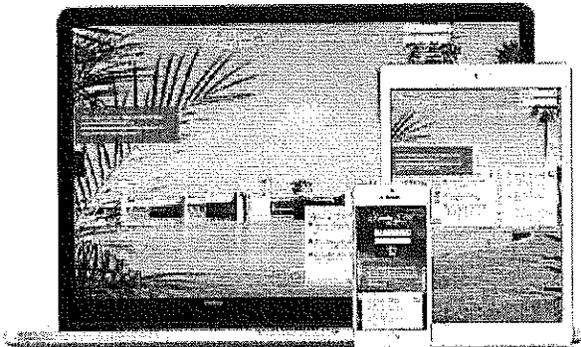


Responsive Web Design

Details: Oceanside city website design to make you feel like you want to go there! As well as feel like you are part of the community right from the home page. Social media feeds from Instagram, Flickr, Facebook, Twitter, and YouTube all on the homepage!

Feature Spotlight: Members Center, Event Calendar, Document Center, Quick Links, Citizen Request Center, Advanced Photo Gallery, Language Translator, Community Alerts and Social Media Sharing App

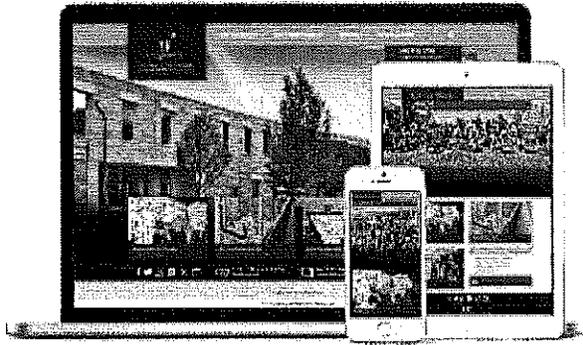
TREASURE ISLAND, FLORIDA
WWW.MYTREASUREISLAND.COM



Responsive Web Design

Details: The Treasure Island design masters bringing together the beauty of the city with a straight forward connection to everyday resident information. The website not only functions as a community engagement center but has special SEO attraction for tourism interests with easy navigation!

Feature Spotlight: Event Calendar, Latest News, Document Center, Community Alerts, Staff Directory, Bid Posting, Job Posting and Quick Links.



WYLIE, TEXAS –
WWW.WYLIETEXAS.GOV

OBJECTIVE:

Responsive Web Design Details: City website designed to make you feel like you are in this charming community. The website not only functions as a community engagement center but has special SEO attraction for tourism interests with easy navigation!

Feature Spotlight: Members Center, Event Calendar, Document Center, Quick Links and Online Bill Payment

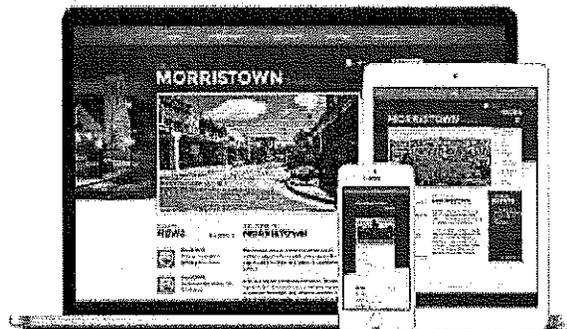


BRISTOL BAY, ALASKA –
WWW.BRISTOLBAYBOROUGHAK.US

OBJECTIVE:

Open Branding Responsive Web Design Details: Municipal website design to reflect the beauty of the area within seconds. Features a panoramic photo slider along with a next generation side navigation. Also features beautifully incorporated mega menus. This is not your average government website!

Feature Spotlight: Members Center, Event Calendar, Document Center, Quick Links and Online Bill Payment



NORRISTOWN, TENNESSEE
WWW.MYMORRISTOWN.COM

Responsive Web Design

Details: The Morristown website is not just a government website but provides an innovative image of the City that draws web visitors in. The home page features a clean entryway to resident and visitor information and multiple touch points to get to everyday topics of interest in one click.

Feature Spotlight: News Center, Upcoming Events, Document Center, Quick Links Fly out Menu and Social Media Sharing Bar

Revize Quote For: City of Satellite Beach, Florida

Phase 1: Project Planning and Analysis, SOW	\$1,500
Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page template and inner page design and layout, includes Responsive Web Design for great viewing on any size handheld internet viewing device complete with pictures and no need to zoom in on the text!	\$5,500
Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with linking to any additional 3rd party web application. You also receive all updates to all CMS modules for the life of your Revize relationship. And you own the technology, design and content!	\$9,200
Phase 5: QA Testing	\$800
Phase 6: Site map development/content development for all the top tier department home pages and content migration from old website into new website including spell checking and style corrections – up to 100 webpages and 2,000 documents (approximate number on your website today)	\$4,400
Phase 7: Content editing and site administration training (two day session)	\$2,900
Phase 8: Go live!	\$300
Annual tech support, CMS software updates (unlimited users), and website health checks, website hosting Included free of charge (Unlimited storage space):	\$4,900
	First Year Included Free of Charge!
Grand Total (1st year)	\$24,600
Second year and onward investment	\$4,900/year

Payment Options:

Revize provides a free website redesign after four years of service, if the client chooses to sign a locked-in rate contract for five years. This includes a lifetime warranty.

Optional Payment Plan – The Revize Client First Plan

The Revize Client First Plan offers local governments an alternative payment plan that makes it easier to purchase a new website on your budget and spreads the one-time project design and development costs over a longer period of time.

Through a minimum three-year contract, The Revize Client First Plan dramatically lowers the one-time project development and start-up costs of launching a new website. What Revize does is combine the one-time and recurring fees and spreading them over the life of the contract. And because we value our continuing relationships with our customers, those who extend their contract beyond the three-year minimum will receive a redesign at the end of their fourth year with Revize Free of Charge.

The Revize Client First Plan Annual Recurring Fees – Interest Free:

First Year:	\$ 8,200
Second Year:	\$ 13,100
Third Year:	\$ 13,100
Four Year:	\$ 4,900

ADDITIONAL SERVICES (OPTIONAL – NOT REQUIRED):

On-Site Training Program: One day on-site training, classroom style. Content editor and administrator training, all travel expenses	\$2,900
Content Migration: If needed, additional content migration "as is" available at \$3 per web page or document	
On-Site Consulting: On-site consulting and thought gathering sessions, requirements gathering, survey creation, all travel	\$4,200
Content Copywriting:	\$98 per hour
Design Services:	\$75 per hour
Content Editing by Revize:	\$50 per hour, 30 minimum

The Following Applications & Features will be integrated into Your Website Project

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- ▶ **Citizen's Communication Center Apps**
- ▶ **Citizen's Engagement Center Apps**
- ▶ **Staff Productivity Apps**
- ▶ **Site Administration and Security Features**
- ▶ **Mobile Device and Accessibility Features**

CITIZEN'S COMMUNICATION CENTER APPS:

- ✓ Notification Center
- ✓ Bid Posting
- ✓ Document Center
- ✓ Email Notify
- ✓ FAQs
- ✓ Job Posting
- ✓ Multi use Business Directory
- ✓ News Center with Facebook/Twitter Integration
- ✓ Online Forms
- ✓ Photo Gallery
- ✓ Quick Link Buttons
- ✓ Revize Web Calendar
- ✓ Sharing App
- ✓ Sliding Feature Bar
- ✓ Language Translator

CITIZEN'S ENGAGEMENT CENTER APPS:

- ✓ Citizen Request Center with Captcha
- ✓ Public Service Request
- ✓ Public Records Request App

- ✓ Citizen Connect (Community Blog)
- ✓ Parks Reservation App
- ✓ Online Bill Pay
- ✓ RSS Feed

STAFF PRODUCTIVITY APPS:

- ✓ Agenda Posting Center
- ✓ Job Posting App
- ✓ Image Manager
- ✓ Intranet
- ✓ Link Checker
- ✓ Menu Manager
- ✓ Online Form Builder
- ✓ Staff Directory
- ✓ Website Content Archiving
- ✓ Website Content Scheduling
- ✓ Newsletter App

SITE ADMINISTRATION AND SECURITY FEATURES:

- ✓ Audit Trail
- ✓ Auto Site Map Generator
- ✓ History Log
- ✓ Intranet (Secure Area)
- ✓ URL Redirect Setup
- ✓ Roles and Permission-based Security Mode
- ✓ Secure Site Gateway
- ✓ Unique Login/Password for each Content Editor
- ✓ Web Statistics and Analytics
- ✓ Workflows by Department

MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ✓ Font Size Adjustment
- ✓ Alt-Tags
- ✓ Responsive Website Design (RWD) –Latest Government Design Trend to accommodate better viewing of text and graphics for any size screen, i.e smart phones, tablets, iPads, iPhones, Windows and Android devices

Revize Support Includes:

- ✓ 8 AM – 8PM EST Phone Support (Monday thru Friday)
- ✓ 24X7X365 Portal and Email Support
- ✓ Staff provides assistance and answers all questions
- ✓ Dedicated support staff
- ✓ New/existing user training
- ✓ Free Training Refreshers
- ✓ Video tutorials and online training manual
- ✓ Automatic integration of enhancements
- ✓ E-Newsletter Module support
- ✓ Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- ✓ Four major CMS upgrades per year
- ✓ Software and modules upgrades (automatic install)
- ✓ Server hardware and OS upgrades
- ✓ Immediate bug fixes/patches
- ✓ Round the clock server monitoring
- ✓ Data Center Network upgrades
- ✓ Security and antivirus software upgrades
- ✓ Firewall and router upgrades
- ✓ Bandwidth and network infrastructure upgrades
- ✓ Remote backup of all website assets
- ✓ Tape backup of all website assets
- ✓ Quarterly Newsletters on major feature updates
- ✓ Regular webinars on CMS features and usage
- ✓ Free website design upgrade every 5th year

Citizen's Communication Center Apps



NOTIFICATION CENTER

Simple Yet Powerful

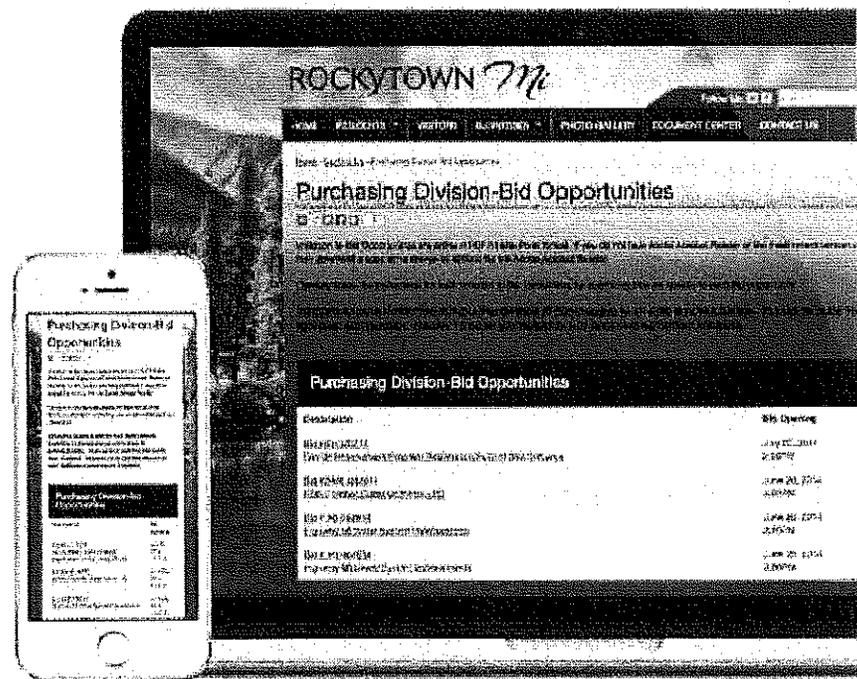
You can't fool or control Mother Nature. But you can protect members of your community from her wrath. Posting emergency notifications on your home page, any other page, or throughout your site, this module allows your content editor to accurately explain the situation and instruct members of your community on the next steps to take.



BID POSTING

Quick and Easy

The Bid Postings App provides a simple and easy-to-use method for organizing and presenting bids, RFPs and RFQs online for vendors or local contractors interested in providing products and services to your community.

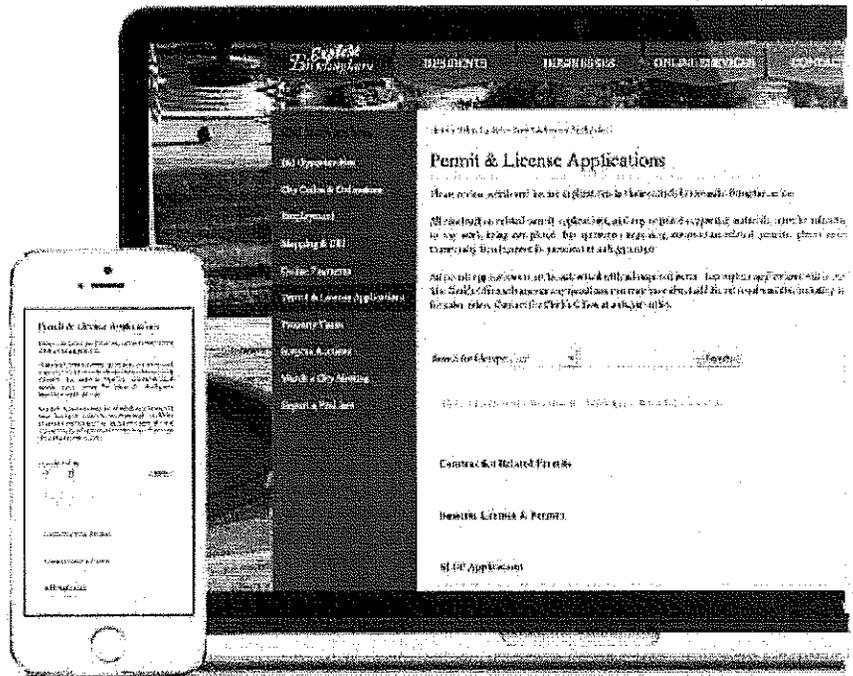




DOCUMENT CENTER APP

Documents Done Right

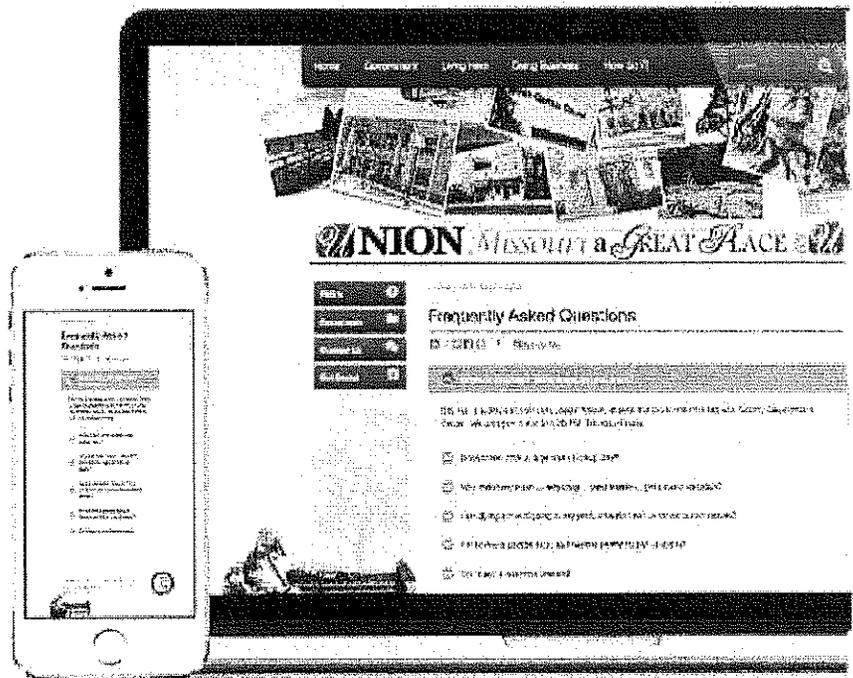
Revize helps clients save thousands of dollars each year in employee time and resources with our Document Management Center. Using this module you can create and archive the documents your site visitors need: applications, brochures, manuals, policy and data sheets, research papers, meeting minutes, and more. By providing all of your documents online, your site visitors can access them 24/7 – usually within two clicks – and you won't incur any printing or postage costs.



FAQ

Handy and Convenient

FAQ's make it easy for site visitors to find answers to common questions and will greatly decrease the number of calls coming into your switchboard each day. In fact, within six weeks of a Revize website launch, our clients typically experience a significant decrease in the number of daily phone calls... some by as much as 23%!

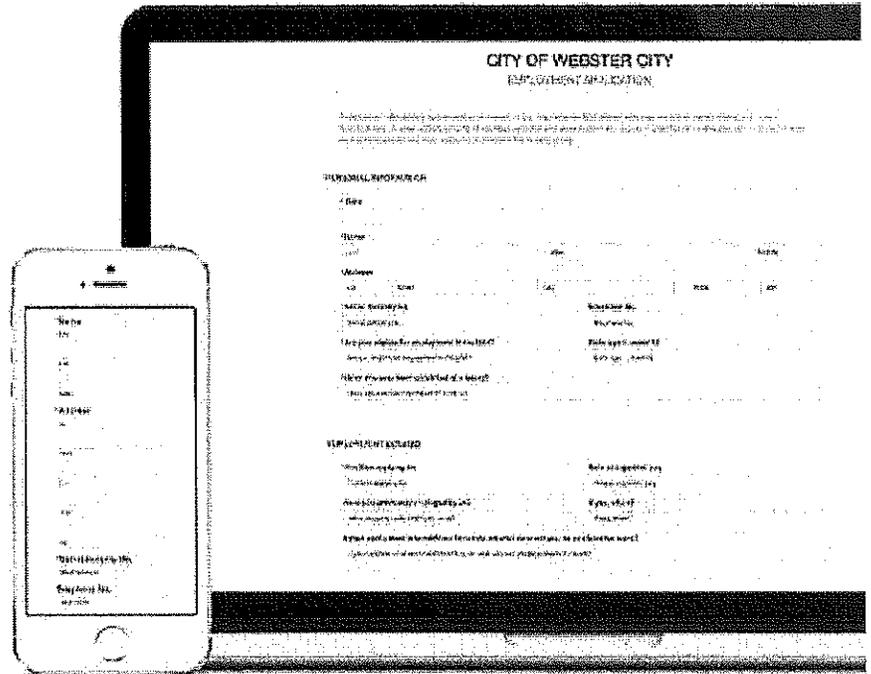




JOB POSTING

Find The Best

Revize's job postings app allows your site visitors to view and apply for open positions online. Postings are removed automatically based on the job expiration date input by your HR personnel. You can provide as much detail as you like and link to or upload any number of files that fully describe the job position. Best of all, with the form fill interface, new openings can be posted in minutes by non-technical staff.



INTERACTIVE MAP

Navigate With Ease

Not only does the Revize CMS ensure that your site is easy for visitors to navigate, we've made it even easier for them navigate the real world surrounding your location. Specific buildings, parks, bike paths, mass transit stations, nearby businesses, tourist attractions, parking lots, voter polling locations, and more are incredibly easy to identify with the familiar Google Maps highlighted with Pins

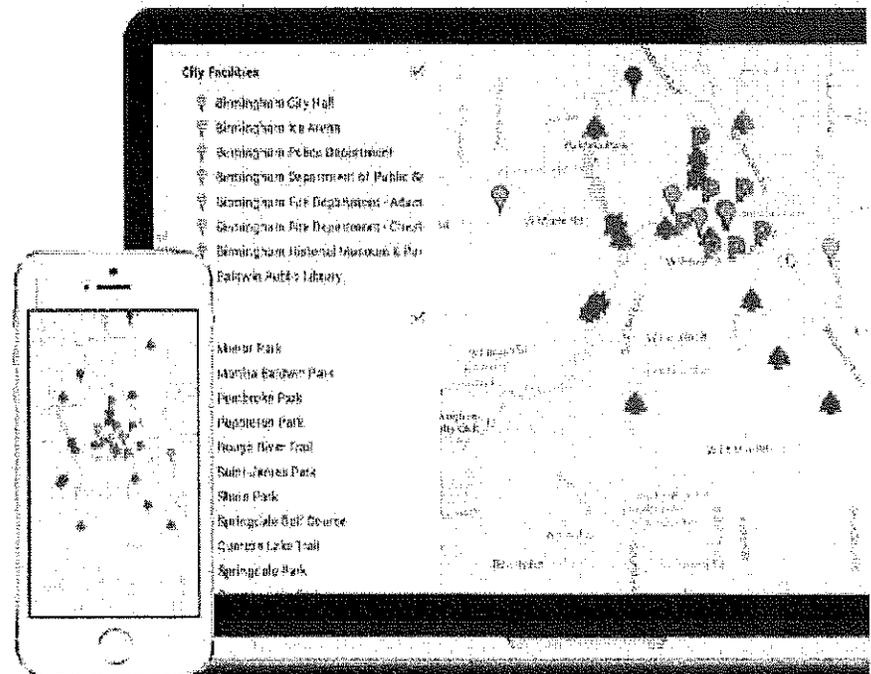
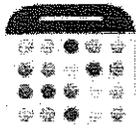




PHOTO GALLERY

Eye-Catching

A picture is worth a thousand words and photos are a proven way to increase the amount of time people spend on any given website. Great for showcasing photos or videos of events in and around your community, the Photo gallery has a slider to scroll through photos and also has thumbnails for each picture with On/Off features.



Calendar App

Intuitive and Robust

The Master/Sub Calendar provides an easy-to-use tool to enhance usability and encourage the communication of events both internally and externally. It provides visibility and transparency into activities, meetings, and events with a visually appealing display and easy to find event contact information. The ability to insert recurring events saves time by allowing you to create the event once then repeat automatically; great for Board and City Council meetings





BUSINESS DIRECTORY

Ideal for municipalities, chambers of commerce or any membership organization, this module allows you to easily create and maintain a searchable directory for either members or businesses within the website. Listings can be added, removed and categorized by non-technical staff in a simple table interface.



NEWS CENTER WITH FACEBOOK INTEGRATION

Website visitors can see all the news stories in a given time frame on one full page of the website, they can click on subjects and get the full details of any specific news event. Users can also subscribe to news and press releases through email, RSS Feeds, Facebook and Twitter.



E-NOTIFY

Many of our municipal clients include an email/text notification option on their Meeting Minutes and Meeting Agendas pages so that interested citizens can sign up for automatic updates anytime there is a new posting.



ONLINE FORMS

Using this module, you can create -- from scratch -- an unlimited number of online forms on any page of your site using various field options such as long answers, radio buttons, drop-down lists, multiple choice, etc. Having online web forms provides a quick and easy alternative for users to communicate with you and provide important feedback, opinions or complete tasks online. These forms can be used to have web visitors contact you with questions, comments and requests, give feedback, volunteer, or to sign-up for various events, activities or programs.



QUICK LINKS

The Quick Links module allows site visitors to navigate to their areas of interest, much like FAQs.

Examples for users:

Where do I...Get Registered for Summer Camp

Where do I...Get a Marriage License



SHARING APP

Provides a one click drop down to multi-social media and utility buttons. A common widget used on the web, it is intuitive and easy to use.



SLIDING FEATURE BAR

This feature is a mainly for visual appeal. It helps to break up pages with an interesting slide bar that can be populated with any subjects or areas that you want to draw attention to. For example, you may want to feature Parks & Rec, Landmarks and Tourist Attractions

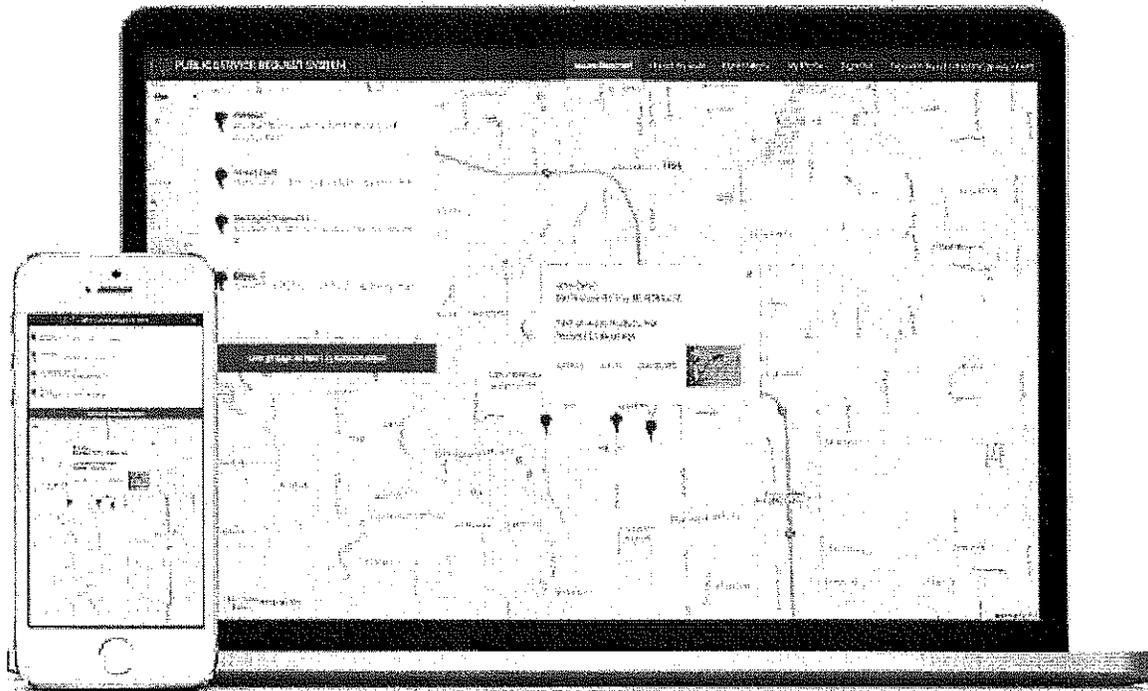


TRANSLATOR

Revize integrates the Google Translator into your website templates and translates from English to over 40 other international languages. Provides users a large visual display at the top of the web page to choose any language to convert the text into.

Citizen's Engagement Center Apps:

PUBLIC SERVICE REQUEST APP *Make a Difference*



1

Allows governments to easily track issues reported by citizens and provide resolution information and updates.

2

Integrates easily into government websites and works well on mobile devices as well as desktop and laptop computers.

3

Department managers will have the ability to route service requests within the department and automatic escalation can be set.



CITIZEN REQUEST CENTER

This app allows customers, residents, participants, students, or any website visitor to post requests online. By the use of a drop down menu, individuals can forward the request, idea, or comment to the party of interest. That item is then forwarded via email to the proper recipient. You can add or delete department names as well as individuals in the drop down menu at any time. Captcha is integrated to ensure each request is genuine and not a spam.



PUBLIC RECORDS REQUEST TRACKER

This app allows public to order copies of the public records maintained by a municipality. The request is routed to the record custodian within a department and automated response is generated with a unique tracking number. The system allows the full tracking, correspondence and online handling of all types of public record request. The record request form is very flexible and customizable for every municipality.



CITIZEN CONNECT

This app helps open up the lines of communication between administrators and their constituents, increasing transparency and constituent interaction. It is a blog that features the option to allow constituent comments for feedback (comments can be moderated before being published to the website).



PARKS RESERVATION

This app allows the display of parks shelters and their amenities and to manage their availability to the public. A website visitor can search for facilities by type available, review the amenities for each facility and easily reserve the facility including the option to pay for its use.



ONLINE BILL PAY

Allows clients to set-up secure on-line payment processing for credit card transactions. Can be used for utility and tax payments; Purchasing items on-line; or making donations to non-profit organizations.



RSS FEED

Site visitors will be eating out of the palm of your hand with our RSS feeds module. Revize's CMS allows customers to generate RSS (Real Simple Syndication) feeds for any genre of news or events. RSS feeds are a trusted way to communicate important information to site visitors while ensuring that they remain engaged with your organization and regularly return to your site.

Staff Productivity Apps



AGENDA POSTING CENTER

Using this app, you can upload agendas, meeting packets, meeting minutes, proposals for review, and more, all into one area on your website for easy access and review before, during, or after each meeting. Old meeting agendas and information are archived per meeting for quick access at any time.



JOB POSTING APP

This app allows you to post a job and receive resume submissions online. Candidates can fill in all the fields and submit the job application online. Once the job application is submitted, a link to the filled in application form will be emailed to the responsible HR person which they can view, print and file for their records.



IMAGE MANAGER

Allows approved staff to upload images from their computer or network folders. This very simple interface allows you to upload new pictures and stores uploaded pictures for reuse. Each department can create their own image folders and organize image libraries by department. Also, obsolete images can be deleted from the image library.



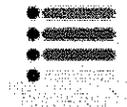
INTRANET

Provides a Dynamic CMS-enabled area with secure login to build out an entire Intranet for employee specific information only. It benefits your employees to have an internal organization landing page that can be updated with news, events, alerts and many of the same modules used on the extranet.



LINK CHECKER

When a new link is created, the Revize system checks if the URL (link) is valid or not. If not, an error message will be displayed. This benefits the Content Editor by double checking bad links before they are saved on your website.



MENU MANAGER

Allows approved content editors to add or edit site-wide top navigation, department or section specific links (e.g. left or right navigation). This feature gives you control to change and update the Navigation menus of your website for continuous improvement.



NEWS LETTER APP

The system allows non-technical staff to build attractive, informative newsletters and disseminate them with one click to everyone on your distribution list. Activity metrics include emails sent successfully to help you validate email addresses. The application provides the ability to import contact lists, upload images, add groups, assign contact lists to groups, as well as export lists.



ONLINE FORM BUILDER

Having online web forms provides a quick and easy alternative for users to communicate with you and provide important feedback, or complete tasks online. These forms can be used to have web visitors contact you with questions, comments and requests, give feedback, volunteer, or to sign-up for various events, activities or programs.



WEB CONTENT ARCHIVING

Your site history will never be a mystery because all content edits for your site are archived on the Revize CMS database. Your content editors can click on the History button to view previous versions of a particular page or content block from your site.



WEB CONTENT SCHEDULE

This feature eliminates the possibility of having dated or past events being promoted on your site AFTER the event has passed, thus potentially undermining the perceived accuracy and currency of the site's content in the minds of your audience.

Site Admin & Security Apps



AUDIT TRAIL

This is a powerful administrative tracking tool that provides reports on the content change activities of any webpage within the system. The administrator can gauge how often the site is updated, which departments are most active; and also use the audit trail for recovery of data if necessary.



AUTO SITEMAP TOOL

Revize CMS provides this tool to automatically generate a sitemap. Anytime a new page is added or deleted from the system, the sitemap will republish to show the change. An up-to-date sitemap is very critical to boost the ranking of your website in different search engines.



HISTORY LOG

Administrators can view all the archived versions of any web page and restore any old/archived page. It is a very useful feature for referring to any archived legal documents or press releases.



ROLES/PERMISSION SETUP

Our CMS uses a role based authentication system where you can add individual user accounts and assign them system roles like Editor, Developer, Administrator, Workflow Approvers etc., or you can add roles for each department and assign department-specific roles to each user.



SECURE SITE GATEWAY

Provides a secure login area for either users of an intranet or users to access information not available to the general public. Once users are set-up with a secure login ID, they can manage their own password changes as necessary.



WEBSITE STATISTICS

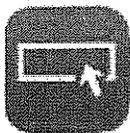
Revize integrates Google's Web Analytics tool to track number of site visits, website traffic sources, etc. Your website administrator can run various reports to collect important data on the usage of your website.



WORKFLOWS BY DEPARTMENT

Provides a method for Supervisory Oversight of content updates. The process allows an authorized "approver" to compare the current page with the proposed new page content (side-by-side) for easy review and comparison.

Mobile Device and Accessibility Apps



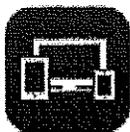
ALT-TAGS

Use of alt tags for images, a required part of the Revize CMS image manager feature, allows vision impaired individuals to understand the content of the image.



FONT SIZE ADJUSTMENT

Provides the ability for users to change font size by clicking button to reach their desired size. Helps those with low vision to easily read information on your website.



RESPONSIVE WEB DESIGN

Revize uses pixel rendering Responsive Web Design to accommodate better viewing of text and graphics for any size screen, ie, smart phones, tablets, iPads and iPhones.



CITY COUNCIL AGENDA ITEM

#13

DISCUSS/TAKE ACTION ON STAFF RECOMMENDATION TO PREPARE AN ORDINANCE TO ALLOW BACKYARD CHICKENS IN THE CITY

To: City Manager Courtney Barker
From: Building Official John Stone
Meeting Date: 3/2/2016
Department: Building & Zoning

Recommended Action: Motion to direct staff to prepare an ordinance to allow backyard chickens in the City.

Summary: Over the past several years the City has received numerous requests from residents to allow backyard chickens, for the purpose of providing families with a healthy alternative to store-purchased eggs. In addition to an egg source, chickens as a domesticated animal have been found to be great pets and a parenting tool for teaching children responsibility. In the last five years we have received only two complaints about chickens and only one of which was verified. The complaint was not about noise, but the legality of having them. In contrast, within one year the police department has fielded 215 animal noise complaints, primarily barking dogs and squawking birds that appear to be a far greater noise nuisance.

In surveying Brevard County and the 16 other cities within our county, approximately half allow backyard chickens to some degree. In lengthy discussions with Joe Walter, a Brevard County Agriculture Agent of the Brevard County extension of the University of Florida's Institute of Food and Agricultural Sciences (UF/IFAS), the appropriate number of chickens for a typical household on a .5 acre or less parcel would be the greater of four or one per member of the household. Each chicken averages five eggs per week over a year's time. Chickens do not do well and stress easily in a non-social environment; subsequently, egg production drops off if only a single chicken exists within the coop. When considering the quantity appropriate for a household, attrition should also be considered if wanting four chickens, five may need to be acquired to account for premature death and improper sexing of the chicks. Lastly, as with community gardens and even backyard gardens along the line of sustainability concepts, it is always better to have more than needed to share with neighbors when conventional food sources are not readily available or desired.

Satellite Beach as well as several other cities within the County have adopted the Brevard County Animal Control Ordinance which allows chickens. Unfortunately, our City Code, like several others, preempts the County ordinance by prohibiting livestock and farm animals in their local ordinances.

If the direction of Council is to have staff bring back an ordinance to allow backyard chickens, we will do so at the March 16, 2016 Council meeting, and will include a presentation by Joe Walter, UF/IFAS Extension of Brevard County, who supports the initiative and is a well-seasoned local expert chicken farmer.

Budget Impacts: None

Attachments: None

City Council Goals 2016

Adopted by City Council on January 6, 2016; Amended on _____

#14
3-2-16

1. Business Environment

- Implement four new initiatives to enhance the City's relationships with the business community. Continue to address impediments (e.g., undersized/nonconforming lots) to new businesses.

2. City Administration & Services

- Establish **Veterans Day** as an official City holiday.
- Select contractor for **waste-collection services** (RFP release in January).
- Implement **Citizen Serve software** for building permits, business tax receipts, and in-field code enforcement actions.
- Select and implement **agenda software** (including video capability for City Council meetings).

3. City Volunteers and Boards

- Create and implement a strategy to recruit and train new City volunteers to develop our City's next generation of leaders. Publicize in the *Beachcaster* and on social media.
- For all boards except the Library Board, provide training to the Chairs to ensure they know how to conduct a meeting. Do this each time a new Chair is elected.
- Ensure that all board members are familiar with the City Boards Handbook, so that they know where to look for answers to all of their questions about board proceedings.

4. Communication with Residents

- **Continue to improve City's communication with residents and community organizations:**
 - Redesign the City's **website** for clarity, simplicity, and user-friendliness; then keep it current and uncluttered (RFP has been released).
 - Provide staff training for *Beachcaster* preparation to maximize layout, content, presentation, and reader interest and appeal.
 - Use **Facebook** and other **social media** as much as feasible.
 - Conduct **annual town-hall meetings** with residents in different sections of the City.
 - Provide speaker(s) from Council or staff upon request from community organizations.
- **Keep residents informed:**
 - Using all communication methods feasible, correct false statements about the City whenever they are being circulated.
 - Publish end-of-year *Beachcaster* article on accomplishments of 2016 goals.

5. Communities for a Lifetime (CFAL)

- Continue to enhance City's leading-edge CFAL program.

6. Employees' Healthcare

- Partnering with other cities, establish employees' health clinic in our City (RFP due in February.)

7. Indian River Lagoon

- Whenever possible, support efforts to demuck/clean up the Lagoon.
- Update City's Stormwater Master Plan.

8. Infrastructure

- **Streets:** Begin implementing long-term annual street-repaving program.
 - Complete redesigned Shell Street reconstruction.
 - Complete redesigned Roosevelt Avenue reconstruction (work to begin in January).
 - Complete routine repaving of City streets selected for 2016 (work to begin in January).
- **Skatepark:** Reconstruct (RFP release in February); implement new management and programs.
- **Gopher Tortoise Habitat Area bordering Sports Park: Remove dead vegetation.**
- **Entrance Signs:** Refurbish all City entrance signs.
- **100 Acres:** Continue to pursue development of the 100 acres.

#15

3-2-16

AGENDA
CITY COUNCIL
PROPOSED REGULAR MEETING

SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

MARCH 16, 2016
7:00 P.M.

1. **CALL TO ORDER BY MAYOR CATINO**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY MAYOR CATINO**
3. **PRESENTATION OF PROCLAMATION RECOGNIZING APRIL 2-3, 2016, AS "PAINT THE TOWN PURPLE DAYS"**
4. **CITIZEN COMMENTS**
5. **CITY COUNCIL COMMENTS**
6. **CITY MANAGER REPORT**
7. **DISCUSS/TAKE ACTION ON SURFLINE WEBCAM**
8. **DISCUSS/TAKE ACTION ON AN AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND MARK QUAVILLON FOR SKATE PARK MANAGEMENT SERVICES**
9. **DISCUSS/TAKE ACTION ON THE RECREATION DEPARTMENT'S PURCHASE OF SKATE PARK RAMPS**
10. **AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**
11. **ADOPTION OF MINUTES:**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.



CITY COUNCIL AGENDA ITEM

#16

APPOINTMENT TO BOARDS

To: City Manager Courtney Barker
From: City Clerk Leonor Olexa
Meeting Date: 3/2/2016
Department: City Clerk's Office

Recommended Action: Council to consider Board reappointments and a new appointment.

Summary: At the February 17, 2016 City Council meeting, Council discussed the City Boards Handbook as it relates to attendance and excused absences. With that said, I have contacted Community Redevelopment Agency Advisory Board (CRAAB) alternate member Ed Kinberg who has indicated that his absences have been due to recent increases in his business workload. He has also assured me that he is able to attend the CRAAB meetings.

With the transition of new staff within departments over the last year, I have re-emphasized the importance of using the Board Attendance Record form and providing it to the Chair of the board for determining excused or unexcused absences to all recording secretaries.

The adoption of Ordinance No. 1101 changed the number of board members from a maximum of 10 members, no less than six members and two alternates to five primary members and two alternates. City Council discussed the process of attrition for reducing the number of members as they came up for consideration of reappointment. Currently, there are eight primary members on CPAB.

Below is a list of Board reappointments, a new appointment, and vacancies:

Board/Committee Reappointments:

- Ed Kinberg – CRAAB – Alternate Member (03/06/19)
- Lisa Crawford McRoberts – CPAB – Primary Member (04/01/19)

New Appointment:

- Joseph Correnti – Beautification Board
Samsons Island Working Board

Current Board Vacancies:

- **Beautification Board:** one (1) primary and two (2) alternate member positions
- **Board of Adjustment:** one (1) alternate member position
- **Planning and Zoning Advisory Board:** one (1) alternate member position
- **Recreation Board:** two (2) primary and one (1) alternate member positions
- **Samsons Island Working Board:** two (2) alternate member positions

Budget Impacts: N/A

Attachments:

- City Boards Handbook, page 2-2
- Community Redevelopment Agency Advisory Board Attendance Log
- Comprehensive Planning Advisory Board Attendance Log

Term of Office. The term of office for board members shall be three years. Members are limited to two terms, unless no other qualified individual has applied for the board, or the City Council deems that the member's expertise is still needed on the board.

Representing the Board. No board member may act or speak in the name of the board unless specifically authorized to do so by a majority vote of the board.

Attendance. Regular in-person attendance is required of all board members, including alternates. Attendance shall be recorded at each meeting in the minutes and on the **Board Attendance Record** form.

Excused Absences. An excused absence occurs when a board member is unable to attend a regular meeting due to unavoidable and essential business or personal matters, personal or immediate-family illness, or an immediate-family emergency or bereavement. For any absence, whenever it is possible to do so, prior to the meeting the member shall notify the Recording Secretary of the anticipated absence and the Chair shall determine whether the absence is excused.

Removal. At the discretion of the City Council, any board member may be removed for cause (malfeasance, misfeasance, neglect of duty, habitual drunkenness, incompetence, permanent inability to perform official duties, or felony or misdemeanor conviction, per **FS 112.501**). Neglect of duty shall include excessive unexcused absences, which shall be defined as unexcused absence from 2 out of 3 consecutive regular meetings.

The Recording Secretary shall notify the City Clerk of such individuals. Before notifying the City Council and before removal is initiated, the City Clerk shall contact the individual to determine if s/he is interested in remaining on the board with assurance of regular attendance or desires to resign or be removed. If s/he desires to remain on the board and has another unexcused absence, that seat shall be automatically vacated.

Special Removal Requirements. In accordance with **Section 112.501, Florida Statutes**, the City Council may remove any member of boards created by general law or City Charter (Pension Plan Boards, Comprehensive Planning Advisory Board, and Planning and Zoning Advisory Board) only by resolution specifying the facts which are the basis for removal, after reasonable notice and an opportunity to be heard are given to the board member.

Section 162.05(3)(e), Florida Statutes, requires the **Code Enforcement Board** to declare a member's office vacant if that member has excessive unexcused absences as defined above.

Vacancies. For the first regular City Council meeting of each month, the City Clerk shall include in the Council packet a list of upcoming board vacancies scheduled to occur in the following month (if any), along with copies of applications to serve on those boards. The City Council shall fill vacancies in unexpired terms in the same manner as initial appointments. The term of such appointment shall be the remainder of the unexpired term.

MEETINGS

Generally. In addition to regularly-scheduled meetings, other meetings (including rescheduled or continued meetings) may be called by the Chair or a majority of a board.

Open Meetings. Florida's Sunshine Law (**FS Chapter 286**) requires all board meetings to be open to the public and have reasonable ADA accommodation. **Minutes** of each meeting must be prepared and open to public inspection. Neither audio nor video recordings are required but, if made, they must be retained as part of the public record in accordance with the retention schedules of the Florida Department of State.

Comprehensive Planning Advisory Board

Last Name	First Name	03/23/15	04/27/15	05/26/15	06/22/15	07/27/15	08/24/15	09/28/15	10/26/15	11/23/15	12/28/15	01/25/16	02/22/16
Daleiden (Chair)	David	X		X	X					X		X	
L'Heureux (Vice Chair)	Christina	A		X	A					X		X	
Crawford McRoberts	Lisa	A		X	X					X		X	
Eginton	Richard	X		X	A					A		X	
Johnson	Neal	A		X	X					X		X	
LaMotte	Alan	X		X	X					X		X	
Morsics	Amanda	A		X	X					X		A	
Smith	Rodney	X		X	X					X		X	

Attendance =	4	0	8	6	0	0	0	0	0	7	0	7	0
# Members =	8	0	8	8	0	0	0	0	0	8	0	8	0

Gray = Cancelled

<p>X = Present</p> <p>A = Absent</p> <p>* = No quorum</p>
--

#17
3-2-16

**CITY COUNCIL REGULAR MEETING
UNAPPROVED MINUTES
FEBRUARY 17, 2016**

Pursuant to Public Notice, Mayor Frank Catino convened a regular meeting of the City Council on Wednesday, February 17, 2016, at 7:00 p.m., in the Council Chamber. Those present were Mayor Frank Catino, Vice-Mayor Mark Brimer, Councilwoman Lorraine Gott, Councilman Steve Osmer, Councilman Dominick Montanaro, City Attorney James Beadle, City Manager Courtney Barker, and City Clerk Leonor Olexa.

Councilman Montanaro led a prayer and the Pledge of Allegiance.

(TIME: 7:01) CITIZEN COMMENTS

No public comments.

(TIME: 7:01) CITY COUNCIL COMMENTS

Councilman Montanaro reported on meetings in Tallahassee that resulted in opportunities to provide the City's legislative concerns, a potential Pilot Program on Climate Resiliency, City Manager Barker being instrumental at the Florida Department of Transportation (FDOT) meeting about sidewalks along SR A1A, and a Florida Today article (Intracoastal Fair Results 2016) announcing numerous awards given to DeLaura Middle School and Satellite High School students. He addressed reappointing CRAAB alternate member Ed Kinberg, requested more information be provided by a board's Chair or recording secretary to the City Clerk for reporting excused/unexcused absences, and moved to reappoint Mr. Kinberg. Mayor Catino stated this could be placed on the March 2nd agenda; Councilman Montanaro concurred.

Councilman Osmer stated Patrick Air Force Base is watching the FDOT topic about sidewalks along SR A1A and thanked City Manager Barker for spearheading this potential project. City Manager Barker stated a report from FDOT will be provided in the near future.

Vice-Mayor Brimer thanked the Council, the City Manager, and staff for all their efforts in making improvements in the City.

Councilwoman Gott commented on the procedure regarding excused absences in the City Boards Handbook, thanked Recreation Director Kerry Stoms for the refurbished Dog Park sign, requested an agenda item for the next meeting about clearing the habitat area near the Dog Park, and commented on the paper she is writing about the Communities for a Lifetime Program.

Mayor Catino (and Council) further discussed reporting board members' absences as excused or unexcused, commented that the completed Shell Street project looks great, and requested that FPL present information to our advisory boards about projects that impact our City.

(TIME: 7:22) CITY MANAGER REPORT

City Manager Barker reported on the following upcoming events: rescheduled Shell Street Grand Opening, Locals Only Surfest, Satellite High School's Inaugural Antique Car Show, Samsons Island Open House, Beachside Little League Opening Day, and the Satellite Beach Lion's Club 5th Annual Car Show. She also reported on FPL's rate decrease and hardening project on South Patrick Drive, Cigna's Wellness Program, and a thank-you letter received from Surfside Elementary for the City's financial contribution to their playground.

City Manager Barker stated the current process requiring Council's approval of RFP documents creates delays in staff's workflow. She proposed that, unless Council asks to approve a specific RFP document before it's released, information about future RFPs be presented to Council in her City Manager Reports and have Council approve only final RFP results and agreements.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Vice-Mayor Brimer MOVED, SECOND by Councilwoman Gott, to approve the revised RFP procedures proposed by City Manager Barker. VOTE: ALL YES. MOTION CARRIED.

City Manager Barker reported on an upcoming RFP for Skate Park redesign, including members of the Skate Park community on an evaluation committee, and two March 22nd meetings (a staff/proposer meeting followed by a community meeting). Council discussed having lighting at the Skate Park to provide extended evening hours for community use and concurred with having the meetings.

(TIME: 7:33) DISCUSS/TAKE ACTION ON THE ROOSEVELT AVENUE IMPROVEMENTS PROJECT CHANGE ORDER NO. 1

Public Works Director Allen Potter, City Engineer David King, and Council discussed additional stormwater treatment requirements (grass swale and exfiltration piping) from the St. Johns River Water Management District (adding \$32,832.77 to the project cost), applying TMDL credits to the improved stormwater treatment, and replacing landscaping with swales along the south side of the road will not impact front yards in that area.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Montanaro MOVED, SECOND by Councilman Osmer, to approve Change Order No. 1 for Roosevelt Avenue improvements in the amount of \$32,832.77. VOTE: ALL YES. MOTION CARRIED.

(TIME: 7:38) DISCUSS/TAKE ACTION ON RESOLUTION NO. 966, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, ESTABLISHING POLICIES AND FEES FOR USE OF SATELLITE BEACH RECREATION FACILITIES; REPEALING RESOLUTION 964; AND PROVIDING AN EFFECTIVE DATE

City Attorney Beadle read Resolution No. 966 by title. Recreation Director Kerry Stoms reported that the sports leagues have outgrown our facilities. The City of Indian Harbour Beach has agreed to allow the leagues to use their fields for baseball, softball, and soccer, and our Recreation Board and staff recommend giving Indian Harbour Beach a percentage of collected funds to be determined annually according to facility use.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilwoman Gott MOVED, SECOND by Councilman Montanaro, to adopt Resolution No. 966. VOTE: ALL YES. MOTION CARRIED.

(TIME: 7:41) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1115, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 836 OF THE CITY OF SATELLITE BEACH BY UPDATING THE CITY OF SATELLITE BEACH COMMUNITY REDEVELOPMENT PLAN; PROVIDING

**FOR CONFLICTS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
(SECOND READING)**

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1115 by title on second reading.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Brimer MOVED, SECOND by Councilwoman Gott, to adopt Ordinance No. 1115 on second reading. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 7:42) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1117, AN
ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA,
AMENDING SECTION 6-1, SATELLITE BEACH CITY CODE, TO ADD PELICAN BEACH
PARK AND PELICAN BEACH CLUBHOUSE TO THE LIST OF PUBLIC FACILITIES WHERE
ALCOHOLIC BEVERAGES CAN BE CONSUMED, DISPENSED, AND SOLD; PROVIDING
SEVERABILITY; PROVIDING REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING
AN EFFECTIVE DATE (SECOND READING)**

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1117 by title on second reading. Recreation Director Kerry Stoms confirmed that this Ordinance will update the City Code on the use of alcohol at all intended public facilities.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Osmer MOVED, SECOND by Councilwoman Gott, to adopt Ordinance No. 1117 on second reading. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 7:44) DISCUSS/TAKE ACTION ON ORDINANCE NO. 1113, AN ORDINANCE OF THE
CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE FUTURE
LAND USE, INFRASTRUCTURE, COASTAL MANAGEMENT-CONSERVATION,
INTERGOVERNMENTAL COORDINATION, AND CAPITAL IMPROVEMENTS ELEMENTS OF
THE 1998 COMPREHENSIVE PLAN, AS AMENDED, SEPTEMBER 2, 2015, BASED ON THE
CITY'S UPDATED DATA AND ANALYSIS OF THE COMPREHENSIVE PLAN; REVISING AND
UPDATING EXISTING GOALS, OBJECTIVES AND POLICIES IN ACCORDANCE WITH THE
MANDATES SET FORTH IN CHAPTER 163, FLORIDA STATUTES; AUTHORIZING
TRANSMITTAL OF THESE AMENDMENTS TO THE EAST CENTRAL FLORIDA REGIONAL
PLANNING COUNCIL, STATE LAND PLANNING AGENCY, AND OTHER APPLICABLE
AGENCIES FOR REVIEW AND COMMENT AS REQUIRED BY FLORIDA STATUTES;
PROVIDING A CONFLICTS CLAUSE AND SEVERABILITY CLAUSE; AND PROVIDING AN
EFFECTIVE DATE (FIRST READING)**

City Attorney Beadle read Ordinance No. 1113 by title on first reading.

ACTION: Councilwoman Gott MOVED, SECOND by Councilman Osmer, to approve Ordinance No. 1113 on first reading.

City Planner Jim LaRue, LaRue Planning & Management Services, Inc. presented a PowerPoint on the policy revisions resulting from multiple public workshops facilitated by the East Central Florida Regional Planning Council, public input from the Metroquest online survey, and a comprehensive review by the Comprehensive Planning Advisory Board (CPAB). Ordinance No. 1113 provides strategic policies to address the City's vulnerabilities to coastal erosion, flooding, storm surge, and sea level rise.

(Time: 7:57) The following Satellite Beach residents addressed Council: Dr. Ken Lindeman and John Fergus. Council discussed the scientific data and analysis, importance of community resiliency planning, and agreed to the high projection model as recommended by CPAB.

ACTION: Councilwoman Gott clarified that her motion to approve Ordinance No. 1113 includes having Exhibit A substitute amended pages 5-10 and 5-14 provided by Mr. LaRue; Councilman Osmer concurred. **VOTE: ALL YES. MOTION CARRIED.**

Council thanked Dr. Ken Lindeman, John Fergus, and the CPAB for their thorough work on this.

(TIME: 8:10) AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING

Council discussed agenda items for the next regular Council meeting.

(TIME: 8:10) ADOPTION OF MINUTES: FEBRUARY 3, 2016, WORKSHOP MEETING AND FEBRUARY 3, 2016, REGULAR MEETING

ACTION: Councilwoman Gott **MOVED, SECOND** by Councilman Osmer, to approve the minutes as submitted. **VOTE: ALL YES. MOTION CARRIED.**

Mayor Catino adjourned the meeting at 8:11 p.m.

Leonor Olexa, CMC
City Clerk

February '16

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

City of Satellite Beach

March 2016

April '16

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
6		7	7:00 p.m. BOA	1	7:00 p.m. Charter Review	2	6:00 p.m. CRA	3		4	9:00 a.m. Beautification	5	
				8	6:00 p.m. Library 6:15 p.m. Recreation	9	7:00 p.m. City Council	10		11		12	
13	Daylight Saving	14	4:30 p.m. South Beaches Coalition	15	6:00 p.m. Samsons (moved to Conf Rm) 7:00 p.m. Charter Review	16	7:00 p.m. City Council	17	7:00 p.m. CRAAB	18		19	
20		21	7:00 p.m. PZAB	22	7:00 p.m. CEB	23	7:00 p.m. Sustainability Board	24		25		26	
27		28	7:00 p.m. CPAB	29	7:00 p.m. Charter Review	30		31					

City of Satellite Beach

April 2016

May '16

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March '16

S	M	T	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4 7:00 p.m. BOA	5 7:00 p.m. Charter Review	6 6:00 p.m. CRA 7:00 p.m. City Council	7	8 9:00 a.m. Beautification	9
10	11 4:30 p.m. South Beaches Coalition	12 6:15 p.m. Recreation	13	14	15	16
17	18 7:00 p.m. PZAB	19 6:00 p.m. Samsons (Moved to Conf Rm) 7:00 p.m. Charter Review	20 7:00 p.m. City Council	21 7:00 p.m. CRAAB	22	23
24	25 7:00 p.m. CPAB	26 7:00 p.m. CEB	27 7:00 p.m. Sustainability Board	28	29	30