

CITY OF SATELLITE BEACH

CITY COUNCIL
MAY 20, 2015

REGULAR MEETING
7:00 P.M.



CITY OF SATELLITE BEACH, FLORIDA

565 CASSIA BOULEVARD 32937-3116
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INCORPORATED 1957

AGENDA

CITY COUNCIL
REGULAR MEETING

SATELLITE BEACH COUNCIL CHAMBERS
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

MAY 20, 2015
7:00 P.M.

1. CALL TO ORDER BY MAYOR CATINO
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILMAN BRIMER
3. CITIZEN COMMENTS
4. CITY COUNCIL COMMENTS
5. CITY MANAGER REPORT
6. RECOGNITION OF POLICE DEPARTMENT EMPLOYEE AND VOLUNTEER
 - DISPATCHER OF THE YEAR: LARRY MELKONIAN
 - OFFICER OF THE YEAR: ANTHONY HOLLAND
 - FIVE YEARS: BILL SPIEGELHALTER
7. PRESENTATION OF PROCLAMATION RECOGNIZING MAY 17-23, 2015, AS "EMERGENCY MEDICAL SERVICES WEEK"
8. DISCUSS/TAKE ACTION ON ESTABLISHING AN AD HOC GREEN COMMITTEE

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

- 9. DISCUSS/TAKE ACTION ON ORDINANCE NO. 1105, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE FY 2014-2015 BUDGET ORDINANCE NO. 1096; PROVIDING AN EFFECTIVE DATE (FIRST READING)**
- 10. APPROVE THE BUDGET CALENDAR FOR FY 15/16**
- 11. DISCUSS/PROVIDE DIRECTION ON REQUEST FOR QUALIFICATIONS (RFQ NO. 14/15-07) FOR BOND COUNSEL**
- 12. DISCUSS/TAKE ACTION ON AN AGREEMENT TO ENGAGE PARRISH MEDICAL CENTER AND THEIR CONSULTANT TEAM TO CONDUCT A FEASIBILITY ANALYSIS FOR THE ESTABLISHMENT OF AN EMPLOYEE HEALTH CLINIC**
- 13. DISCUSS/TAKE ACTION ON ARCHIVESOCIAL MEDIA SOFTWARE**
- 14. DISCUSS/TAKE ACTION ON ANNUAL EVALUATION OF CITY MANAGER**
- 15. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**
- 16. APPOINTMENT ADJUSTMENT TO LIBRARY BOARD**
- 17. ADOPTION OF MINUTES: MAY 6, 2015, WORKSHOP MEETING
MAY 6, 2015, REGULAR MEETING**



City Manager's Report

To: Mayor and City Council Members

From: City Manager Courtney Barker, AICP

Meeting Date: 5/20/2015

The Police Athletic League (PAL) is holding their **Mini-Bunko Night on May 30, 2015** at the Teen Zone (DRS Community Center). Doors open at 6:00pm for dinner and dice roll begins at 7:00pm. The cost is \$15 for advanced tickets available at the Recreation Department or \$20 at the door. The event benefits the PAL youth programs.

Informational Items:

1. On April 23, 2015, the School Board requested from the County Commission that a recommendation from the County's Impact Fee consultant, Tindale Oliver, to create a single impact fee district for schools be implemented. This is in large part to assist the School Board in building a school in West Melbourne. Numerous cities, particularly those cities with schools that have been closed or repeatedly threatened with closure, are concerned with this proposal, as this proposal will allow fees collected from developments in the beachside communities to be spent on building schools in West Melbourne. The School Impact Fee Committee will hold a special meeting on May 14, 2015 on this issue. I have also requested the County Manager to ask the County Attorney to review this proposal. The County will hold a workshop on this report on May 27, 2015.
2. I have attached a summary of legislative bills that have passed for 2015, that may directly affect our City. This summary is provided by the Florida Association of Counties and the Florida League of Cities. I have omitted bills that may not affect the City. I will be happy to provide the entire list if requested. The attachment provides a larger overview of the "pension bill" which is of special interest to local governments.
3. The Florida League of Cities is holding an "Institute for Elected Municipal Officials" on June 5-7, 2015 at the Riverside Hotel in Fort Lauderdale. Please let us know if you are interested in attending (see attachment).
4. The City will be holding an Open House Community Meeting for our Community Resiliency Project on June 9, 2015 at 6:00pm at the Civic Center. This meeting will present the Public Input Analysis Report, which is the result of the "metroquest" survey.
5. I received a thank you note for the Building & Zoning and Police Departments (see attached).
6. The last day of school is Monday, June 1, 2015. Please be mindful that our children will be out and about playing during the day and drive safely!

7. Satellite Beach will observe the **21-Day Salute to the Flag** Sunday, June 14, 2015, Flag Day through Saturday, July 4, 2015, Independence Day. The 53 flags are raised at 7:30 a.m. and retired at 5:30 p.m., for 21 days, in front of the Scotty Culp Municipal Complex, 565 Cassia Boulevard. The call goes out again for volunteers. Please call VFW Post #4643 Color Guard Commander Dick Pank at 777-2482.

Action Items:

1. I have been elected as the President of the Space Coast Public Managers Association for this year. Since this position has a seat on the Board for the Space Coast League of Cities, I can no longer serve as the alternate for the City. Therefore, City Council will need to appoint an alternate to the regular Board member seat, which is filled by the Mayor. Vice-Mayor Montanaro cannot serve as the alternate since he also has a seat on the Board as the Treasurer.
2. Staff is recommending canceling the June 3, 2015 meeting for the summer break. This will help us in finalizing the budget and other major items. We are recommending that you move the CRA Board Meeting and the Board Interview Workshop and appointments to the June 20, 2015 meeting.

2015 Legislative Update

**Virginia “Ginger” Delegal, General Counsel
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**Kraig A. Conn, Deputy General Counsel/Legislative Counsel
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Copies of bills from the 2015 Legislative Session may be obtained from Online Sunshine at www.leg.state.fl.us. Click onto either the House or Senate link (we find using the Senate system easier even for retrieving House bills). To obtain a copy of a bill passed by the Legislature, copy only the ENROLLED version of the bill, which is typically identified as the “ER” version. The bill’s legislative history will indicate what action the Governor has taken on the bill.

Ethics and Elections

Legislative Lobbying Requirements/Exemption SB 984 (Braynon)

The bill creates an exemption from the legislative lobbying requirements by modifying the definition of “expenditure.” “Expenditure” is defined not to include an expenditure for a public-legislative use, which is the use of a public facility or public property that is made available by a governmental entity to a legislator for a public purpose, regardless of whether the governmental entity is required to register a person as a lobbyist. For example, facilitating the use of a city hall for a legislator’s town hall meeting. Effective Date: July 1, 2015.

Online Voter Registration CS/CS/SB 228 (Clemens)

The bill requires the state Division of Elections to develop an online voter registration system. Beginning October 1, 2017, an applicant may submit an online voter registration application using the procedures set forth in the bill. The bill establishes application and security requirements, requires the Division to conduct a comprehensive risk assessment of the online voter registration system, and requires the system to compare information submitted online with Department of Highway Safety and Motor Vehicles records. The bill requires the Division to report to the Legislature regarding online voter registration implementation by January 1, 2016. Effective Date: July 1, 2015.

Finance and Taxation

Ad Valorem Taxation Exemption: Military Housing CS/CS/HB 361 (Trumbull and Smith, J.)

Current Florida law provides an exemption from ad valorem taxation for property owned by the United States. This exemption specifically applies to leasehold interests in property owned by the United States government when the lessee serves or performs a governmental, municipal or public purpose or function. Federal law also recognizes the immunity of property of the United States from ad valorem taxation.

The bill recognizes in statute that leaseholds and improvements constructed and used to provide housing pursuant to the federal Military Housing Privatization Initiative (Housing Initiative) on land owned by the federal government are exempt from ad valorem taxation. The bill provides a definition of property of the United States that includes any leasehold interest of, and improvements affixed to, land owned by the United States acquired or constructed and used pursuant to the Housing Initiative. The bill provides that the term "improvements" includes actual housing units and any facilities that are directly related to such units, regardless of whether title is held by the United States. The bill also provides that it is not necessary for an application for an exemption to be filed or approved by the property appraiser. The bill does not apply to transient public lodging establishments (hotels). The bill also provides that existing agreements to provide municipal services by cities and counties are not affected by the ad valorem exemption. The bill applies retroactively to January 1, 2007. Effective Date: July 1, 2015.

General Government

All-American Flag Act HB 225 (Bob Cortes)

The bill provides when the state, a county, or a municipality purchases a United States flag or a state flag for public use, the flag must be made in the United States from articles, materials, or supplies, all of which are grown, produced, and manufactured in the United States. This applies to the purchase of a flag on or after January 1, 2016. Effective Date: July 1, 2015.

Amusement Games or Machines CS/HB 641 (Trumbull)

The bill creates the "Family Amusement Games Act" and provides legislative findings distinguishing such games from casino-style gambling (Internet Cafes). The bill defines "amusement game or machine," "arcade amusement center," and other terms. The bill authorizes the operation of an amusement game or machine pursuant to specified provisions, provides classifications for such devices, and provides that specified types of amusement games or machines may only be located at certain locations. The bill specifies the maximum value on the redemption value of a coupon or a point and requires the Department of Revenue to annually adjust the maximum value. The bill provides a list of authorized persons or entities, including the Attorney General or appropriate state attorney, that may bring an action to enjoin the operation of an amusement game or machine. Effective Date: July 1, 2015.

Designated Areas for Skateboarding, Inline Skating, Paintball, or Freestyle or Mountain and Off- road Bicycling SB 408 (Simmons)

The bill eliminates the requirement that a governmental entity obtain a consent form from the parent of a child who utilizes a public skate park or area set aside for skateboarding, inline skating, or freestyle

bicycling as a condition of limiting the governmental entity's liability for damages or injuries. However, under the bill and current law, the governmental entity can be liable for gross negligence or for failing to guard against or warn of dangerous conditions that are not apparent, regardless of whether a parental consent form is obtained. Effective Date: July 1, 2015.

**Emergency Management – Per Diem Expenses for Out of State Assistance
CS/SB 620 (Richter)**

The bill creates a new s. 252.9335, F.S., to exempt an employee of the state or a political subdivision traveling at the request of another state through the Emergency Management Assistance Compact from the per diem travel expense reimbursement provisions in s. 112.061(6), F.S. This will allow the traveler to be reimbursed for an amount set by the state who requests assistance, which may be an amount that exceeds Florida's per diem expense limitations. The bill also makes a technical change to s. 252.921, F.S., to identify the sections of Florida Statutes that may be cited as the Emergency Management Assistance Compact. Effective Date: Upon becoming law.

**Florida Civil Rights Act
SB 982 (Thompson)**

The bill adds the condition of pregnancy as a protected class under the Florida Civil Rights Act of 1992 (FCRA). Pregnancy is afforded the same protection as other statuses or classes identified in the FCRA. A woman affected by pregnancy may not be discriminated against:

- By public lodging and food service establishments;
- With respect to education, housing, or public accommodation; or
- With respect to employment, provided that any discriminatory act constitutes an unlawful employment practice.

The bill applies to all private and public employers at the state and local level. In the public sector, the bill will apply to state agencies, counties, municipalities, political subdivisions, school districts, community colleges, and state universities. Effective Date: July 1, 2015.

**Hazardous Walking Conditions to School
CS/CS/CS/HB 41 (Metz)**

The bill identifies various hazardous walking conditions for children walking to and from school. When a request for review is made by the district school superintendent with respect to a road over which a state or local governmental entity has jurisdiction concerning a condition perceived to be hazardous to students in that district who live within the two-mile limit and who walk to school, such condition is to be inspected jointly by a representative of the school district, a representative of the state or local governmental entity with jurisdiction over the perceived hazardous location, and a representative of the municipal police department for a municipal road, a representative of the sheriff's office for a county road, or a representative of the Department of Transportation for a state road. The governmental representatives shall determine whether the condition constitutes a hazardous walking condition as specified under the conditions set forth in section 1006.23, F.S. If the governmental representatives concur that a condition constitutes a hazardous walking condition, the governmental entity with jurisdiction must report that determination in writing to the district school superintendent, who shall initiate a request for correction process. The bill establishes a process if the governmental representatives are unable to reach a consensus on the walking conditions.

If it is determined that a hazardous walking condition exists, the district school superintendent is to request a position statement with respect to correction of such condition from the state or local governmental entity with jurisdiction over the road. Within 90 days after receiving such request, the state or local governmental entity shall inform the superintendent whether the entity will include correction of the hazardous walking condition in its next annual five-year transportation work program and, if so, when correction of the condition will be completed. If the hazardous walking condition is not included in the entity's next annual five-year transportation work program, the factors justifying such conclusion must be stated in writing to the superintendent and the Department of Education. The bill provides that in a civil action for damages brought against a governmental entity under section 768.28, F.S. the designation of a hazardous walking condition is not admissible in evidence. The bill also authorizes a district school board and other governmental entities to enter into an interlocal agreement that addresses the identification and correction of hazardous walking conditions. Finally, the bill authorizes a district school board to implement a safe driver toll-free telephone hotline for motorists or others who observe improper driving or operation by a school bus driver to report such violations to the district school board. Effective Date: July 1, 2015.

Local Government Construction Practices CS/CS/SB 778 (Hays)

The bill creates s. 255.0991, F.S., to prohibit local ordinances or regulations that give preference to a local contractor in circumstances involving a competitive solicitation for construction services in which 50 percent or more of the cost will be paid from state-appropriated funds. Specifically, the bill prohibits a state college, county, municipality, school district, or other political subdivision from using a local ordinance or regulation that provides a preference based upon the contractor:

- Maintaining an office or place of business within a particular local jurisdiction;
- Hiring employees or subcontractors from within a particular local jurisdiction; or
- Making prior payment of local taxes, assessments, or duties within a particular local jurisdiction.

When 50 percent or more of the costs will be paid from state-appropriated funds, a state college, county, municipality, school district, or other political subdivision must disclose in the solicitation document the amount of such funds or the percentage of such funds as compared to the anticipated total cost of the construction services. The bill also provides that, except for when 50 percent or more of the costs for construction services will be funded from state-appropriated funds, a state college, county, municipality, school district, or other political subdivision is not prevented from awarding a contract to a contractor in accordance with applicable state laws or local ordinances or regulations. Effective Date: July 1, 2015.

Low-Voltage Alarm Systems CS/SB 466 (Flores)

The bill defines "wireless alarm system" to mean a burglar alarm system or a smoke detector that is not hard wired. A permit is not required to install, maintain, inspect, replace, or service a wireless alarm system, including any ancillary components or equipment attached to the system. The bill revises the definition of "low-voltage alarm system project" to mean a system that is hard wired and operating at a low voltage. A local enforcement agency must make uniform basic permit labels available for purchase by a contractor to be used for the installation or replacement of a new or existing alarm system at a cost of not more than \$40 per label per project per unit (this is a decrease from \$55). The local enforcement

agency may not require the payment of any additional fees, charges or expenses associated with the installation or replacement of a new or existing alarm system. Effective Date: July 1, 2015.

Growth Management

Coastal Management Plans, Flood Insurance CS/CS/CS/SB 1094 (Brandes)

The bill requires coastal management plans to include the reduction of flood risks and losses, creates new requirements related to flood elevation certificates, and revises requirements related to flood insurance. The bill also requires local governments to include development and redevelopment principles, strategies, and engineering solutions that reduce flood risks and losses within coastal areas in their comprehensive coastal management plan. The bill requires surveyors or mappers that complete an elevation certificate to submit a copy of the certificate to the Division of Emergency Management within 30 days of its completion. The bill allows insurers to sell flexible flood insurance coverage which is defined as coverage for the peril of flood that may include water intrusion coverage and differs from standard or preferred coverage, in certain prescribed ways and under certain circumstances. Effective Date: July 1, 2015.

Private Property Rights CS/CS/CS/HB 383 (Edwards and Perry)

The bill creates a cause of action to recover damages for landowners where local and state governmental entities impose conditions that rise to the level of prohibited, and therefore unconstitutional, exactions. Plaintiffs under the cause of action will be required to provide pre-suit notice to the governmental entity to allow an opportunity to explain or correct the prohibited exaction without need for further litigation. If the suit is necessary, the bill requires the governmental entity to prove the exaction complies with the standards set by the U.S. Supreme Court while the property owner must prove damages from the prohibited exaction. The bill clarifies the measure of damages recoverable under the cause of action and provides for injunctive relief, and allows recovery of costs and attorney fees. Governmental entities may recover attorney fees and costs if they prevail. Finally, impact fees and non-ad valorem assessments are exempt from the bill, and sovereign immunity is waived to the extent of assessing damages under the new cause of action.

The bill also amends the Bert Harris Act to provide that only those property owners whose real property is the subject of and directly impacted by the action of a governmental entity may bring suit under the Act and to provide that the Act's safe harbor provisions for settlement agreements between a property owner and governmental entity apply regardless of when the settlement agreement was entered. In addition, actions taken by counties to adopt FEMA flood maps for the purpose of participating in the National Flood Insurance Program are not subject to claims under the Act, with certain exceptions. Effective Date: October 1, 2015.

Residential Master Building Permit Programs CS/HB 1151 (Ingolglia)

The bill creates s. 553.794, F.S., providing that if a licensed local building code administrator, receives a written request from a general, building, or residential contractor licensed pursuant to ch. 489, F.S., requesting the creation of a master building permit program, the local government that employs the

recipient building code administrator must create a residential master building permit program within 6 months of receiving the written request. The program is designed to achieve standardization and reduce the time spent by local building departments during the site-specific building permit application process.

In order to obtain a master building permit, builders must submit certain documents, including a general construction plan, to the local building department for review and approval. The local building department must review the general construction plan to determine compliance with the building code and approve or deny the master building permit application within 120 days after receiving a complete application.

If the master building permit application is approved, the builder shall receive a master building permit and permit number. To build one of the buildings approved under the master building permit, the builder must apply for a site-specific building permit and include the master building permit number with the application. The builder may submit the master building permit number an unlimited number of times with the site-specific building permit applications so long as the builder uses the model design contained in the master building permit and the permit is valid. Approved master building permits are valid until the Florida Building Code is updated as provided in s. 553.73, F.S.

The governing bodies of local governments must set fees pursuant to s. 553.80(7), F.S.

A builder or design professional who willfully violates this provision shall be fined \$10,000 for each dwelling or townhome built under the master building permit that does not conform to the master building permit on file with the local building department.

The bill permits local government to adopt procedures to provide master building permit program guidelines and requirements. Effective Date: July 1, 2015.

Law Enforcement Officers/Diabetes Awareness Training CS/HB 201 (Narain)

The Department of Law Enforcement is to establish an online continued employment training component relating to diabetic emergencies. The training component is to include, but need not be limited to, instruction on the recognition of symptoms of such an emergency, distinguishing such an emergency from alcohol intoxication or drug overdose, and appropriate first aid for such an emergency. Completion of the training component may count toward the 40 hours of instruction for continued employment or appointment as a law enforcement officer. Effective Date: October 1, 2015.

Local Government Retirement Plans/Mortality Tables CS/CS/HB 1309 (Drake)

The bill requires, effective January 1, 2016, local government defined benefit retirement plans to operate under specified mortality tables and submit various actuarial and other reports to the Department of Management Services. The bill requires all local government defined benefit pension plan valuations to use mortality tables used in either of the two most recently published actuarial valuation reports of the Florida Retirement System, including the projection scale for mortality improvement with adjustments. The tables must be used for assumptions for preretirement and postretirement mortality. (The most current FRS report uses mortality table RP2000 Scale BB.) The bill

also requires a recently passed local government retirement plan funding report be developed using these same type mortality tables. Effective Date: Upon becoming a law.

[In 2013, the Legislature created section 112.664, F.S., to require certain additional actuarial disclosures from all local government pension plans, using prescribed assumptions and methods. The Department of Management Services has issued a final rule to implement the statutory requirement, Chapter 60T-1.0035, Florida Administrative Code, effective April 29, 2015. In addition to requiring the actuarial disclosures, the law also requires that each plan present this information on its website, along with links to recent financial statements and valuations, and a 5-year history of investment returns compared to assumptions and investment portfolio asset allocations. The final rule provides the required format of the electronic data submissions to comply with the statutory provision and the Department has already communicated instructions to plan actuaries on how to make submissions. Local governments are encouraged to contact the plan actuary to ensure all required file submissions are timely made. For plans that have already approved actuarial valuations before April 29, 2015 (the effective date of the rule), the disclosures must be submitted to the Department within 60 days of April 29, 2015.]

Municipal Police/Fire Pensions CS/SB 172 (Bradley and Ring)

The bill relates to the funding of and benefits under municipal police and fire pensions. The bill essentially becomes effective October 1, 2015 for non-collectively bargained service or upon entering into a collective bargaining agreement on or after July 1, 2015. (See separately attached detailed description of CS/SB 172.)

In broad terms, the bill is designed to establish a two-step process regarding the use of insurance premium tax revenues (IPTR) under Chapters 175 (fire) and 185 (police), Florida Statutes. Of primary importance, the current law relating to defining an “extra benefit” and requiring a portion of IPTR to be used for “extra benefits” is repealed.

In its place, the bill allows cities and unions (or police/fire plan members if there is no union) to “mutually consent” to the use of IPTR for retirement benefits, including any accumulation of tax revenues not yet used for benefits. If “mutual consent” is achieved, the other provisions of the bill relating to any required use of IPTR are NOT applicable; rather, the parties have “mutually consented” until the next collective bargaining cycle or until “mutual consent” is revoked.

If, however, “mutual consent” cannot be achieved, there is a statutory “default” process or a reversion to a statutory IPTR distribution process. The statutory distribution process requires IPTR to be divided into various “pots” of revenue and specifies how such revenues are to be used (base premium tax revenue, additional premium tax revenue, etc.). The bill requires each police/fire pension plan to create a “defined contribution” component in addition to the “defined benefit” component, but the defined contribution component may never receive any funding depending upon city/union negotiations. The bill provides a three year “grandfather” period until 2018 for plans either operating under or implementing plan provisions in reliance upon the current Department of Management Services interpretation on the use of IPTR (“Naples” interpretation).

The bill increases the minimum pension benefit levels by increasing the pension multiplier from 2.0 percent to 2.75 percent per year of service; however, plans currently under 2.75 percent are not required to increase benefits to 2.75. The bill also requires police or fire pension boards of trustees to

adopt and operate under an administrative expense budget and have an annual accounting performed. Effective Date: July 1, 2015.

Public Records and Public Meetings

Body Camera Recording Made by a Law Enforcement Officer/Exemption CS/CS/CS/SB 248 (Smith)

The bill provides that a body camera recording made by a law enforcement officer is confidential and exempt from public records requirements under specified circumstances. A body camera recording is confidential and exempt if the recording: is taken within the interior of a private residence; is taken within the interior of a facility that offers health care, mental health care, or social services; or is taken in a place that a reasonable person would expect to be private. The bill provides circumstances whereby a body camera recording may be disclosed by a law enforcement agency. A law enforcement agency must retain a body camera recording for at least 90 days. The exemption applies retroactively. Effective Date: July 1, 2015.

Public Safety & Courts

Carrying a Concealed Weapon or Firearm CS/CS/SB 290 (Brandes)

The bill creates an exception to s. 790.01, F.S., which prohibits carrying a concealed weapon or firearm unless a person is licensed to do so. If the weapon is a self-defense chemical spray or nonlethal stun gun or similar device designed for defensive purposes, a person may carry it concealed without a license. The exception allows a person to carry a concealed weapon or firearm on or about his or her person, regardless of licensure status, while in the act of complying with a mandatory evacuation order issued during a state of emergency declared by the Governor pursuant to ch. 252, F.S., or declared by a local authority pursuant to ch. 870, F.S., so long as the person may lawfully possess a firearm. The bill defines the term "in the act of evacuating" as the immediate and urgent movement of a person away from the evacuation zone within 48 hours after a mandatory evacuation is ordered. It provides that the 48-hour period may be extended by order of the Governor. Effective Date: Upon becoming a law.

Juvenile Justice – Civil Citations CS/SB 378 (Garcia)

The bill expands juvenile civil citation by allowing law enforcement to issue a civil citation to youth who have committed a second or subsequent misdemeanor. Civil citation is presently only available to youth who admit to committing a first-time misdemeanor. In addition, law enforcement are authorized to issue a simple warning to the youth, inform the youth's parents of the misdemeanor, issue a civil citation or require participation in a similar diversion program under the bill. The bill also states that if an arrest is made, law enforcement must provide written documentation as to why the arrest is warranted. Effective Date: October 1, 2015.

Pain Management Clinics SB 450 (Benacquisto)

The bill prevents the regulation of pain management clinics from being repealed on January 1, 2016.
Effective Date: Upon becoming a law.

Traffic Enforcement Agencies and Traffic Citations
CS/SB 264 (Bradley)

The bill prohibits a traffic enforcement agency from establishing traffic citation quotas. It clarifies that any state, county, or municipal agency or governmental entity vested with the powers to enforce traffic laws is a traffic enforcement agency. The bill also requires a county or municipality to submit a report to the Legislative Auditing Committee if the county or municipality's total revenue from traffic citations exceeds 33 percent of the expense to operate the county's or municipality's law enforcement agency in the same fiscal year. If required, the report must be submitted within six months after the end of the fiscal year and must detail:

- The total revenue from traffic citations of the county or municipality; and
- The total expenses for law enforcement of the county or municipality.

Effective Date: July 1, 2015.

Police and Firefighter Pension Bill
Enrolled CS/SB 172 (Senators Bradley and Ring)
5/5/2015

[Note: If your city wants to conduct an analysis of how the bill may specifically affect your city, please do not rely solely on this summary document. Rather, please use the actual language in the bill for an analysis.]

City Perspective: What is needed to give up the current Department of Management Services interpretation on the required use of insurance premium tax revenues (i.e., the “Naples Letter” interpretation).

Union Perspective: What is needed to give up 1999 “Extra Benefits” law.

- A. Broad Concept: The bill is designed to establish a two-step process regarding the use of insurance premium tax revenues (“IPTR”) under chapters 175 (fire) and 185 (police), Florida Statutes. Under the bill, the current law relating to defining an “extra benefit” and requiring a portion of IPTR to be used for “extra benefits” is removed from the law. In its place, the bill would allow cities and unions (or police/fire plan members if there is no union) to “mutually consent” to the use of IPTR for retirement benefits, including any accumulation of tax revenues not yet used for benefits. If “mutual consent” is achieved, the other provisions of the bill relating to any required use of IPTR are NOT applicable; rather the parties have “mutually consented” until the next collective bargaining cycle or until “mutual consent” is revoked.

If, however, “mutual consent” cannot be achieved, there is a statutory “default” process or a reversion to a statutory IPTR distribution process (further explained below). The “default” or statutory IPTR distribution process is very complicated and potentially costly to the city or police/fire pension plan members depending on the particular circumstances in each city.

- B. Mutual Consent: Effective 10/1/2015 for non-collectively bargained for service or for the next collective bargaining agreement entered into on or after 7/1/2015:
1. Cities and unions (or police/fire plan members if there is no union) are allowed to “mutually consent” to the use of IPTR, including any accumulation of tax revenue not yet used for benefits. If “mutual consent” is achieved, IPTR are NOT subject to the statutory IPTR distribution process. Under “mutual consent,” minimum benefits would have to be met. However, if as of 10/1/2012 a plan did not meet a minimum benefit level, the plan could continue under “mutual consent” and not have to increase the benefit up to the minimum benefit level. [Special act plans (approximately 8 cities) and supplemental plan municipalities (as defined in statute includes approximately 15 cities) are considered to have mutually consented as of 7/1/2015].
 2. If the parties cannot reach “mutual consent” on the use of IPTR, a statutory IPTR distribution process or “default” is automatically engaged (further explained below in E. “No Mutual Consent”).
- C. Minimum Benefits: The concept of “base” or a 1999 level of benefits is removed from current law. The statutory minimum benefits and standards must be met except as specifically provided in the

bill (further explained below). All current statutory minimum benefit levels stay the same, except for the accrual or multiplier rate.

1. The 2.0 % minimum accrual or multiplier rate under current law is raised to 2.75%. However, for any plan currently below 2.75%, the bill does NOT require the plan to come up to 2.75%, and the current accrual or multiplier rate can remain the same. For any plan currently above 2.75%, the accrual or multiplier rate can be reduced down to 2.75%. (Approximately 84% of the current police/ fire plans have a 3% or higher accrual rate.)
 2. Numerous plans contain some form of maximum benefit cap, such as, for example, providing that a benefit cannot exceed 80 percent of average final compensation or that a benefit cannot exceed \$80,000 a year. These maximum benefit caps are allowed to stay at the current level even if the maximum benefit cap results in an effective benefit below 2.75 percent.
- D. Defined Contribution Plan Component: The bill requires each pension plan to incorporate a “defined contribution plan component” along with the current “defined benefit plan component;” therefore, each plan will incur an administrative expense in adding a defined contribution plan component to its existing plan. However, the creation of the “defined contribution plan component” is simply an administrative step, and depending upon if there is “mutual consent” or not on the use of IPTR, the defined contribution plan component may never receive any funding. That is, the bill does NOT require that the defined contribution plan component be funded in any manner to provide a defined contribution type benefit to police officers or firefighters, except in the instance where the parties cannot reach “mutual consent” on the use of IPTR, and the statutory IPTR distribution process or “default” is engaged. The bill refers to defined contribution type benefits as “special benefits.” [Any required funding of the defined contribution plan component is further explained under E. “No Mutual Consent”.]
- E. No Mutual Consent: Effective 10/1/2015 for non-collectively bargained for service or for the next collective bargaining agreement entered into on or after 7/1/2015:

If there is no “mutual consent,” (which means the city and union are basically at impasse over the use of insurance premium tax revenues), IPTR distribution is subject to a statutory or “default” process. Insurance premium tax revenues are divided into various “pots” and the revenue must be used for specified purposes as explained below.

1. a. Base Premium Tax Revenue is the amount of IPTR received by a city for calendar year 2002 (cumulatively for all cities the amount of insurance premium tax revenue received for 2002 (Police, Fire, and Fire Supplemental) is approximately \$100.5 million), which must be used by the city to fund minimum benefits or other retirement benefits as determined by the city. The bill provides for a revenue amount for plans created between 2003 and 2015.
- b. Additional Premium Tax Revenue is the amount of IPTR received by a city which exceeds base premium tax revenue.
2. The difference in the amount of IPTR received for calendar years 2002 and 2012 (cumulatively, \$145 million (2012 amount) - \$100.5 million (base or 2002 amount)) equals approximately \$44.5 million, referred to as the “Gap amount”.

- a. The Gap amount must be used to fund benefits in excess of the minimum benefits. [However, these benefit levels may be reduced when operating under the “default” process – as explained in #5 below.] If this amount of additional IPTR exceeds the full annual cost of benefits provided through the plan which are in excess of the minimum benefits, any additional IPTR amount in excess of the full annual cost is distributed 50% to the city, which must be used by the city to fund minimum benefits or other retirement benefits as determined by the city, and 50 percent to plan members as a “defined contribution” benefit.
3. Of the amount of additional insurance premium tax revenue that is above the amount received for calendar year 2012 (this is money above \$145 million that would be distributed in 2015 or in the future):
 - a. 50% to city, which must be used by the city to fund minimum benefits or other retirement benefits as determined by the city.
 - b. 50% to plan members as a “defined contribution” benefit.
 4. For any accumulations of additional IPTR received for calendar years 1997-2012 that have not already been used to fund benefits in excess of the minimum benefits, 50% of the amount of accumulations must be used as a “defined contribution” benefit for plan members, and 50% must be applied to fund any unfunded actuarial liabilities of the plan. (There are several cities that still have insurance premium tax revenues they did not use for “extra benefits” prior to 2013 and under the statutory distribution process there would basically be a onetime distribution of these funds.)
 5. For plans that offer benefits in excess of the minimum benefits, the benefits may be reduced to the minimum benefit levels, as specified below. The amount of IPTR previously used to fund benefits in excess of the minimum benefits (this is the Gap amount of approximately \$44.5 million) is subject to a distribution.
 - a. For supplemental plans in effect on September 30, 2014 (these are defined contribution type plans, of which there have been 40-50 created by cities after 1999), the supplemental plan benefits cannot be reduced and the amount of additional IPTR that went to the supplemental plan for calendar year 2012 will continue to go to the supplemental plan (that is, the portion of the additional IPTR associated with this benefit is not subject to being re-distributed).
 - b. Any “defined benefit” type benefits, supplemental plan benefits not in effect on September 30, 2014, or other plan benefits in excess of the minimum benefits can be reduced by the city to the minimum benefit levels. However, a plan would have to provide at least the minimum benefit levels, including the minimum accrual rate of 2.75% (or an effective benefit of at least 2.75 percent under a maximum benefit cap) before the city could reduce any other benefits down to the minimum benefit levels. Any IPTR previously used for the portion of the benefit that was reduced is subject to the following distribution:

- I. 50% to the city, which must be used by the city to fund minimum benefits or other retirement benefits as determined by city.
 - II. 50% to plan members as a “defined contribution” benefit.
6. For a plan created after March 1, 2015, 50% of insurance premium tax revenue goes to the city to fund defined benefit plan benefits, and 50% to members as a “defined contribution” benefit.
- F. Grandfather: A city that has implemented or proposed changes to its pension plan based upon the city’s reliance on an interpretation of chapter 175(fire) or 185(police) by the Department of Management Services on or after August 14, 2012 and before March 3, 2015, may continue with the implemented changes or continue to implement proposed changes. This reliance must be evidenced by a written collective bargaining proposal or agreement, or formal correspondence between the city and the Department of Management Services which describes the specific changes to the plan, with the initial proposal, agreement, or correspondence from the city dated before March 3, 2015. Provisions of the plan which do not meet the minimum benefits and minimum standards of the respective chapter may continue in effect until the earlier of October 1, 2018 or the effective date of a collective bargaining agreement that is contrary to the provisions in the plan.
- G. The bill removes from current law the definition of “extra benefits” and other provisions from the 1999 law requiring the provision of “extra benefits” using a portion of insurance premium tax revenues.
- H. The bill requires police or fire pension boards of trustees to adopt and operate under an administrative expense budget, and have an annual accounting performed. Administrative expenses include expenses relating to any legal counsel, actuary, plan administrator, and all other consultants, and all travel and other expenses paid to or on behalf of members of the board of trustees or anyone else on behalf of the plan. (This provision also applies to all special act plans created before May 27, 1939, which includes Jacksonville, Miami, Coral Gables and Miami Beach.)

Dates and Sites

The 2015 Institute for Elected
Municipal Officials will be offered:

June 5-7 Fort Lauderdale

October 9-11 Tampa



the John Scott Dailey

FLORIDA
INSTITUTE OF
GOVERNMENT

You may obtain an agenda and
registration material at the League
Web site, www.floridaleagueofcities.com,
under the Events tab.

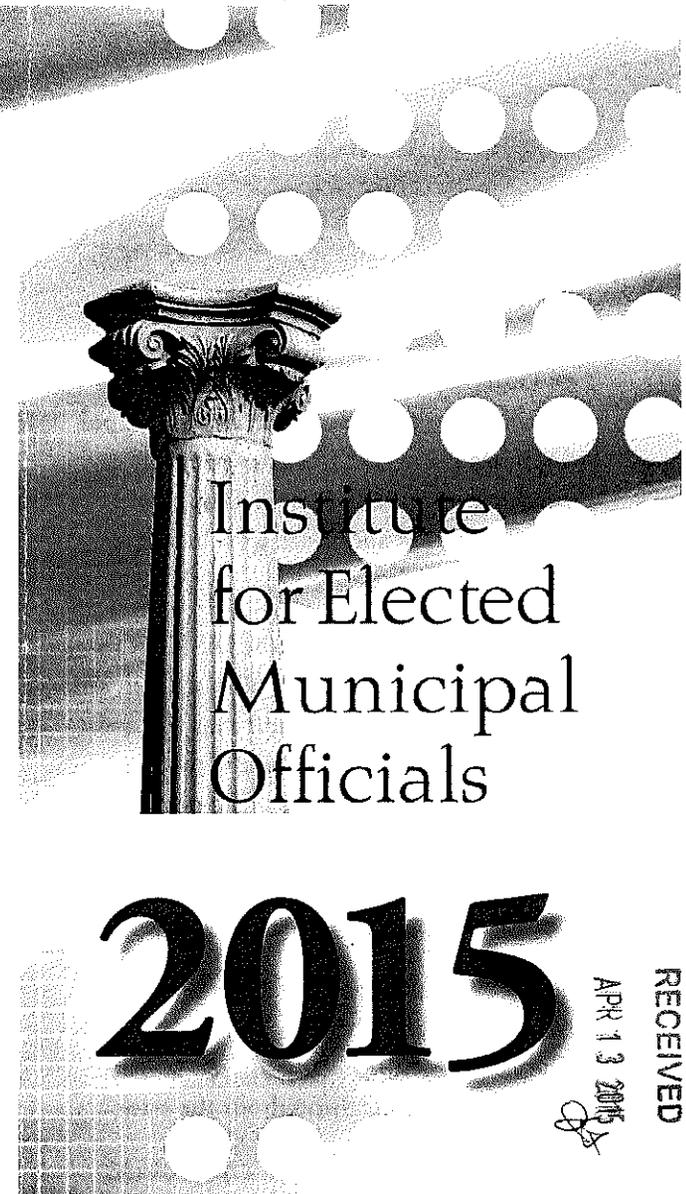


Additional Training

Graduates of the IEMO or those elected city
officials who have completed one or more terms
in office are eligible for the **Advanced Institute**.
Visit www.floridaleagueofcities.com for more
information.

The **Institute of Government** offers online
ethics training, as well as an annual ethics
conference. Visit www.iog.fsu.edu for more
information on these and other trainings.

The **Florida League of Cities** offers several
training opportunities throughout the year
through the FLC University, including an
annual educational conference and legislative
conference. For a full listing of League training
events, visit www.floridaleagueofcities.com.



2015

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APR 13 2015

Sponsored by the
Florida League of Cities
and the John Scott Dailey
Florida Institute of Government

Institute for Elected Municipal Officials

The Florida League of Cities and the John Scott Dailey Florida Institute of Government are proud to bring you the **2015 Institute for Elected Municipal Officials (IEMO)**. This educational program is specially designed for newly elected officials and those with less than one term in office.

The primary objective of the IEMO is to provide elected municipal officials with an intensive academic program that will assist them in effectively meeting the requirements of their elected role. The program offers a comprehensive overview of Florida municipal government, presented by a faculty of top professionals in the field.

The IEMO is a three-day program structured in a Friday through Sunday format. The 2015 IEMO is being offered at three different locations throughout the state.

Created in 1992, the IEMO has assisted more than 2,000 elected officials. Please call Gail Dennard at the Florida League of Cities at 1-(800) 342-8112 if you have questions or need more information.

Curriculum

The curriculum is divided into six instructional modules, taught in the following sequence:

- Structure and Functions of Municipal Government in Florida;
- How to Be an Effective Council Member;
- Taxes and Other Sources of Revenue;
- Budgeting and Accounting;
- Understanding the Relationships Among Governments in Florida;
- The Florida Ethics Law and Understanding "Government-in-the-Sunshine."

These topics were selected to provide a comprehensive overview of the critical issues that are addressed by municipal government officials. It is suggested that participants review their municipal charter, policies and budget to prepare for the classes, and may want to bring these materials along. Speakers will provide handouts and resource material. The current IEMO agenda is available online at www.floridaleagueofcities.com.

Certificate for Completion

A certificate of attendance will be presented within a few weeks of successful completion of the program of study.

Registration and Fees

A registration fee of \$300 covers instructional costs, materials, refreshment breaks and lunch on Friday and Sunday. Be sure to note the advanced registration deadline, as space will be limited. See registration form for details.

For cancellations, written notice must be received no later than the advanced registration deadline to receive a refund.



**2015 Institute for Elected Municipal Officials
Registration Form
June 5-7, 2015
Riverside Hotel, Fort Lauderdale**

Please print the information below. Please fill out one form for each attendee.

Name: _____ Nickname: _____
(Please print as it should appear on your certificate.) (For name badge)

Elected Position: _____ Municipality: _____

Municipal Address: _____ Zip Code: _____

Phone: _____ FAX _____

E-Mail: _____ Municipal Clerk: _____

Registration Fee: **\$300.00** (includes lunch on Friday & Sunday)
Registration Deadline: **Friday, May 22, 2015.** (Space is limited to the first 35 students.)

To register via **check**, please mail with completed registration form to:
Florida League of Cities
P.O. Box 1757
Tallahassee, FL 32302

To register via **Visa or MasterCard**, go online to www.flcities.com, or complete the info below and fax to (850) 222-3806, Attn: Heidi Hogarth.

Card Number: _____ Exp. Date _____

Cardholder's Name: _____ Cardholder's Phone: _____

Billing Address: _____
(if different from above)

Special Needs: Please send a written description of any physical, dietary or special service needs with the registration form.

Cancellations: Cancellations must be received and confirmed in writing by **Friday, May 22, 2015** in order to be eligible for a refund. No shows are not considered cancellations and a refund will not be issued. Substitutions are accepted and encouraged. We reserve the right to cancel the IEMO training. If the training is cancelled, registration fees will be refunded in full.

Confirmations will be e-mailed once paid registration is received. Please contact Heidi Hogarth at (850) 222-9684 with any further registration questions.

HOTEL INFORMATION

To make your hotel reservations, please call:

Riverside Hotel
620 East Las Olas Boulevard, Fort Lauderdale, FL 33301
(954) 467-0671 or (800) 325-3280

Contact the hotel at (954) 467-0671 to make your reservations and ask for the Florida League of Cities block to receive the special rate of **\$113.00/night**. Valet parking is available at the reduced rate of **\$17.00** per night. A credit card or first night's deposit is required to guarantee reservations. Cancellations must be received 48 hours prior to arrival to avoid penalties. IEMO training begins Friday at 8:00 a.m. and ends Sunday at 3:00 p.m.

HOTEL CUT-OFF DATE: Friday, May 5, 2015; please make reservations ASAP

2015 INSTITUTE FOR ELECTED MUNICIPAL OFFICIALS

June 5-7, 2015

Riverside Hotel, Fort Lauderdale

Agenda

Friday, June 5, 2015

- 8:00 a.m. - 8:30 a.m. **Registration/Continental Breakfast**
- 8:30 a.m. - 9:00 a.m. **Introduction and Overview**
- 9:00 a.m. - 12:00 p.m. **Structure and Function of Municipal Government in Florida**
Lynn Tipton, Director of Membership Development,
Florida League of Cities
- 10:15 a.m. **Refreshment Break**
- 12:30 p.m. - 1:30 p.m. **Group Lunch**
- 1:30 p.m. - 4:30 p.m. **Effective Council Techniques**
Scott C. Paine, Ph.D., Associate Professor, Communication/
Government and World Affairs, University of Tampa
- 3:00 p.m. **Refreshment Break**

Saturday, June 6, 2015

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. - 11:30 a.m. **Taxes and Other Sources of Revenue**
Jonathan R. Lewis, City Manager, City of North Port
- 9:45 a.m. **Refreshment Break**
- 11:30 a.m. - 1:00 p.m. Lunch on your own
- 1:00 p.m. - 5:00 p.m. **Budgeting and Accounting**
William F. Underwood, II, CGFO, CGFM, ICMA-CM
Financial Services Director, City of Oakland Park
- 2:30 p.m. **Refreshment Break**

Sunday, June 7, 2015

- 7:30 a.m. **Continental Breakfast**
- 8:00 a.m. - 10:00 a.m. **Understanding Intergovernmental Relationships in Florida**
Lynn Tipton, Director of Membership Development,
Florida League of Cities
- 9:45 a.m. **Refreshment Break**
- 10:00 a.m. - 12:00 p.m. **Florida's Ethics Law**
John Hubbard, Retired City Attorney, City of Dunedin
- 12:00 p.m. - 1:00 p.m. **Group Lunch**
- 1:00 p.m. - 3:00 p.m. **How to Comply with Open Records and Open Meetings Laws**
John Hubbard, Retired City Attorney, City of Dunedin

From: [Courtney Barker](#)
To: [Leonor Olexa](#)
Subject: FW: A message from Michael Baker
Date: Thursday, May 14, 2015 8:22:00 AM

Courtney Barker, AICP
City Manager
City of Satellite Beach, FL
565 Cassia Blvd
Satellite Beach, FL 32937
Phone: (321) 773-4407
Fax: (321) 779-1388
Email: cbarker@satellitebeach.org

From: ContactUs@email.microsoftonline.com [<mailto:ContactUs@email.microsoftonline.com>]
Sent: Thursday, May 14, 2015 7:19 AM
To: Courtney Barker
Subject: A message from Michael Baker

You have received the following message through the Contact Us form on your Web site:

From: Michael Baker
Phone: 321-917-5733
E-mail: mbaker_fl@yahoo.com

Message:

My wife and two sons and I moved to Satellite Beach in 1977 and chose to stay here because of the quality of life and the people.

Last year (April) I had hired a contractor to replace my aging cement driveway with pavers. After 6 months of waiting for completion of the project, two wonderful employees of Satellite Beach stepped in to help. Through the efforts of Karl Baumann, Building and Zoning, and police Commander Bert Berrios, my driveway is now completed. I can't thank them enough for their help and support!

These two caring individuals exemplify the 'Heart' of Satellite Beach and why we still live here.

#7
5-20-15

- WHEREAS,** Emergency medical services provided by Satellite Beach Fire Department are a vital public service; and
- WHEREAS,** The members of Satellite Beach Fire Department are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS,** Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS,** The emergency medical services system consists of emergency medical technicians, paramedics, firefighters, emergency nurses, emergency physicians, and others; and
- WHEREAS,** The members of Satellite Beach Fire Department, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS,** It is appropriate to recognize the value and the accomplishments of the emergency medical services providers by designating Emergency Medical Services Week; now

NOW, THEREFORE, I, Frank P. Catino, Mayor of the City of Satellite Beach, Brevard County, Florida, in recognition of this event do hereby proclaim the week of May 17-23, 2015 as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, ***EMS Strong***, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, I have signed this proclamation and caused the seal of the City of Satellite Beach to be affixed this 20th day of May, 2015.

Frank P. Catino, Mayor



CITY COUNCIL AGENDA ITEM

#8

DISCUSS/TAKE ACTION ON ESTABLISHING AN AD HOC GREEN COMMITTEE

To: City Council
From: City Manager Courtney Barker
Meeting Date: 5/20/2015
Department: City Manager

Recommended Action: Establish the Ad Hoc Green Committee.

Summary:

At the Community Meetings on the City's Infrastructure Program, specifically the meeting held at the Library on March 30, 2015, attendees suggested that the City create a "green committee" to address sustainability initiatives in the City. The City has a long history of environmental stewardship, with implementing experimental stormwater technologies to reduce pollution to the Lagoon and purchasing beachfront properties to the extent that the City owns 40% of the beachfront. A "green committee" would provide a focus on these types of initiatives and provide a forum for residents' input and suggestions.

The City has other Boards that may address environmental issues from time to time, such as the Recreation Board, Samsons Island Working Board, and the Beautification Board. However, none of these current boards have a sustainability focus. For example, the Beautification Board may promote the use of native plants for a new landscaping plan on a City park, but would not also review the use of solar panels on a covered walkway, or the inclusion of an electric charging station in the parking lot.

Therefore, while the City certainly supports sustainability, we have not formally created a strategy or group to address these initiatives.

Purpose:

The purpose of the Green Committee would be to advise the City of Satellite Beach in the implementation of a local action plan for climate change and environmental sustainability initiatives.

These initiatives can include the following:

- Energy consumption and reduction
- Reducing the City's carbon footprint
- Environmental programs and events that promote environmental awareness and solutions
- Stormwater projects and healthy lagoon efforts
- Community resiliency and disaster recovery
- Low impact development and green building techniques
- Public access and preservation

Additionally, the Green Committee may also create initiatives that will positively impact the environment, but that may not be directly related to municipal functions.

Structure:

The Green Committee is recommended to be an "ad hoc" committee comprised of five (5) members. All members must be residents of the City. The Committee meetings will be advertised and open to the public. The meetings are recommended to take place on the second and fourth Wednesdays from June 2015 until August 2015. The City Clerk's Office will provide a secretary to the Committee, and the City will assign three summer interns to the Committee for this period to assist in research and drafting documents.

The following skill sets are desired for the Committee, but are not a requirement for membership:

- Communications, public relations, and outreach skills with possible website construction knowledge.
- Research and statistics, data mining, data collection skills for benchmarking.
- Environmental sciences expert and/or activist that has knowledge in the environmental sciences.
- Landscape or irrigation contractor or nursery owner.
- Highly energetic person with the dedicated time and effort to lead and conduct the projects.

Budget Impacts: N/A

Attachments: N/A



CITY COUNCIL AGENDA ITEM

#9

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1105, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE FY 2014-2015 BUDGET ORDINANCE NO. 1096; PROVIDING AN EFFECTIVE DATE (FIRST READING)

To: City Manager Courtney Barker
From: Assistant City Manager Andy Stewart
Meeting Date: 5/20/2015
Department: Support Services

Recommended Action: Approve first reading of Ordinance No. 1105 amending the City of Satellite Beach FY 2014/2015 Budget.

Summary: The City adopted the FY 14/15 Budget in September 17, 2014. The annual budget is periodically reviewed and amended throughout the fiscal year to ensure financial accountability and planning. The mid-year budget amendment provides for more accurate projections of revenues/expenditures based on experienced data as of April 30, 2015.

The following Ordinance No. 1105 accounts for any significant changes and approved changes in the FY 14/15 and is balanced with total revenues of \$13,236,993.

Attachments: Ordinance No. 1105, Mid-Year Budget Amendment

#9
5-20-15

ORDINANCE NO. 1105

**AN ORDINANCE OF THE CITY OF SATELLITE BEACH,
BREVARD COUNTY, FLORIDA, AMENDING THE FY 2014-
2015 BUDGET ORDINANCE NO. 1096; PROVIDING AN
EFFECTIVE DATE (FIRST READING)**

WHEREAS, revenue and expenditure estimates are made prior to the beginning of each fiscal year; and

WHEREAS, throughout the fiscal year various factors and budgeting practices affect revenues and expenditures; and

WHEREAS, a change in circumstances regarding the projected revenues and expenditures has occurred making it appropriate to amend the Fiscal Year 2014-2015 budget; and

WHEREAS, each fund budget shall not exceed their appropriations per Florida Statute 166.241; and

WHEREAS, the Fiscal Year 2014-2015 Budget previously adopted by Ordinance No. 1096 of the City of Satellite Beach is hereby amended and shown in detail as attached hereto and by reference made a part hereof as Exhibit A.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH,
BREVARD COUNTY, FLORIDA** as follows:

SECTION 1. The City Council of the City of Satellite Beach does hereby adopt the increase in total revenues of the General Fund by \$250,120 for a total budget of \$9,903,206.

SECTION 2. The City Council of the City of Satellite Beach does hereby adopt the decrease in total revenues of the Community Services Fund by \$2,233 for a total budget of \$19,382.

SECTION 3. The City Council of the City of Satellite Beach does hereby adopt the increase in total revenues of the Stormwater Utility Fund by \$10,231 for a total budget of \$523,569.

SECTION 4. The City Council of the City of Satellite Beach does not hereby adopt any changes with respect to the Law Enforcement Trust Fund.

SECTION 5. The City Council of the City of Satellite Beach does hereby adopt the increase in total revenues of the Community Redevelopment Trust Fund by \$175,124 for a total budget of \$2,322,548.

SECTION 6. The City Council of the City of Satellite Beach does hereby adopt the increase in total revenues of the Capital Assets Fund by \$83,151 for a total budget of \$466,089.

SECTION 7. SEVERABILITY CLAUSE. In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected thereby, and it will be presumed that the City Council for the City of Satellite Beach did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the City Council would have enacted the remainder of this Ordinance without said invalid and unconstitutional provision, thereby causing said remainder to remain in full force and effect.

SECTION 8. REPEAL OF INCONSISTENT PROVISIONS. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 9. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

SECTION 10. This Ordinance was duly passed on first reading at a regular meeting of the City Council on the ____ day of _____ 2015, and adopted on the second and final reading at a regular meeting of the City Council on the ____ day of _____ 2015.

FRANK CATINO, MAYOR

ATTEST:

LEONOR OLEXA, CMC, CITY CLERK

EXHIBIT A

FISCAL YEAR 2014/2015 General Fund Revenues - Detailed

GENERAL FUND - 001 / DEPARTMENT DETAIL - 000

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
TAXES - PROPERTY						
311.01.00	Ad Valorem Tax	5,229,663	5,601,350	5,402,485	-	5,601,350
311.02.00	Ad Valorem Tax - Delinquent	-	-	-	-	-
	Subtotal:	5,229,663	5,601,350	5,402,485	-	5,601,350
TAXES - OTHER						
312.41.00	Share of Local Option Gas Tax	412,020	416,000	195,204	-	416,000
312.51.00	Ins Prem Tax - Firefighter's Pension (175)	124,527	94,505	-	-	94,505
312.52.00	Ins Prem Tax - Police Pension (185)	114,036	79,230	-	-	79,230
315.00.00	Communications Service Tax	452,746	481,312	181,945	-	481,312
316.01.00	Local Business Tax - Current	43,679	46,500	37,790	-	46,500
316.02.00	Local Business Tax - Delinquent	-	-	-	-	-
	Subtotal:	1,147,008	1,117,547	414,939	-	1,117,547
FRANCHISE AND PERMIT FEES						
322.00.00	Board of Adjustment / Administrative Fees	1,140	1,500	-	-	1,500
322.01.00	Building Permits	144,581	130,000	82,177	15,000	145,000
322.02.00	Miscellaneous Building Permits	1,610	1,000	380	-	1,000
323.10.00	Electricity Franchise Fees	591,808	535,000	210,429	24,056	559,056
323.40.00	Gas Franchise Fees	15,215	15,000	8,363	-	15,000
323.70.00	Waste Management Franchise Fees	101,661	110,000	49,877	-	110,000
329.01.00	Beach Fire Permits	9,710	7,500	2,420	-	7,500
329.03.00	Alarm Permits	675	600	500	-	600
329.04.00	Solicitors Permits	35	-	-	-	-
	Subtotal:	866,435	800,600	354,145	39,056	839,656
INTERGOVERNMENTAL						
334.20.03	Bulletproof Vest Grant	1,406	-	-	-	-
334.20.12	FDLE JAG 2012 Police Equipment Grant	1,281	-	-	-	-
334.49.00	FL Traffic Light Maintenance Fees	11,979	12,336	-	-	12,336
335.12.00	State Revenue Sharing	287,759	282,000	163,243	-	282,000
335.14.00	Mobile Home License Tax	298	300	218	-	300
335.15.00	Alcoholic Beverage License	5,641	6,300	782	-	6,300
335.18.00	Half-Cent State Sales Tax	518,719	517,123	268,046	-	517,123
335.21.00	Firefighters Supplemental Income	5,140	5,040	1,560	-	5,040
335.49.00	Fuel Tax Refund	5,182	4,300	89	-	4,300
338.00.01	First Responder Program	46,728	-	-	-	-
338.01.00	Share of County Business Tax	3,600	1,500	6,284	4,784	6,284
339.01.00	PILOT - Hunt Community, Inc.	106,095	106,095	107,686	1,591	107,686
	Subtotal:	993,828	934,994	547,909	6,375	941,369

FISCAL YEAR 2014/2015 General Fund Revenues - Detailed

GENERAL FUND - 001 / DEPARTMENT DETAIL - 000

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
CHARGES FOR SERVICES						
341.90.01	Other Charges & Fees	420	1,000	30	-	1,000
341.90.02	Copying & Record Search	5,256	3,000	3,152	153	3,153
342.10.00	School Resource Officer Agreement	62,000	62,000	41,733	-	62,000
342.20.00	Fire Inspection Service	7,705	13,800	3,045	-	13,800
343.90.00	Lot Mowing	64	100	-	-	100
347.20.00	Program Activity Fees	444,891	412,609	256,017	17,391	430,000
347.50.01	Tennis Courts	18,463	19,849	12,309	-	19,849
347.50.02	Ballfield Fees	5,235	5,425	3,618	-	5,425
347.50.03	Racquetball Courts	947	1,326	804	-	1,326
347.50.04	Pelican Beach Park (PBP) Facility Rental	23,971	23,554	13,203	-	23,554
347.50.05	Skate Park Fees	5,256	5,369	2,917	-	5,369
347.50.06	Civic Center Fees	11,639	10,025	9,322	-	10,025
347.50.07	Gym & Game Room Fees	6,514	7,031	4,529	-	7,031
347.50.08	Schechter Center Rental Fees	9,104	7,693	4,755	-	7,693
347.50.09	Dog Park Fees	10,418	9,372	6,155	-	9,372
347.50.10	PBP Clubhouse Rental	49,046	42,528	23,921	-	42,528
349.01.00	Vending Machines & PBP Vendors	732	838	864	27	865
349.02.00	Non-Resident Fees	520	600	160	-	600
	Subtotal:	662,181	626,119	386,536	17,571	643,690
FINES & FORFEITS						
351.50.01	Court Fines & Forfeits	43,183	40,000	21,360	-	40,000
351.50.02	Parking Fines	1,570	830	140	-	830
351.50.03	Police Education	2,263	2,690	1,092	-	2,690
354.00.00	Equipment Violations	308	150	112	-	150
354.01.00	Alarm Fines	165	200	-	-	200
359.01.00	Restitution	1,532	750	500	-	750
	Subtotal:	49,021	44,620	23,204	-	44,620
MISCELLANEOUS						
361.10.00	Interest on Investments	10,488	8,722	731	-	8,722
361.10.01	Interest-County Ad Valorem Tax	205	65	-	-	65
361.10.99	Interest-Gain <Loss> on Investments	(140)	-	-	-	-
364.00.00	Sale of Fixed Assets	600	-	-	-	-
366.00.00	General Donations	3,600	-	-	-	-
366.00.01	Donations for Dog Park	-	-	-	-	-
366.00.02	Fundraising Projects	295	105	160	55	160
366.12.00	Contributions/Donations to PD	2,351	1,500	800	-	1,500
366.13.00	Contributions/Donations to FD	4,298	1,000	5,987	4,987	5,987
366.14.00	Contributions/Donations to Rec	666	500	100	-	500
366.15.00	Contributions/Donations to PW	100	100	200	100	200
369.90.00	Miscellaneous Revenue	2,953	402	1,216	814	1,216
369.90.01	Insurance Proceeds	11,232	5,000	-	-	5,000

FISCAL YEAR 2014/2015 General Fund Revenues - Detailed

GENERAL FUND - 001 / DEPARTMENT DETAIL - 000

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
MISCELLANEOUS (Continued)						
369.90.02	Health Ins. Premium - COBRA & Retirees	8,501	7,000	-	(7,000)	-
369.90.04	Refund Prior-Year Expense	23,401	-	407	406	406
369.90.05	Reimbursement of Expenses	-	1,500	-	-	1,500
	Subtotal:	68,550	25,894	9,601	(638)	25,256
	Subtotal Revenues:	9,016,686	9,151,124	7,138,818	62,364	9,213,488
OTHER REVENUE SOURCES						
380.00.00	Unrestricted Fund Balance	-	22,000	-	-	22,000
380.00.00	Restricted Fund Balance	-	-	-	149,868	149,868
381.01.20	Transfer from Recycling Trust Fund	-	-	-	-	-
381.06.41	Transfer from ALS Trust Fund	4,611	-	-	-	-
381.06.44	Closed Oceanfront Property Acq. Fund	-	-	-	-	-
381.01.25	Transfer from Stormwater Utility Fund	-	138,796	138,796	-	138,796
381.01.40	Transfer from Redevelopment Fund	307,929	341,166	341,169	37,888	379,054
381.01.50	Transfer from Capital Assets Fund	25,000	-	-	-	-
	Subtotal Other Revenue Sources:	337,540	501,962	479,965	187,756	689,718
	Total All Funds:	9,354,226	9,653,086	7,618,783	250,120	9,903,206

FISCAL YEAR 2014/2015 Legislative (City Council) Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 011

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD	PROPOSED BA	Amended
				As of 4/30/15 FY 14/15	Inc<Reduc> FY 14/15	Budget FY 14/15
OPERATING						
511.40.00	Travel/Business Trip Expenses	9,037	9,023	4,105	-	9,023
511.52.00	Operating Expenses	101	229	238	10	239
511.52.02	Wearing Apparel	-	100	66	-	100
511.54.00	Tuition, Memberships, Publications	2,719	2,004	4,370	2,366	4,370
	Subtotal:	11,857	11,356	8,779	2,376	13,732
NON-OPERATING						
511.90.00	Mayor's Discretionary Fund	1,015	1,000	156	-	1,000
	Subtotal:	1,015	1,000	156	-	1,000
TOTAL LEGISLATIVE EXPENDITURES:		12,872	12,356	8,935	2,376	14,732

FISCAL YEAR 2014/2015 City Clerk's Office Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 012

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
512.12.00	Salaries	121,542	127,864	65,631	1,050	128,914
512.12.01	Vacation & Sick Leave	-	2,273	1,136	-	2,273
512.13.00	Part-Time	172	-	-	-	-
512.14.00	Overtime	228	2,876	-	-	2,876
512.21.00	FICA	9,412	10,175	5,544	77	10,252
512.22.00	Retirement Contributions	5,285	6,650	3,302	53	6,703
512.23.00	Other Benefits	23,561	26,917	11,322	-	26,917
	Subtotal:	160,200	176,755	86,936	1,180	177,935
OPERATING						
512.40.00	Travel/Business Trip Expenses	3,213	3,380	1,180	-	3,380
512.41.04	Legal Ads, Recording	8,377	4,974	1,401	-	4,974
512.46.00	Equipment Maintenance	1,365	1,169	3,867	2,698	3,867
512.46.02	Motor Vehicle Maintenance	-	-	228	228	228
512.47.01	Codification	6,152	4,958	2,700	-	4,958
512.49.00	Minor Apparatus	215	200	-	-	200
512.49.03	Election Costs	12	1,226	-	-	1,226
512.52.00	Operational Supplies	335	471	345	-	471
512.54.00	Tuition, Membership, & Publications	696	710	364	-	710
	Subtotal:	20,365	17,088	10,084	2,926	20,014
CAPITAL OUTLAY						
512.64.02	Equipment	-	-	-	-	-
	Subtotal:	-	-	-	-	-
TOTAL CITY CLERK'S OFFICE EXPENDITURES:		180,565	193,843	97,019	4,106	197,949

FISCAL YEAR 2014/2015 Support Services Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 013

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
513.12.00	Salaries	448,807	444,161	254,608.77	1,363	445,524
513.12.01	Vacation & Sick Leave	-	2,217	2,217.08	-	2,217
513.13.00	Part-Time Wages	-	-	-	-	-
513.14.00	Overtime	1,445	-	387.12	387	387
513.15.01	Incentives	-	-	-	-	-
513.21.00	FICA	31,911	31,847	19,704.96	128	31,975
513.22.00	Retirement Benefits	23,080	22,319	12,155.10	88	22,407
513.23.00	Other Benefits	70,740	86,190	31,877.57	-	86,190
	Subtotal:	575,983	586,734	320,950.60	1,966	588,700
OPERATING						
513.31.12	Professional Services-Payroll Processing	22,867	39,761	25,870.28	-	39,761
513.32.00	Audits	29,500	38,500	15,000.00	-	38,500
513.40.00	Travel/Business Trip Expenses	11,439	7,750	6,280.64	-	7,750
513.41.01	Internet	-	-	844.39	1,930	1,930
513.46.00	Equipment Maintenance	13,201	4,500	683.67	685	5,185
513.49.00	Minor Apparatus	3,000	2,500	1,430.37	-	2,500
513.52.00	Operational Supplies	2,988	2,000	1,791.72	-	2,000
513.54.00	Tuition, Membership, & Publications	6,080	2,748	2,774.86	252	3,000
	Subtotal:	89,075	97,759	54,675.93	2,867	100,626
CAPITAL OUTLAY						
513.64.01	Computers & Software	23,647	-	-	-	-
513.64.02	Equipment	-	-	-	-	-
	Subtotal:	23,647	-	-	-	-
TOTAL SUPPORT SERVICES DEPARTMENT EXPENDITURES:		688,705	684,493	375,626.53	4,833	689,326

FISCAL YEAR 2014/2015 General Government Services Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 019

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
519.22.00	Retirement	428,556	370,855	370,855	-	370,855
519.23.01	Retiree & COBRA Insurance	86,045	82,218	51,652	(7,000)	75,218
519.24.00	Workers' Compensation	-	-	65,447	-	-
519.25.00	Unemployment Compensation	1,397	12,000	3,434	-	12,000
	Subtotal:	515,998	465,073	491,388	(7,000)	458,073
OPERATING						
519.31.00	Legal Services	102,448	93,160	45,721	-	93,160
519.31.02	Professional Services-Grant Writer	-	-	-	-	-
519.31.03	Professional Services-Comprehensive Plan	6,780	12,000	8,040	-	12,000
519.31.04	Engineering Services	-	-	-	-	-
519.31.05	Professional Services-New Emp'ee Medicals	2,732	825	1,780	955	1,780
519.31.07	Professional Services-Consultants	-	-	1,575	1,575	1,575
519.31.11	12/13 Wage Study	-	-	-	-	-
519.32.00	Audits	-	-	-	-	-
519.40.01	PFP Conference Expenses	407	1,000	-	-	1,000
519.40.02	GEP Conference Expenses	-	800	-	-	800
519.41.00	Communications (Beachcaster)	13,097	24,000	14,951	-	24,000
519.41.01	Internet	8,871	20,000	6,046	(2,500)	17,500
519.41.02	Telephone	35,667	34,000	21,822	-	34,000
519.41.05	Security Call Box/Cameras	2,049	1,860	1,384	-	1,860
519.42.00	Postage	8,880	8,000	8,046	2,546	10,546
519.43.00	Electricity	176,313	190,000	85,496	-	190,000
519.43.01	Sewer & Water	24,852	24,000	11,628	-	24,000
519.45.00	Insurance - Property, Liability, Auto, Flood	196,157	197,053	181,336	-	197,053
519.47.00	Printing, All Departments	3,749	3,600	2,269	-	3,600
519.47.01	Codification	-	-	-	-	-
519.47.02	Copier Rental	12,082	12,276	7,288	-	12,276
519.49.00	Minor Apparatus	1,680	600	2,120	1,521	2,121
519.49.02	Grant Expenses	-	-	599	600	600
519.49.03	Election Costs	-	-	-	-	-
519.49.06	Banking Fees	7,131	6,379	109	-	6,379
519.49.13	Bad-Debt Write Off	124	208	-	-	208
519.49.51	FDEP/ECFRPC Comm Resilience Gt	152	-	12,646	12,647	12,647
519.51.00	Office Supplies	4,991	5,351	3,608	-	5,351
519.51.01	Copier Paper	2,999	3,250	886	-	3,250
519.54.00	Tuition, Higher Education, Memberships	4,333	7,500	2,586	-	7,500
519.54.01	PFP Publications, Subscriptions	-	250	-	-	250
519.54.02	GEP Publications, Subscriptions	-	250	-	-	250
	Subtotal:	615,494	646,362	419,937	17,344	663,706

FISCAL YEAR 2014/2015 General Government Services Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 019

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
	CAPITAL OUTLAY					
519.64.01	Admin Computers/Software	-	-	-	-	-
	Subtotal:	-	-	-	-	-
	NON-OPERATING					
519.90.01	Refund Prior-Year Revenue	-	-	-	-	-
	Subtotal:	-	-	-	-	-
TOTAL GENERAL GOVERNMENT SERVICES EXPENDITURES:		1,131,492	1,111,435	911,324	10,344	1,121,779

FISCAL YEAR 2014/2015 Police Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 021

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
521.12.00	Salaries	1,486,891	1,454,438	812,566	(38,966)	1,415,472
521.12.01	Vacation & Sick Leave	-	25,522	30,303	4,781	30,303
521.12.02	Holiday Pay	23,677	39,539	23,595	7,651	47,190
521.13.00	Part-Time Wages	38,737	54,873	25,066	-	54,873
521.14.00	Overtime	77,637	61,803	62,405	38,966	100,769
521.15.00	Dispatchers Shift Differential	4,607	5,766	2,723	-	5,766
521.15.01	Incentives	16,278	21,600	8,621	-	21,600
521.21.00	FICA	121,887	123,447	76,903	743	124,190
521.22.00	Retirement Contributions - City	-	299,680	292,443	2,829	302,509
521.22.00	Retirement Contributions - State (185)	320,236	79,230	-	-	79,230
521.23.00	Other Benefits	308,395	359,922	138,391	-	359,922
	Subtotal:	2,398,345	2,525,820	1,473,017	16,004	2,541,824
OPERATING						
521.35.00	Investigative Expenses	323	1,500	671	-	1,500
521.40.00	Travel/Business Trip Expenses	3,253	3,000	1,560	-	3,000
521.41.01	Internet	8,039	10,000	3,322	(1,358)	8,642
521.44.00	Equipment Rental	13,699	14,300	4,064	-	14,300
521.46.00	Equipment Maintenance	37,595	62,000	44,365	-	62,000
521.46.01	Equipment Maintenance - 911 Grant	-	-	-	-	-
521.49.00	Minor Apparatus	2,131	1,500	13	-	1,500
521.49.07	Minor Apparatus - 911 Grant	-	-	-	-	-
521.49.08	Emergency Preparedness	-	250	-	-	250
521.49.09	Crime Prevention	418	750	-	-	750
521.49.10	Emergency Response Team	326	500	-	-	500
521.52.00	Operating Expenses	11,084	12,000	9,278	-	12,000
521.52.01	Accreditation Expenses	507	500	-	-	500
521.52.02	Wearing Apparel	5,983	6,850	5,788	-	6,850
521.52.09	Purchases with Donated Money - PD	1,000	1,000	-	-	1,000
521.54.00	Tuition, Membership, Publications	2,155	2,000	1,791	-	2,000
521.54.03	State-Funded Training	-	3,000	-	-	3,000
521.54.04	City-Funded Training	5,741	6,500	4,692	-	6,500
521.54.05	City-Funded Training 911 Grant	-	-	-	-	-
	Subtotal:	92,254	125,650	75,542	(1,358)	124,292
CAPITAL OUTLAY						
521.64.01	Computers & Software	-	-	-	-	-
521.64.02	Police Equipment	-	-	-	-	-
	Subtotal:	-	-	-	-	-
TOTAL POLICE DEPARTMENT EXPENDITURES:		2,490,599	2,651,470	1,548,559	14,646	2,666,116

FISCAL YEAR 2014/2015 Fire Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 022

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
522.12.00	Salaries	818,802	781,336	461,845	5,600	786,936
522.12.01	Vacation & Sick Leave	-	22,455	20,381	-	22,455
522.12.02	Holiday Pay	9,403	19,307	15,406	-	19,307
522.13.00	Part-Time Wages	2,400	24,960	-	-	24,960
522.14.00	Overtime	79,838	71,467	43,415	-	71,467
522.14.00	Mandatory Dept Training	-	4,129	-	-	4,129
522.15.01	City Incentives	64,907	57,983	36,709	-	57,983
522.15.02	State-Mandated Incentives	5,134	5,040	3,549	-	5,040
522.21.00	FICA	69,135	68,833	43,848	278	69,111
522.22.00	Retirement Contributions - City	-	223,760	215,664	1,968	225,728
522.22.00	Retirement Contributions - State (175)	245,229	94,505	-	-	94,505
522.23.00	Other Benefits	235,159	286,036	106,258	-	286,036
	Subtotal:	1,530,007	1,659,811	947,074	7,846	1,667,657
OPERATING						
522.31.06	Professional Services - Medical	8,857	6,375	5,263	-	6,375
522.34.00	Contract Services/Volunteers	19,792	20,047	11,340	-	20,047
522.40.00	Travel/Business Trip Expenses	2,559	4,045	1,079	-	4,045
522.41.01	Internet	902	-	1,022	2,455	2,455
522.46.00	Equipment Maintenance	8,348	8,000	7,087	-	8,000
522.46.02	Motor Vehicle Maintenance	15,749	19,870	3,434	-	19,870
522.49.00	Minor Apparatus	3,373	3,100	4,576	1,900	5,000
522.52.00	Operational Supplies	9,811	12,350	7,043	-	12,350
522.52.02	Wearing Apparel	3,674	4,615	2,911	-	4,615
522.52.10	Purchases with Donated Money - FD	3,125	1,004	799	-	1,004
522.54.00	Tuition, Memberships, Publications	6,699	6,965	7,143	185	7,150
	Subtotal:	82,889	86,371	51,697	4,540	90,911
CAPITAL OUTLAY						
522.64.03	Instruments & Implements	930	3,500	-	-	3,500
	Subtotal:	930	3,500	-	-	3,500
TOTAL FIRE DEPARTMENT		1,613,826	1,749,682	998,771	12,386	1,762,068

FISCAL YEAR 2014/2015 Building & Zoning Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 024

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD	PROPOSED BA	Amended
				As of 4/30/15 FY 14/15	Inc<Reduc> FY 14/15	Budget FY 14/15
PERSONNEL						
524.12.00	Salaries	176,622	181,584	102,840	1,050	182,634
524.14.00	Overtime	383	1,285	102	-	1,285
524.21.00	FICA	13,340	13,033	8,338	77	13,110
524.22.00	Retirement Contributions	8,893	9,144	5,117	53	9,197
524.23.00	Other Benefits	26,392	42,703	12,160	-	42,703
	Subtotal:	225,630	247,749	128,558	1,180	248,929
OPERATING						
524.34.06	Other Contract Services	7,075	1,200	1,950	750	1,950
524.40.00	Travel/Business Trip Expenses	119	3,000	2,147	-	3,000
524.41.01	Internet	-	-	253	505	505
524.46.00	Equipment Maintenance	220	700	-	-	700
524.49.00	Minor Apparatus	-	159	-	-	159
524.51.01	Code Enforcement Expenses	349	50	196	150	200
524.52.00	Operating Expenses	129	200	137	-	200
524.52.02	Wearing Apparel	-	250	-	-	250
524.54.00	Tuition, Membership, Publications	1,363	1,075	2,575	1,501	2,576
	Subtotal:	9,255	6,634	7,257	2,906	9,540
TOTAL BUILDING & ZONING DEPARTMENT EXPENDITURES:		234,885	254,383	135,815	4,086	258,469

FISCAL YEAR 2014/2015 Public Works Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 039

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
539.12.00	Salaries	583,631	573,514	331,816	18,014	591,528
539.12.01	Vacation & Sick Leave	1,708	6,403	12,062	5,659	12,062
539.13.00	Part-Time Wages	-	-	-	-	-
539.14.00	Overtime	5,920	5,371	6,595	6,629	12,000
539.15.01	Incentives	502	500	284	-	500
539.21.00	FICA	44,139	44,062	28,143	1,560	45,622
539.22.00	Retirement Contributions	20,956	22,852	12,095	245	23,097
539.23.00	Other Benefits	160,912	192,335	74,940	665	193,000
	Subtotal:	817,768	845,037	465,936	32,772	877,809
OPERATING						
539.40.00	Travel/Business Trip Expenses	834	1,500	557	-	1,500
539.41.01	Internet	-	-	126	350	350
539.44.00	Equipment Rentals	2,010	3,000	4,262	1,263	4,263
539.46.00	Equipment Maintenance	10,581	10,000	6,930	-	10,000
539.46.02	Motor Vehicle Maintenance	39,088	40,000	26,829	-	40,000
539.46.03	Traffic Signal (Contract)	2,532	7,000	2,244	-	7,000
539.46.04	Building & Grounds Maintenance	70,926	70,700	33,060	-	70,700
539.46.05	Contract Maintenance	149,645	138,000	92,043	-	138,000
539.46.06	Sign Maintenance	2,519	4,000	1,637	-	4,000
539.49.00	Minor Apparatus	3,009	3,000	1,742	-	3,000
539.49.11	Beautification (Public Works)	-	-	-	-	-
539.52.00	Operating Expenses	2,511	3,000	1,082	-	3,000
539.52.02	Wearing Apparel	3,986	4,000	3,033	-	4,000
539.52.03	Motor Vehicle Fuels	125,343	137,500	49,104	-	137,500
539.52.04	Mechanic's Tools	458	500	-	-	500
539.52.05	Janitorial Supplies	17,470	18,000	8,843	-	18,000
539.53.00	Road Materials & Supplies	6,859	12,000	6,165	-	12,000
539.53.01	Sidewalks and Crosswalks	6,366	11,500	3,767	-	11,500
539.54.00	Tuition, Membership, Publications	165	500	-	-	500
	Subtotal:	444,302	464,200	241,425	1,613	465,813
CAPITAL OUTLAY						
539.64.02	Equipment	4,745	-	-	-	-
539.69.00	Improvements Other Than Buildings	-	-	-	-	-
	Subtotal:	4,745	-	-	-	-
TOTAL PUBLIC WORKS DEPARTMENT EXPENDITURES:		1,266,815	1,309,237	707,361	34,385	1,343,622

FISCAL YEAR 2014/2015 Recreation Department Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 072

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
PERSONNEL						
572.12.00	Salaries	202,167	189,586	104,679	2,625	192,211
572.12.01	Vacation & Sick Leave	-	6,710	6,710	-	6,710
572.13.00	Part-Time Wages	82,465	84,485	46,721	-	84,485
572.14.00	Overtime	2,642	1,864	810	-	1,864
572.21.00	FICA	21,887	21,538	12,983	199	21,737
572.22.00	Retirement Contributions	3,775	3,785	2,121	35	3,820
572.23.00	Other Benefits	34,854	44,543	15,063	-	44,543
	Subtotal:	347,790	352,511	189,088	2,859	355,370
OPERATING						
572.34.01	Program Instructors	315,150	327,416	142,340	-	327,416
572.34.02	Program Activities	6,013	10,850	5,183	-	10,850
572.34.03	Community Activities	2,225	3,000	1,196	-	3,000
572.40.00	Travel/Business Trip Expenses	183	1,200	30	-	1,200
572.46.00	Equipment Maintenance	11,322	13,620	9,185	-	13,620
572.46.04	Building & Grounds Maintenance	332	1,780	1,644	-	1,780
572.47.00	Printing & Binding	5,255	7,500	1,868	-	7,500
572.49.00	Minor Apparatus	3,845	4,000	3,590	-	4,000
572.52.00	Operating Expenses	2,598	4,010	2,094	-	4,010
572.54.00	Tuition, Membership, Publications	174	325	36	-	325
	Subtotal:	347,097	373,701	167,167	-	373,701
CAPITAL OUTLAY						
572.64.02	Recreation Equipment	2,338	-	-	-	-
	Subtotal:	2,338	-	-	-	-
TOTAL RECREATION DEPARTMENT EXPENDITURES:		697,225	726,212	356,255	2,859	729,071

FISCAL YEAR 2014/2015 Interfund Transfers

GENERAL FUND - 001 / DEPARTMENT DETAIL - 081

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
INTERFUND TRANSFERS						
581.91.01	Transfer to Samsons Island Trust Fund	-	-	-	-	-
581.91.25	Transfer to Stormwater Fund	50,000	-	-	10,231	10,231
581.91.40	Transfer to Redevelopment Fund - TIF	685,802	786,780	786,780	-	786,780
581.91.40	Transfer to Redevelopment Fund Womens Club	-	-	-	149,868	149,868
581.91.50	Transfer to Capital Assets Fund	-	-	-	-	-
	Subtotal:	735,802	786,780	786,780	160,099	946,879
	TOTAL INTERFUND TRANSFERS:	735,802	786,780	786,780	160,099	946,879

FISCAL YEAR 2014/2015 Additions to Fund Balance (City Reserves)

GENERAL FUND - 001 / DEPARTMENT DETAIL - 090

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Reduc> FY 14/15	Amended Budget FY 14/15
	RESERVES					
590.90.01	Addition to Reserves	301,440	173,195	-	-	173,195
	TOTAL ADDITIONS TO RESERVES:	<u>301,440</u>	<u>173,195</u>	<u>-</u>	<u>-</u>	<u>173,195</u>
	TOTAL GENERAL FUND EXPENDITURES:	<u>9,354,226</u>	<u>9,653,086</u>	<u>5,926,445</u>	<u>250,120</u>	<u>9,903,206</u>

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Decr> FY 14/15	Amended Budget FY 14/15
MISCELLANEOUS						
RECYCLING TRUST FUND						
120-361.10.00	Interest - Recycling Revenue	232	166	26	-	166
120-365.00.00	Sale of Recyclables	11,780	11,900	3,351	-	11,900
	Subtotal:	12,012	12,066	3,377	-	12,066
SAMSONS ISLAND TRUST FUND						
130-334.70.12	FIND Samsons Isl. Rec Equip	3,955	-	-	-	-
130-361.10.00	Interest - Samsons Island	5	69	-	-	69
130-366.00.00	Donations - Samsons Island	300	-	1,608	-	-
	Subtotal:	4,260	69	1,608	-	69
BEAUTIFICATION TRUST FUND						
131-361.10.00	Interest - Beautification Board	112	183	12	-	183
131-366.00.00	Donations - Beautification Board	2,390	-	100	-	-
131-366.00.02	Fundraising Projects	-	-	498	-	-
131-369.90.06	Satellite Beach Tags	484	-	370	-	-
131-369.90.07	Beautification Board Tree Sale	-	1,500	1,985	-	1,500
	Subtotal:	2,986	1,683	2,965	-	1,683
ADVANCED LIFE SUPPORT TRUST FUND						
641-342.90.00	Fire Department Classes	255	250	-	-	250
641-361.10.00	Interest - Advanced Life Support	105	194	9	-	194
641-366.00.00	Donations - Advanced Life Support	500	-	1,550	-	-
	Subtotal:	860	444	1,559	-	444
GENERAL DONATIONS TRUST FUND						
642-361.10.00	Interest -General Donations	17	271	6	-	271
642-361.10.99	Interest - Loss on Investments	(18)	5	-	-	5
642-366.00.00	Donations - General Donations	1,942	-	836	-	-
	Subtotal:	1,941	276	842	-	276
RECREATION TRUST FUND						
643-361.10.00	Interest - Recreation Trust Fund	185	127	19	-	127
643-366.00.00	Contributions / Donations	-	-	-	-	-
643-366.00.03	Donations for Tennis Improvements	167	-	455	-	-
643-366.00.04	Donations for Skate Park	202	-	260	-	-
643-366.00.05	Donations for Soccer Fields	10,000	-	-	-	-
643-369.90.04	Refund of Prior Year Expenses	200	-	-	-	-
	Subtotal:	10,754	127	734	-	127
OCEANFRONT PROPERTY ACQUISITION TRUST FUND						
644-361.10.00	Interest - Oceanfront Property Acq.	-	-	-	-	-
644-366.00.02	Fundraising	-	-	-	-	-
	Subtotal:	-	-	-	-	-
	Subtotal MISCELLANEOUS:	32,813	14,665	11,083	-	14,665

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Decr> FY 14/15	Amended Budget FY 14/15
OTHER REVENUE SOURCES						
130-380.00.00	Fund Balance - Samsons Island	1,439	-	-	-	-
130-381.00.01	Transfer in from GF - Samsons Island	-	-	-	-	-
130-381.01.50	Transfer in from CAF - Samsons Island	-	-	-	-	-
131-380.00.00	Fund Balance - Beautification	-	-	-	-	-
641-380.00.00	Fund Balance - Advanced Life Support	5,101	-	-	-	-
642-380.00.00	Fund Balance - General Donations	2,557	6,950	-	(2,314)	4,636
643-380.00.00	Fund Balance - Recreation Trust	-	-	-	81	81
644-380.00.00	Fund Balance - Oceanfront Prop Acq.	-	-	-	-	-
	Subtotal OTHER REVENUE SOURCES:	9,097	6,950	-	(2,233)	4,717
TOTAL COMMUNITY SERVICES FUND REVENUES:		41,910	21,615	11,083	(2,233)	19,382

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Decr> FY 14/15	Amended Budget FY 14/15
OPERATING						
RECYCLING TRUST FUND						
120-537.34.05	Citywide Office Recycling	751	800	300	-	800
120-537.49.06	Banking Fees - Recycling	159	144	2	-	144
	Subtotal:	910	944	302	-	944
SAMSONS ISLAND TRUST FUND						
130-572.48.03	Public Relations - Samsons Island	555	-	-	-	-
130-572.49.00	Minor Apparatus - Samsons Island	2,399	-	-	-	-
130-572.49.06	Banking Fees - Samsons Island	4	26	-	-	26
130-572.52.00	Operational Supplies - Samsons Island	27	-	-	-	-
130-572.52.06	Vegetation - Samsons Island	145	-	-	-	-
130-572.64.02	Recreation Equipment	2,569	-	-	-	-
	Subtotal:	5,699	26	-	-	26
BEAUTIFICATION TRUST FUND						
131-572.48.02	Fundraising Expenses	1,718	-	2,113	-	-
131-572.49.06	Banking Fees - Beautification	77	94	1	-	94
131-572.49.12	Beautification Projects	62	1,589	335	-	1,589
	Subtotal:	1,857	1,683	2,449	-	1,683
ADVANCED LIFE SUPPORT TRUST FUND						
641-522.49.06	Banking Fees - Advanced Life Support	75	177	1	-	177
641-522.54.00	Tuition, Mbrshps, Pubs	960	-	65	-	-
641-522.55.01	CPR Training Classes - Advanced Life Supp	315	267	465	-	267
	Subtotal:	1,350	444	531	-	444
GENERAL DONATIONS TRUST FUND						
642-521.49.06	Banking Fees - General Donations	11	201	0	-	201
642-521.52.00	Operational Supplies - General Donations	2,389	3,500	2,960	-	3,500
642-521.52.02	Wearing Apparel - General Donations	2,098	2,500	320	(1,289)	1,211
	Subtotal:	4,498	6,201	3,280	(1,289)	4,912
RECREATION TRUST FUND						
643-572.48.02	Fundraising Expenses	196	85	85	-	85
643-572.49.00	Minor Apparatus - Recreation Trust	556	-	-	-	-
643-572.49.06	Banking Fees - Recreation Trust	127	123	2	-	123
	Subtotal:	879	208	87	-	208
OCEANFRONT PROPERTY ACQUISITION TRUST FUND						
644-537.49.06	Banking Fees - Oceanfront Property	-	-	-	-	-
	Subtotal:	-	-	-	-	-
	Subtotal - MISCELLANEOUS:	15,193	9,506	6,649	(1,289)	8,217

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Inc<Decr> FY 14/15	Amended Budget FY 14/15
CAPITAL OUTLAY						
130-572.64.02	Recreation Equipment	-	-	-	-	-
641-522.64.03	Fire Instruments & Implements	-	-	-	-	-
642-521.64.04	Police Vehicles	-	-	-	-	-
643-572.64.02	Recreation Equipment - Soccer Field Lighting	-	-	-	-	-
	Subtotal:	-	-	-	-	-
NON-OPERATING						
641-581.91.01	Transfer to General Fund - ALS	4,611	-	-	-	-
644-581.91.01	Transfer to GF - Oceanfront Property Acq.	-	-	-	-	-
	Subtotal:	4,611	-	-	-	-
ADDITION TO RESERVES						
120-590.90.02	Reserves - Recycling Trust	11,102	12,066	-	(944)	11,122
130-590.90.02	Reserves - Samsons Island Trust	-	43	-	-	43
131-590.90.02	Reserves - Beautification Board	1,129	-	-	-	-
641-590.90.02	Reserves - Advanced Life Support Trust	-	-	-	-	-
642-590.90.02	Reserves - General Donations Trust	-	-	-	-	-
643-590.90.02	Reserves - Recreation Trust	9,875	-	-	-	-
644-590.90.02	Reserves - Oceanfront Property Acq. Trust	-	-	-	-	-
	Subtotal:	22,106	12,109	-	(944)	11,165
TOTAL COMMUNITY SERVICES FUND EXPENDITURES:		41,910	21,615	6,649	(2,233)	19,382

FISCAL YEAR 2014/2015 Stormwater Utility Fund

STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - 000

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD	PROP BA	Amended
				As of 4/30/15 FY 14/15	Incr <Decr> FY 14/15	Budget FY 14/15
INTERGOVERNMENTAL						
334.36.08	FEMA/Hazard Mitigation - North Drainage	-	-	-	-	-
334.36.09	Brevard County - North Drainage	-	-	-	-	-
334.36.10	School Board - North Drainage	-	-	-	-	-
334.36.11	DEP Sec. 319 Grant-Cassia Phase 2	-	-	-	-	-
334.36.12	DEP Sec. 319 Grant-Cassia Phase 3	-	-	-	-	-
334.36.13	Lori Laine Basin 319h Grant	(8,362)	-	-	-	-
334.36.14	Brevard Co. Agreement - Cassia Sidewalks	-	-	-	-	-
	Subtotal:	(8,362)	-	-	-	-
OPERATING						
343.70.00	Stormwater Utility Fee	314,943	512,303	481,624	-	512,303
MISCELLANEOUS						
361.10.00	Interest	233	1,035	6	-	1,035
OTHER REVENUE SOURCES						
380.00.00	Fund Balance	7,691	-	-	-	-
381.00.01	Transfer from General Fund	50,000	-	-	10,231	10,231
TOTAL STORMWATER UTILITY FUND REVENUES:		364,505	513,338	481,630	10,231	523,569

FISCAL YEAR 2014/2015 Stormwater Utility Fund

STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD	PROP BA	Amended
				As of 4/30/15 FY 14/15	Incr <Decr> FY 14/15	Budget FY 14/15
OPERATING						
000-538.31.02	Professional Services - Grant Writer	-	-	-	-	-
000-538.31.04	Professional Services - Engineering	850	-	-	-	-
000-538.31.13	Prof Svcs-Appraisal Fees	1,750	-	-	-	-
000-538.34.04	Stormwater Management Plan	-	-	11,296	-	-
000-538.34.06	Stormwater Assessment Roll	6,102	-	-	-	-
000-538.46.08	Storm Sewer Maintenance	-	62,432	10,402	-	62,432
000-538.49.06	Banking Fees	142	573	0	-	573
000.538.52.00	Operating Expenses	1,990	-	1,598	-	-
	Subtotal:	10,834	63,005	23,296	-	63,005
CAPITAL OUTLAY						
000-538.61.06	DEP Sec. 319 Grant - Cassia Phase 2	-	-	-	-	-
000-538.61.08	FEMA/Hazard Mitigation - North Drainage	-	-	-	-	-
000-538.63.09	DEP Sec. 319 Grant - Cassia Phase 3	10,390	-	-	-	-
000-538.63.17	Lori Laine Water Basin Project	31,744	-	3,980	3,980	3,980
000-538.63.20	DeSoto Park Stormwater Improvements	-	-	-	-	-
	Subtotal:	42,134	-	3,980	3,980	3,980
NON-OPERATING						
081-538.91.01	Transfer to General Fund	-	138,796	138,796	-	138,796
081-538.91.50	Transfer to Capital Assets Fund	-	-	-	-	-
	Subtotal:	-	138,796	138,796	-	138,796
DEBT SERVICE						
082-538.71.01	Lease Principal - PNC Bank DeSoto Baffle	137,074	143,958	95,137	-	143,958
082-538.71.11	Lease Principal - 09/10 Stormwater Projects	114,827	121,836	70,192	-	121,836
082-538.72.01	Lease Interest- PNC Bank DeSoto Baffle	15,027	8,143	6,264	-	8,143
082-538.72.11	Lease Interest- 09/10 Stormwater Projects	44,609	37,600	22,812	-	37,600
	Subtotal:	311,537	311,537	194,405	-	311,537
ADDITIONS TO RESERVES						
090-590.90.02	Additions to Reserves	-	-	-	6,251	6,251
	Subtotal:	-	-	-	6,251	6,251
TOTAL STORMWATER UTILITY FUND EXPENDITURES:		364,505	513,338	360,477	10,231	523,569

FISCAL YEAR 2014/2015 Law Enforcement Trust Fund

LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - 000

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROP BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
	FINES & FORFEITS					
351.20.00	Confiscated Property	33	-	4,806	-	-
	MISCELLANEOUS					
361.10.00	Interest	111	2,086	11	-	2,086
	OTHER REVENUE SOURCES					
380.00.00	Fund Balance	-	-	-	-	-
TOTAL LAW ENFORCEMENT TRUST FUND REVENUES:		144	2,086	4,817	-	2,086

FISCAL YEAR 2014/2015 Law Enforcement Trust Fund

LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROP BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
OPERATING						
000-521.49.00	Minor Apparatus	-	-	-	-	-
000-521.49.06	Banking Fees	76	207	1	-	207
000-521.51.00	Donations to Others	-	-	-	-	-
	Subtotal:	76	207	1	-	207
CAPITAL OUTLAY						
000.521.64.04	Police Vehicles	-	-	-	-	-
ADDITION TO RESERVES						
090-590.90.02	Additions to Reserve	67	1,879	-	-	1,879
						0
TOTAL LAW ENFORCEMENT TRUST FUND EXPENDITURES:		143	2,086	1	-	2,086

FISCAL YEAR 2014/2015 Community Redevelopment Trust Fund

COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
INTERGOVERNMENTAL						
000-334.39.04	SR 513 Landscape Improvement Grant	-	-	-	-	-
000-334.50.01	Grant-DEO TA A1A Eng Concept	25,000	-	-	-	-
000-334.70.11	South Patrick Drive Improvement	-	-	-	-	-
000-338.00.00	TIF Payment from Brevard County	377,109	443,093	424,265	-	443,093
	Subtotal:	402,109	443,093	424,265	-	443,093
MISCELLANEOUS						
000-361.10.00	Interest	4,803	4,500	486	-	4,500
000-361.10.99	Interest - Loss on Investments	(616)	166	-	-	166
000-369.90.04	Refund Prior-Year Expenditures	-	-	-	-	-
	Subtotal:	4,187	4,666	486	-	4,666
OTHER REVENUE SOURCES						
000-380.00.00	Fund Balance from Redevelopment Fund	-	-	-	63,141	63,141
000-271.00.04	Reserve - Beach Access Improvements	-	400,000	-	-	400,000
000-271.00.04	Reserve - A1A Engineering and Construction	-	400,000	-	-	400,000
000-271.00.04	Reserve - Traffic Signalization Improvements	-	75,000	-	-	75,000
081-381.00.01	Transfer from GF - City TIF to Redevel. Fund	650,464	751,442	751,442	-	751,442
081-381.00.01	Transfer from GF - City Repayment of TIF	35,338	35,338	35,338	-	35,338
081-381.00.01	Transfer from GF - Women's Club	-	-	-	149,868	149,868
081-381.00.01	Transfer from GF for Capital Assets	-	-	-	-	-
	Subtotal:	685,802	1,661,780	786,780	213,009	1,874,789
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND REVENUES:		<u>1,092,098</u>	<u>2,109,539</u>	<u>1,211,531</u>	<u>213,009</u>	<u>2,322,548</u>

FISCAL YEAR 2014/2015 Community Redevelopment Trust Fund

COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROPOSED BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
OPERATING						
000-559.12.00	Salary/Wages & Benefits - CRA Director	-	-	-	-	-
000-559.14.00	Overtime	-	-	-	-	-
000-559.19.00	Interlocal Agreement (City/CRA)	-	167,974	-	(167,974)	-
000-559.21.00	FICA Taxes	-	-	-	-	-
000-559.31.00	Legal Services	10,849	10,000	2,000	-	10,000
000-559.31.04	Engineering Services	28,828	-	1,114	-	-
000-559.31.07	Consultant Fees	2,245	1,500	2,010	-	1,500
000-559.31.10	Planning Services	-	-	-	-	-
000-559.34.07	Agreement w/ Brevard Co. for TIF Refund	117,316	101,718	-	25,256	126,974
000-559.40.00	Travel & Training	5,319	7,000	1,065	-	7,000
000-559.48.00	Business Development & Promotions	-	-	-	-	-
000-559.48.01	Façade Grant Program	13,830	-	-	-	-
000-559.49.06	Banking Fees	3,042	4,500	37	-	4,500
000-559.51.00	Office Supplies	-	-	-	-	-
000-559.52.00	Operating Supplies	7,236	15,000	272	-	15,000
000-559.54.00	Membership, & Publications	2,280	1,600	175	-	1,600
	Subtotal:	190,945	309,292	6,673	(142,718)	166,574
NON-OPERATING						
081-581.91.01	Transfer to General Fund	199,755	173,195	173,195	-	211,080
081-581.91.01	Transfer to GF-Interlocal (City/CRA)	108,174	-	167,974	167,974	167,974
	Subtotal:	307,929	173,195	341,169	167,974	379,054
DEBT SERVICE						
082-559.71.02	CRA Line of Credit - Principal	276,100	288,200	213,800	-	288,200
082-559.72.02	CRA Line of Credit - Interest	191,225	200,736	135,186	-	200,736
	Subtotal:	467,325	488,936	348,986	-	488,936
CAPITAL OUTLAY						
000-559.69.01	Pelican Beach Park Project	-	20,000	-	-	20,000
000-559.61.01	Property Disposition Costs	-	-	-	-	-
000-559.63.01	A1A Engineering Concept Grant (DEO Grant)	26,668	-	5,044	-	-
000-559.69.02	South Patrick Drive Improvements	-	-	-	-	-
000-559.69.03	A1A Streetscape Project	3,390	698,116	-	-	698,116
000-559.69.06	Shell Street Project (Beach Access)	10,361	400,000	10,640	149,868	549,868
000-559.69.20	A1A Corridor Concept Plan	-	-	-	-	-
000-559.69.24	Landscaping Projects	-	20,000	-	-	20,000
000-559.69.23	PBP Playground	22,339	-	-	-	-
	Subtotal:	62,758	1,138,116	15,684	149,868	1,287,984
ADDITION TO RESERVES						
090-590.90.02	Additions to Reserves	63,141	-	-	-	-
	Subtotal:	63,141	-	-	-	-
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND EXPENDITURES:		1,092,098	2,109,539	712,512	175,124	2,322,548

FISCAL YEAR 2014/2015 Capital Assets Fund

CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROP BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
TAXES						
000-314.10.00	Utility Tax - Electricity	440,914	367,176	208,406	-	367,176
000-314.80.00	Utility Tax - Propane	14,344	14,823	8,230	-	14,823
	Subtotal:	455,258	381,999	216,636	-	381,999
INTERGOVERNMENTAL						
000.334.20.13	FDLE JAG 2013 PD Equip Grant	-	-	-	-	-
000-334.70.10	DoE Muni Bldg Energy Update Grant	-	-	-	-	-
000-337.20.01	Brev Co EMS HoverMat Grant	8,607	-	-	-	-
	Subtotal:	8,607	-	-	-	-
MISCELLANEOUS						
000-361.10.00	Interest	1,420	939	67	-	939
000-366.00.00	Contributions / Donations	-	-	-	-	-
	Subtotal:	1,420	939	67	-	939
OTHER REVENUE SOURCES						
000-380.00.00	Fund Balance	197,354	-	-	83,151	83,151
000-383.00.00	Capital Lease Proceeds	796,140	-	-	-	-
000-388-10.00	Sale of General Capital Assets	33,000	-	-	-	-
081-381.90.01	Transfer from General Fund	-	-	-	-	-
	Subtotal:	1,026,494	-	-	83,151	83,151
TOTAL CAPITAL ASSETS FUND REVENUES:		1,491,779	382,938	216,703	83,151	466,089

FISCAL YEAR 2014/2015 Capital Assets Fund

CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD	PROP BA	Amended
				As of 4/30/15 FY 14/15	Incr <Decr> FY 14/15	Budget FY 14/15
IMPROVEMENTS						
000-519.46.00	Equipment Maintenance	28,018	-	25,850	34,000	34,000
000-519.49.06	Banking Fees	864	881	4	-	881
000-539.63.18	Annual Street Repaving Projects	-	-	28,792	28,793	28,793
000-539.69.17	Soccer Field Lighting Project	-	-	-	-	-
000-539.69.19	Air Conditioner Replacements	-	10,000	-	-	10,000
000-572.69.15	DoE Muni Bldg Energy Update Grant	-	-	-	-	-
000-572.69.16	Football Field Expansion Project	56,128	-	-	-	-
000-572.69.18	Pelican Beach Roof Replacement	-	-	-	-	-
000-572.69.20	DRS Center Dance Floor Replacement	-	40,000	-	-	40,000
000-572.69.21	Tennis Court Resurfacing	-	33,000	-	-	33,000
000-572.69.22	Playground Replacements	-	29,119	-	-	29,119
	Subtotal:	85,010	113,000	54,646	62,793	175,793
SUPPORT SERVICES DEPARTMENT						
013-513.64.01	Administrative Computers & Software	4,181	52,000	8,025	8,025	60,025
013-513.64.02	Citywide Administrative Equipment	-	-	4,682	4,683	4,683
	Subtotal:	4,181	52,000	12,707	12,708	64,708
POLICE DEPARTMENT						
021-521.64.01	Police Computers & Software	442,583	-	-	-	-
021-521.64.02	Police Equipment	-	4,000	5,971	-	4,000
021-521.64.04	Police Vehicles	147,080	75,000	70,786	-	75,000
	Subtotal:	589,663	79,000	76,757	-	79,000
FIRE DEPARTMENT						
022-522.64.02	Fire Equipment	8,607	4,000	-	-	4,000
022-522.64.04	Fire Vehicles	409,125	-	-	-	-
	Subtotal:	417,732	4,000	-	-	4,000
PUBLIC WORKS DEPARTMENT						
039-539.64.02	Public Works Equipment	22,495	16,000	15,506	7,650	23,650
039-539.64.04	Public Works Vehicles	-	-	-	-	-
039-539.69.00	Public Works IOTB (Improvements)	8,876	-	-	-	-
	Subtotal:	31,371	16,000	15,506	7,650	23,650
RECREATION DEPARTMENT						
072-572.64.01	Recreation Computers & Software	-	-	-	-	-
072-572.64.04	Recreation Equipment	7,437	-	-	-	-
	Subtotal:	7,437	-	-	-	-
	Subtotal Departmental Capital Assets:	1,135,394	264,000	159,616	83,151	347,151

FISCAL YEAR 2014/2015 Capital Assets Fund

CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	YTD As of 4/30/15 FY 14/15	PROP BA Incr <Decr> FY 14/15	Amended Budget FY 14/15
DEBT SERVICE						
082-517.71.19	Lease Principal - Consolidated Debt	284,199	-	-	-	-
082-517.71.20	Lease Principal - PD '13 Dodge Charger	7,039	7,327	7,327	-	7,327
082-517.71.21	Lease Principal - Pinnacle Police RMS	18,710	56,914	42,530	-	56,914
082-517.71.22	Lease Principal - 2014 Ferrara Fire Truck	-	38,144	-	-	38,144
082-517.72.19	Lease Interest - Consolidated Debt	4,936	-	-	-	-
082-517.72.20	Lease Interest - PD '13 Dodge Charger	1,204	936	936	-	936
082-517.72.21	Lease Interest - Pinnacle Police RMS	15,297	11,100	8,480	-	11,100
082-517.72.22	Lease Interest - 2014 Ferrara Fire Truck	-	4,517	-	-	4,517
	Subtotal:	331,385	118,938	59,274	-	118,938
	Total Operating Expenditures:	1,466,779	382,938	218,890	83,151	466,089
NON-OPERATING						
081-581.91.01	Transfer to General Fund	25,000	-	-	-	-
081-581.91.11	Transfer to Comm Svc Spec Rev Fund	-	-	-	-	-
	Subtotal:	25,000	-	-	-	-
RESERVES						
090-590.90.02	Additions to Reserves	-	-	-	-	-
	Total Non-Operating & Reserves:	-	-	-	-	-
TOTAL CAPITAL ASSETS FUND EXPENDITURES:		1,491,779	382,938	218,890	83,151	466,089



CITY COUNCIL AGENDA ITEM

#10

APPROVE THE BUDGET CALENDAR FOR FY 15/16

To: City Manager Courtney Barker
From: Assistant City Manager Andy Stewart
Meeting Date: 5/20/2015
Department: Support Services

Recommended Action: Approve Budget Calendar for FY 15/16

Summary: The City Council each year adopts a budget calendar for planning purposes and to establish meeting dates for the upcoming FY 15/16 budget process.

Budget Impacts: None.

Attachments:

- Budget Calendar

COUNCIL BUDGET CALENDAR

FY: 2015/2016

July 15th, 2015–Regular Council Meeting

- City Manager submits proposed FY 2015-2016 Budget to Council

Wednesday, July 22nd, 2015 – “Special Council Meeting”

- City Manager presents FY 2015-2016 Budget and Council sets tentative millage rate/certify forms per TRIM
- Council sets Date/Time/Place of 1st Public Hearing on tentative budget and proposed Millage (Proposed on September 2nd, 2015 @ 7:00 p.m. in Council Chambers)

August 5th, 2015–Regular Council Meeting

- Public Hearing held to adopt rate Resolution on Stormwater Utility Assessment

September 2nd, 2015 – Regular Council Meeting

- Public Hearing and First Reading of Ordinance adopting FY 2015-2016 millage rate
- Public Hearing and First Reading of Ordinance adopting FY 2015-2016 budget

September 16th, 2015 – Regular Council Meeting

- Public Hearing and Second Reading of Ordinance adopting FY 2015-2016 millage rate
Public Hearing and Second Reading of Ordinance adopting FY 2015-2016 final budget



CITY COUNCIL AGENDA ITEM

#11

DISCUSS/PROVIDE DIRECTION ON REQUEST FOR QUALIFICATIONS (RFQ NO. 14/15-07) FOR BOND COUNSEL

To: City Manager Courtney Barker
From: Assistant City Manager Andy Stewart
Meeting Date: 5/20/2015
Department: Support Services

Recommended Action: Approve RFQ No. 14/15-07.

Summary: The City is currently working with Public Financial Management to begin the process of securing \$2,500,000 of tax-exempt financing (i.e. bonds, notes, loans) for the purpose of funding various capital improvements.

Public Financial Management has advised the City to procure services for Bond Counsel during the process of securing this financing. Bond Counsel traditionally advises municipalities on structuring the issuance and sale of all bonds, notes, and other securities, as well as providing necessary legal assistance related to various financings, including participation in negotiating terms and drafting various documents, legislation, regulations, and procedures. Bond Counsel renders certain tax opinions regarding the issuance of securities and will verify compliance with applicable federal, state, and municipal laws and regulations.

The proposed Request for Qualifications would begin the process in securing Bond Counsel during the issuance of tax-exempt financing.

Budget Impacts: None.

Attachments:

- RFQ No. 14/15-07



City of Satellite Beach
Support Services Department
565 Cassia Blvd.
Satellite Beach, Florida 32937
Phone (321) 773-4407
Fax (321) 779-1388

REQUEST FOR QUALIFICATIONS-BOND COUNSEL – RFQ No. 14/15-07

CITY OF SATELLITE BEACH, FL 32937 \$2,500,000 CAPITAL PROJECTS NOTE

I. INTRODUCTION:

The City of Satellite Beach, Florida (the “City”) hereby solicits responses for a Bond Counsel RFQ response for the City in accordance with the terms, conditions, and specifications outlined in this Request for Qualifications (“RFQ”). The Bond Counsel shall represent and provide opinions to the City Council during the issuance of tax – exempt debt to ensure validity, tax exemption and compliance with securities laws.

II. PROPOSAL DUE DATE:

The original and four (4) copies of your response for Bond Counsel services labeled – “RFQ No. 14/15-07 – Bond Counsel” will be due at the City of Satellite Beach, Assistant City Manager’s Office, no later than 2:00 p.m. EST, June 4th, 2015. Please seal and clearly mark the proposals and mail/hand deliver to City of Satellite Beach, 565 Cassia Blvd, Satellite Beach, FL 32937.

Please include in the RFQ Response, along with your transmittal letter, (1) the proposed principal Bond Counsel Attorney that would be working on this engagement, along with key support lawyers and staff, and respective professional bios (limit to three pages), (2) summary background information on your Firm and its bond counsel citing relevant experience similar to the City’s proposed capital financings (limit to three pages), (3) proposed Bond Counsel fees, and not to exceed out of pocket expenses, for the proposed Capital Projects Note as summarized in the RFQ and material provided in Exhibit A, noting that these fees are contingent and subject to the City’s successful closing of each respective financing, (4) three(3) Florida Municipal Client references with full contact information, where you have served as Bond Counsel. Incomplete proposals or proposals received after the due date and time will not be accepted.

III. SUBMISSIONS OF PROPOSALS:

(A) ACCEPTANCE / REJECTION / MODIFICATION TO PROPOSAL:

The City reserves the right to negotiate modifications to any RFQ Response that it deems acceptable, to reject any and all Proposals, and to waive minor irregularities in the procedures or to award to other than the respondent producing the lowest net proposed fees and expenses if it is, based on the sole and absolute determination of the City, in the best interests of the City.

The items to be utilized by the City Selection Team (expected to be the Assistant Manager, City Attorney, Comptroller), and its Financial Advisor in evaluating the Bond Counsel RFQ responses for recommendations to the City Council will be those four items requested in Section II above, given approximately equal weighting. In addition, via additional information contained, if any, in the respondent's transmittal or cover letter, may be considered as it discusses any other innovative ideas, or prior demonstrated relationship with, and support of, the City's prior financing needs.

(B) PROPOSAL BINDING:

All RFQ responses submitted and quoted should be binding until July 1, 2015. This would enable the City's Selection Team Review of the proposed Bond Counsel firm and engagement to the City Commission at their regularly scheduled meeting on June 17, 2015. Please assume that the review process is expected to include a conference call and Q&A session of the short listed firms with the City Selection Team, the morning of Tuesday, June 9th.

IV. ADDITIONAL INFORMATION:

Any questions regarding this proposal should be directed to Assistant City Manager, Andy Stewart. The City believes that a substantial amount of information is readily available by reference either to the City's Website or material supplied in Exhibit A.

Please note that any contact following release of this RFQ by a respondent, or a representative of the respondent, to either City Staff, City Attorney, or City elected officials may result in a disqualification of that respondent.

Exhibit A

Please review the attached documents for additional information.

1. City of Satellite Beach intends to utilize the note/loan proceeds of \$2.5 million dollars to construct and repair stormwater infrastructure and for the resurfacing/reconstruction of various streets throughout the City.
2. Financial Documents including Audits and Budgets can be located on the City's website at www.cityofsatellitebeach.org
3. The City has contracted with Public Financial Management, Inc.(PFM) to provide Financial Advisory Services to the City of Satellite Beach. The Managing Director and City of Satellite Beach contact at PFM is Jay Glover. Jay Glover can be reached at 407-406-5670.
4. Questions or concerns regarding the RFQ can be answered by email astewart@satellitebeach.org or by calling Andy Stewart, Assistant City Manager, at 321-773-4007 Ext. 231.



CITY COUNCIL AGENDA ITEM

#12

DISCUSS/TAKE ACTION ON AN AGREEMENT TO ENGAGE PARRISH MEDICAL CENTER AND THEIR CONSULTANT TEAM TO CONDUCT A FEASIBILITY ANALYSIS FOR THE ESTABLISHMENT OF AN EMPLOYEE HEALTH CLINIC

To: City Council
From: City Manager Courtney Barker
Meeting Date: 5/20/2015
Department: City Manager

Recommended Action:

1. Conceptually approve the employee health clinic model for the medical doctor.
2. Approve the Interlocal Agreement with Parrish Medical Center to begin the Feasibility Analysis.
3. Provide direction to staff to work with the Police Athletic League to create a renovation plan and budget for City Council's approval.

Summary:

Our City has been struggling, like most other local governments, in providing affordable health care to our employees. Oftentimes, the increase in healthcare insurance costs exceeds the increase in pay our employees receive as a raise each year. In years that our employees do not receive raises, our costs for health insurance rise and our take home pay decreases. Recognizing this disturbing trend, City Council has set goals for 2015 that include the following:

- "Pursue employees' health clinic with other partners."
- "Be vigilant for other ideas to reduce healthcare costs for the City and the employees while maintaining employee benefits."

On January 8, 2015, the Indian Harbour Beach City Manager, Mark Ryan, arranged for an exploratory meeting with Parrish Medical Center in Titusville for the possible establishment of an employee clinic.

Mark Ryan, the former City Manager for the City of Titusville, was instrumental in establishing Titusville's Employee Health Clinic in 2011.

Since that meeting, we have been able to create a coalition of beachside cities, including Cocoa Beach, Satellite Beach, Indian Harbour Beach, Indialantic, and Melbourne Beach, interested in pursuing a joint employee health clinic. We have completed a preliminary cost pro forma, which I have included for your review. We have also agreed to use a consultant of Parrish Medical Center to complete a formal feasibility study for the clinic for each City with an estimated cost savings. Additionally, the consultant will provide the coalition members with the guidance to become partially self-insured.

Partially self-insured means that the City will have a third party administrator to administer our health plan as currently designed. The third party administrator will process claims for the City and administer the plan, as the City will be self-insured up to an agreed upon dollar amount. If a claim, or aggregation of claims, exceeds this agreed upon dollar amount, the City will have "stop loss" insurance to address these larger claims. The employee health clinic will be in addition to the City's health plan. The use of clinic will begin to reduce the City's general physician claims, thus lowering our costs. Additionally, since the clinic will be dispensing generic medications at no cost to the employee, the clinic is expected to lower the City's costs for prescription medications by encouraging the use of generic medications.

The proposed agreement with Parrish Medical Center will allow their consultant, Mercer Inc, to complete a feasibility analysis for the City and coalition members. This feasibility analysis will review the potential cost savings for the City with the creation of the clinic. Additionally, it will provide us with guidance on becoming partially self-insured, such as the amount the City would need to hold in a trust to pay claims and the amount to set for the aggregate claims that would trigger the stop loss insurance. This analysis is described in this Agreement as a TIER ONE service, which is AT NO COST TO THE CITY. This analysis is due August 1, 2015. The City will continue to retain Gehring Group to review the analysis on our behalf.

The proposed employee clinic will be a shared cost health clinic. We have included a cost for a model with a medical doctor on staff and a cost model with a nurse practitioner on staff. The coalition members are recommending the model with a medical doctor on staff. We believe the employment of a medical doctor is critical in incentivizing our employees and dependents to use the clinic in replacement of their current general physician.

The cost share for the City of Satellite Beach for the employee health clinic is estimated at \$172,650.72 per year. This includes generic prescriptions that can be filled at the clinic.

The coalition members have agreed to the proposed site for the clinic at the David R. Schechter Center in a portion of the Teen Zone. Staff has completed an analysis of our employees' residency, and most of our employees live in the City of Satellite Beach or beachside. Therefore, this location is a significant advantage to the City.

Since a portion of the teen zone is proposed for the clinic, it is also recommended that the Teen Zone be renovated so that the space is better used and can better meet the needs for the Police Athletic League.

Staff is requesting that City Council also provide direction to create a renovation plan for the Teen Zone and budget for future City Council approval.

The Clinic Opening goal has been set for January 1, 2016. It should also be noted that our Health Insurance Plan renewal is October 1, 2015. We have requested that Gehring Group request a 90 day extension to coincide with the Clinic opening.

Budget Impacts: none at this time.

Attachments:

1. Cost pro forma
2. Agreement with Parrish Medical Center

Estimated Expense for Health Clinic

		ARNP	
	Physician Model	Model	Estimated Cost Per Coalition Member (City)
208 Salaries	\$ 326,471.48	\$ 239,160.95	
210 Salary-Offset			Number of Covered Lives:
216 Physician Guarantees/Offset			Cocoa Beach 220
913 Benefits	Included above	Included above	Satellite Beach 152
240 Contract Labor			Indian Harbour Beach 50
244 Physician Fees			Indialantic 33
310 Consultant Services			Melbourne Beach 22
398 Med/Surg Supplies	\$ 27,600.00	\$ 27,600.00	<hr/> Total Covered Lives 477
418 Medications	\$ 2,340.00	\$ 2,340.00	
425 Lab Supply/Expense	\$ -	\$ -	Cost of MD Model Clinic \$ 541,806.14
444 Dues & Subscriptions	\$ 1,500.00	\$ 1,500.00	Cost per Covered Life \$ 1,135.86
452 Printing	\$ 900.00	\$ 900.00	
462 Office Supply Expense	\$ 3,180.00	\$ 3,180.00	Annual Cost Per Coalition Member:
466 Cash Over/Short	\$ 100.00	\$ 100.00	Cocoa Beach \$ 249,889.20
Cleaning Service	\$ 3,360.00	\$ 3,360.00	Satellite Beach \$ 172,650.72
486 Equipment/Instruments	\$ 2,220.00	\$ 2,220.00	Indian Harbour Beach \$ 56,793.00
492 Postage & Auto			Indialantic \$ 37,483.38
497 Travel/Education-CME	included in fees	included in fees	Melbourne Beach \$ 24,988.92
502 Dietary Supplies	\$ 500.00	\$ 500.00	
552 Electricity	\$ 4,480.00	\$ 4,480.00	
554 WaterSewerGarbage	\$ 2,400.00	\$ 2,400.00	
557 Brevard County Taxes			
572 Telephone	\$ 804.00	\$ 804.00	
575 Paging/Cellular	\$ 1,080.00	\$ 1,080.00	
586 License Fees	\$ 7,676.00	\$ 6,976.00	
702 Repair and Maintenance	\$ 6,000.00	\$ 6,000.00	
712 Contract Repair/Maintenance	\$ 600.00	\$ 600.00	
713 Repair/Maintenance Software	\$ 2,088.00	\$ 2,088.00	
759 Malpractice Liability	\$ 2,016.00	\$ 2,016.00	
X-ray Lease	\$ 12,375.76	\$ 12,375.76	
Facility Improvements	\$ 60,000.00	\$ 60,000.00	
FFE Lease	\$ 24,859.80	\$ 24,859.80	
809 Lease/Rental	\$ -	\$ -	
	<hr/> \$ 492,551.04	<hr/> \$ 404,540.51	
ADD: 10%	\$ 49,255.10	\$ 40,454.05	
Total	\$ 541,806.14	\$ 444,994.56	
Monthly	\$ 45,150.51	\$ 37,082.88	

Assumptions:

Yellow highlighted area assumes the clinic location at the DRS Community Center in Satellite Beach, with no lease payments and a \$300,000 buildout.

Clinic size at 2,000 square feet

Two Options - MD (staffed with a Doctor) / ARNP (staffed with a Nurse Practitioner)

Monday-Friday operations

EMPLOYEE BENEFITS CLIENT SERVICE INTERLOCAL AGREEMENT

AGREEMENT, dated May 20, 2015, between The City of Satellite Beach ("Client") and North Brevard County Hospital District d/b/a Parrish Medical Center ("District") and collectively the "parties".

WHEREAS, the District is a public hospital district located in North Brevard County, Florida that owns and operates certain medical and health related facilities known as Parrish Medical Center ("PMC"); and

WHEREAS, the City is a municipality located in South or Central Brevard County, Florida; and

WHEREAS, the City desires to utilize the services of PMC in connection with the provision of certain consulting services for the development of occupational and employee health services to employees of the City ("City Employees") and PMC desires to provide such services to City and City Employees; and

WHEREAS, the City determines that this Agreement is in the best interests of City Employees; and

WHEREAS, the District determines that this Agreement is consistent with its mission and objectives; and

WHEREAS, this Agreement is entered into pursuant to the powers and authority granted to the Parties under the Constitution and laws of the State of Florida, including expressly (but not limited to) Sections 1 and 2 of Article VIII of the Constitution of the State of Florida, Chapter 2003-362, Laws of Florida, Chapters 125 and 166, Florida Statutes (2003), and section 163.01, Florida Statutes (2003); and

WHEREAS, District has engaged a competent licensed firm to provide certain consulting and broker services on behalf of City.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

District has engaged a consulting firm as the Client's exclusive employee benefits insurance broker/consultant and shall perform the following services for the Client. The consulting engagement shall consist of two assignments, which shall be mutually exclusive. Tier One of the engagement shall consist of a financial analysis to project whether any financial savings can be achieved through the operation of an Employee/Occupational Health Clinic. Tier Two of the engagement shall determine whether any additional financial savings may be achieved through an alternative health insurance financing mechanism.

Tier One: Employee Clinic Feasibility Study

A. Consulting Services

District's Consultant's ability to provide Client the following services is conditioned upon District's Consultant's receipt of accurate and timely information related to Client and the plans and products subject to our services. District's Consultant will not independently verify or authenticate information provided by or on behalf of

Client. Client shall be solely responsible for the accuracy and completeness of such information and other documentation furnished to District's Consultant.

District's Consultant will:

- Draft a financial pro forma reflecting the start-up and annual operational cost of operating the Employee/Occupational Health Clinic.
- Conduct a financial analysis of the proposed Employee/Occupational Health Clinic to determine what level, if any, of financial savings may be achieved through the operation of the Employee/Occupational Health Clinic.
- Conduct strategic planning session to review current performance of Client's current employee benefits coverage and establish future objectives and plan design as it relates to the Employee/Occupational Health Clinic and strategies to manage Client's employee benefit coverages to which this agreement applies.
- Meet with the Client's key staff designated by the Client's Human Resources Manager, Employee Benefits Manager or Chief Financial Officer to discuss this strategy and open items.

Tier Two: Alternative Health Insurance Financing Options

B. Consulting Services

At Client's request, District shall facilitate the engagement of a consultant to address specific needs and opportunities identified by Client where Client has indicated that it desires such consulting services to be provided. District's Consultant may offer to provide the following services once, and if, the Employee/Occupational Health Clinic is established. Data resulting from the operation of the Employee/Occupational Health Clinic shall provide an essential starting point for the recommendations following from the services set forth below. The provision of the following services is conditioned upon the receipt of accurate and timely information related to Client's health benefits plan and products. Client shall be solely responsible for the accuracy and completeness of such information and any other documentation requested by District's Consultant.

District's Consultant shall:

- Based upon meetings with Client's key staff designated by Client's Human Resources manager, Employee Benefits Manager or Chief Financial Officer, develop a mutually agreeable benefits renewal action plan and timeline that meets the Client's stated objectives.

- Keep the Client informed of significant changes and/or trends in the employee benefits marketplace.
- Benchmark plan costs and employee contributions to industry, size and regional standards on an annual basis.
- Analyze factors driving Client's plan costs if experience data is available. In connection with such analysis, District's Consultant will review utilization reports to determine possible causes of identified cost increases. Assist Client in managing risks and costs of its employee benefits coverage.
- Based on data flowing from the operation of the Employee/Occupational Health Clinic, and if available, claims data from Client's current commercial carrier, Establish comprehensive claims reports for identified opportunities to improve health plan performance and claim trends, detailing paid claims (and reimbursements if applicable), and enrollment summaries. District's Consultant will review these reports with Client on a quarterly basis and will identify and discuss trends and potential problems opportunities to improve employee health status.
- Provide cost projections and funding analysis (review of funding methodology with emphasis on employer costs and the tier structure of the contribution.)
- Prepare an analysis comparing current costs, plan designs, administration costs, network discounts and network accessibility.
- With respect to the renewal process of Client's Fully Insured and/or Self-funded Health and Welfare Plan, District's Consultant will conduct an annual review during the renewal process to include negotiations, on Clients' behalf, with current vendors/carriers, as per Client's request.
- Upon the request of Client, District's Consultant will assist Client in the preparation of a RFP for purposes of obtaining competitive quotes from the marketplace. District's Consultant will be the primary point of contact during the bidding process.
- Upon request of Client, evaluate and assist in the management of voluntary benefit products offered to Client's employees.
- Assist Client in the implementation of the benefit program by dealing with vendor/carriers and performing contract and SPD review for purposes of determining conformity to the agreed upon plan provisions and costs.
- Advise Client with respect to available technology platforms to support delivery and administration of its employee benefit plans.
- Assist Client in the development of paper and/or web-based communication strategies.
- Coordinate the collection of Schedule A information for Form 5500 filings as well as assist Client in the preparation of Form 5500.

C. Client Data

- Client agrees to furnish to District's Consultant representatives all information they may request as it pertains to Client's insurance contracts, rates, rating schedules, surveys, reserves, retentions and all other financial data they may wish to obtain for their study of Client's present and future requirements in connection with the insurance program to which this Letter applies. We will not disclose such information (including Protected Health Information), other than as described in this Letter and, if applicable, the Business Associate Agreement between us. Notwithstanding the foregoing, Client agrees that we will be entitled to disclose information relating to the services or Client's to regulators having jurisdiction over District's Consultant's business. Client also agrees that we may include the identities of those persons who are identified by Client as contact persons for Client and information about the terms of this Agreement in District's Consultant's internal client management, financial and conflict-checking databases.

- Client agrees that we shall use all information and data supplied by Client or on Client's behalf without independently verifying the accuracy, completeness or timeliness of it. We will not be responsible for any delays or liability arising from missing, delayed, incomplete, inaccurate or outdated information and data, or if Client do not provide adequate access to Client's employees, agents or other representatives necessary For District's Consultant to perform the services. Client understands that the failure to provide all necessary information to a carrier or provider, whether intentional or by error, could result in the impairment or voiding of Client coverage.

- District and its Affiliates serve a wide array of clients, including clients who compete with or whose interests may be adverse to one another. In addition, through its affiliate relationships, District's Consultant interacts with insurance carriers and other service providers through numerous business and contractual relationships, providing consulting or administration services to carriers, and auditing carriers' claims data. District's Consultant is committed to serving each of its clients in an objective manner and maintaining the confidentiality of each of its client's information.

District's Consultant does not speak for any insurer or other vendor, is not bound to utilize any particular insurer or vendor, and does not have the authority to make binding commitments on behalf of any insurer or vendor.

District's Consultant does not guarantee or make any representation or warranty that employee benefits programs can be placed on terms acceptable to the Client.

2. Compensation.

District's Consultant has agreed to perform the Employee Clinic Feasibility Study consulting services more fully set forth in Section 1., entitled Services, Tier One, Subsection A, entitled Consulting Services, at no cost to the participating Clients. In the event that Client wishes to engage District's Consultant for those services set forth in Section 1., Entitled Services, Tier Two, Subsection B, entitled Consulting Services, then Client will be required to enter into an agreement with the Consultant whereupon Consultant shall bill Client for services rendered based on Consultant's prevailing rates then in effect. In addition, as is the custom in District's Consultant's industry, District's Consultant has agreements with certain insurers under which District's Consultant may receive payments based upon such factors as the overall book of business placed by it and its affiliates, the performance of that book or the aggregate commissions paid for that book. Such "placement service revenue" would be in addition to any other compensation District's Consultant may receive such as retail, excess and surplus lines and wholesale brokerage fees or commissions, administrative fees and similar items. At the Client's request, District's Consultant will provide additional information in this regard.

In the event there is a significant change in the Client's operations which affects the nature and scope of its employee benefit program, District's Consultant and the Client both agree to renegotiate District's Consultant's compensation in good faith as appropriate.

3. Term.

The term of this Agreement shall commence on March 16, 2015, and shall terminate (1) year thereafter. The term may be extended by mutual written agreement of the parties. In the event of termination, District's Consultant will assist the Client in arranging a smooth transition process. However, District's Consultant's obligation and the obligation of its affiliates to provide services to the Client will cease upon the effective date of termination, unless otherwise agreed in writing.

Notwithstanding the term of this Agreement, either party shall have the right to terminate this Agreement upon 90 days prior notice to the other. In the event of termination by the Client prior to expiration, District's Consultant's annual compensation will be deemed earned according to the month of termination.

4. Additional Services.

Additional services are available for additional compensation and subject to the negotiation of separate agreements. Such services include, but are not limited to:

- Human Resources advisory services
- Claims audits
- Actuarial services
- Employee Communications

- Interactive on-line client services
- Non-benefits insurance brokerage, risk management and risk financing advice
- Executive Benefits

5. Books and Records.

The Client is entitled to copies of reports prepared by District's Consultant hereunder, contracts between the Client and their carriers/administrators to the extent such contracts are in District's Consultant's possession and control, and communications between District's Consultant and Client's insurance carriers and employee benefits providers to the extent such books and records are maintained by District's Consultant with regard to its performance under this Agreement.

6. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida applicable to agreements executed and to be performed entirely within Florida, without regard to its conflicts of law provisions

7. Miscellaneous.

District's Consultant is not named a Fiduciary with respect to any plan for which it may provide services. It is not intended by Client or District's Consultant that any services performed by District's Consultant under this agreement to include any fiduciary duties or make District's Consultant a fiduciary of any plan maintained by the Client.

In order to provide the services identified herein, it may be necessary for District's Consultant to receive from Client, or from a party on Client's behalf, information of a personal nature that may be protected by various federal, and state privacy or other laws. District's Consultant advises that Client's consults with its legal counsel as to how these laws impact Client, Client's plan, and our contemplated engagement. It is understood that Client, or a party on Client's behalf, have the right and authority to disclose an individual's protected health information to District's Consultant for District's Consultant's use in performing its service to Client. It is further understood that District's Consultant's use of this information to perform service for Client does not violate any privacy notice issued by Client or a benefit program Client maintains, or any applicable law.

Moreover, since District's Consultant is not engaged in the practice of law and the services provided hereunder are not intended as a substitute for legal advice, we recommend that Client secure the advice of competent legal counsel with respect to any legal matters related to any plan subject to this agreement.

This Agreement contains the entire understanding of the parties with respect to the subject matter contained herein, superseding all prior agreements, understandings and negotiations with respect to such matters. This Agreement may be modified or otherwise amended and the observance of any term of this Agreement may be waived, only if such modification, amendment or waiver is in writing and signed by the party to be charged with same. This Agreement shall be binding upon and inure to the benefit of the parties' respective successors. Neither party shall have any liability for any failure or delay in performance of its obligations under this Agreement because of circumstances beyond its reasonable control, including without limitation, acts of God, fires, floods, earthquakes, acts of war or terrorism, civil disturbances, sabotage, accidents, unusually severe weather, governmental actions, power failures, computer/network viruses that are not preventable through generally available retail products, catastrophic hardware failures or attacks on its server. The parties further agree that neither party shall have any liability for indirect, special, punitive, consequential or incidental damages, including, without limitation, loss of profits.

IN WITNESS WHEREOF, the parties hereto have accepted and executed, upon the terms and conditions above stated on the day and year executed and above written, this Agreement in three (3) counterparts, each of which shall without proof or accounting for the other counterparts, be deemed an original Agreement.

North Brevard County Hospital District d/ba/ Parrish Medical Center

By: _____

Print Name: _____

Title: _____

ACCEPTED AND AGREED:

City of Satellite Beach

By: _____

Print Name: Frank P. Catino

Title: Mayor



CITY COUNCIL AGENDA ITEM

#13

DISCUSS/TAKE ACTION ON ARCHIVESOCIAL MEDIA SOFTWARE

To: City Manager Courtney Barker

From: City Clerk Leonor Olexa

Meeting Date: 5/20/2015

Department: City Clerk's Office

Recommended Action: Council to authorize the City Manager to sign an Agreement between the City of Satellite Beach and ArchiveSocial to maintain the City's social media records.

Summary: Chapter 119, Florida Statute requires the City to maintain public records. Article I, Section 24 Florida Constitution provides a person the right to inspect or copy a public record (all physical forms of communication) that is made or received in connection with the official business of the City. With technology advancements, it is critically important for the City to ensure social media records are maintained as required by State law.

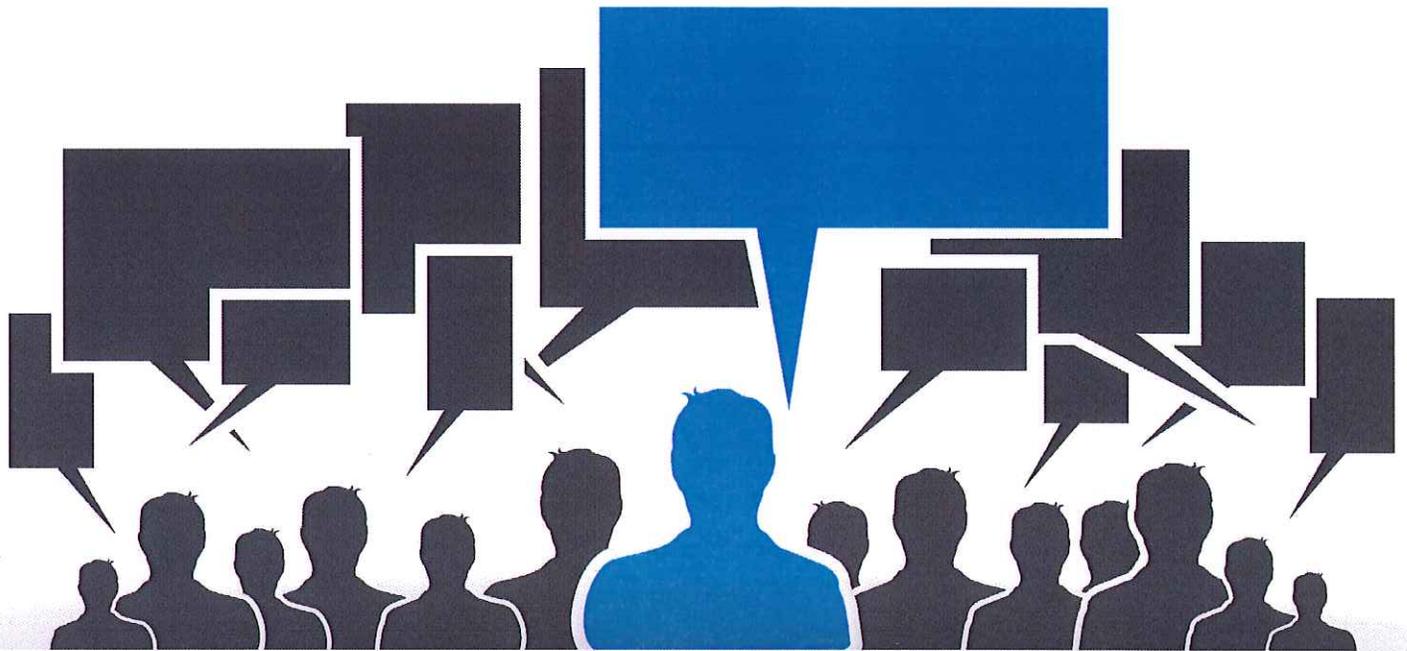
ExactByte, Inc. (d/b/a ArchiveSocial) is a company that captures records from social media platforms and maintains those records in their original format on a Cloud-based system. Their knowledge and expertise has enabled ArchiveSocial to contract with numerous agencies within the State of Florida such as: Brevard County Sheriff, City of Orlando, City of Port Orange, Palm Beach County, South Daytona Beach, City of Destin, City of North Port, Boca Raton, Port St Lucie, Manatee County Sheriff, Sarasota County Sheriff, Orange County, FL Department of Health, Hillsborough County, City of Miami Beach just to name a few.

The City has expanded their use of social media to provide information to our community, which has created a need to store social media records. Staff is recommending approving the Agreement with ArchiveSocial to maintain the City's social media records.

Budget Impacts: Funds to come from City Clerk's Office Equipment Maintenance (FY 14/15 – \$596.00, and FY 15/16 - \$1,788.00) in the amount of \$2,384.00.

Attachments:

- ArchiveSocial Solution Overview
- ArchiveSocial Cloud Questionnaire
- ArchiveSocial Quotes for FY 14/15 and FY 15/16



SOLUTION OVERVIEW



ArchiveSocial

Social media archiving for government

archivesocial.com

info@archivesocial.com | (888) 558-6032 | PMB 115; 201 W. Main St. Suite 100 Durham, NC 27701



ArchiveSocial is the social media archiving solution for business-grade record keeping and compliance. It is built from the ground up to address specific challenges related to the capture of records from social networking platforms, and is designed to preserve social media records in a manner that correctly satisfies long-term business requirements.

It is critical that a social media archiving solution captures records regardless of how or when content is posted. Furthermore, such a solution must archive records in their native format (i.e. not email or HTML) and ensure authenticity of records in order to meet legal and compliance requirements.



COMPREHENSIVE SOCIAL MEDIA CAPTURE

It is challenging to archive social media because communications are often transmitted outside of the corporate network. It is also important to correctly handle the wide variety of rich data formats transmitted across social networks.

For example, a comment on a status update must be captured even if it appears years later. It is best to preserve a photo at full resolution and not just as a link or thumbnail. It is difficult but important to track changes to social media profiles as they change over time.

View photo

View photo on facebook.com

See more great shots from Zach Frailey and other talented North Carolina photographers here: <http://vstrc.co/5G>.

Archive status
Digitally signed; Indexed

Source data
{ "position": 32, "icon": "http://stat" }

ArchiveSocial archives social media regardless of the device or network used to transmit communications. It correctly captures each of the various data formats and presents the resulting records in an extremely intuitive interface.



PRESERVATION IN NATIVE FORMAT

Social networking platforms are not just websites. Correctly capturing records of social media requires more than taking snapshots of HTML.

Like email, all social media communications have an underlying data format containing important metadata about the communication. This metadata includes user IDs, timestamps, and other information not displayed on a webpage.

The screenshot shows a Facebook post titled "Visit North Carolina" with the text: "Did you know North Carolina is home to one of only four female-owned distilleries in the nation? CBS This Morning recently spent time with Troy Ball, the mother of three who's giving moonshine a classy makeover. Watch her story below!"

The overlaid "Entry Details" window displays the following JSON data:

```

{
  "original_timestamp": "2012-06-07T16:25:03Z",
  "status": "signed; indexed",
  "data": {
    "url": "http://photos-ak-fbcdn.net/photos-ak-005/26/179013222204542/app/179013222204542",
    "name": "Visit North Carolina",
    "type": "link",
    "updated_time": "2012-06-07T16:25:03+0000",
    "id": "44490119625_10150946847724626",
    "message": "Did you know North Carolina is home to one of only four female-owned distilleries in the nation? CBS This Morning recently spent time with Troy Ball, the mother of three who's giving moonshine a classy makeover from Western North Carolina. Watch her story below!",
    "picture": "http://platform.ak.fbcdn.net/www/app_full_proxy.php?app=179013222204542&v=1&size=2&sksum=06120290adu56983050c9e42edb13b0b&src=http%3A%2F%2Fwww.cbsnews.com%2Fcontent%2Fmoonshine_007_400x300.jpg",
    "description": "CBS News video: Mom gives moonshine a classy makeover - \"Running\" moonshine has long been a tradition in western North Carolina. Lee Woodruff profiles one stay-at-home mom who devoted herself to turning the craft of making moonshine into an art.",
    "likes": {
      "count": 1,
      "data": [
        {
          "id": "504473040",
          "name": "Chris Berry"
        }
      ]
    },
    "name": "Mom gives moonshine a classy makeover - CBS News Video",
    "created_time": "2012-06-07T16:25:03+0000",
    "comments": {
      "count": 0,
      "actions": [
        {
          "link": "http://www.facebook.com/44490119625/posts/10150946847724626",
          "name": "Comment"
        },
        {
          "link": "http://www.facebook.com/44490119625/posts/10150946847724626",
          "name": "Like"
        },
        {
          "link": "https://www.facebook.com/sharer.php?u=http%3A%2F%2Fvstnc.cc%2F4q",
          "name": "Share"
        }
      ]
    }
  }
}

```

ArchiveSocial interfaces with each social network in order to capture and preserve data in its pure native format. The underlying data format for a social media record can be accessed and downloaded from ArchiveSocial at any time.



DIGITAL SIGNATURES FOR AUTHENTICITY

Proof of authenticity is a critical requirement when providing electronic records as evidence in regulatory and legal situations.

Investigators and courts must be assured that a social media record was not falsified using a web page editor, image manipulation software, or some other means.

The image shows a social media post on the left and its digital signature details on the right. A green arrow points from the post to the details, and a blue arrow points from the details back to the post.

Post Content:

Visit North Carolina
Do you have a favorite place on the North Carolina coast? Tell us what you love about it!
8 days ago
[View previous comments](#)

Amy Harrington Sunset beach! Closest thing to heaven on earth ;)
8 days ago

Kirsten Barrington-Hughes Bald Head Island--tranquil, quiet, no light pollution, turtles, no cars, low key
8 days ago

Life Can Be Simple Blog THE OUTER BANKS
8 days ago

David Wayne Hager Southport/Oak island. Southport is so old and pretty. The locals are great people. The water is beautiful and my brother and sis-in-law live there!
8 days ago

Karen Osborne Le Lay South Topsail Beach! My little piece of Heaven.
8 days ago

Entry Details:

Original timestamp
2012-06-20T00:40:03Z

Archive status
Digitally signed; Indexed

Source data

```
{ "message": "Do you have a favorite place on the North Carolina coast? Tell us what you love about it!", "id": "44490119625_10150972913", "id": "179013222204542", "name": "Visit North Carolina", "count": 10, "data": {} }
```

[Download data](#)

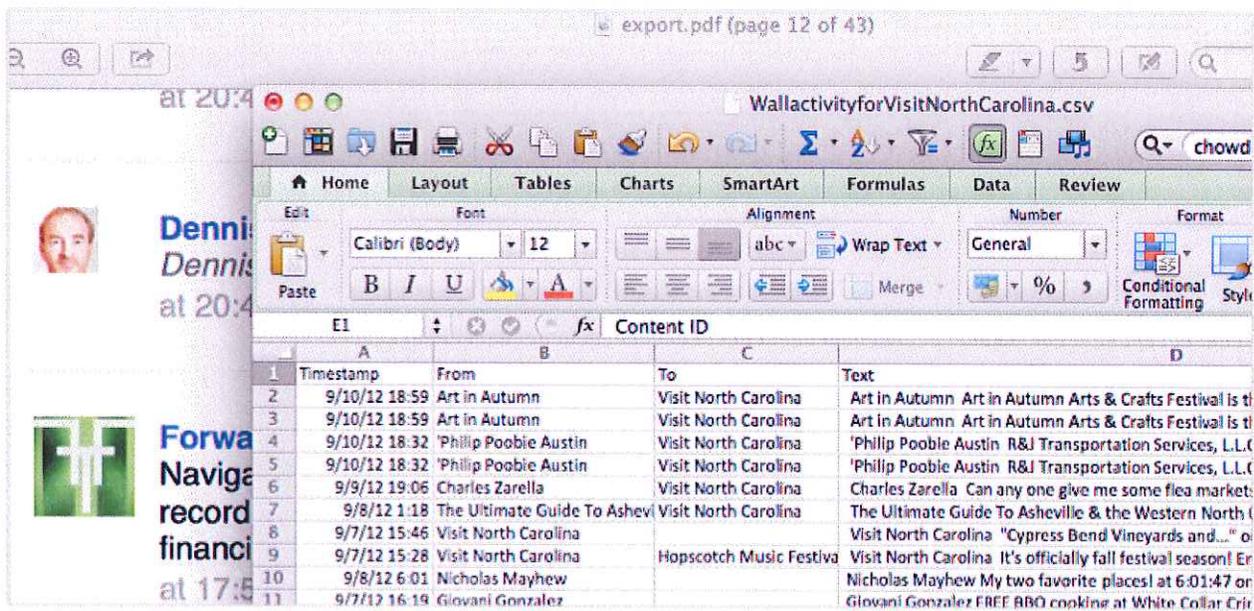
ArchiveSocial applies a timestamped digital signature to each individual record stored in the archive. This digital signature proves that the data existed at the specified time in history and could not have been edited or falsified in any way.



DATA EXPORT TO A VARIETY OF FORMATS

Storing data is only half the equation. A complete records management solution must provide the ability to easily locate and produce records when necessary.

Because social media content is rich and dynamic, it is important that records can be exported in a variety of static formats based on how the data will be used. Furthermore, it is critical that all data – including metadata and images – can be included in the export.



ArchiveSocial can export social media content to a variety of formats including PDF, HTML, and Excel. Furthermore, it is possible to export everything in the archive at any time, including all of the rendered content, native formats, images, and digital signatures.



QUICK AND SEAMLESS DEPLOYMENT

Social media accounts are typically managed by employees and not by the company. Organizations need to implement a process that allows employees to provide account access for archiving, without requiring the employees' private credentials.

Social media archiving is a technically challenging issue requiring vast amounts of computing storage. It is important that an archiving solution saves your organization time and money, rather than creating additional complexity.



CONNECT SOCIAL MEDIA ACCOUNTS

Welcome, Kathy Stevens

Acme Financial, Inc. is using ArchiveSocial to automatically archive your social media activity. Please connect each of your social media accounts below in order to allow ArchiveSocial to access your accounts and archive your activity.

 Connect a Facebook Account

 Connect a Twitter Account

 Connect a LinkedIn Account

ArchiveSocial is a pure cloud-based solution that requires no software installation or IT expertise. It simplifies deployment across the organization and enables your business to automate social media record keeping in a matter of minutes.



ArchiveSocial is the social media archiving solution for business. Sign up today and take control of your social media data.



ArchiveSocial

Social media archiving for government

Visit us on the web at archivesocial.com
or reach us by phone at (888) 558-6032.

ArchiveSocial Cloud Questionnaire

I. Data Storage & Protection

A. Where will the data be stored (geographical locations)?

- We utilize Amazon Web Services. Data is stored across multiple geographic data centers, which are all located in the United States.

B. What encryption methods are used to secure the data? What type of encryption level and authentication protocol is available?

- 256-bit AES data encryption. All web traffic is encrypted via SSL.

C. Are there any guarantees to protect our data against leaks?

- Our product technology is implemented according to industry best practices to prevent unauthorized access, injection attacks, cross-site scripting, and request forgery. At the core of our product architecture is a strict access control model that restricts data access to authenticated administrators only.
- Our data center (Amazon) is SAS 70 Type II compliant, SSAE16 certified, and FISMA (Moderate) compliant to safeguard customer data. Amazon's full certifications and accreditations are available here: <http://aws.amazon.com/security>

D. Who can access our data in the data center?

- Per Amazon's security processes (<http://aws.amazon.com/articles/1697>): Amazon only provides data center access and information to employees who have a legitimate business need for such privileges. When an employee no longer has a business need for these privileges, his or her access is immediately revoked, even if they continue to be an employee of Amazon or Amazon Web Services. All physical and electronic access to data centers by Amazon employees is logged and audited routinely.

E. How does the provider regulate access to the data and keep it secure.

- See above for information provided by Amazon.

F. In what formats is the data stored?

- We preserve the data in two key formats: 1) The raw, authentic format provided by the social network itself. This format tends to be XML or JSON. 2) In our own normalized formats.

G. Can those formats be easily convertible to the data storage format we use in-house?

- Yes

H. How often are backups scheduled?

- We utilize Amazon RDS for customer data, which provides automated backup and point-in-time recovery to the second precision. Furthermore, we perform full database backups daily.

I. Does the provider use any kind of RAID architecture to improve reliability?

- Yes. All automated backups and full backups are stored in Amazon S3, which provides 99.999999999% durability.

J. How does the provider sanitize the storage when we terminate the service (for active data sets, backups and snapshots)?

- We provide a 30 day window for the customer to export their data. After that window, we fully purge the customer data set from our active data sets.

K. What is the vendor's disaster recovery strategy? Are multiple copies of our data stored in different geographic locations just in case the system goes down?

- Yes, copies of data are stored in S3 across multiple geographic data centers.

II. Performance and scaling

A. What are the specifications of the discs, RAM and processors used in the servers?

- Since we are based on cloud infrastructure, we are able to provision additional computing resources and storage as needed.

B. Do they use SSDs, flash devices or optimization techniques to improve performance?

- Currently, no, because it is not necessary. We are able to utilize Amazon's provisioned IOPS capability if I/O performance becomes an issue in the future.

C. What is the maximum bandwidth offered?

- N/A

D. Are your data buses and discs shared with other users?

- This is possible since cloud infrastructure is typically implemented via virtualized hardware. Amazon's security policies and procedures ensure that customer data remains isolated.

E. How quickly can you add computing resources when needed?

- Within minutes. We are continually working to develop our internal procedures to automate this process as much as possible.

F. What are the performance guarantees offered in the SLA?

- Our goal is to ensure 99.9% availability of the service.

III. Support

A. Is emergency support available 24/7?

- Standard support is available 8am to 5pm during normal business days (typically Monday through Friday), as per our Enterprise License Agreement.

B. What kind of support channels are available (phone hotline/email/Web-based chat)?

- Phone, email, web-based chat

C. What type of problems can the customer help desk resolve?

- Issues and questions related to the usage and operation of ArchiveSocial.

D. Does the provider have an extensive KB (knowledge base) to help staff handle simple issues?

- Yes

IV. Security

A. Physical and personnel security

- Providers must ensure that physical machines are adequately secure and that access to these machines as well as all relevant customer data is not only restricted but that access is documented.

How do you accomplish this?

- Please see Amazon's certifications and procedures as discussed above.

C. Application security

Cloud providers must ensure that applications available as a service via the cloud are secure by implementing testing and acceptance procedures for outsourced or packaged application code. It also requires application security measures be in place in the production environment.

How do you accomplish this?

- As discussed in Section II C, our solution is built upon a strict access control architecture. Furthermore, we leverage existing security frameworks and perform our own internal testing to protect against security vulnerabilities.

D. Security Certifications

Cloud providers shall hold ISO 27001 for security controls or SAS 70 Type II audits for physical security.

List the certifications do you hold.

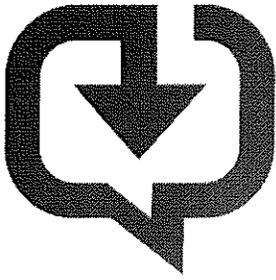
- <http://aws.amazon.com/security/#certifications>

VI. Incident Response

A. How is the provider going to respond to an incident before one happens? What are your processes, procedures, roles and responsibilities in the event of a critical incident, or even non-critical? How are you going to handle attack verification, analysis, containment, data collection, preservation, remediation and restoration?

- We have processes in place to proactively provision and deprovision cloud resources in order to prevent anticipated issues, and to contain issues that occur. In the event of an

attack or security risk, we are able to temporarily shutdown external access to all production servers.



ExactByte, Inc. (d/b/a ArchiveSocial)

ArchiveSocial
201 W Main St Ste 100 PMB 115
Durham, NC 27701

(888)558-6032x102
invoicing@archivesocial.com
http://archivesocial.com

Quote

ADDRESS
Satellite Beach, FL

QUOTE # 1268
DATE 05/14/2015
EXP. DATE 05/28/2015

** FY 14/15*

ACTIVITY	QUANTITY	RATE	AMOUNT
ARCHIVE_1000R_10A_Annual * 12 month subscription to our Economy Plan (10 accounts, up to 1000 new records/mo)	4	149.00	596.00

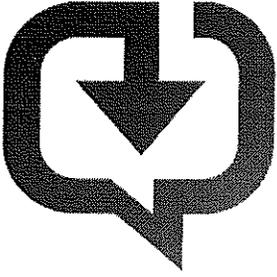
*This is the monthly cost from (June 1, 2015 - Sep 30, 2015) for a
subscription to ArchiveSocial's economy plan which includes
archival up to 1000 new records per month and up to 10 social
media accounts.*

TOTAL

\$596.00

ACCEPTED BY

ACCEPTED DATE



ExactByte, Inc. (d/b/a ArchiveSocial)

ArchiveSocial
201 W Main St Ste 100 PMB 115
Durham, NC 27701

(888)558-6032x102
invoicing@archivesocial.com
http://archivesocial.com

Quote

ADDRESS
Satellite Beach, FL

QUOTE # 1268
DATE 05/14/2015
EXP. DATE 05/28/2015

** FY 15/16*

ACTIVITY	QUANTITY	RATE	AMOUNT
ARCHIVE_1000R_10A_Annual • 12 month subscription to our Economy Plan (10 accounts, up to 1000 new records/mo)	12	149.00	1,788.00

This is the total annual cost for a 12 month (October 1, 2015 - Sep 30, 2016) subscription to ArchiveSocial's economy plan which includes archival up to 1000 new records per month and up to 10 social media accounts.

TOTAL **\$1,788.00**

ACCEPTED BY _____

ACCEPTED DATE _____



CITY COUNCIL AGENDA ITEM

#14

DISCUSS/TAKE ACTION ON ANNUAL EVALUATION OF CITY MANAGER

To: City Council
From: City Manager Courtney Barker
Meeting Date: 5/20/2015
Department: City Manager

Recommended Action: Review and Accept the City Manager's Annual Evaluation.

Summary: I have been very fortunate in not only having a very supportive City Council with a shared vision for the City's future, but also in having an extremely talented and dedicated staff. We have been able to continue to solve the problems facing our City, but also continually improve the quality of life for our residents.

My employment contract with the City requires an annual performance review to provide me with feedback on your expectations of my performance and to assist me in becoming better in my position each year. Your input and guidance is very important to me. As part of this process, I would like to provide you with a brief review of our accomplishments in the past year.

The City has large infrastructure funding needs, and we have successfully implemented a plan to begin addressing these needs. With the increase in the utility tax, the City will have a dedicated funding source for financing these needs. As part of the process, we were able to drastically increase our communication with our residents through a series of community meetings. This infrastructure plan and meeting process is our major focus for the year, as we continue the process of obtaining a bond counsel and financing to complete major infrastructure projects in the next three years.

We have worked in establishing a coalition of beachside cities for the implementation of a health clinic as part of a plan to begin controlling healthcare costs. We have a goal for opening the clinic in January 2016.

The City has been faced with responding to major crime incidents as well as a manatee rescue, all of which were the focus of the media for some time. We successfully requested and received assistance from the Florida Today in communicating with our residents, and were able to address our residents concerns through communication tools of meetings and Facebook. I have received numerous compliments from our community members with our communication tools and the response from our

Police Department, Fire Department, and Public Works Department. Additionally, the Police Department's new Operation APPS task force has already assisted in alerting parents and Satellite High School of teen behavior that needed to be addressed.

The City is now in a very good financial position. We successfully implemented a strategy to build our fund balance which has now reached an estimated \$1,161,215 (unaudited). The City has also received a budget award for the second year in a row. This award is a great example of the work of our Finance team and Assistant City Manager, Andy Stewart.

Our Fire Department's Community Paramedic Program is now so popular that it is already full. Our Fire Chief has been able to implement this program at a very low cost to the City and within the current budget. This program undoubtedly saves our residents in costs for transport to the hospital from reduced 911 calls.

Our Recreation Department continues to negotiate the lease for the soccer field at PAFB South Housing. This agreement will be the first major "P4" initiative in the County, and will provide us with the ability to implement a major stormwater project to meet our TMDL requirements.

The City Clerk's Office, the Building and Zoning Department and the Fire Department are working diligently to implement the new permitting software, which will significantly reduce paper and processing time for all departments. The contract with Citizenserve has been executed and the project of converting to the new system has been started.

Our Community Redevelopment Agency is ready to break ground on our first major construction project in the last six years. The Shell Street project is also a great example of the City's partnership with the community residents (who assisted in the design of the project) and our civic groups (the Woman's Club donated \$149,000 to the project).

I think our City is continuing our tradition of being on the forefront of issues with our Community Resiliency Project. We have now completed a very robust public participation component on issues related to resiliency. With this information we can begin policy decisions and infrastructure planning.

The City made the tough decision to work through our budget issues this year without new resources or enhancements. Our staff was able to maintain the high level of service for our residents despite this lack of enhancements, which is a great example of their dedication to the City.

Please see the attached tabulation and evaluation forms for my annual review. I would like to thank each of you for another great year with the City of Satellite Beach.

Budget Impacts: N/A

Attachments:

1. Tabulation
2. Evaluation forms

2014 City Manager Evaluation Results

	Catino	Brimer	Gott	Montanaro	Osmer
	5	4	5	5	4
	5	5	5	5	5
	5	5	5	5	5
	5	5	5	5	5
	5	4	5	4	4
	5	4	5	4	4
	5	5	5	5	4
	5	5	5	5	4
	4	4	5	4	5
	5	4	5	4	5
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	5	4	5	5	4
	5	5	5	5	4
	5	4	5	5	5
	5	4	5	5	5
	5	5	5	5	5
	5	4	5	5	5
	5	4	5	5	5
	5	5	5	5	5

Total Points: 145 137 148 142 133

AVERAGE: 141

**CITY OF SATELLITE BEACH
CITY MANAGER EVALUATION**

Numerically rate each item on the evaluation sheet based on the following scale:

(1) poor (2) fair (3) good (4) very good (5) excellent

[Note: If rater has not observed a particular item/issue, enter N/O (not observed).]

City Manager: Courtney Harris Barker Date: 4/14/15

Organizational Management:

- 1. Plans and organizes work that implements City Council policies. 5
- 2. Establishes and maintains effective professional relationships with Department Heads; demonstrates knowledge of departmental operations. 5

Comments: You work very well with Departmental Heads and you make them feel very much a part of the process.

Fiscal Management:

- 1. Prepares the annual budget in conformance with Council guidelines. 5
- 2. Administers the adopted budget within approved revenues and expenditures. 5
- 3. Ensures the most economic use of manpower, materials, and equipment. 5
- 4. Prepares reports for Council with up-to-date data on expenditures and revenues. 5

Comments: The new presentation of the budget is very easy to read and follow. You and Andy have done a great job in this area.

Planning:

- 1. Establishes a planning process that anticipates future needs and problems. 5
- 2. Establishes reasonable goals/objectives for the City and each department. 5
- 3. Achieves goals/objectives which are the direct responsibility of the City Manager in a timely and professional manner. 4
- 4. Assists and coordinates with Council and staff in implementing all City goals/objectives. 5

Comments: The new Capital Asset planning has been need for sometime. Great job in bringing this up to date.

Staffing:

- 1. Recruits and retains competent personnel for City positions. 4
- 2. Initiates corrective action to improve job performance, when needed. 5
- 3. Effectively manages personnel issues including, but not limited to, employee insurance, fringe benefits, promotions, pensions, and union negotiations. 5

Comments: _____

Supervision:

- 1. Encourages Department Heads to make decisions within their own jurisdictions without City Manager approval, yet maintains appropriate control of operations. 5
- 2. Instills confidence and initiative in subordinates and emphasizes support, rather than restrictive controls, for their programs. 5
- 3. Assumes responsibility for staff performance. 5

Comments: *The Department Heads have praised you in your approach with your leadership with them. One of your strong points working with Department Heads and Staff*

Relations with Council:

- 1. Responds to requests for information or assistance by Councilmembers. 5
- 2. Adequately informs the Council of current issues. 4
- 3. Accepts and responds to constructive criticism and advice. 4
- 4. Carries out the directives of the Council as a whole, rather than those of any individual Councilmember. 5

Comments: *Would like to see a call system to inform Council in the event of an incident*

Reports:

- 1. Provides Council with reports on matters important to the City. 5
- 2. Reports are accurate and comprehensive. 4
- 3. Produces reports through own initiative, as well as when requested by Council. 5

Comments: *Like to see less update reports at Council and more with the Council packet*

Citizen and Intergovernmental Relations:

- 1. Handles citizens' questions and complaints in a prompt and professional manner. 5
- 2. Demonstrates willingness to meet with City residents and businesses to discuss issues of concern; initiates follow-up as appropriate. 5
- 3. Cooperates with neighboring communities and maintains open communication with other municipalities on matters affecting the City. 5

Comments: Strong in this area. Great job with citizen's group meetings and areas one

Professional Characteristics:

- 1. Invests sufficient time and effort in job performance. 5
- 2. Demonstrates willingness to attend seminars/conferences to stay informed of new legislation and other professional matters. 5
- 3. Maintains professional personal appearance. 5
- 4. Professionally represents the City to other units of government and professional and civic organizations. 5

Comments: Great job working with other governments

Council Observations:

1. What are the City Manager's strongest points and finest accomplishments over the past year? In what can she take the greatest pride?

- ① your relationship with staff.
- ② your ability to work with the citizens of Satellite Beach and other government agencies.

2. What areas are most in need of improvement? Why? Do you have any constructive, positive ideas as to how the City Manager can improve these areas?

To try to have the most up to date material in our Council packet and post on the night of the meetings.

3. Two things the City Manager does now that I would most like her to continue:

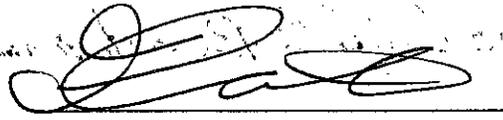
- a. your ability to work with the citizens and staff
- b. your work on budget and capital asset planning

4. Two things the City Manager does now that I would most like her to discontinue:

- a. _____
- b. _____

5. Two things the City Manager does not do now that I would like her to do:

- a. _____
- b. _____



Signature

FRANK CRATON

Printed Name

**CITY OF SATELLITE BEACH
CITY MANAGER EVALUATION**

Numerically rate each item on the evaluation sheet based on the following scale:

(1) poor (2) fair (3) good (4) very good (5) excellent

[Note: If rater has not observed a particular item/issue, enter N/O (not observed).]

City Manager: Courtney Barber Date: 4/6/15

Organizational Management:

- 1. Plans and organizes work that implements City Council policies. 4
- 2. Establishes and maintains effective professional relationships with Department Heads; demonstrates knowledge of departmental operations. 5

Comments: HAS set-up good relationships with all departments / staff / dept heads. Much improved!

Fiscal Management:

- 1. Prepares the annual budget in conformance with Council guidelines. 5
- 2. Administers the adopted budget within approved revenues and expenditures. 5
- 3. Ensures the most economic use of manpower, materials, and equipment. 4
- 4. Prepares reports for Council with up-to-date data on expenditures and revenues. 4

Comments: HAS made very good use of Andy and the skills he brings to City Hall nice work! Andy is a great asset!

Planning:

- 1. Establishes a planning process that anticipates future needs and problems. 5
- 2. Establishes reasonable goals/objectives for the City and each department. 5
- 3. Achieves goals/objectives which are the direct responsibility of the City Manager in a timely and professional manner. 4
- 4. Assists and coordinates with Council and staff in implementing all City goals/objectives. 4

Comments: The town hall meetings have been very successful and has allowed city all to provide a good communication bridge with the residents.

Staffing:

1. Recruits and retains competent personnel for City positions. 5
2. Initiates corrective action to improve job performance, when needed. 4
3. Effectively manages personnel issues including, but not limited to, employee insurance, fringe benefits, promotions, pensions, and union negotiations. 5

Comments: Budget limitations have made recruiting our city staff difficult. Courgras realizes that and does a good job attempting to maintain staff morale.

Supervision:

1. Encourages Department Heads to make decisions within their own jurisdictions without City Manager approval, yet maintains appropriate control of operations. 5
2. Instills confidence and initiative in subordinates and emphasizes support, rather than restrictive controls, for their programs. 5
3. Assumes responsibility for staff performance. 4

Comments: Has a good handle on supervision and is proactive addressing issues

Relations with Council:

1. Responds to requests for information or assistance by Councilmembers. 5
2. Adequately informs the Council of current issues. 5
3. Accepts and responds to constructive criticism and advice. 5
4. Carries out the directives of the Council as a whole, rather than those of any individual Councilmember. 5

Comments: I have no issues here. This is a very well accomplished staff that has developed

Reports:

1. Provides Council with reports on matters important to the City. 5
2. Reports are accurate and comprehensive. 4
3. Produces reports through own initiative, as well as when requested by Council. 4

Comments: Follow-through is excellent

Citizen and Intergovernmental Relations:

1. Handles citizens' questions and complaints in a prompt and professional manner. 5
2. Demonstrates willingness to meet with City residents and businesses to discuss issues of concern; initiates follow-up as appropriate. 4
3. Cooperates with neighboring communities and maintains open communication with other municipalities on matters affecting the City. 4

Comments: GOOD relations with IHB/SCLC/CB etc.

Professional Characteristics:

1. Invests sufficient time and effort in job performance. 5
2. Demonstrates willingness to attend seminars/conferences to stay informed of new legislation and other professional matters. 4
3. Maintains professional personal appearance. 4
4. Professionally represents the City to other units of government and professional and civic organizations. 5

Comments: No issues here Courtney. Nice job!

Council Observations:

1. What are the City Manager's strongest points and finest accomplishments over the past year? In what can she take the greatest pride?

Improved relations with residents in the community. The community has confidence in her abilities + capabilities.

2. What areas are most in need of improvement? Why? Do you have any constructive, positive ideas as to how the City Manager can improve these areas?

Infrastructure - Nothing critical to say. Has begun developing solutions and implementing actions to correct issues

3. Two things the City Manager does now that I would most like her to continue:

a. Remain Forward Thinking

b. Remain Pro-Active look for ways to address the salary needs of city staff

4. Two things the City Manager does now that I would most like her to discontinue:

a. N/A

b. _____

5. Two things the City Manager does not do now that I would like her to do:

a. N/A

b. _____

a good year Courtney - Thank You!

Mark Brimer
Signature

Mark Brimer
Printed Name

CITY OF SATELLITE BEACH CITY MANAGER EVALUATION

Numerically rate each item on the evaluation sheet based on the following scale:

(1) poor (2) fair (3) good (4) very good (5) excellent

[Note: If rater has not observed a particular item/issue, enter N/O (not observed).]

City Manager: Courtney Barker Date: 4/27/15

Organizational Management:

- 1. Plans and organizes work that implements City Council policies. 5
- 2. Establishes and maintains effective professional relationships with Department Heads; demonstrates knowledge of departmental operations. 5

Comments: _____

Fiscal Management:

- 1. Prepares the annual budget in conformance with Council guidelines. 5
- 2. Administers the adopted budget within approved revenues and expenditures. 5
- 3. Ensures the most economic use of manpower, materials, and equipment. 5
- 4. Prepares reports for Council with up-to-date data on expenditures and revenues. 5

Comments: _____

Planning:

- 1. Establishes a planning process that anticipates future needs and problems. 5
- 2. Establishes reasonable goals/objectives for the City and each department. 5
- 3. Achieves goals/objectives which are the direct responsibility of the City Manager in a timely and professional manner. 5
- 4. Assists and coordinates with Council and staff in implementing all City goals/objectives. 5

Comments: _____

Staffing:

- 1. Recruits and retains competent personnel for City positions. 5
- 2. Initiates corrective action to improve job performance, when needed. 5
- 3. Effectively manages personnel issues including, but not limited to, employee insurance, fringe benefits, promotions, pensions, and union negotiations. 5

Comments: _____

Supervision:

- 1. Encourages Department Heads to make decisions within their own jurisdictions without City Manager approval, yet maintains appropriate control of operations. 5
- 2. Instills confidence and initiative in subordinates and emphasizes support, rather than restrictive controls, for their programs. 5
- 3. Assumes responsibility for staff performance. 5

Comments: MS. Barker also assumes responsibility for her own performance + admits errors when made.

Relations with Council:

- 1. Responds to requests for information or assistance by Councilmembers. 4
- 2. Adequately informs the Council of current issues. 5
- 3. Accepts and responds to constructive criticism and advice. 5
- 4. Carries out the directives of the Council as a whole, rather than those of any individual Councilmember. 5

Comments: per discussion

Reports:

- 1. Provides Council with reports on matters important to the City. 5
- 2. Reports are accurate and comprehensive. 4
- 3. Produces reports through own initiative, as well as when requested by Council. 5

Comments: Reports sometimes lack adequate background information for full comprehension.

Citizen and Intergovernmental Relations:

1. Handles citizens' questions and complaints in a prompt and professional manner. 5
2. Demonstrates willingness to meet with City residents and businesses to discuss issues of concern; initiates follow-up as appropriate. 5
3. Cooperates with neighboring communities and maintains open communication with other municipalities on matters affecting the City. 5

Comments: Ms. Barker's professional networking is outstanding.

Professional Characteristics:

1. Invests sufficient time and effort in job performance. 5
2. Demonstrates willingness to attend seminars/conferences to stay informed of new legislation and other professional matters. 5
3. Maintains professional personal appearance. 5
4. Professionally represents the City to other units of government and professional and civic organizations. 5

Comments: _____

Council Observations:

1. What are the City Manager's strongest points and finest accomplishments over the past year? In what can she take the greatest pride?

Ms. Barker has undertaken several large projects which have been languishing for the past few years, including capital improvements, infrastructure, and redevelopment. Under her strong leadership, our City is finally making progress and moving forward once again.

2. What areas are most in need of improvement? Why? Do you have any constructive, positive ideas as to how the City Manager can improve these areas?

Ms. Barker has no weak areas as City Manager.

3. Two things the City Manager does now that I would most like her to continue:

a. Makes effective use of social media to keep our residents up-to-date on City info. I would like her to expand this at every opportunity to attract our City's next generation of leaders.

b. Maintains high employee morale and is responsive to residents' concerns.

4. Two things the City Manager does now that I would most like her to discontinue:

a. I am very pleased with all aspects of Ms. Barker's performance.

b. _____

5. Two things the City Manager does not do now that I would like her to do:

a. _____

b. _____

Lorraine Gott
Signature

Lorraine Gott
Printed Name

Staffing:

- 1. Recruits and retains competent personnel for City positions. 4
- 2. Initiates corrective action to improve job performance, when needed. 4
- 3. Effectively manages personnel issues including, but not limited to, employee insurance, fringe benefits, promotions, pensions, and union negotiations. 4

Comments: _____

Supervision:

- 1. Encourages Department Heads to make decisions within their own jurisdictions without City Manager approval, yet maintains appropriate control of operations. 4
- 2. Instills confidence and initiative in subordinates and emphasizes support, rather than restrictive controls, for their programs. 5
- 3. Assumes responsibility for staff performance. 5

Comments: _____

Relations with Council:

- 1. Responds to requests for information or assistance by Councilmembers. 5
- 2. Adequately informs the Council of current issues. 5
- 3. Accepts and responds to constructive criticism and advice. 5
- 4. Carries out the directives of the Council as a whole, rather than those of any individual Councilmember. 5

Comments: _____

Reports:

- 1. Provides Council with reports on matters important to the City. 5
- 2. Reports are accurate and comprehensive. 5
- 3. Produces reports through own initiative, as well as when requested by Council. 5

Comments: _____

Citizen and Intergovernmental Relations:

- 1. Handles citizens' questions and complaints in a prompt and professional manner. 5
- 2. Demonstrates willingness to meet with City residents and businesses to discuss issues of concern; initiates follow-up as appropriate. 5
- 3. Cooperates with neighboring communities and maintains open communication with other municipalities on matters affecting the City. 5

Comments: HAS BEEN WORKING WITH OTHER MUNICIPALITIES ON A HEALTH CLINIC GOAL OF COUNCIL FOR 2 YEARS THAT HOPEFULLY WILL COME TO FRUITION SOON.

Professional Characteristics:

- 1. Invests sufficient time and effort in job performance. 5
- 2. Demonstrates willingness to attend seminars/conferences to stay informed of new legislation and other professional matters. 5
- 3. Maintains professional personal appearance. 5
- 4. Professionally represents the City to other units of government and professional and civic organizations. 5

Comments: PARTICIPATES IN MANY ACTIVITIES IN THE CITY AND IS VISIBLE TO THE RESIDENTS.

Council Observations:

- 1. What are the City Manager's strongest points and finest accomplishments over the past year? In what can she take the greatest pride?

SHE ADDRESSES ISSUES PROACTIVELY BEFORE THE RUMORS BECOME FACT. SHE MAKES SURE TO CORRECT ANY NEGATIVE UNTRUE ISSUES BY POSTING INFORMATION ON FACEBOOK, THE WEBSITE AND UTILIZING THE BEACHCASTER, SO THAT OUR RESIDENTS ARE INFORMED.

- 2. What areas are most in need of improvement? Why? Do you have any constructive, positive ideas as to how the City Manager can improve these areas?

3. Two things the City Manager does now that I would most like her to continue:

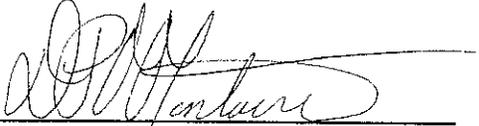
- a. SHE HAS WORKED WITH FLORIDA TODAY AND ESTABLISHED A POSITIVE RELATIONSHIP THAT HAS NOT EXISTED FOR SEVERAL YEARS, THE OPEN LINES OF COMMUNICATION IS A FRESH START.
- b. HER ABILITY TO SIT + TALK WITH ANY RESIDENT REGARDING THEIR CONCERN AND WORK TO RESOLVE, INFORM OR JUST PLAIN LISTEN!

4. Two things the City Manager does now that I would most like her to discontinue:

- a. N/A
- b. _____

5. Two things the City Manager does not do now that I would like her to do:

- a. N/A
- b. _____



Signature
DOMINICK P MONTANARO

Printed Name

Staffing:

- | | |
|---|----------|
| 1. Recruits and retains competent personnel for City positions. | <u>4</u> |
| 2. Initiates corrective action to improve job performance, when needed. | <u>4</u> |
| 3. Effectively manages personnel issues including, but not limited to, employee insurance, fringe benefits, promotions, pensions, and union negotiations. | <u>4</u> |

Comments: CM does a good job of managing city personnel, however I would like to be more informed or personnel issues before I hear about them from the public or other city personnel.

Supervision:

- | | |
|---|----------|
| 1. Encourages Department Heads to make decisions within their own jurisdictions without City Manager approval, yet maintains appropriate control of operations. | <u>4</u> |
| 2. Instills confidence and initiative in subordinates and emphasizes support, rather than restrictive controls, for their programs. | <u>4</u> |
| 3. Assumes responsibility for staff performance. | <u>4</u> |

Comments: I assume these to be true but have no direct knowledge about them.

Relations with Council:

- | | |
|---|----------|
| 1. Responds to requests for information or assistance by Councilmembers. | <u>5</u> |
| 2. Adequately informs the Council of current issues. | <u>4</u> |
| 3. Accepts and responds to constructive criticism and advice. | <u>4</u> |
| 4. Carries out the directives of the Council as a whole, rather than those of any individual Councilmember. | <u>5</u> |

Comments: CM responds to questions from council very well, and has always accepted advice from council members.

Reports:

- | | |
|---|----------|
| 1. Provides Council with reports on matters important to the City. | <u>4</u> |
| 2. Reports are accurate and comprehensive. | <u>4</u> |
| 3. Produces reports through own initiative, as well as when requested by Council. | <u>4</u> |

Comments: CM does inform council on matters she feels are important to the city. However I would like to see more written reports/documentation.

Citizen and Intergovernmental Relations:

- | | |
|--|----------|
| 1. Handles citizens' questions and complaints in a prompt and professional manner. | <u>4</u> |
| 2. Demonstrates willingness to meet with City residents and businesses to discuss issues of concern; initiates follow-up as appropriate. | <u>5</u> |
| 3. Cooperates with neighboring communities and maintains open communication with other municipalities on matters affecting the City. | <u>5</u> |

Comments: CM has done an excellent job communicating with city residents and businesses.

Continue to address all questions & complaints equally in a prompt & professional manner.

Professional Characteristics:

- | | |
|--|----------|
| 1. Invests sufficient time and effort in job performance. | <u>5</u> |
| 2. Demonstrates willingness to attend seminars/conferences to stay informed of new legislation and other professional matters. | <u>5</u> |
| 3. Maintains professional personal appearance. | <u>5</u> |
| 4. Professionally represents the City to other units of government and professional and civic organizations. | <u>5</u> |

Comments: Great job representing and looking out for the City's best interest.

Council Observations:

1. What are the City Manager's strongest points and finest accomplishments over the past year? In what can she take the greatest pride?

Courtney is doing a great job getting information out to residents.

Please continue and strive to inform residents with as much information

as possible. The more the residents know the more feedback we can get from them.

2. What areas are most in need of improvement? Why? Do you have any constructive, positive ideas as to how the City Manager can improve these areas?

There are many things happening in the city that the council should be up to date on. Council

does not need to tell CM how to conduct day to day business, the CM is doing that very well.

The council does vote on on policy and they should fully understand what the effects will be.

3. Two things the City Manager does now that I would most like her to continue:
- a. Communicate with residents using all available media and resources.
 - _____
 - b. Continue to go after grants and other alternative financial resources to cover city expenses so we can reduce taxes whenever possible in the future.
 - _____
4. Two things the City Manager does now that I would most like her to discontinue:
- a. Nothing.
 - _____
 - b. _____
 - _____
5. Two things the City Manager does not do now that I would like her to do:
- a. Send council up-to-date news, information, data on a more reoccurring schedule such as biweekly or monthly. Not too detailed more like bullets.
 - _____
 - b. _____
 - _____

Digitally signed by Steven L Osmer
 DN: cn=Steven L Osmer, o=City of Satellite
 Beach, FL, ou=Councilman,
 email=aosmer@satellitebeach.org, c=US
 Date: 2015.04.27 17:58:09 -0400

Signature

Steve Osmer

Printed Name

#15
5-20-15

AGENDA
CITY COUNCIL
PROPOSED REGULAR MEETING

SATELLITE BEACH COUNCIL CHAMBERS
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

JUNE 3, 2015
7:00 P.M.

1. CALL TO ORDER BY MAYOR CATINO
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILWOMAN GOTT
3. CITIZEN COMMENTS
4. CITY COUNCIL COMMENTS
5. CITY MANAGER REPORT
6. DISCUSS/TAKE ACTION ON AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND BREVARD COUNTY FOR A PORTION OF THE PROPERTY LOCATED AT HIGHTOWER BEACH FOR ACCESS IMPROVEMENTS TO THE LIFT STATION AS APPROVED BY FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
7. PUBLIC HEARING:

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1105, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE FY 2014-2015 BUDGET ORDINANCE NO. 1096; PROVIDING AN EFFECTIVE DATE (SECOND READING)
8. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING
9. APPOINTMENT TO BOARDS
10. ADOPTION OF MINUTES:

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.



CITY COUNCIL AGENDA ITEM

#16

APPOINTMENT ADJUSTMENT TO LIBRARY BOARD

To: City Manager Courtney Barker

From: City Clerk Leonor Olexa

Meeting Date: 5/20/2015

Department: City Clerk's Office

Recommended Action: Council adjusts non-Satellite-Beach Library Board members for compliance with required regulation.

Summary: At their May 12, 2015 Library Board meeting, the Board discussed the requirements of the number of Members as stated in the City Board Handbook [7 primary members (2 may be non-Satellite-Beach residents) and 2 alternates (one may be a non-Satellite-Beach resident)]. To bring the Board into compliance with the City's guidelines, the Board is recommending adjusting the following member's appointments:

- Hope Ascher – Change from a primary member to an alternate member to fill Carol Robitschek's term-ending 08/15/2016.
- Carol Robitschek – Change from an alternate member to a primary member to fill Hope Ascher's term-ending 01/20/17.

Budget Impacts: N/A

Attachments: Attendance log for the Library Board.

Library Board

Last Name	First Name	01/14/14	03/11/14	05/13/14	07/08/14	09/09/14	11/20/14	01/13/15	03/10/15	05/12/15
Ascher	Hope	X		X		X	X	X		X
Guinn	Dorothy	X		X		X	X	X		X
Late	Carol	X		X		A	X	X		A
Reynolds-Mixon	Sharon	A		X		X	X	A		X
Spletter	Brenda	X		A		X	A	X		X
Stasko	Barbara	A		A		X	A	X		X
Watson	Lucia	X		X		X	X	X		X
Patton (Alt)	Pat	X		X		X	X	A		X
Robitschek (Alt)	Carol	X		X		X	X	X		X

Attendance =	7	0	7	0	8	7	7	0	8
# Members =	9	0	9	0	9	9	9	0	9

Gray = Cancelled

<p>X = Present</p> <p>A = Absent</p> <p>* = No quorum</p>
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#17
5-20-15

**CITY COUNCIL WORKSHOP MEETING
UNAPPROVED MINUTES
MAY 6, 2015**

Pursuant to Public Notice, Mayor Frank Catino convened a workshop meeting of the City Council on Wednesday, May 6, 2015, at 6:45 p.m., in the Council Chamber. Those present were Mayor Frank Catino, Vice-Mayor Dominick Montanaro, Councilman Mark Brimer, Councilwoman Lorraine Gott, Councilman Steve Osmer, City Manager Courtney Barker, and City Clerk Leonor Olexa.

(TIME: 6:45 P.M.) INTERVIEW BOARD APPLICANTS

Council interviewed the following applicants:

- Daniel Hamblin
- Michele Jones

Mayor Catino stated that board appointments would be made at the regular Council meeting following the workshop.

Mayor Catino adjourned the meeting at 6:55 p.m.

Leonor Olexa, CMC
City Clerk

**CITY COUNCIL REGULAR MEETING
UNAPPROVED MINUTES
MAY 6, 2015**

Pursuant to Public Notice, Mayor Frank Catino convened a regular meeting of the City Council on Wednesday, May 6, 2015, at 7:01 p.m., in the Council Chamber. Those present were Mayor Frank Catino, Vice-Mayor Dominick Montanaro, Councilman Mark Brimer, Councilwoman Gott, Councilman Steve Osmer, City Attorney James Beadle, City Manager Courtney Barker, and City Clerk Leonor Olexa.

Vice-Mayor Montanaro led a prayer and the Pledge of Allegiance.

(TIME: 7:03) CITIZEN COMMENTS

None.

Mayor Catino requested adjustments to the agenda; Council concurred.

(TIME: 7:04) CITY MANAGER REPORT

City Manager Barker reported on the Rhythm in Motion Dance Recital, signups for the FLC Policy Committees, the 2015 Summer Activity Brochure, Shell Street improvement project moving forward, and a thank-you email from a resident for the Public Works Department. She also reported that the Recreation Department will be hosting a send-off event for Ashlyn Harris, who will be part of the United States Women's Soccer Team participating in the World Cup and requested looking into naming one of the soccer fields in Ashlyn's honor; Council concurred.

She also reported that the Satellite Beach 2015 Relay for Life team raised \$2,549.30 to benefit the American Cancer Society and thanked the following people who helped make this event a great success: Former Councilwoman Martha Kirby, the Satellite Beach Woman's Club, the Lion's Club, the 55+ Club, City residents, and City staff.

(TIME: 7:10) CITY COUNCIL COMMENTS

Councilwoman Gott thanked Up and Running Fitness and staff for the "Move Your Mutt 2-Miler" event held at the Satellite Beach Dog Park [proceeds to benefit the Brevard Aiding Shelter Animals Project].

Vice-Mayor Montanaro attended the 2014 Employee of the Year Awards luncheon and congratulated the employee award winners. He also attended the Lion's Club/PAL Pancake Breakfast and thanked them for a wonderful event.

(TIME: 7:13) PRESENTATION BY GIRL SCOUT TROOP 156 ON THE VALUE OF OYSTERS IN THE INDIAN RIVER LAGOON

The Girl Scout Juniors, Troop 156 gave a PowerPoint presentation on the value of oysters in the Indian River Lagoon (IRL), which has received the Bronze Award Project. The Girl Scouts identified the current problems in the IRL, partnered with the Florida Institute of Technology for this project, created and installed oyster mats, collected data, and analyzed the water quality. This project has proven the benefits that oyster mats have in the IRL through water filtration and providing a mini-reef for marine life to thrive.

(Time: 7:21) The following non-resident addressed Council: Richard Charbonneau.

Council thanked Girl Scout Troop 156 for their efforts in helping improve IRL water quality.

(TIME: 7:23) PRESENTATION BY WASTE MANAGEMENT

Dina Reider-Hicks, Waste Management Public Affairs Manager, discussed WM's environmental commitment through increasing recycling and using compressed natural-gas-fueled trucks, their use of cutting-edge technology (DriveCam/GPS-based routing/Onboard Computing System), their safety enhancements through their Waste Watch Program which coordinates with law enforcement, and their exploring organic recycling for potential economic savings to the community. Council discussed the service and technology provided by WM. Dina Reider-Hicks, Senior Consultant George Gelecko, and Route Manager Ryan Cranford were available to answer questions.

(Time: 7:36) The following Satellite Beach residents addressed Council: Larry Whitney and Dale Abrahams. The following Satellite Beach non-resident addressed Council: Richard Charbonneau.

Council thanked Waste Management for providing their update on current services.

(TIME: 7:47) DISCUSS/TAKE ACTION ON EXPENDITURE FROM RECREATION TRUST FUND FOR PURCHASE OF ITEMS FOR THE DESOTO TENNIS COURTS

Recreation Director Kerry Stoms reported on the upcoming resurfacing of the tennis courts and the need to replace rollers and squeegees to aid in keeping debris and water off the courts. Council discussed court utilization during the repaving project.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilwoman Gott MOVED, SECOND by Vice-Mayor Montanaro, to approve an expenditure of up to \$1,500 to come from the Recreation Trust Fund for the purchase of rollers and squeegees for the tennis courts. VOTE: ALL YES. MOTION CARRIED.

(TIME: 7:50) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1104, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING SECTION 58-159 OF THE SATELLITE BEACH CITY CODE, BY AMENDING THE EFFECTIVE DATE OF THE RATE INCREASE FOR THE 10% UTILITY TAX ON THE SALE AND PURCHASE OF ELECTRICITY, METERED NATURAL GAS, LIQUID PETROLEUM GAS AND MANUFACTURED GAS; RATIFYING PREVIOUS RATE INCREASE; PROVIDING AN EFFECTIVE DATE (SECOND READING)

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1104 by title on second reading. Mayor Catino addressed how the tax would be used for infrastructure improvements.

(Time: 7:51) The following Satellite Beach resident addressed Council: Dale Abrahams. The following Satellite Beach non-resident addressed Council: Richard Charbonneau.

ACTION: Councilwoman Gott MOVED, SECOND by Councilman Brimer, to adopt Ordinance No. 1104 on second reading. VOTE: ALL YES. MOTION CARRIED.

(TIME: 7:56) AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING

Council discussed agenda items for the next regular Council meeting.

(TIME: 7:56) APPOINTMENT TO BOARDS

It was noted that the Library Board currently has more primary members from Indian Harbour Beach than permitted for that Board. Staff will contact the Librarian to see if one of those primary members can be changed to an alternate member and report back to Council.

ACTION: Vice-Mayor Montanaro MOVED, SECOND by Councilman Brimer, to reappoint primary board members as follows: **Leslie Castaldi** to the Board of Adjustment, term ending June 1, 2018; **Dorothy Guinn** to the Library Board, term ending June 30, 2018; and **Michael Hensley** to the Recreation Board, term ending June 1, 2018. VOTE: ALL YES. MOTION CARRIED.

ACTION: Vice-Mayor Montanaro MOVED, SECOND by Councilman Brimer, to appoint **Daniel Hamblin** to serve as a primary member on the Samsons Island Working Board, term ending May 6, 2018; and to appoint **Michele Jones** to serve as an alternate member on the Planning and Zoning Advisory Board, term ending May 6, 2018. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 8:04) ADOPTION OF MINUTES: APRIL 1, 2015, WORKSHOP MEETING;
APRIL 1, 2015, REGULAR MEETING; AND APRIL 15, 2015, REGULAR MEETING**

ACTION: Vice-Mayor Montanaro MOVED, SECOND by Councilman Osmer, to approve the minutes as submitted. VOTE: ALL YES. MOTION CARRIED.

Mayor Catino adjourned the meeting at 8:05 p.m.

Leonor Olexa, CMC
City Clerk

April '15

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
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City of Satellite Beach

May 2015

June '15

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 9:00 a.m. Beautification Board	2
3	4 CANCELLED BOA	5	6 CANCELLED CRA 6:45 p.m. City Council Wrkshp. 7:00 p.m. City Council	7 4:30 p.m. South Beach Coalition	8	9
10	11 7:00 p.m. SCLC	12 6:15 p.m. Recreation Board	13	14	15	16
17	18 CANCELLED PZAB	19 CANCELLED Samsons Island	20 7:00 p.m. City Council	21 CANCELLED CRAAB	22	23
24	25 HOLIDAY	26 CANCELLED CEB 7:00 p.m. CPAB	27	28 2:00 p.m. Retirement Boards	29	30
31						

May '15

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City of Satellite Beach

June 2015

July '15

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CANCELLED BOA	2	3 6:00 p.m. CRA 7:00 p.m. City Council	4	5 9:00 a.m. Beautification Board	6
7	8 4:30 p.m. South Beach Coalition 7:00 p.m. SCLC	9 6:15 p.m. Recreation Board	10	11	12	13
14 Flag Day	15 7:00 p.m. PZAB	16 6:00 p.m. Samsons Island	17 7:00 p.m. City Council	18 7:00 p.m. CRAAB	19	20
21	22 7:00 p.m. CPAB	23 7:00 p.m. CEB	24	25	26	27
28	29	30				