

CITY OF SATELLITE BEACH

CITY COUNCIL
AUGUST 3, 2016

WORKSHOP
6:50 P.M.

REGULAR MEETING
7:00 P.M.



Posted: 07/29/16

CITY OF SATELLITE BEACH, FLORIDA

565 CASSIA BOULEVARD 32937-3116
(321) 773-4407
(321) 779-1388 FAX



INCORPORATED 1957

AGENDA

CITY COUNCIL WORKSHOP MEETING

**SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**AUGUST 3, 2016
6:50 P.M.**

- 1. CALL TO ORDER BY MAYOR CATINO**
- 2. INTERVIEW BOARD APPLICANT**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

CITY OF SATELLITE BEACH
APPLICATION TO SERVE ON CITY BOARDS

JUL 18 2016

Name LARRY WHITNEY Home Phone 315 542 5725
Address 499 GLENWOOD AVE E-mail LARRYAWHITNEY@AOL.COM
Business _____ Business Phone _____
Address SATELLITE BEACH, FL 32937
Education SEE RESUME
Relevant Experience _____

(Use additional sheets if necessary, or attach resume.)

Are you a registered voter in Brevard County? Yes No _____
Are you a resident of the City of Satellite Beach? Yes No _____
Do you hold public office? Yes _____ No
Do you serve on a City board now? Yes _____ No

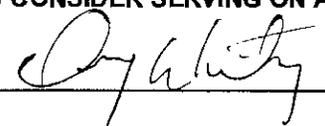
PLEASE CHECK THE BOARD(S) BELOW YOU ARE INTERESTED IN, AND RANK MULTIPLE SELECTIONS.
(See reverse for board descriptions.)

- BEAUTIFICATION BOARD
- BOARD OF ADJUSTMENT*
- CODE ENFORCEMENT BOARD*
- COMMUNITY REDEVELOPMENT AGENCY (CRA) ADVISORY BOARD
- COMPREHENSIVE PLANNING ADVISORY BOARD*
- LIBRARY BOARD
- PENSION PLAN BOARD OF TRUSTEES (GENERAL EMPLOYEES) *
- PENSION PLAN BOARD OF TRUSTEES (FIREFIGHTERS AND POLICE) *
- PLANNING AND ZONING ADVISORY BOARD*
- RECREATION BOARD
- SAMSONS ISLAND WORKING BOARD
- SUSTAINABILITY BOARD

*Board members must file financial disclosure statements.

WHY DO YOU THINK YOU ARE QUALIFIED TO SERVE ON THE BOARD(S) YOU SELECTED?

WOULD YOU CONSIDER SERVING ON A BOARD NOT SELECTED ABOVE? Yes No _____

Signature  Date 7/15/16

Submit completed applications to: City Clerk, 565 Cassia Boulevard, Satellite Beach, FL 32937
PHONE: 773-4407 FAX: 779-1388 E-Mail: lolexa@satellitebeach.org

Notice: Under Florida law, any written information you provide to the City, including any email address, is a public record. If you do not want your email address released in a public records request, do not: (i) send email to the City or (ii) include your email address in any application or correspondence to the City. Instead, contact the City by phone or in writing (but do not include your email address).

LARRY WHITNEY
499 Glenwood Avenue
Satellite Beach, Florida 32937
(315) 542-5725 larryawhitney@aol.com

SUMMARY: Motivated professional with 25+ years of leadership experience in operations management, client relationship management and business development. Inspires and leads people toward the achievement of excellent business outcomes using strengths in project planning and execution. Core competencies:

Collaborative Relationship Building ♦ Vendor Management ♦ Project Management
Quality Programs ♦ Workflow Analysis ♦ Process Re-engineering
Product Pricing Strategy ♦ Resource and Financial Management

SELECTED ACCOMPLISHMENTS

- Guided the Federal Reserve Bank of New York toward image check collection and away from paper processing (Check 21).
- Moved the organization toward a highly participative work environment where all stakeholders achieved excellent results as measured against metrics.
- Selected as part of a four-person team to redesign the Business Development Office of the Federal Reserve Bank of New York. District covers New York State, 12 counties in northern New Jersey, Fairfield County in Connecticut, Puerto Rico and the U.S. Virgin Islands.

PROFESSIONAL EXPERIENCE

MONTECITO CDD **2012 – 2014**
Chairman of the Board
Guided the Montecito Community to improve the living standard of residents by developing and implementing policies.

MERRILL LYNCH, Melbourne, FL **2008**
Financial Advisor Position
Practice Management Development Program preparing for the series 7 and 66 exams.

FEDERAL RESERVE BANK OF NEW YORK **1998 – 2008**
Vice President / Check Function **2004 – 2008**
Responsible for the East Rutherford, NJ and Utica, NY check operations centers.

- Managed the second district check operation with staffing of 325 + employees.
- Responsible for annual budget of \$74 million.
- Managed approximately 70 outside support contracts.
- Member of the Bank's Contingency Planning Committee and Operational Risk Committee.
- Served as the Second District Retail Payments Advisory Group (RPAG) member that provided guidance and direction for the check payments system throughout the US.
- Executed consolidation of the NJ-based check operation into the Philadelphia facility, and the orderly close out of the operation while concurrently managing the operations center in NY.
- Executed consolidation of the Utica Office into the Philadelphia and Cleveland operations the following year.

VP / Regional Manager, Utica (New York) Office **1998 – 2004**
Managed a staff of 225. Directed operations which included: facilities management, budget and finance, human resources, vendor management, check processing operations, adjustments operations, transportation, float management and systems development.

- Led efforts in business development and community business affairs in upstate New York.
- Instituted change in the philosophical approach to the work of the Check Adjustments Division.
- Developed a proposal to change strategic direction from conventional processing to high-speed imaging technology,

- a new platform deemed “proof of concept” for the Federal Reserve System.
- As Project Director, oversaw the selection process and implementation for a high-speed prime pass image platform system.

EPG – EARNINGS PERFORMANCE GROUP, Short Hills, NJ
Project Manager, Operations Consulting Group

1997 - 1998

Assisted client banks with operational strategic direction, process improvement and systems implementation. Involved in multiple engagement management, potential client preliminaries and client relationships.

- Developed strategic direction, made formal presentations to executive management, developed vendor evaluation criteria, recommended vendor of choice, assisted with contract negotiations and provided project planning and implementation assistance.

FISERV SOLUTIONS, INC., Piscataway, NJ
Vice President, Relationship Management Group

1994 - 1997

Maintained open communication with major clients of the operations center on behalf of customer satisfaction, problem solving, cross-selling, contract renewal and negotiations.

State Street Bank

- Managed the outsourced operations center.
- Improved operational performance from missing most deadlines to virtually making 100% in four months.

Piscataway Operations Center

- Developed pricing and financial responsibility plan for client base.
- Provided operational consulting services to other centers in the U.S. and Canada.

ISSC, Subsidiary of IBM, Charlotte, NC
Banking Consultant

1992 - 1993

Provided operations consulting services to marketing teams for item processing outsourcing; managed project direction alongside outside consulting firm.

- Led efforts in a consulting engagement for a national payment systems utility project. Developed standard operating procedures, general ledger and cost center structure, due diligence and transition plans.

THE RIGGS NATIONAL BANK, Washington, DC
Vice President, Retail Operations

1990 - 1992

Managed the check processing group consisting of item processing, proof, float management, statement processing, transportation, return items, exception item processing, and distribution services.

- Accountable for a \$10 million budget in 18 cost centers.
- Completed 12 system conversions in 18 months with minimal customer impact.
- Negotiated contract with selected vendor to outsource distribution services.
- Executed merger activities of an acquired bank in less than 120 days.

EDUCATION AND PROFESSIONAL DEVELOPMENT

Brooklyn College, Brooklyn, NY - Major: Accounting ♦ Harvard University, Kennedy School of Government
 Leadership for the Twenty-first Century (2003) ♦ Mastering Negotiations (2004)
 Advanced Management Systems, Abington, MA ♦ Managing Strategy (1999)

MILITARY SERVICE

US Army; Corps of Engineers; Combat Engineer; Viet Nam Veteran

COMMUNITY LEADERSHIP

Board of Directors– Mohawk Valley Chamber of Commerce
 Member – Rome, NY Chamber of Commerce

CITY OF SATELLITE BEACH, FLORIDA

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INCORPORATED 1957

AGENDA

CITY COUNCIL REGULAR MEETING

SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

**AUGUST 3, 2016
7:00 P.M.**

1. **CALL TO ORDER BY MAYOR CATINO**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY MAYOR CATINO**
3. **PROCLAMATION ENCOURAGING SUPPORT OF MERRITT ISLAND NATIONAL WILDLIFE REFUGE AND EDUCATION CENTER CAMPAIGN**
4. **CITIZEN COMMENTS**
5. **CITY COUNCIL COMMENTS**
6. **CITY MANAGER REPORT**
7. **DISCUSS/TAKE ACTION ON THE PURCHASE OF PARK BENCHES FROM PLAY MART, INC., USING THE SATELLITE BEACH LION'S CLUB DONATION**
8. **DISCUSS/TAKE ACTION ON THE AMERICAN ASSOCIATION OF RETIRED PERSONS (AARP) INITIATIVES AS FOLLOWS:**
 - **APPLICATION FOR AARP NETWORK OF AGE-FRIENDLY COMMUNITIES**
 - **RESOLUTION NO. 972, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING THE WORLD HEALTH ORGANIZATION'S AGE-FRIENDLY CITIES AND COMMUNITIES PROGRAM AND APPROVING THE CITY'S ENROLLMENT INTO THE AARP AGE-FRIENDLY COMMUNITIES INITIATIVE; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

- 9. DISCUSS/TAKE ACTION ON AMENDMENTS TO THE FLORIDA DEPARTMENT OF TRANSPORTATION TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT**
- 10. DISCUSS/TAKE ACTION ON RESOLUTION NO. 971, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, IMPOSING AN ANNUAL STORMWATER UTILITY ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AGAINST ALL REAL PROPERTY WITHIN THE CITY LIMITS OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA; PROVIDING FOR CLASSIFICATIONS OF PROPERTY; PROVIDING FOR CERTIFICATION OF ANNUAL STORMWATER UTILITY ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE**
- 11. DISCUSS/TAKE ACTION ON RESOLUTION NO. 973, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING A SPECIAL ASSESSMENT MILLAGE FOR INDIAN RIVER LAGOON (IRL) RESTORATION; SUPPORTING THE IRL RESTORATION PLAN DEVELOPED BY THE BREVARD COUNTY NATURAL RESOURCES DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE**
- 12. DISCUS/TAKE ACTION ON PARTNERSHIP WITH KEEP BREVARD BEAUTIFUL FOR THE LAGOON FRIENDLY LAWN PROGRAM**
- 13. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**
- 14. APPOINTMENT TO BOARDS**
- 15. ADOPTION OF MINUTES: JULY 20, 2016, REGULAR MEETING**

#3
8-3-16

WHEREAS, Titusville is the gateway to the Merritt Island National Wildlife Refuge; and

WHEREAS, The Merritt Island National Wildlife Refuge is the 6th most visited refuge of 563 refuges in the United States for people who enjoy watching wildlife, exploring history, hiking, fishing, hunting, birding and biking; and

WHEREAS, The Merritt Island National Wildlife Refuge provides critically important habitat for over 1500 species of animals and plants including 10 animals that are listed federally as threatened and endangered; and

WHEREAS, The Merritt Island National Wildlife Refuge will be where Florida's Coast to Coast Connector Trail, East Coast Greenway and the St. Johns River to the Sea Loop Trail converge; and

WHEREAS, The United States Department of Interior, Fish and Wildlife Service has approved over \$4 million for a Refuge Visitor Information Center to serve as the Community Conservation and Education Center; and

WHEREAS, The United States Department of Interior, Fish and Wildlife Service does not use appropriated funds for the exhibits and has requested the non-profit Merritt Island Wildlife Association raise the funds with community support; and

WHEREAS, The Community Conservation and Education Center will benefit the east Central Florida community as well as national and international tourists seeking to experience the extraordinary wildlife that thrives at our nation's historic gateway to space; and

WHEREAS, The City of Satellite Beach and community partners support providing safe and accessible recreation and educational opportunities and fostering conservation of our unique coastal resources, including the Indian River Lagoon; and

WHEREAS, The City of Satellite Beach recognizes that the new Merritt Island National Wildlife Refuge Community Conservation and Education Center will contribute to the economic viability of the east Central Florida area by attracting tourists who are interested in the area's abundant natural resources.

NOW, THEREFORE, I, Frank P. Catino, Mayor of the City of Satellite Beach, Brevard County, Florida, do hereby encourage all members of the community to support the Merritt Island Wildlife Association's campaign for exhibits at the Merritt Island National Wildlife Refuge Conservation and Education.

IN WITNESS WHEREOF, I have signed this proclamation and caused the seal of the City of Satellite Beach to be affixed this 3rd day of August, 2016.

Frank P. Catino, Mayor

City Manager's Report



To: Mayor and City Council Members
From: City Manager Courtney Barker, AICP
Meeting Date: 8/3/2016

School starts again on August 10, 2016! Be mindful of pedestrians and cyclists!

Informational Items:

1. I have received a \$100 donation to the City and a thank you note to Fire-medec Eric Tippins thanking him for his help with a resident who recently passed away (see attached).
2. I will be out of the office from August 18 until August 21, 2016 for the Florida League of Cities Conference, along with three of our City Council members. Suzanne Sherman will be Acting City Manager during this time.
3. Please do not forget that your required Ethics Training will be held on August 15th at 1pm. Attorney Cliff Shepard will be providing the training this year, and other municipalities have been invited to participate as well.

Action Items:

1. At the July 27th Sustainability Board meeting, member Josh Pause requested that the Board become "strategic partners" with the Brevard Indian River Lagoon Coalition (BIRLC), which is a citizen-led nonprofit organization dedicated to the restoration of the Indian River Lagoon. A strategic partner is considered to be a group that is in close working relationship with the BIRLC, and since the City staff is currently working very closely with many of the members on Lagoon related issues, staff believes that being listed as a BIRLC Strategic Partner would simply solidify the relationship that is already established. As such, staff is requesting that the City and Sustainability Board become strategic partners with the Brevard County Indian River Lagoon Coalition.

July 18, 2016

RECEIVED

JUL 21 2016

Satellite Beach Fire Department

1390 So. Patrick Drive

Satellite Beach, FL 32937

Dear Eric,

Please accept this small donation in memory of my Mom, Rose Marie Graham. She passed away on April 24th.

We want to give a special Thank You to all the wonderful Paramedics that have helped us in the last few years.

With much appreciation.

The Family of ROSE MARIE GRAHAM

The Family of Rose Marie Graham



CITY COUNCIL AGENDA ITEM

#7

DISCUSS/TAKE ACTION ON THE PURCHASE OF PARK BENCHES FROM PLAY MART, INC., USING THE DONATION FROM THE SATELLITE BEACH LION'S CLUB

To: City Manager Courtney Barker
From: Recreation Director Cassie Warthen
Meeting Date: 7/20/2016
Department: Recreation

Recommended Action: Approve the purchase of three park benches and engraving from Play Mart, Inc. in the amount of \$2,593, to come from the Recreation Trust Fund.

Summary: In June 2016, the Satellite Beach Lion's Club donated \$2,400 to the Satellite Beach Recreation Department. These funds have been placed into the Recreation Trust Fund and will be used for the purchase of park benches.

Play Mart, Inc. offers a 6 foot EcoBench™ made of 100% recycled plastic, with an option for custom engraving. Each bench will be engraved with the phrase: "Donated by Satellite Beach Lion's Club." Total cost for 3 benches, engraving and freight is \$2,593.

The locations for the benches will be Cinnamon Park, Desoto Park and the Satellite Beach Sports Park.

Budget Impacts: Funds are available in the Recreation Trust Fund to cover the entire \$2,593 purchase with \$2,400 to come from the Satellite Beach Lion's Club donation and an additional \$193 in available funds.

Attachments:

- Quote from Play Mart, Inc.

Play Mart, Inc. 170 Allens Way Somerset, Ky 42501 Phone 606-679-2572 - Fax 606-678-0911	RETAIL
---	---------------

VERSION 12 - 06-01-15 JM

Sales Rep: HOUSE ACCOUNTS	Date: 07/29/16
Sales Organization: PLAY MART, INC	d/b: SB
Site Name: CITY OF SATELLITE BEACH	
Site Street Address: 1089 S PATRICK DR	Site Contact Phone: 321.773.6458
Site City State & Zip: SATELLITE BEACH, FL 32937	Site Contact Fax: 321.777.5207
Site Contact: KERRY STOMS	

NEP_COMPLETE

Site Contact E-mail:

SURFACE MOUNT ON: 18" IN GROUND 24" IN GROUND MOVEABLE

SURFACE MOUNT ON: CONCRETE ASPHALT

Product:	COMPLETE		MINI+
QTY.	COMPONENT DESCRIPTION	RETAIL	WT
3	ERGO-ECO BENCH – ADULT 6'	\$2,049	405
3	CUSTOM ENGRAVING FOR BENCH	\$185	
6	SUBTOTAL EQUIPMENT	\$2,234	413
	(Yes or Blank) PMI INSTALLATION		
	FREIGHT (Freight Quote only valid for 14 days)	\$478	
1	INSTALLATION INSTRUCTIONS		1
	DISCOUNT	-\$119	
7	GRAND TOTAL	\$2,593	414

By purchasing this playset you will have prevented (2466) milk jugs from going to a landfill.



CITY COUNCIL AGENDA ITEM

#8

DISCUSS/TAKE ACTION ON THE AMERICAN ASSOCIATION OF RETIRED PERSONS (AARP) INITIATIVES AS FOLLOWS:

- APPLICATION FOR AARP NETWORK OF AGE-FRIENDLY COMMUNITIES
- RESOLUTION NO. 972, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING THE WORLD HEALTH ORGANIZATION'S AGE-FRIENDLY CITIES AND COMMUNITIES PROGRAM AND APPROVING THE CITY'S ENROLLMENT INTO THE AARP AGE-FRIENDLY COMMUNITIES INITIATIVE; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE

To: City Manager Courtney Barker

From: Fire Chief Don Hughes

Meeting Date: 8/3/2016

Department: Fire

Recommended Action:

- Authorize the City Manager to submit the AARP application
- Authorize the Mayor to sign a letter of commitment
- Adopt Resolution No. 972

Summary: During the past year, there has been discussion to look at the feasibility of becoming an American Association of Retired Persons (AARP) Age-Friendly Community. The AARP Age-Friendly Communities Initiative engages public officials, stakeholders and residents at the local level to plan for and enact community changes that will improve the lives of older adults and people of all ages. Information about the program is attached, and staff is seeking direction to begin the application process with AARP.

Budget Impacts:

- No impact for initial application.
- Potential budget cost for community input meetings and plan development.

Attachments:

- Memo to City Manager (including sample letter of commitment and program application)
- Auburn Hills, MI, Action Plan
- AARP Program Cycle
- Resolution No. 972



CITY OF SATELLITE BEACH
FIRE DEPARTMENT
1390 South Patrick Drive
Satellite Beach, Florida 32937



(321) 773-4405

Fax (321) 773-8199

INTEROFFICE MEMORANDUM

Date: July 28, 2016
To: Courtney Barker, City Manager
From: Donald Hughes, Fire Chief
Ref: AARP Age-Friendly Communities Initiative

The American Association of Retired Persons (AARP) has partnered with the World Health Organization (WHO) Age-Friendly Cities and Communities program to create a network of Age-Friendly Communities. The purpose of the AARP Age-Friendly Communities Initiative is to serve as a catalyst to educate, encourage, promote and recognize improvements that make cities, towns and counties more supportive not only of their older residents but for residents of all ages.

The AARP Age-Friendly Communities Initiative engages public officials, stakeholders and residents at the local level to plan for and enact community changes that will improve the lives of older adults and people of all ages. There are eight (8) domains of livability:

- Domain 1: Outdoor Spaces and Buildings
- Domain 2: Transportation
- Domain 3: Housing
- Domain 4: Social Participation
- Domain 5: Respect and Social Inclusion
- Domain 6: Civic Participation and Employment
- Domain 7: Communications and Information
- Domain 8: Community and Health Services

AARP Age Friendly Communities Initiative

There are four specific program phases to qualify and remain a part of the Age-Friendly Community. The planning guide suggests this will be a 2-3 year process, however, I do not believe that it will take that long.

- Step 1- Network Application
 - Towns, cities and counties seeking to enroll in the AARP Network of Age-Friendly Communities are required to submit a membership application, as well as a letter of commitment, which must be signed by the jurisdiction's highest elected official. (example attached)
 - Application for consideration must be completed and submitted to AARP (attached)
 - Government resolution is suggested (example attached)
- Step 2- Planning Phase (Year 1-2)
 - The establishment of mechanisms to involve older people throughout the Age-Friendly city cycle
 - A baseline assessment of the age-friendliness of the city.
 - Development of a 3-year city wide plan of action based on assessment findings
 - Identification of indicators to monitor progress
- Step 3- Implementation and Evaluation (Year 3-5)
 - On completion of the planning phase, and no later than two years after joining the Network, cities will submit their action plan to WHO for review and endorsement. Upon endorsement by WHO, cities will then have a three-year period of implementation.
 - At the end of the period of implementation, cities will be required to submit a progress report to WHO outlining progress against the indicators developed in Phase 1.
- Step 4- Continuous Improvements (Year 5+)
 - Upon completion of phase 3, cities will be able to continue their membership to the Network by entering into further implementation cycles.

To represent what a Community Action Plan would look like, I have included the action plan of Auburn Hills, MI. This is a community of approximately 23,000 residents and is the only community plan that I could find that was of similar size to Satellite Beach.

This initiative will require significant community involvement, however, it is a natural maturation of the city's "Communities For A Lifetime "(CFAL) program and worth consideration.

Recommendation

I recommend that we present to Council an overview of the AARP program to seek guidance on how to proceed.

DNH



City of Austin

Example

Mayor Lee Leffingwell · 301 Willie Nelson Boulevard, Austin, Texas 78701 · www.mayorleffingwell.com
Office (512) 974-2250 · Fax (512) 974-2337 · Lee.Leffingwell@austintexas.gov

December 12, 2012

Mr. Bob Jackson
AARP Texas State Director
98 San Jacinto Blvd. Suite 750
Austin, TX 78701

Dear Mr. Jackson:

On behalf of the City of Austin, we are excited about the opportunity to join with AARP Texas and the World Health Organization (WHO) to become an Age-Friendly Community. Along with other selected communities in the nation, Austin is committed to promoting policies to make American cities friendly to aging populations.

The Austin-Round Rock metropolitan area is the nation's 3rd fastest growing community of people aged 65 and older. We are the nation's #1 fastest growing population of people between the ages of 55 and 64.

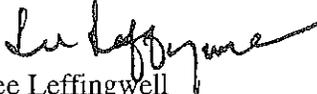
To address our changing demographics, our community has recently convened a Task Force on Aging comprised of a diverse group, including executives from non-profit providers, funding agencies, policy makers, and academia. Our goal is to ensure our aging neighbors have the resources to be healthy, independent and integrated into community life.

As a participant in the national network of communities, it is the intent of the City of Austin to:

- Include the active engagement of older adults in the Task Force.
- Secure a council resolution to work toward become age-friendly.
- Establish a Plan of Action that responds to the needs identified by older adults in the community.
- Commit to measuring activities, reviewing action plan outcomes and reporting on them publicly.

We look forward to working with AARP Texas staff and volunteers to ensure our community has the appropriate infrastructure in place so we can all age with dignity.

Sincerely,


Lee Leffingwell
Mayor



Membership Application

To join the **AARP Network of Age-Friendly Communities** and the **World Health Organization Global Network of Age-Friendly Cities and Communities**

- If you have questions while completing this form, please email livable@aarp.org or call 202-434-2430
- If you need additional space for answering the questions you may add an additional sheet of paper.

APPLICATION SUBMISSION DATE: Click here to enter a date.

Section 1: COMMUNITY DETAILS

NAME OF THE COMMUNITY: Click here to enter text.

STATE: Click here to enter text.

POPULATION SIZE: Click here to enter text.

PERCENTAGE OF RESIDENTS ABOVE THE AGE OF 60: Click here to enter text.

NAME AND TITLE OF THE ELECTED OFFICIAL SIGNING THE OFFICIAL COMMITMENT: Click here to enter text.

OFFICE ADDRESS OF THE SIGNER: Click here to enter text.

Section 2: COMMUNITY CONTACT FOR THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES

The community contact is the local staff member or volunteer who is primarily responsible for carrying out the community-level work — it is not the responsible AARP staff member.

NAME: Click here to enter text.

POSITION: Click here to enter text.

EMAIL ADDRESS: Click here to enter text.

TELEPHONE NUMBER: Click here to enter text.

Please describe the named person's role in the city or community's age-friendly initiative:

Click here to enter text.

Section 3: COMMUNITY ACTIVITIES, ENGAGEMENTS and COLLABORATIONS

1) Please provide a brief summary of the community policies, programs and services that are targeted toward older people and how the community plans to become more age-friendly.

Click here to enter text.

2) How will the community engage and involve older people in the process of becoming a more age-friendly?

Click here to enter text.

3) Briefly describe the mechanisms the community has or is planning to put in place to facilitate collaborative planning and implementation between different agencies and departments.

Click here to enter text.

Section 4: NETWORK MEMBERSHIP

Your answers to the following questions will help us complete your membership in the global age-friendly network and better enable us to understand how to support the network.

4) How do you hope to contribute to the AARP Network of Age-Friendly Communities and the World Health Organization Global Network of Age-Friendly Communities?

Click here to enter text.

5) What motivated your community to join the AARP Network of Age-Friendly Communities and the World Health Organization Global Network of Age-Friendly Communities?

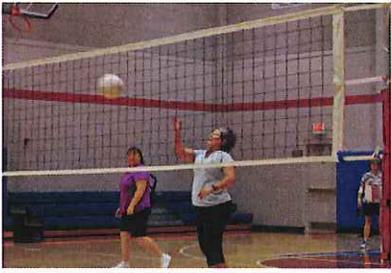
Click here to enter text.

6) Please provide a digital file or link of a logo or other image that represents your community.

The image resolution should be at least 72 dpi. As an example of an image, here's ours >

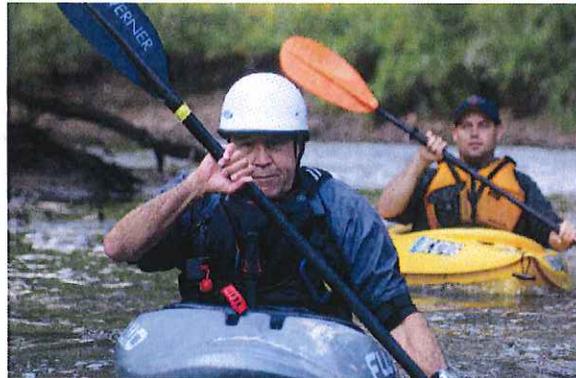


Click here to paste the JPEG image or the link to one.



CITY OF AUBURN HILLS

AGE-FRIENDLY 2015 ACTION PLAN



AARP Real Possibilities in

Michigan



April 23, 2015

Ms. Karen Kafantaris, State Director
Michigan AARP
309 N. Washington Square #110
Lansing, MI 48933

Dear Ms. Kafantaris,

On behalf of the city of Auburn Hills, we are proud to present to the Michigan AARP our 2015-2018 Age-Friendly Action Plan. Since we enrolled in the Age Friendly Communities Network, residents, city officials, business representatives, and nonprofits have come together to create a vision of what Age-Friendly looks like now and will look like in the future in the city of Auburn Hills. We learned more about the residents that we represent, as well as what we can do to improve their overall quality of life. Many of our older residents enjoy our city events, parks, and plan to stay in Auburn Hills as they age. However, as they get older new barriers will arise such as means of transportation, lack of age-friendly housing options, and a need for more sidewalks.

This Action Plan is the start of our journey to creating a city that will be ideal for residents of all ages for years to come. It will serve as a guide as we continue to commit to improving our citizens' and visitors' access to our community. What is unique about this document is while it focuses on our older residents, the changes that we make will benefit all residents, regardless of their age.

Upon approval of our action plan, we hope to continue to create partnerships that will strengthen our community and seek opportunities that will add value to this historic initiative. We are very proud of the participation from all the members of our Auburn Hills community and look forward to moving towards becoming an even greater place to live, work, play, and age.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin R. McDaniel'.

Kevin R. McDaniel
Mayor of the City of Auburn Hills

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INTRODUCTION

According to the 2010 Census Data from the Southeast Council of Michigan Governments (SEMCOG), Auburn Hills has 21,412 residents. 2,011 of those residents are ages 65 and over. By 2035, SEMCOG projects that the number of residents ages 65 and older will increase to 7,345. This creates not only a community that is older, but one that comes with a variety of ability. This will change our city's future policies on housing, transportation, and programs offered to residents age 55 or older. To prepare for these changes, the city of Auburn Hills enrolled in American Association of Retired Persons (AARP) Age-Friendly Communities Network in August 2013.

Auburn Hills is the first municipality from the State of Michigan to be accepted into this prestigious and growing network. The vision for the commitment came from Auburn Hills Senior Services Director, Karen Adcock. She saw a need to bring the program to the community and better plan for the future. Adcock has been following the demographic shift closely and decided the program was a great way to learn and prepare for future changes. The Age Friendly Communities Network Program is a five year, four stage process. This program involves an assessment of the community, creation of an action plan, implementation of the plan, and evaluation of its performance.

OUR EFFORTS ARE GUIDED BY THE FOLLOWING PRINCIPLES:

- Respect and support of all citizens
- Access and inclusion for all
- Further community engagement in decision making
- Livability and accountability

The overall mission of the Age-Friendly Auburn Hills initiative is to transition into a city where all generations are welcome. As a city, we are committed to engaging our citizens by providing opportunities for residents to assess what that city does well, and suggest ways to improve. Through Auburn Hills' open citizen forums, community members can come together to plan a future that includes age-friendly initiatives and retain citizens for life.

The AARP Age-Friendly Community Network Program recognizes communities that thrive in inclusion of all generations. The goal of this program is to provide local governments with the tools they need to be accessible to all ages. AARP assists local governments all over the country as they identify issues and improve the livability of their city. They also provide communities with information related to best practices and new initiatives.

Members of the AARP Network of Age-Friendly Communities are committed to giving their older residents the opportunity to live rewarding, productive and safe lives. Participants have the ability to connect with communities around the world that are also engaged in the same mission. Auburn Hills uses these partnerships to build upon the community's strengths and address any gaps.

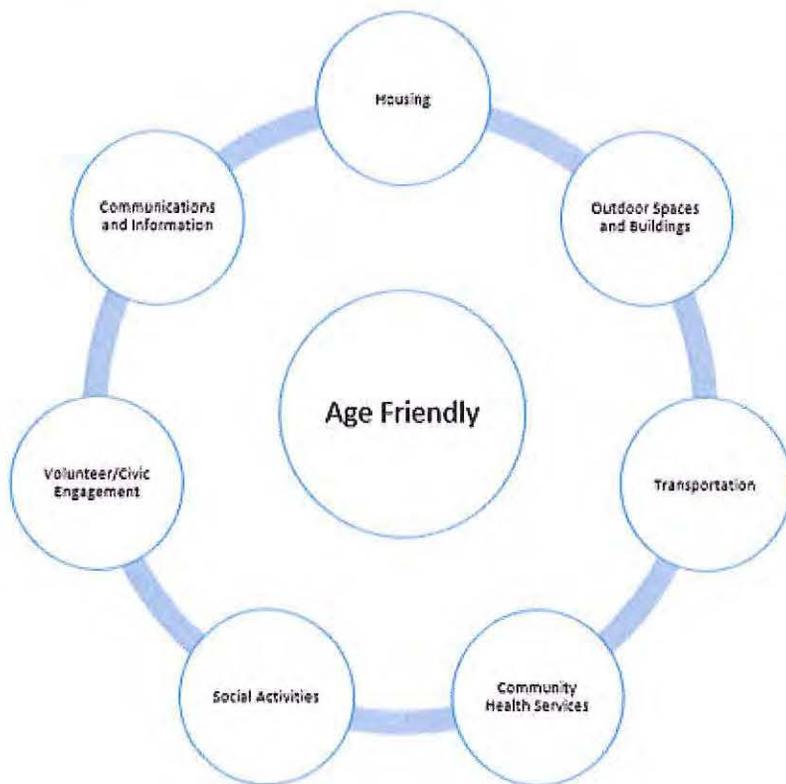
The Age-Friendly Action Plan identifies indicators of success. These indicators will be used to measure our success for the next three years. After the three year cycle is complete residents, city employees, and community leadership will come together to evaluate progress. This group will identify accomplishments, and what new goals the city should take on to become better for all ages. This process will become an ongoing cycle that we will use as a tool to become a more livable community for residents of all ages.

COMMUNITY PROFILE

The City of Auburn Hills is a distinguished leader in southeast Michigan. Home to 21,000 residents, as well as a workday population of approximately 100,000, Auburn Hills continues to be a thriving global business address. It is home to over 80 international corporations and hosts the World and North American headquarters for numerous outstanding businesses such as Fiat Chrysler Automobiles, Continental Automotive Systems, Faurecia, and BorgWarner. Auburn Hills' residents enjoy the amenities of city and suburban living with parks, a revitalized downtown district and a welcoming city complex with a library and community center. Additionally, the city has four colleges and universities, the award winning Palace of Auburn Hills sports and entertainment complex and Great Lakes Crossing Outlets, one of the state's largest destination shopping centers, providing a variety of cultural, social and educational opportunities to residents, workers and visitors. Learn more at www.auburnhills.org.

AGE-FRIENDLY AUBURN HILLS

Members of the AARP Age-Friendly Communities are committed to providing the older residents in their community the chance to have fulfilling, dynamic, and safe lives. The city of Auburn Hills has identified seven domains of livability that impact the quality of life for residents of all ages.



- Outdoor Spaces & Buildings
- Transportation
- Housing
- Community Health Services
- Social Activities
- Volunteer & Civic Engagement
- Communication & Information

AGE-FRIENDLY PLANNING ASSISTANT

To assist in the assessment and planning phases of the Age-Friendly Communities Network, the Community Development Department allocated funds for the creation of an Age-Friendly Planning Assistant. This part time position is responsible for forwarding the development of the Age Friendly Action Plan. Duties included participation in Age-Friendly Auburn Hills Leadership Team meetings, coordination of community assessment projects, preparing reports, and other tasks that support the Age-Friendly Auburn Hills initiative.

WHO DOES THE AGE-FRIENDLY PROGRAM IMPACT?

The Age-Friendly Program will affect citizens of all ages in that live, work, or play in Auburn Hills. Although the main focus is on the city's aging population, the age-friendly community concept is welcoming to individuals of all ages.

Some action items identified in the Action plan include expanding walkability, implementation of an age-friendly business program, and implementing community paramedicine. These action items will not only improve the lives of our seniors, it will improve the overall quality of life for all residents that use our sidewalks or shop in our community.

These action items will also affect local organizations in the community. For example, by expanding walkability, more people are able to use the public infrastructure. In addition, more patrons will then be able to visit a variety of businesses and nonprofits. This helps major employers in the community, restaurants, shops, tourist attractions, and many more. Implementing these action items will not be simple. Creating a successful program will take key community leadership and partnership to collaborate and create the best possible, and cost effective solution. With the help of current and new partnerships, we will be able to achieve the goals identified by our residents.

AGE-FRIENDLY AUBURN HILLS LEADERSHIP TEAM

The Age-Friendly Auburn Hills Leadership Team is a mix of city departments and community leaders who volunteer their time to engage the Auburn Hills community in the Age-Friendly Communities Program. These members work together to expand awareness of opportunities for residents to voice their opinions on age-friendly efforts. This Committee also oversees the creation and implementation of the Age-Friendly Auburn Hills Action Plan.

- **Karen Adcock** - *Director of Senior Services (Co-chair of Leadership Team)*
- **Steve Cohen** - *Director of Community Development (Co-chair of Leadership Team)*
- **Karen Kafantaris** - *AARP Associate State Director*
- **Shawn Keenan** - *Assistant City Planner*
- **Karrie Marsh** - *Executive Assistant to the City Manager*
- **Maria Willett** - *Age-Friendly Community Planning Assistant*
- **Bob Pierce** - *Planning Commission Member*
- **Doreen Olko** - *Chief of the Auburn Hills Police Department*
- **Dawn Keiser** - *Deputy Treasurer*
- **Kathleen Novak** - *Deputy Clerk*
- **Diane Bright** - *AARP Volunteer*
- **Stephanie Carroll** - *Manager of Business Development and Community Relations*
- **Donald Grice** - *Assistant City Manager*
- **Samantha Mariuz** - *Management Assistant, City Manager's Office*
- **Stephanie McCoy** - *Library Director*

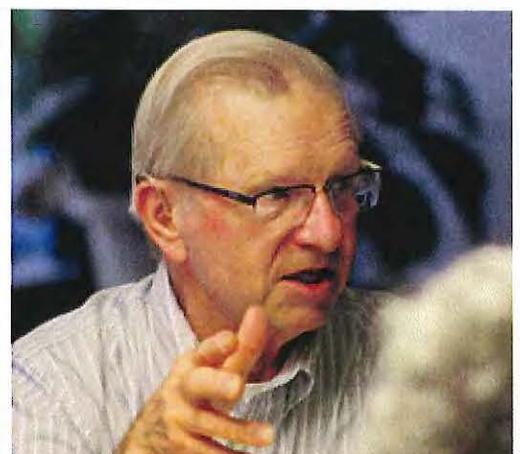
The Leadership Team periodically reported back to the Planning Commission and City Council. Planning Commission and City Council members also actively participated in various community outreach events that contributed to the action plan. They also provided the Leadership Team with feedback as the team continued the baseline assessment.

ACTION PLAN DEVELOPMENT

This Action plan was created from several interactions with older residents, including:

- Seven Community Conversations - Spring 2014
- Survey of Auburn Hills Residents - Ages 50+ Spring 2014
- Five Focus Groups - Fall 2013 to Fall 2014
- Business Roundtable with Local Businesses and Non-Profits that interact with older residents - January 2015
- Three Age-Friendly Auburn Hills Action Plan Development Committee Meetings - February 2015 to March 2015

These community engagement opportunities were selected in an effort to give seniors, and businesses or nonprofits that interact with seniors, a chance to participate and give their feedback on improvements the city could make. Through these events, the community identified 20 action items along with steps, resources, obstacles, solutions, possible partners, a timeframe, and indicators of success.





Dear Resident,

It is my pleasure to present to you the 2014 Survey of Auburn Hills residents – age 50 and older. This survey was executed in partnership with the AARP (American Association of Retired Persons).

A big thank you goes out to all the residents that took the time to voice their opinions through this survey and share their thoughts with us. We received 627 responses back that let us know what aspects of a city are the most important to you and where the city should focus its attention as we continue to move forward.

The information gathered from this survey along with our Community Conversations, Focus Groups, and Business Roundtable will be used to help residents, local businesses, and city employees as they work together to create our Auburn Hills Age Friendly Action Plan.

This action plan will help guide the city as we continue to strive to make our community a great place to live, work, and play for residents of all ages.

Again, thank you for helping us with this exciting and historic initiative.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin R. McDaniel', written in a cursive style.

Kevin R. McDaniel
Mayor of the City of Auburn Hills

ACKNOWLEDGEMENTS

Hosting these Community Conversations required collaboration from many members of the Auburn Hills Community. Our Age-Friendly Leadership Team has been an essential part of these outreach events. They have helped plan events, lead discussions, and gather information from residents. The support from these team members have helped maximize the Age-Friendly engagement the city has with the community. Committee members include:

- **Karen Adcock** - *Director of Senior Services (Co-chair of Leadership Team)*
- **Steve Cohen** - *Director of Community Development (Co-chair of Leadership Team)*
- **Karen Kafantaris** - *AARP Associate State Director*
- **Shawn Keenan** - *Assistant City Planner*
- **Karrie Marsh** - *Executive Assistant to the City Manager*
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- **Stephanie McCoy** - *Library Director*

The Planning Commission, Senior Services Department, and City Council were also crucial to the success of these Community Conversations. Many member of these groups assisted our leadership team in collecting information from residents and providing feedback. Because of their efforts, the Age-Friendly Leadership Team was able to provide several opportunities for residents to share their thoughts. The Leadership Team will use this feedback to improve and identify upcoming needs for our community. We are very appreciative of their strong, consistent support of these organizations as we move forward in the Age-Friendly Communities Program.

We also would like to thank the following organizations for allowing us to host these Community Conversations in their facilities:

- Avondale School - Grant Graham Elementary & High School
- Auburn Hills Baptist Church
- Auburn Hills Christian Center
- Great Lakes Golf & Sports Complex
- The Meadows of Auburn Hills
- Meadow Creek Village - National Church Residences

In order to determine what city programs and services will be needed in the future, it is important to first hear from the people that will be most affected; our residents. Thank you to all our residents that took time to sit down with us and share their vision for an Age-Friendly Community. It is because of their active participation in this program through Community Conversations and similar events that we are able to move forward. Without their efforts, creating an Action Plan would not be possible. We look forward to continuing to partnering with residents, local businesses, and nonprofits as we move forward with the implementation and evaluation of our Age-Friendly Action Plan.

Special thanks to the Michigan Municipal League for highlighting the city of Auburn Hills' efforts and writing this article in their May/June 2013 issue of the Review Magazine. We would also like to thank the Area Agency on Aging 1-B for producing a report on the impact of the senior population growth for residents for residents to use as a tool when creating the Age-Friendly Action Plan

COMMUNITY CONVERSATIONS

The Age-Friendly Auburn Hills Leadership Team held seven Community Conversations involving 210 residents of all ages. Each Community Conversation lasted about two hours and were held from February 2014 to May 2014. Community Conversations were also held in a variety of locations. Having multiple locations and dates allowed the Age-Friendly Leadership Team to gather feedback from residents in all parts of the city at their convenience. Community Conversations were advertised in the Auburn Hills Review. Residents could also learn about the events from flyers posted, the city blog Developing Thoughts, and information posted on the city website.

During the Community Conversations, each participating resident received a booklet. This booklet contained Age-Friendly Community information, the agenda, and a story published in May/June 2013 issue of the Review Magazine featuring our age-friendly efforts. Members of

the Age-Friendly Auburn Hills Leadership Team helped lead discussions. Questions asked to participants included:

- "Do you intend to stay and live in the Auburn Hills and the surrounding areas as an older person?"
- "What's it like to walk and drive in Auburn Hills and the surrounding areas as an older person?"
- "In what ways does Auburn Hills include (or not include) you as an older person in activities and events?"

Members of the Auburn Hills Leadership Team recorded the responses to these questions. Residents also shared their "Rock Star Ideas" to improve their quality of life in Auburn Hills. The Age-Friendly Planning Assistant took the recorded opinions and organized them by appropriate domain of livability. Example domains of livability include Housing and Transportation. Once organized, thoughts that were stated by residents repeatedly could be identified.

AGE-FRIENDLY AUBURN HILLS

By 2030, the population of people age 65 and over is expected to double its current size. This significant increase in older residents will impact city policies, daily operations, services, and new projects. Because we are devoted to the well-being of our citizens, we have begun to take proactive steps and partner with AARP to prepare for emerging needs of our older adults.

In an effort to make our community a great place to live, work, play, and age the city of Auburn Hills was the first city in the State of Michigan, and 14th in the nation, to participate in the AARP Age-Friendly Communities Network. The Age-Friendly Communities Network assists local governments like the city of Auburn Hills in developing a place that is ideal for residents of all ages to live.

The Age-Friendly Community program requires Auburn Hills to create a three-year plan of action for the community based on findings from our Community Conversations and continuing assessment. Upon approval of the action plan, the community will begin implementation. After the plan has been in place for five years, a progress report will be submitted to the AARP Network. Evaluation of the needs of the city of Auburn Hills will be ongoing, involving residents of all ages to identify new priorities as the plan progresses.

As an Age-Friendly Community, the city is striving to make advancements in the following domains of livability: ***Outdoor Spaces & Buildings, Transportation, Housing, Community Health Services, Social Activities, Volunteer & Civic Engagement, Communication & Information.***

Making improvements in these areas will not only benefit our seniors, but the entire community. The city of Auburn Hills is dedicated to improving the lives of all citizens so they can be prepared for future needs, and enjoy aging in their homes throughout their lives.

The goal of these Community Conversations was to provide a way for residents to share what they will need as they age directly with the city employees leading this initiative. Together, participants and city employees were able to find ways to improve Auburn Hills as our residents get older.

KEY FINDINGS : HOUSING

Keeping their independence

For many of Auburn Hills' older residents, having a home is a part of the American Dream. However, staying in their home can come with many barriers. Many residents expressed the need for modifications to their homes such as wider hallways, handrails, walk-in showers, and ramps. These new additions to their home would make maneuvering around their home easier as they age. Residents also stated concern about outdoor maintenance of their home. Activities such as cutting the lawn, shoveling snow, and cleaning out the gutters can become physically taxing on residents as they age. To resolve this issue and keep their yard space, participants suggested providing smaller, more manageable homes.

Because of this wide range of physical and financial capabilities, participants voiced a need for an increase in housing choices. Residents feel that Auburn Hills currently does not have enough housing with age-friendly aspects for future needs. Residents would also like to see new options such as cottages, duplexes, and assisted living that will accommodate their physical abilities.

Building a sense of community

Bringing more businesses to the city of Auburn Hills emerged as a prominent theme in all Community Conversations conducted. Residents view living close to city features as a key component in their quality of life. Seven aspects of cities were offered by participants as important for residents to live close to.

- Medical facilities
- Pharmacies
- Grocery stores
- Shopping centers
- Sit down restaurants
- Parks

Especially in situations where older residents may not have consistent transportation, having easy access to the things they need becomes a priority. Attracting new businesses like restaurants and medical facilities helps people spend their money here in our community. The closer city features are to the residents, the easier it will be for older residents to live, work, and play in Auburn Hills. Participants suggested encouraging age-friendly developments near these city features. This will potentially allow older residents to walk to get the things they need and make it easier to participate in community activities.

Staying in the budget

For many older residents, their home is the biggest part of their budget. This is especially true for residents that are living on a fixed income. Older residents shared concerns that the cost of outside yard maintenance and indoor home modifications may be more than what they can afford in the future. Through this discussion residents concluded that they not only need housing options that have age-friendly features, they also need housing options to be affordable. Affordability is a priority for our residents. Having these type of housing options will allow older residents to keep their independence without barriers.

ROCK STAR IDEAS!

- Subdivisions could have association fees for snow removal and lawn care
- Make sure garbage containers are age-friendly
- Host an event to educate residents on how to make their home more age-friendly
- Create and publish a list of dentists and doctors who specialize in elder care

KEY FINDINGS : TRANSPORTATION

Walkability

Having the ability to walk to different places in Auburn Hills is important to our residents. Being able to incorporate walking into their daily activities can have a number of health benefits. Walking also provides residents of any age an affordable way to get to nearby locations. Participants believe that creating a community that is more pedestrian and biker friendly will improve their quality of life. They mentioned different barriers that currently hurt the walkability of Auburn Hills. These barriers include cracked cement, lack of lighting, and a concern that they would be unable to cross the street in the timeframe currently set at city crosswalks.

When discussing solutions, residents focused on how walking in Auburn Hills could become a safer experience. Many ideas such as increasing the number of crosswalks, increasing the walk time at crossings, and installing more signage were discussed as ways that the city could provide a more walkable community. Residents also placed an emphasis on the importance of having shaded, well lit benches. By providing this amenity, the city would be able to promote more outside activity. Well-lit areas would also make it easier and safer for residents to walk in the evening.

Adapting to Abilities

As our residents age, their ability to drive safely may change. Residents have a variety of concerns behind the wheel. Some residents are not sure when driving will become a problem. Many older residents expressed the anxiety they currently feel on the road. Roads mentioned included Walton Blvd., Squirrel Road, Dutton Road, and Baldwin Road. Traffic congestion, speeding, and driving when it is dark or cold, were all things that make drivers nervous. For residents who may have difficulty reacting to potential driving hazards, this can make getting from point A to point B difficult.

Current Transportation System

In all Community Conversations, residents expressed that the most important features of the bus system is affordability and convenience. Residents offered a range of recommendations including implementing a scheduled set route and monthly trips to Great Lakes Crossing Outlet Mall. Some respondents reported they would also like to have the ability to use the bus in the evening. In addition, participants discussed the idea of allowing riders to purchase a monthly bus pass to make riding the bus more affordable for those who are on a tight budget.

When asked what they would like to use the bus for, several residents talked about the need to have the bus take them to and from medical appointments. Some residents have several doctors at different locations and are only able to get there with the help of a family member. Having an on-call bus system was seen as a possible solution to this issue.

ROCK STAR IDEAS!

- Install more lighting in the downtown area
- Educate residents on transportation programs
- Implement a volunteer driving program
- Provide emergency phones in public areas

KEY FINDINGS : RESPECT, INCLUSION AND SOCIAL PARTICIPATION

Communication

Residents receive information from the city in a number of ways including: the city calendar, the Auburn Hills Review, the city website, and the local newspaper. Many participants said that the Auburn Hills Review is the primary way they get their city information. Many residents also stated that they do not use a computer, email, or the internet. This limits the ways that the city can get information to these specific residents.

The Age-Friendly Leadership team also discovered that many of the suggestions from residents were for programs and services that the city currently provides. This discovery indicates a need to find ways to better communicate with our residents about what we provide. Some ideas to get the word out offered by residents included a refrigerator magnet with contact information or an Auburn Hills phone app. Many participants stated that city communications should be placed throughout the city so residents have easy access to this information. One suggestion made was to install an easily changeable bulletin board with upcoming events for residents that could be displayed in different locations such as the Meadows of Auburn Hills.

Intergenerational activities

When conversing about current community wide events, residents provided positive feedback on their experiences. Residents would like to see an increase in events and programs that provide opportunities to interact with people of all ages in the community. Participants also would like to see ways that older residents could share their knowledge and experiences with younger residents. They discussed a variety of programs that could connect the two generations through volunteering.

For example, Auburn Hills could partner with local schools or churches to provide high school students interested in receiving volunteer hour opportunities to either rake leaves or shovel snow for older residents. The possibility of a mentorship program was also discussed. Through this type of program, older residents could assist younger residents in their personal and professional growth either through one-on-one interactions, job shadowing, or a special lecture. The city could also partner with local schools to provide opportunities for seniors to share the knowledge and expertise through after school programs.

A wide range of suggestions for new events were mentioned, including:

- Auburn Hills Idol in the Park
- Comedy Night
- Celebration of the 60s
- Movies in the Park
- Game Night

Participants hope that as the city grows, there will be more city wide events to attend.

Community Center

When brainstorming new Community Center programs, participants came up with several great ways to engage residents. Ballroom dance classes, classes on aging well, and a community garden were just a few of the many Rock Star Ideas that residents shared. Residents also mentioned an interest in knowing who else signed up for a city program, similar to a public Facebook event.

Participants in all Community Conversations also saw a need to increase the amount of physical space and the variety of classes provided at the Community Center. The fitness center was mentioned repeatedly by residents as needing more equipment and space to accommodate its popularity with residents. By providing more space for activities like exercising, the city could expand its programming and engage more residents.

ROCK STAR IDEAS!

- Community Bonfires at Hawk Woods Nature Park
- Time Bank Program - Exchange of services instead of money
- Install alert sound for crosswalk or electronic buttons for pedestrians to change the light, and add more time to cross
- Workshop on Aging Well Successfully

WHERE DO WE GO FROM HERE?

The city of Auburn Hills is dedicated to providing efficient quality service to our residents and businesses. We aim to provide a healthy, vibrant community in which to live, work and play. The city currently provides a number of resources for our community. Our transportation services, volunteer opportunities, and city events are just a few of the reasons residents live in Auburn Hills.

Through partnerships with individuals, neighborhoods, and businesses, we strive to enhance the quality of life and create a community for all ages. As we continue to improve Auburn Hills, we will identify ways that we can improve our livability. Some of the ideas that we have heard through these Community Conversations have already been put into action. One of these ideas was delivering the Auburn Hills Review to each door in the senior housing units. This idea received positive feedback and we plan on continuing this initiative.

There was also a need stated by residents to have transportation for city summer concerts and Community Center potlucks. This initiative did not engage the community like we expected. Transportation was available to five summer concerts and a few potlucks, but unfortunately residents did not sign up. We also have created magnets important resources for residents with contact information and have done research time bank programs.

These Community Conversations are just one of many outreach events we will host for the members of our community. We will continue to seek feedback through focus groups, a survey, and a business and nonprofit roundtable. The information gathered at these events will then be presented to residents that volunteer to sit on the Age-Friendly Action Plan Development Committee. This group will meet three times to identify what steps the city should take during the next three years to create a more livable community.

Again, we would like to thank the many citizens and staff members who have supported our commitment to the AARP Age-Friendly Communities Network. With your help, we can provide a community that is ideal for all generations to live, work, and play.

If you are interested in learning more or participating in this initiative, please visit our website at www.auburnhills.org or contact Karen Adcock, Director of Senior Services at kadcock@auburnhills.org

FOCUS GROUP SUMMARY REPORT

The city of Auburn Hills is committed to creating an ideal community for all ages. As part of the assessment of the age-friendliness in the community, the Age Friendly Leadership Team conducted three focus groups in the fall of 2014. These focus groups allowed residents to participate in the Age Friendly Communities Program and share their ideas for a better Auburn Hills. These focus groups focused on five of our seven domains of livability: Housing, Communication and Information, Social Activities, Transportation, Community Health Services, and Outdoor Spaces and Buildings.

The Age Friendly Leadership Team provided these focus groups to provide residents a way to share their opinions in a quiet, more intimate setting. Focus groups had much smaller groups of residents than our Community Conversations. Because of the unique size, residents were able to provide the city a more in-depth perspective on what they will need as they age.

Focus Groups Conducted

SEPTEMBER 25, 2013

This focus group had both men & women ages 50 and above.

SEPTEMBER 27, 2013

This focus group had both men & women ages 50 and above.

SEPTEMBER 22, 2013

This focus group had five women ranging from age 65-77. Years lived in Auburn Hills varied from 5-60 years.

SEPTEMBER 2, 2014

This focus group had two women and one man ranging from age 60-72. Years lived in Auburn Hills varied from 15-21 years.

OCTOBER 3, 2014

This focus group had four men ranging from age 71-75. Years lived in Auburn Hills varied from 19-45 years.

Questions asked in Focus Groups

- Do you live in a home, apartment or mobile home?
- Do you plan to continue to live where you currently are as you get older, or are you going to move?
- If you move, what sort of housing would you be looking for?
- If you are going to remain where you are, is your home laid out to be age-friendly?
- Do you experience difficulty maintaining your home?
- How do you get information about what is going on in the city?
- What events do you like or would like to see the city do?
- Are there any city programs or services that you find helpful?
- What businesses would you like to see in the downtown area?
- What is it like to drive/use the bus in the city?
- What is it like to walk in the city?
- Are the health services you use easy to access/understand?
- What do you see yourself needing in the next 5-10 years?
- Lastly, if you had 10 minutes to speak with community, state or federal decision makers, what would be two things you would tell them that senior citizens and/or their caregivers need the most to have a good quality of life?

FOCUS GROUP KEY FINDINGS

Housing

The housing needs of seniors in the city of Auburn Hills reflect a wide range of ability levels. Many seniors have homes that do not have age-friendly modifications. These homes also require a considerable amount of indoor and outdoor maintenance. Residents expressed a desire to stay in these homes as long as possible. Residents also plan to stay healthy and active to achieve this goal.

It can be challenging for residents to find age-friendly homes. Some seniors have actively looked for housing that

will accommodate their potential needs, yet, the search has been difficult and lengthy. Others are new to the idea of installing age-friendly home modifications, and hope to have more information provided in the future. Many residents have a senior parent that lives with them. This means residents have to consider the abilities of their parents, as well, when selecting a home. This can also impact the decision to choose a senior living facility. Participants were very interested in the possibility of senior housing coming to the city of Auburn Hills.

Communication & Information

Seniors learn about city events through many channels. These different channels include flyers, the Auburn Hills Review, local cable channel, and interaction with City Council members. Many focus group participants use the Community Center often. When they visit, they flip through the featured flyers to learn about upcoming programs. Seniors also expressed an interest in having other local events featured at the Community Center. One example given was providing information about shows at Meadow Brook Theater.

There was a broad spectrum for technological abilities of older residents. For older residents, technology can be challenging. Some seniors do not have access to a computer at their home. One senior compared using a computer to learning a new language. On the other hand, other older residents use the city website often. Tech savvy seniors stated for them it was a convenient way to get information. They also enjoyed that they had the ability to register for classes online, instead of making a trip to the Community Center.

Social Activities

Seniors gave positive feedback about events in the city. They hope that as the city continues to grow, the city will create more ways to engage residents. Focus group participants stated an interest in events that involve music and community service.

Seniors also voiced an interest in continuing their education as they age. Seniors would like to attend one of our local educational institutions. One of the barriers seniors encounter is that they are not aware of any discount rates that may be available. Participants suggested a partnership between the city and local educational institutions. The goal of this partnership would be to provide free or discounted courses for older residents.

Community Health Services

Residents would like to be able to have healthy food options in the city of Auburn Hills. Maintaining a wholesome diet is now a priority. Residents are more aware of the ingredients in their food. They are removing processed food items from their grocery carts. Residents suggested attracting a local grocery store to the city. If a new grocery store came to Auburn Hills, residents would not need to travel to other cities to get the food they desire.

Many seniors are also caretakers for their parents. They expressed a desire to increase awareness of services such as respite care. Focus group participants also said that in the past, the Community Center offered free health services. An example given was free health screenings. Participants stated that they enjoyed this benefit. Residents hope that in the future, the Community Center will provide these health services.

Outdoor Spaces & Buildings

Auburn Hills' residents expressed excitement about the new developments they see. However, they do not view the downtown area as a destination for residents. They hope that this increase in business will continue to soar and expand what is available to residents.

Residents also use the many trails and sidewalks in the city. They noted that in the past 15 years, there has been a huge increase in the amount of sidewalks the city has. Participants stated that they would like to continue to see more sidewalks. Participants also felt sidewalks needed an increase in continual maintenance. One participant commented that she observed sidewalk cracks in residential areas. This made her concerned about her safety when using city sidewalks.

FUTURE STEPS

The city will use the information received from these focus groups to assist us in the development of our 2015 Age-Friendly Action Plan. This plan will outline the city's age-friendly priorities for the next three years. As we move forward, we will continue to gather thoughts and opinions from the members of our community. Thank you to our residents that sat down and shared their experiences and perspective on life here in Auburn Hills.

BUSINESS ROUNDTABLE SUMMARY REPORT

The Age-Friendly Leadership Team held a Business Roundtable on January 15, 2015. Our community is unique because we are known for our world-renowned retail, entertainment and manufacturing. We also have a number of nonprofits that have chosen to make Auburn Hills their home. Because these businesses and nonprofits interact with residents every day, we sought to find a way for these organization to engage in the Age Friendly Communities program.

Twenty-two business and nonprofit representatives attended the Business Roundtable and provided their insight. Through this event, we learned about what older residents need from the perspective of a business or nonprofit representative. Participants discussed several ways that we can improve the quality of life in our community. This information was collected and then used to assist in the creation of the 2015 Age Friendly Action Plan.

The city of Auburn Hills designed the Business Roundtable to gather information regarding our seven domains of livability with the following questions:

- Has your business made any changes to accommodate the needs of older customers?
- What changes do you see your business or nonprofit needing to make in the next 5-10 years to attract seniors?
- What kinds of trends do you see in your older customers/clients?
- Do any of the seniors you interact with have barriers that may deter them from coming to your place of business? (ex. difficulty driving, products on high shelves)
- How would you like to be educated on Age-Friendly practices that businesses/nonprofits could use?
- How do you receive information about events/programs in your city?
- Would you be interested in joining a network of businesses committed to age-friendly changes?
- As a leader in the community, what do you think the city should do to improve the quality of life for senior citizens?

In order to determine what city programs and services will be needed in the future, it is important to first hear from the people that will be most affected; our residents. Thank you to all our residents that took time to sit down with us and share their vision for an Age-Friendly Community. It is because of their active participation in this program through Community Conversations and similar events that we are able to move forward. Without their efforts, creating an Action Plan would not be possible. We look forward to continuing to partnering with residents, local businesses, and nonprofits as we move forward with the implementation and evaluation of our Age-Friendly Action Plan.

THE BUSINESS PERSPECTIVE: RECOMMENDED CHANGES

During this event, participants expressed three ideas for Auburn Hills that will help create a community for all ages. These three ideas will remove barriers for our residents of all ages. While these ideas may come with challenges, they can be realized through partnerships with individuals, businesses, and nonprofits.

IDEA 1 : INCREASING THE OPPORTUNITIES RESIDENTS HAVE TO RECEIVE TRANSPORTATION SERVICES

- Partner with local universities to provide a car share program
- Partner with private companies to decrease the current cost of the city transportation program
- Research the opportunity for seniors to use My Ride 2 (provided by AAA 1-B)
- Spread awareness of driving education for older residents
- Spread awareness of new transportation services such as Uber and Lift

IDEA II: INCREASE COMMUNICATION OF AGE-FRIENDLY BUSINESSES IN THE COMMUNITY

- Host a Senior Expo featuring programs and services available in the community
- Incorporate Age-Friendly information into the Meals on Wheels program
- Partner with businesses to provide a coupon book that showcases age-friendly businesses
- Partner with public safety officials to provide home safety checks
- Provide a directory of Age-Friendly services
- Reach out to local newspapers to provide residents with Age-Friendly information

IDEA III: ENSURE THAT LOCAL BUSINESSES OFFER CLEAN, HANDICAPPED ACCESSIBLE BATHROOMS

- Create an age-friendly business network. This program could encourage businesses to offer accessible bathrooms. This program would also encourage large font signage to assist older customers.
- Showcase businesses that provide Age-Friendly amenities on the Auburn Hills blogs and social media
- Spread awareness of legal requirements to provide accessible bathrooms

DOMAIN ONE : HOUSING

Auburn Hills is home to 21,000 residents. About 50.6% of the homes in Auburn Hills are owner-occupied. According to the Area Agency on Aging, 2,539 households in Auburn Hills have one or more residents that are ages 60 or older in 2010. Out of these, 313 households are seniors that live alone. To assist senior residents, the city utilizes the Senior Home Assistance Repair Program, Meals on Wheels, and the Rake and Run program to provide low income residents the services they need to stay in their home for as long as possible.

The housing domain focuses on ensuring that there are home modification programs and a variety of housing options available to older residents so that they do not have to move away when they get older. As our residents continue to age, there will be a demand for housing modifications and new housing that will accommodate a range of physical abilities. Our housing action items focus on ensuring that our residents are able to live in their home safely without any barriers.

ACTION PLAN ITEM #1

Encourage developers to think about universal design features (steps, single level units, low maintenance)

Activities

- Connect developers with community development, financing, and age-friendly housing information
- Support transit and transit-oriented development
- Encourage affordable housing developments for older residents

Responsible Departments

- Planning Commission and Senior Services

Timespan

- September 2015 - December 2016

Resources and Support

- Channel for homeowners to find licensed contractors that have received training on home modifications
- Demand for affordable and age-appropriate housing
- State of Michigan – Building codes need to align with age-friendly guidelines

Potential Barriers or Resistance

- Channel for homeowners to find licensed contractors that have received training on home modifications
- Demand for affordable and age-appropriate housing
- State of Michigan – Building codes need to align with age-friendly guidelines

What solutions exist for these obstacles?

- Connecting developers with governmental resources
- Flexibility in zoning and incentives to builders
- Host a program and highlight demand for age-friendly housing to developers
- Partner with Oakland County Community and Home Improvement Home Repair Program
- Develop a universal design recommendation guide

What individuals and organizations should be informed or involved with these tasks?

- AARP
- Builders
- Chamber of Commerce
- Churches
- City Council
- Community Development
- Construction Association of MI
- Faith Based Housing Agencies
- Homeowners Association for Senior Communities
- Housing and Urban Development
- Local business owners
- MISHDA
- Planning Commission
- Senior Services Department

Metrics

- Creation and distribution of an age-friendly housing guide for contractors
- Increase in the availability of accessible housing
- The number of properties that are under development for age-friendly housing
- Increase in the number of residents that plan to stay in Auburn Hills

ACTION PLAN ITEM #2

Build awareness of local and reliable home contractors

Activities

- Create a "how to select a contractor" guide
- Provide a list of contractors for residents at the Community Center
- Provide a list of contractors on the city website, cable channel, newsletter

Responsible Departments

- Community Development and Senior Services

Timespan

- November 2015 - November 2016 (ongoing)

Resources and Support

- Link with Chamber of Commerce for potential contractors
- List of licensed and insured contractors from the Community Development Department
- Local cable channel, newsletter space, web page
- Time and personnel to compile list of agencies

Potential Barriers or Resistance

- Cost of providing printed list to residents who may not use the internet
- Ensuring that information on home contractors is updated and accurate
- It may be difficult to identify reliable contractors.

What solutions exist for these obstacles?

- Advertise the list of contractors
- Directory of local home contractors
- Providing computer access to residents

What individuals and organizations should be informed or involved with these tasks?

- Better Business Bureau
- CAPS Contractors
- Chamber of Commerce
- Community Development Department
- Department of Public Works
- Senior Services Department
- SHARP Program

Metrics

- Establishment of the list of local contractors
- Number of clicks to web page featuring list of home contractors
- Number of print copies taken by residents
- Increased knowledge of how to select a licensed contractor
- Creation of a Home Fit program
- Implementation of a Housing Expo

ACTION PLAN ITEM #3

Partner with emergency services to provide safety checks on seniors and/or disabled residents during power outages or inclement weather.

Activities

- Create a volunteer calling program
- Establish a "neighbors check on neighbors" program
- Establish a non-emergency phone number for calls
- Establish a strong relationship with emergency services

Responsible Departments

- Community Development

Timespan

- March 2016 - August 2016

Resources and Support

- A small group or committee to coordinate the program
- Fire department cadets and volunteers
- Funding for program
- List of homeowners with addresses and phone numbers
- Police department
- Red Cross
- VOADS (Voluntary Organizations Active in Disaster)
- Volunteers
- AARP

Potential Barriers or Resistance

- Identifying appropriate emergency services
- Recruiting volunteers
- Reluctance of people to be put on a list

What solutions exist for these obstacles?

- Develop a volunteer recruitment and training plan
- DPW/Police and other department collaboration
- Establish a neighbors check on neighbors program
- Homeowners notify city department if they would like to be on an emergency call list
- Require generators for apartments and senior housing developments

What individuals and organizations should be informed or involved with these tasks?

- Chamber of Commerce
- Consumers Energy
- Department of Public Works
- Detroit Edison
- Emergency Services
- Local service clubs
- Oakland County
- Partnership with Rochester Mutual Aid
- Rotary Club
- Senior Services Departments

Metrics

- Establish a "neighbors check on neighbors" program
- High satisfaction for safety rating of Auburn Hills city wide survey
- Number of businesses, churches, and volunteers involved in program
- Increase in the number of residents signed up for the safety checks program

ACTION PLAN ITEM #4

Improve Communication of Age-Friendly Housing Options available in Auburn Hills

Activities

- Create a Health and Housing Fair for residents
- Highlight new housing options available through developers
- Utilize local cable channel, Community Lifestyles, Auburn Hills Review, website brochures, and press releases
- Partner with Chamber of Commerce to spread awareness

Responsible Departments

- Community Development

Timespan

- January 2016 - March 2017

Resources and Support

- Communication and Marketing Plan
- Volunteers that will compile list of available housing

Potential Barriers or Resistance

- Marketing costs
- Residents may not have access to a computer or the internet

What solutions exist for these obstacles?

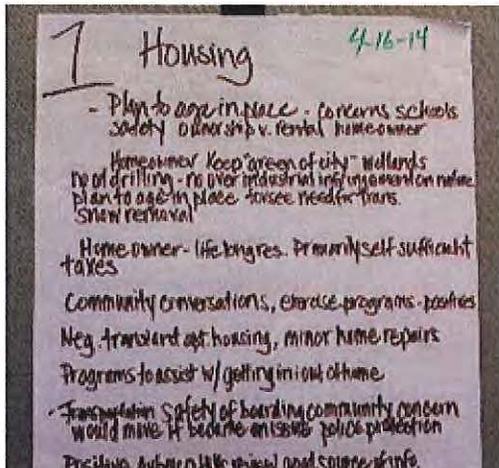
- Advertising housing options on the local cable channel, city web page
- Educational opportunities involving younger age groups (40-50)
- Partner with a housing counselor that will explain housing options
- Utilize the Michigan housing locator website

What individuals and organizations should be informed or involved with these tasks?

- AARP "Home Fit" program
- City Council
- City Manager
- Community Development
- Department of Public Works
- Developers
- Housing and Urban Development
- Housing Realtors
- Oakland County
- Senior Services Department

Metrics

- How many residents stay in Auburn Hills
- Number of appointments scheduled with the Community Center
- Older residents voice that they have the correct type of housing to match their needs
- Increase in knowledge of available housing options in Auburn Hills



DOMAIN TWO : OUTDOOR SPACES & BUILDINGS

The city of Auburn Hills is home to five parks that host a variety of programs and events for all residents. The City is also home to the E. Dale Fisk Hawks Woods Nature Center, a skate park, and the Clinton River Trail. These parks provide a number of recreational activities including disc golf, basketball, volleyball, and camping. Currently, the city has 63 miles of sidewalk and 59 miles of pathways.

The Outdoor Spaces and Buildings domain focuses on the parks walkways, and buildings within the city. To be considered age-friendly, these features must be accessible and available to residents of all ages. As we increasingly have more residents that get older, more residents may no longer have the ability to drive. This will make having easy walking access to local businesses and public services even more important. Having a walkable community promotes healthy living practices to residents of all ages.

ACTION PLAN ITEM #5

Improve walkability of Auburn Hills, including bike paths and trails

Activities

- Clear overgrowth through adopt-a-trail program
- Connect Squirrel Rd to Hawk Woods
- Connect University Dr. to Opdyke Rd. with the I-75 Bridge
- Create a loop system on North, South, Grey Rd, and S. Blvd
- Identify areas where bike paths & trails can be connected
- Install benches and outdoor lighting
- Install Emergency Phones
- Install sidewalks and benches in Cross Creek Pkwy.
- Install wider sidewalks, create a plan for routine maintenance
- Investigate state and federal grants
- Level out steps at Auburn/Oakmont
- Make sure pathways, sidewalks, & trails are clearly defined
- Partner with DPW to ensure clear sidewalks year-round

Responsible Departments

- Senior Services
- Department of Public Works
- Parks and Recreation Department

Timespan

- September 2015 - September 2018

Resources and Support

- Create a walkability plan
- Establish a bench sponsorship program
- Funding/grants
- Implement an assessment of the sidewalks to ensure all sidewalks are wide enough for wheelchairs
- Land for more bike paths and trails
- More personnel focused on maintenance
- Water refilling stations and benches
- Support from the community

Potential Barriers or Resistance

- City does not plow pathways – liability
- Don't live close enough to path (and don't drive)
- Funding to widen sidewalks and increase the number of bike paths/trails
- Connecting trails to create loops will be expensive
- Limited personnel
- Need to ensure it won't infringe on private property rights
- Ordinances regarding electric bikes
- Ordinances regarding routine maintenance

What solutions exist for these obstacles?

- Budget plan for walkability
- Parks & Recreation Millage Proposal
- Individual maps of biking and trail systems
- Federal grants
- Improve existing sidewalks and finish started projects
- Include expected costs of expansion in the plan
- Install emergency phones on the trails to improve safety
- Install lighting along the trails and pathways
- Pave Clinton River trail
- Provide transportation to park trails
- Volunteers to conduct walkability assessment
- Walking groups/buddy

What individuals and organizations should be informed or involved with these tasks?

- Boy Scouts/Girl Scouts
- City Council
- Community Development Department
- Department of Public Works
- Local Businesses
- Oakland County
- Parks and Recreation Department
- Planning Commission
- Police Department
- Property owners
- Senior Services
- State of MI

Metrics

- City Council approval of walkability plan
- Establish a walkable/biking and bussing center
- Increase in residents engaging in activities on the trails
- Increase in residents shopping downtown
- Increase of volunteers in the parks

ACTION PLAN ITEM #6

Host an Age-Friendly Business Program

Activities

- Create a directory of age-friendly businesses
- Partner with business to provide senior discounts
- Partner with stores to provide deliveries for homebound seniors

Responsible Departments

- Senior Services
- Community Development
- City Manager's Office

Timespan

- June 2016 - June 2017

Resources and Support

- List of local businesses
- One page application with criteria
- Point person/committee for program
- Stickers for businesses to display their age-friendly business program participation

Potential Barriers or Resistance

- Businesses may need expensive updates to be suitable for all ages
- Businesses may see benefits of participation
- Marketing new program to businesses will take time and resources
- Time and cost of approving businesses/continually updating directory

What solutions exist for these obstacles?

- Charge an administrative fee to cover directory expenses
- Encourage businesses to participate by providing advertising opportunities through an age-friendly business directory
- Create a volunteer age-friendly business committee of residents and chamber members that will be responsible for evaluation and approval of potential age-friendly businesses

What individuals and organizations should be informed or involved with these tasks?

- Chamber of Commerce
- Churches
- City Manager
- Senior Services Department

Metrics

- Number of participating businesses in the program
- Creation of an Age-friendly business directory
- Number of stores that provide deliveries for homebound seniors
- Number of businesses that provide more handicapped parking spaces than the required minimum.



DOMAIN THREE : TRANSPORTATION

Transportation is available for senior citizens and eligible disabled individuals residing in the city of Auburn Hills. Our two mini buses are equipped with a lift to accommodate wheelchair riders and provide curb to curb service. Transportation is free for residents ages 62 and older and the bus travels within a five mile radius of city boundaries.

When looking at the Transportation domain, one should consider if the current public and private transportation options are safe, available, and affordable. In some parts of the city, older residents have a difficult time walking or driving around the city safely. Others are unaware of other affordable methods of transportation, including our two city buses. In addition to these concerns, the demand for city transportation will increase with our aging population. The following action items work to address these issues.

ACTION PLAN ITEM #7

Increase sponsorship/funding opportunities for transportation programs

Activities

- Create a partnership with private companies to utilize vehicles
- Finding and developing sponsor relationships
- Explore the possibility of billing insurance companies for transportation for medical visits
- Provide information regarding transportation service options for medical appointments

Responsible Departments

- Senior Services

Timespan

- June 2016 - June 2018

Resources and Support

- List of possible grants opportunities
- Sponsorship process and vehicle donation program
- Strategic plan to engage stakeholders and obtain sufficient financial resources
- Volunteer vehicle drivers

Potential Barriers or Resistance

- Increase in transportation budget
- Time required to manage sponsorship program
- Additional staff may be needed to drive buses

What solutions exist for these obstacles?

- Research best practices for increasing partnerships for transportation program
- Partnerships in with businesses and local universities

What individuals and organizations should be informed or involved with these tasks?

- Chamber of Commerce
- City Council
- City Manager's Office
- Grocery Stores
- Local Businesses
- Private transportation companies
- Senior Services Department
- SMART transportation systems
- Local universities

Metrics

- Securing sponsorships for transportation system
- The purchase of additional buses



ACTION PLAN ITEM #8

Increase ridership of the bus program.

Activities

- Build covers for bus stops
- Install bus stops with electronic tools that update you on bus route (e.g. mobile app)
- Create shuttle route that is a consistent loop (Great Lakes Crossing, downtown and city campus)
- Invite SMART to identify opportunities to increase ridership and assist with transportation awareness throughout the community
- Provide a fixed route for shuttle services

Responsible Departments

- Senior Services

Timespan

- June 2016 - June 2018

Resources and Support

- Funding for bus stop covers, lighting, manpower, and time to install bus stops
- Knowledge on ADA compliancy

Potential Barriers or Resistance

- Convincing the community to allocate resources
- Funding for advertising to increase awareness
- Riders need the bus route times to fit their schedules
- Traffic concerns
- Unpredictable pickup times

What solutions exist for these obstacles?

- Build covers for bus stops in conjunction with SMART
- Create a partnership with local universities
- Have fixed routes
- Identify more methods to communicate the bus program, such as magnets
- Increasing the number of bus stops
- Partner with businesses to provide sponsorship opportunities

What individuals and organizations should be informed or involved with these tasks?

- City Council
- Local cable channel
- Senior Housing
- Senior Services Department
- SMART transportation systems

Metrics

- An increase in the number of riders
- An increase in the awareness of the bus program

ACTION PLAN ITEM #9

Ensure Public Safety – Driving and Walking

Activities

- Host education classes for driving (such as CarFit)
- Update lanes so they are more visible to drivers
- Install audible signal devices for pedestrian crosswalks with accessible countdown sidebar
- Research tools for effective group discussion about when it is time to give up your keys

Responsible Departments

- Senior Services
- Department of Public Works
- Community Development
- Police Department

Timespan

- September 2015 - February 2017

Resources and Support

- Funding to update roads and sidewalks
- Increase street lighting on roads
- Trained people to provide assessment of car modifications
- Update crosswalk signals

Potential Barriers or Resistance

- Downtown parking changes cause difficulties
- Encouraging seniors to take the class
- Funding to update road infrastructure
- Seniors may feel like they lose their freedom when they give up keys
- Seniors that have lost driving ability and continue to drive

What solutions exist for these obstacles?

- Create sponsorships for classes
- Crosswalks with signs to add visual and written directions
- Identifying partnerships with organizations that focus on public safety

What individuals and organizations should be informed or involved with these tasks?

- Insurance Companies
- Oakland County Road Commission
- Partner with the State of MI for required driving tests
- Police Department
- Department of Public Works
- Senior Services

Metrics

- Fewer pedestrians accidents in the community
- Number of participants in the driving education class
- Number of audible signal devices installed
- Number of street lights installed

ACTION PLAN ITEM #10

Building awareness of affordable means of transportation

Activities

- Build awareness of transportation programs that private and nonprofit offer, UBER etc.
- Create a transportation guide
- Explore the CarShare program

Responsible Departments

- Senior Services
- Marketing and Communications

Timespan

- June 2016 - June 2018

Resources and Support

- Grants
- Students with access to cars
- Transportation options
- Use private busses when not in use

Potential Barriers or Resistance

- Coordination of the CarShare program
- Ensuring seniors are able to find drivers that are experienced and dependable
- Insurance and Liability problems
- Marketing of plan

What solutions exist for these obstacles?

- College/Universities (offer credits)
- Liability waivers
- Provide managers of the senior homes should have a list of transportation resources to inform the residents.
- Someone to manage the CarShare program
- Electric bikes

What individuals and organizations should be informed or involved with these tasks?

- Area Agency on Transportation
- Faith in Action volunteer program
- Law Firm
- Local Churches
- Local universities to offset parking fees for helping seniors
- Police Department
- Seniors Services Department
- SMART Transportation Services
- Total number of volunteers giving rides

Metrics

- Monetary value of volunteer hours
- The participation of seniors in the program
- Total number of volunteers giving rides
- Creation of a transportation guide
- Increase in awareness of available transportation
- Increase in bus ridership

DOMAIN FOUR : COMMUNITY HEALTH SERVICES

The Auburn Hills Community Center partners with Crittenton Hospital Home Care to bring in a registered nurse to do routine blood pressure screenings, answer questions, and provide information about available resources. Seniors can attend monthly caregiver support group meetings, scleroderma support group meetings, or meet with a licensed social worker from Oakland Family Services. Senior Services also has a Health & Wellness Coordinator position that is responsible for the development and management of senior health, wellness, & fitness programs.

The community health services domain seeks to make sure that residents have access to homecare services, clinics, and programs that promote their overall wellness. Some residents have expressed a need to better understand healthcare, nutrition, and health practices. As they get older, residents want to have access to education and services that will help them to live healthy lives.

ACTION PLAN ITEM #11

Educate residents on community health services

Activities

- Marketing of community based exercise programs, KnoxBox, and Vial of Life kits
- OU Health Fairs: individual vendors (yoga, cooking)
- Utilize Oakland University William Beaumont School of Medicine or hospitals for healthcare screenings
- Partner with local organizations to increase awareness of local health fairs

Responsible Departments

- Senior Services
- Police Department
- Fire Department

Timespan

- September 2015 - September 2016

Resources and Support

- Marketing of health fairs
- Medical students assist seniors with screenings
- Transportation to event(s)
- Volunteers to assist during the Health Fair

Potential Barriers or Resistance

- Need to find doctors that have an interest in community health programs
- Insurance carrier dictates location of health services
- Need a contact person from Baker, OCC and OU
- Price for KnoxBox
- Some residents may not be interested in participating

What solutions exist for these obstacles?

- Communication and marketing plan
- Encourage residents by explaining benefits
- Take the fair to senior housing and promote other resources

What individuals and organizations should be informed or involved with these tasks?

- Auburn Hills Public Library
- Baker College
- Cooley Law School – Health Care POA
- DHS for Medicaid recipients
- Electronic Boards
- Fire Department
- Local Universities
- Oakland County
- Oakland University William Beaumont School of Medicine
- Senior Services Department
- State of MI
- YMCA

Metrics

- Advertisement of local health fair on web site
- Number of attendees at Health Fair
- Number of health fairs offered in Community Center
- Increase in knowledge of local community health services



ACTION PLAN ITEM #12

Provide community engagement focused on healthy living

Activities

- Bring the health insurance companies to the businesses and to the residents
- Create a community garden
- Install outdoor exercise equipment within the parks
- Partner with Michigan State University extension program to teach canning program
- Provide classes focused on cooking with organic foods
- Provide healthy food options for the senior nutrition program
- Spread awareness about options to order grocery food from home

Responsible Departments

- Senior Services

Timespan

- September 2015 - September 2016

Resources and Support

- Computers to access online health services
- Contact person to coordinate community garden activities
- Contact with grocery stores
- Gardening supplies
- Grants and sponsorships to provide funding
- Need land for gardens, plants, seeds, etc.
- Volunteers

Potential Barriers or Resistance

- Age limits (some programs are 65+)
- Finding volunteers that will coordinate the community garden program
- Garden will need continued maintenance
- Getting sustainable funding/sponsorship
- Need stores that are willing to deliver food
- Potential lack of demand or need
- Resistance to eating healthy foods
- Will there be liability tied to healthy food recommendations?

What solutions exist for these obstacles?

- Compile list of groceries stores that will deliver
- Grant for outdoor exercise equipment at Riverside Park
- Healthy foods campaign
- Recruit volunteers to deliver groceries

What individuals and organizations should be informed or involved with these tasks?

- Area Agency on Aging
- Auburn Hills Public Library
- Home Depot/ Lowe's for supplies
- Insurance Companies
- Legal Agencies
- Meadow Creek Housing
- National Church Residences
- Older Persons Commission
- Parks and Recreation Department
- Senior Services Department
- The River Church
- Volunteers to pick up groceries
- Whole Foods, Trader Joes

Metrics

- Implementation of a community garden
- Increase in the number of volunteers
- Increase healthy options for the senior nutrition program
- Increase in the use of outdoor fitness equipment
- Increase in the number of programs focused on healthy living

ACTION PLAN ITEM #13

Implement Community Paramedicine - EMTs & Paramedics operate in expanded roles in an effort to connect underutilized resources to underserved populations.

Activities

- Establish what they are qualified to monitor
- Fire department will partner with hospital to start program
- State of Michigan will need to establish regulations

Responsible Departments

- Fire Department

Timespan

- January 2017 - January 2018

Resources and Support

- Extra personnel to assist with program
- Fire department representatives
- Students studying to become EMTs and Paramedics

Potential Barriers or Resistance

- Hospitals to fund program
- Need regulations from the state to move forward
- Spreading awareness to residents

What solutions exist for these obstacles?

- Ask hospitals to sponsor a position
- Communication and marketing plan

What individuals and organizations should be informed or involved with these tasks?

- Fire department
- Local hospitals
- Senior services department

Metrics

- Number of people that have been serviced by the program

DOMAIN FIVE : SOCIAL ACTIVITIES

The city of Auburn Hills has a number of fun, engaging events throughout the year. From our summer concerts, farmer's market, and year round trips, there is something for every resident of any age. The Senior Services Program Developer is responsible for creating programs, classes, activities, travel, and special events for older adults. All city programs and events can be found in the Auburn Hills Review. Residents can request a print copy of the Auburn Hills Review to be mailed to their home, or view it online on the city website.

The social activities domain emphasizes having access to affordable leisure and cultural activities that not only gives them the opportunity to socialize with their peers, but with younger people as well. Through our discussions with residents, we learned that they hope to continue to interact with community members of all ages. However, older residents may experience challenges that can deter them from participating. Local business may not have easy access to products or restrooms in their building for customers with physical limitations. Older residents may be confused or frustrated with technology such as internet sites and smart phones as they continue to evolve at a fast pace.

ACTION PLAN ITEM #14

Increase the number of intergenerational programs

Activities

- Identifying the demand for certain intergenerational programs
- Marketing of events and programs
- Recruit volunteers to assist during programs

Responsible Departments

- Senior Services
- City Manager's Office
- Library
- Parks and Recreation

Timespan

- March 2016 - March 2018

Resources and Support

- Community organizations
- Marketing and event implementation plan
- Interest in new programs from residents and potential sponsors
- Volunteer coordinator to match grandparents and children
- Young residents interested in volunteering in assisted living home

Potential Barriers or Resistance

- Costs of events
- Lack of personnel available to coordinate programs
- Marketing
- Some seniors may not have the ability to travel to Community Center
- Possibly not enough demand

What solutions exist for these obstacles?

- Creating volunteer opportunities for all ages in programs
- Host events at a variety of locations in the community
- Provide transportation for intergenerational programs
- Find organizations that are interested in sponsoring programs

What individuals and organizations should be informed or involved with these tasks?

- All day youth camps
- Auburn Hills Public Library
- Boys and Girls Club, YMCA
- Community Center
- High Schools – Leadership program
- Home School Organizations
- Local Churches
- Recreation Department
- School Districts
- SMART transportation system
- www.volunteermatch.com

Metrics

- Increase in attendance at events
- Increase in the number of volunteers for community events
- Increase in the number of intergenerational programs
- Number of seniors that volunteer to mentor students

ACTION PLAN ITEM #14

Seek partnerships with companies to provide technology-based classes to residents.

Activities

- Contact NHS – Avondale and see if students could volunteer
- Reach out to Oakland University students to volunteer as tech experts
- Partner with private technology companies to sponsor or teach classes

Responsible Departments

- Senior Services
- City Manager's Office

Timespan

- January 2016 – January 2017

Resources and Support

- Access to computers
- Instructors/Volunteers
- Knowledge of new technology

Potential Barriers or Resistance

- Many different versions of phones to understand
- Residents may be hesitant to attend program

What solutions exist for these obstacles?

- Demonstrations at senior events to advertise program
- Have a senior teach other seniors technology program
- Provide a technology hotline for residents to call
- Provide one-on-one teaching to educate resident on their specific technology
- Provide residents with "how to" handouts with photos
- Show "how to" videos on the local cable station

What individuals and organizations should be informed or involved with these tasks?

- Auburn Hills current 'Techy Thursdays' event
- Auburn Hills Public Library
- Chamber of Commerce
- Information Technology Department
- Network neighborhood – based on grant funds
- OCC instead of phone provider
- Senior Services Department
- Volunteer Coordinator

Metrics

- How many seniors start using phones/texting
- Increase in technological understanding among residents
- Number of participants at technology education programs

DOMAIN SIX : VOLUNTEER & CIVIC ENGAGEMENT

The city of Auburn Hills provides a number of volunteer opportunities to residents and business in our community that can be found in the Auburn Hills Review or on the city website. The Senior Services Volunteer Coordinator partners with groups or individuals to match them with the opportunities that best fit their skills and schedules. Residents interested in volunteering can get involved in a number of programs including Meals on Wheels, Common Ground Crisis Helpline, the Senior Home Assistance Repair Program, and a variety of city event.

The volunteer and civic engagement domain focuses on giving residents of all ages the opportunity to volunteer and engage with their community. While talking to members of the community, the Age-Friendly Leadership Team discovered that some residents want more ways to volunteer and some are looking for local volunteers to assist them. Some residents have very specific one time needs like help with fixing their computer or home maintenance and are looking for ways to connect with potential volunteers.



ACTION PLAN ITEM #16

Better utilize volunteers

Activities

- Identify what volunteer opportunities match best with our volunteers
- Offer volunteer opportunities to local educational institutions
- Partner with schools program that require volunteer hours and identify opportunities to use their skills
- Provide volunteer registration online
- Update list of current volunteers

Responsible Departments

- Senior Services
- Parks and Recreation Department
- Library
- Police Department

Timespan

- September 2015 – September 2017

Resources and Support

- An updated list of what departments use volunteers and for what
- Increase in the marketing and communication materials for volunteer opportunities
- Webpages that target different audiences of volunteers (youth, college students, seniors)

Potential Barriers or Resistance

- Difficulty marketing volunteer opportunities to interested residents
- Providing immediate access to information, resources, and people

What solutions exist for these obstacles?

- Gather feedback from volunteers about why they volunteer
- Match volunteers with their skills
- Providing opportunities for residents to volunteer as a family
- Use city web site, newsletter, and email past volunteers about new opportunities

What individuals and organizations should be informed or involved with these tasks?

- Auburn Hills Public Library
- Churches
- Local Business Clubs
- Local schools
- National Night Out Committee
- Parks and Recreation Department
- PTO groups
- Senior Services Department
- YMCA

Metrics

- Development of a list that compiles all city volunteers
- Increase of residents signing up to volunteer

ACTION PLAN ITEM #17

Implement a Time Bank - a reciprocity-based work trading system in which hours are the currency

Activities

- Appoint someone in charge
- Establish a partnership with Pontiac
- Establish a resource list of people and their services

Responsible Departments

- Senior Services

Timespan

- September 2016 – September 2018

Resources and Support

- Directory of Time Banks within area
- Interested residents
- Point person to write grants
- Reputable time providers

Potential Barriers or Resistance

- Ensuring participants feel confident that volunteers are reputable
- Not enough people in the beginning stages
- Obtaining initial funding to start the program
- Recruiting a point person to run the program

What solutions exist for these obstacles?

- Bring in a nearby time bank to speak about benefits
- Communications and marketing plan
- Partner with current volunteer programs
- Provide background checks

What individuals and organizations should be informed or involved with these tasks?

- City Manager
- City of Rochester Hills, city of Rochester
- Local business retirees
- Mayor
- Pontiac Time Bank
- Senior Services Departments

Metrics

- Establishment of a time bank
- Number of Participants in the time bank program

DOMAIN SEVEN : COMMUNICATION & INFORMATION

The city of Auburn Hills communicates with residents and business owners in several ways including the Auburn Hills Review, Social Media, LinkedIn, Flickr, four blogs, Cable channel, a distributed events calendar and Nixle. Nixle is a community notification service that is free and allows residents to receive alerts sent out by the police department directly to their mobile phone.

The communication and information domain gives Auburn Hills an opportunity to examine the methods used to connect to residents. To be considered age-friendly, residents of all ages should be able to easily access the information they need. During the Community Conversations with residents, we heard suggestions for a lot of great programs and services that are currently available for residents. This indicates that there is a need to find innovative and new ways to connect with our residents and share what the city has to offer.

ACTION PLAN ITEM #18

Update city web site with larger font options

Activities

- Create a communication strategy to educate residents on how they can enlarge the web site text
- Research various software possibilities

Responsible Departments

- Senior Services
- City Manager's Office

Timespan

- September 2015 – February 2016

Resources and Support

- Funding for new software needs
- Information Technology Assistance

Potential Barriers or Resistance

- May be difficult to change certain aspects of the website (calendar)
- May require redesign and web page reformatting
- Not knowing how to increase the font size
- Residents may not be willing to learn

What solutions exist for these obstacles?

- Communicate new features through local cable channel, web site, and newsletter
- Create awareness of alternatives (Smartphones allow enlargement easily)
- Test the new changes with a focus group of residents first

What individuals and organizations should be informed or involved with these tasks?

- Information Technology Department
- Senior Services Department

Metrics

- Increase in number of residents using the web site
- Number of clicks daily that change font size



ACTION PLAN ITEM #19

Increase distribution of Auburn Hills Review to all residents

Activities

- Advertise the ability to request Auburn Hills Review through the water buck slip
- Identify public locations to place the Auburn Hills Review
- Print Auburn Hills Review on a more cost effective material
- Research the costs of increasing distribution

Responsible Departments

- Senior Services
- City Manager's Office

Timespan

- September 2015 – February 2016

Resources and Support

- Funding for postage
- Point person to manage increased distribution
- Various locations throughout city to distribute Auburn Hills Review
- Volunteers to distribute Auburn Hills Review

Potential Barriers or Resistance

- Cost of providing Auburn Hills Review to all residents
- Permission to place Auburn Hills Review in public locations

What solutions exist for these obstacles?

- Mail to all households with an opt out option
- Print on cheaper grade of paper
- Provide a link on the main city webpage
- Provide sponsorship opportunities to offset new costs

What individuals and organizations should be informed or involved with these tasks?

- Churches
- City Manager
- Homeowner associations
- Local businesses

Metrics

- Increase in city event attendance
- Increase in awareness of city services

ACTION PLAN ITEM #20

Increase marketing of city events

Activities

- Build kiosks downtown and at Great Lakes Crossing that provide current city information
- Create a phone line that explains current and future events
- Improve utilization of the local cable channel, city calendar, and Community Lifestyles
- Install electronic signs advertising events
- Send a newsletter specifically for senior residents, use to advertise events
- Send out e-blasts for city events monthly

Responsible Departments

- Senior Services
- City Manager's Office

Timespan

- September 2015 – September 2016

Resources and Support

- Billboard signs
- Calendar
- City personnel and volunteers
- Dedicated phone line for event updates
- Funding for increase in marketing efforts
- Local cable channel
- Point person for plan

Potential Barriers or Resistance

- Ensuring marketing targets interested individuals
- Expensive to increase outreach
- People might be confused by recording

What solutions exist for these obstacles?

- City Department collaboration
- Establishment of a strategic marketing communications plan

What individuals and organizations should be informed or involved with these tasks?

- Chamber of Commerce
- City Manager's Office
- Community Development Department
- Local Businesses
- Senior Services Department

Metrics

- Increase in event participation
- Installation of information kiosks
- Creation of phone line for events
- Installation of electric signs featuring events

CONCLUSION

As we move into this next phrase of the Age-Friendly Communities Program, we are excited to have the opportunity to make a positive impact for residents of all ages. This plan will help us to gauge the progress we make over the next three years and ensure that we are doing what we can to improve the overall quality of life.

Thank you to everyone, especially our residents, for helping to make this Action Plan. Your willingness to participate in the process and have your voice heard is the foundation for all the initiatives that we will be implementing for the next three years. As we continue to move forward, please do not hesitate to let us know any new ideas you have by going to our Age-Friendly webpage at www.auburnhills.org and submitting them in the Rock Star Ideas Comment Box.

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AGE-FRIENDLY AUBURN HILLS PARTICIPANTS

Thank you to all our residents, business partners, and community leaders that helped us create our action plan! With your help, we were able to create a plan that will create a community for all ages.

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Trudy Krig
Tyson Brown
Veronica Mitchell
Virginia Smith
Wade Spurlin
Wanda Pruitt
Wanda Salaske
William Goodbar
William Penciel

City Council Members

Mayor Kevin McDaniel
Mayor Pro-Tem Robert Kittle
Cheryl Verbeke
Maureen Hammond
Henry Knight
John Burmeister
Veronica Mitchell

Tom Tanghe, *City Manager*
Don Grice, *Assistant City Manager*

Planning Commission

Greg Ouellette, *Chairperson*
Sam Beidounm, *Vice Chairperson*
Susan Emery, *Secretary*
VeRonica Mitchell, *City Council Liaison*
Chauncey Hitchcock
Bob Pierce
Eric Mendieta
Carolyn Shearer

Business and Non-Profit Participants

AARP
Alzheimer's Association
Area Agency on Aging 1-B
Arthritis Foundation – Michigan Chapter
Auburn Hills Chamber of Commerce
Auburn Hills Rotary Club
Center for Advanced Orthopedics
Centro Multicultural La Familia
Emery Benefit Solutions
Heritage in the Hills
Independence Township Senior Adult Activity Center
Law Office of Matthew Ferri
Meadow Creek Housing, National Church Residences
Michigan Municipal League
Pontiac Housing Commission
Quality of Life Center – Adult Day Care
The River Church
SMART Transportation Systems

Auburn Hills, Oakland County

IMPACT OF SENIOR POPULATION GROWTH



Auburn Hills's 60+ population grew 49% from 2,006 in 2000 to 2,995 in 2010.¹

- Auburn Hills's 60+ population is increasing by an average of 232 additional seniors each year, which is more than 4 additional older adults each week.¹
- 28% (2,539) of Auburn Hills households have one or more 60+ resident—12% (313) of these households are seniors living alone.²

2010	2015	2020	2025	2030	2035	2040
2,995	4,157	4,949	5,662	6,093	6,114	6,123

Geographic Area	60-64 years	65-69 years	70-74 years	75-79 years	80-84 years	85+ years	Total 60+	Total Area Population	% 60+
Auburn Hills	984	745	479	333	222	232	2,995	21,412	14%
Oakland County	71,701	50,320	33,783	27,347	23,917	23,757	230,825	1,202,362	19%

In 2015, Auburn Hills has approximately 1,132 more 60+ adults than school age children. By 2025 there will be twice as many older adults than school age children.³ Yet, Auburn Hills has only one senior center, compared with two schools serving the region.



vs



	2000	2010	% Change
Total 60+ Population	2,006	2,995	49%
White	1,800	2,491	38%
Black or African American	137	377	175%
American Indian/Alaskan Native	1	3	200%
Asian, Hawaiian, or Pacific Islander	41	78	90%
Some Other Race	7	19	171%
Two or More Races	20	27	35%
Total 60+ Minority Population	206	504	145%
60+ Minority Population as % of Total 60+ Population	10%	17%	64%
Hispanic or Latino (Census classifies as an ethnicity)	46	92	100%

Auburn Hills's minority population increased 49% from 2000 to 2010.¹

ECONOMIC IMPACT OF SENIOR POPULATION

Auburn Hills's older adults spend approximately **\$72 MILLION** annually.⁴



Auburn Hills's older adults earn more than \$82 million annually:²



\$35,078 is the median income of 65+ households in Auburn Hills, with Oakland County's at \$40,513.² Seniors spend approximately 88% of their after-tax income, most of it within the local economy.⁴

11% of Baby Boomers intend to start a business following retirement.⁵ In Auburn Hills, this equals the potential for 544 new businesses over the next 16 years.

6% of Auburn Hills's 60+ population live below the poverty line. Nearly 7% of Oakland County's 60+ population live below the poverty line.²

6 communities in Oakland County are taking advantage of the 1 mil property tax which is allowed for senior millages. All 30 millage proposals in Michigan's 2012 primary election passed.

Adding 100 older adults in the community provides countless benefits, including:

- \$4 million of new local spending⁴
- \$1.4 million spent on healthcare, bolstering local employment⁶
- 82 homes purchased & occupied¹
- \$4 in revenue for every \$3 in government spending⁷
- Personal income influx equal to the creation of 134 new UAW jobs²

Challenges & Opportunities Presented by a Growing Senior Population

Challenge	Opportunity
80% of adults 65+ have at least one chronic health condition—50% have at least two chronic health conditions. Additionally, 20% of older adults suffer from depression, and more than 31% do not participate in leisure time physical activities. ⁸	Support active lifestyles among older adults by providing engaging health information, virtual wellness centers, age-appropriate fitness environments, and socialization destinations of choice.
Adults live an average of seven to ten years beyond their ability to drive. ⁹	Develop viable options of transportation which are reliable, easy to access, easy to use, and appealing to older adults and their families.
Approximately 70% of seniors live the remainder of their lives in the place where they celebrated their 65th birthday. ¹⁰	Develop programs supporting affordable home modifications.

¹ U.S. Census, 2000, 2010.

² American Community Survey, 2011-2013.

³ Sencog, 2010.

⁴ The Urban Institute, 2005.

⁵ Merrill Lynch, 2005.

⁶ AARP, 2012.

⁷ David Denslow, 2007.

⁸ Centers for Disease Control, 2009.

⁹ National Highway Traffic Safety Administration, 2002.

¹⁰ Seniorresource.com, 2014.



AGING in PLACE

Auburn Hills, pop. 21,412

in Auburn Hills



Auburn Hills' Community Center is situated on the city's park-like municipal campus and offers a range of events, programs, services, and activities. Top: Three generations of Darlene Kitchen's family (pictured with her daughter and granddaughter), Senior Services Director Karen Adcock, and Center volunteer and user Rick Sheeran.

By Elizabeth Shaw

Back in 2008, Rick Sheeran's world was flipped upside-down by his unexpected early retirement from Chrysler.

"At that time I was thinking I'd work maybe another five years at least, but then things got pretty scary in the auto industry and I knew I had to go," said Sheeran, 61. "It's one thing to plan for retirement and be ready for it. This threw me into an unexpected situation. You wake up and ask yourself, 'what am I going to do all day?' That's not an easy question to face."

Like Dorothy in the *Wizard of Oz*, Sheeran found the answer was right at home in Auburn Hills, now a pilot city in the Age-Friendly Communities Network sponsored by the American Association of Retired Persons (AARP) and the World Health Organization (WHO). The city of Ann Arbor is currently undergoing the same process.

Age-Friendly Criteria

The designation means that the city has committed to ongoing improvements in eight key areas:

- safe and accessible outdoor spaces and recreational facilities
- affordable public and private transportation
- access to leisure and cultural activities for social and civic engagement
- respect and inclusion for ethnic and cultural diversity
- opportunities for civic participation and employment
- wide range of housing options
- access to technology for communication and information
- community support and health services

Communities that achieve these goals are places that are friendly for people of all ages, said Auburn Hills Senior Services Director Karen Adcock.

"The old model was to create some special place to isolate seniors. Now it's all about being inclusive. If it's good for seniors, it's good for a child, and that means it's good for everyone," said Adcock.

Sheeran started by volunteering at the Auburn Hills Community Center, packing Meals on Wheels. He'd seen firsthand the value of the program when his own mother was in her 90s.

"It was peace of mind to know that every day someone was at least looking in on her. They probably saved her life one day when she accidentally set a popcorn popper on fire. If the delivery man hadn't come right then and put it out, I don't know what would've happened."

Now Sheeran is at the center every weekday—two days as a kitchen volunteer and the other three working out and playing co-ed sports.

"When you live in a community that offers what Auburn Hills does, it can really help to reorient your life and retirement," said Sheeran. "When your spouse is still working full-time and you suddenly have to fend for yourself, you're doing hard time. This is a great way to land on your feet and get structure back into your life. I don't know how I would've handled things otherwise."



Recreational Services for All Ages

Jointly funded and operated by the city's senior services and recreation departments, and situated on the park-like municipal campus, the center has become the venue for a huge range of events, programs, services, and activities. Some are specifically targeted at seniors while others are cross-generational.

May Rock, 81, enjoys the social interaction of being a kitchen volunteer. Great-granddaughter Makayla Kovach, 2, comes for events like the Easter Egg Hunt and Halloween Walk.

"I love that it's right across the road from campus," said Rock's granddaughter Victoria Alcorn, an Oakland University student. "My friends and I come over to use the gym for conditioning for our Quidditch team."

Addressing Walkability and Transportation

But that's only one aspect of the city's vision for a truly livable community, said Community Development Director Steven Cohen. The plan also includes such factors as increased walkability, better public transportation, and an ongoing investment in creating a true downtown.

The 17.5-square-mile city was incorporated out of the former Pontiac Township and wraps in an L-shape around the city of Pontiac—which explains why it looks suburban in its land-use style despite boasting over 20,000 residents. That has been both the city's strength and its biggest challenge.

"It's a hybrid community with a significant commercial and industrial tax base that enables us to provide excellent services you wouldn't see in most communities this size," said Cohen, referring to prominent Auburn Hills residents like Chrysler Group Headquarters and Technical Center, the Palace of Auburn Hills, and Great Lakes Crossing Outlets. But the city's geography also means its service coverage area is vastly spread out.

Age-Friendly Programs & Services in Auburn Hills

Many programs also include residents who qualify as low-income, disabled, or active military

KnoxBox Safety Program

A master key in a lockbox allows emergency personnel to gain quick entry when the homeowner is away or unable to answer the door, and eliminates the need for a forced entry. A limited number of KnoxBoxes are available at no charge for eligible residents. Homeowners who don't qualify for a free KnoxBox may purchase one at cost. Smoke detectors for the hearing impaired are also available.

Mobile Home and Minor Home Repair Program

Eligible homeowners qualify for free home improvement projects up to a lifetime cap of \$5,000 for plumbing and electrical, furnaces, water heaters, door and screen repairs, porch and step repairs, and mobile home skirting (no windows or painting).

Sharp Program

Volunteers provide free labor for household handyman chores such as gutter cleaning, toilet repair, window caulking, replacing light fixtures and garbage disposals, etc. Resident pays for any needed materials.

Snow Sweepers 50/50 and Lawn Keepers 50/50

Cost-sharing program for snow removal or lawn care.

Home-Based Food and Nutrition Services

Focus Hope delivers free food packages each month to income-qualified homebound seniors. Commodity foods are delivered every three months. Meals on Wheels are delivered daily to anyone age 60+ who is physically unable to prepare meals.

Onsite Food and Nutrition Services

The center-based Nutrition Program offers interactive education on topics such as salt-free and sugar-free cooking, and stretching your food dollar. A daily lunch program is also offered at the center, where non-homebound, income-qualified seniors can also pick up Focus Hope and commodity foods.

Vial of Life

An emergency information system that keeps an updated registry of vital information on seniors.

Health Services

Volunteers provide scheduled health screenings, immunizations, and health education programs, as well as free enrollment assistance for Medicare, Medicaid, and Part D Prescription Drug Plan. The center also offers a medical equipment loan closet.

Legal Help

Law school students and attorneys provide free legal advice and brief service assistance to seniors and low-income residents for issues including estate planning, family and housing matters, debt counseling, wills, and powers of attorney. Criminal and traffic issues are excluded. The AARP provides free tax preparation assistance.

Social Engagement

The community center provides volunteer opportunities and an ongoing calendar of classes, clubs and activities that are free or available at a nominal cost. Examples include Secret Senior Pals Club, Birthday Club, potluck dinners, computer instruction, and drop-in Mahjong. The city also offers group rates for day and extended trips to various travel destinations, as well as art and cultural classes for adults with special needs.

Physical Fitness

Free and low-cost classes and activities include aerobics, swimming, golf, volleyball, walking club, yoga, pickle-ball, chair exercise and fitness room.

Transportation

Free and low-cost mini-bus service within a five-mile radius of the city's boundaries, or to the senior center. AARP offers low-cost Driver Safety classroom courses for both AARP members and nonmembers.

Mental Health

Onsite and in-home counseling with a licensed social worker program addresses anxiety, low energy, and depression-related issues. Paid by insurance carriers or on a sliding scale.

Outreach, Information, and Referral

Assistance with caregiving issues, housing, Medicare & Medicaid counseling, and aging issues, by appointment with qualified staff and volunteers.



"We've got two senior housing complexes and four mobile home parks where it's condensed and efficient to deliver services, but we've also got rural areas out on the north end that are more of a challenge," said Adcock.

One unique service is KnoxBox, which provides fast home entry for emergency personnel. It's the kind of small detail that enables seniors to feel safe about aging in place, said Adcock.

"We had one elderly couple where the man had fallen and his wife was trying to lift him and he fell on top of her. She managed to crawl to a phone and called 911. It saved the fire-fighters from having to break down the door to help them."

The city's township origin is also why it lacks a traditional downtown—something widely recognized as a critical element to a sense of place. City officials are working hard to change that, Cohen said, by building on the former village of Auburn Heights at Squirrel and Auburn roads.

"We're investing millions of dollars in creating an urban area with a small-town feel within a suburban area. We're dedicated to developing a walkable, mixed-use downtown that's good for all ages. That's what brings life to a community," said Cohen. That includes an initial streetscape project from 1999-2001, the current construction of student housing in the center of the new downtown, and the acquisition of a 41-acre former industrial parcel to the east that will eventually incorporate such amenities as an amphitheater, park, and a riverwalk along the Clinton River.

"The old model was to create some special place to isolate seniors. Now it's all about being inclusive. If it's good for seniors, it's good for a child, and that means it's good for everyone."

— KAREN ADCOCK, AUBURN HILLS
SENIOR SERVICES DIRECTOR

"Aging in place" may be the newest buzzword in urban planning—but here in Auburn Hills, it's already a way of life for three generations of Darlene Kitchen's family.

"I live with my mother and grandson on basically the same street I grew up on. A lot of my good neighbors are still here in the same place too," said Kitchen, 64. "We've got everything from newborns to 98 years old, and lots of outreach services. Even nonresidents from the outlying areas come here because we have so much to do."

And that, said Cohen and Adcock, is exactly the Auburn Hills plan. 

Elizabeth Shaw is communications coordinator for the League. You may reach her at 734-669-6318 or eshaw@mml.org.

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AARP Network of Age-Friendly Communities Program Cycle

STEP 1: ENTERING THE NETWORK

The purpose of the AARP Age Friendly Communities is to serve as a catalyst to educate, encourage, promote, and recognize improvements that make cities, towns, and counties more supportive not only of their older residents but for residents of all ages. Our intent is to provide American cities, towns, counties with the resources they need to become more age-friendly, tapping into national and global research, models, and best practices.

AARP's Value Added

- Providing an understanding or definition of the issue/need for change (framing the issue);
- Providing an understanding of economic and social benefit of a more livable community;
- Resources on AARP.org/livable – Future Livability index (all phases)
- Success Criteria
- Streamlined admission into Network

STEP 2: PLANNING PHASE (Year 1-2)

This step has four elements:

- Establishment of mechanisms to involve older people throughout the Age-Friendly city cycle
- A baseline assessment of the age-friendliness of the city.
- Development of a 3-year city wide plan of action based on assessment findings
- Identification of indicators to monitor progress

AARP's Value Added

- Decision making and organizational guidance
- Access to network of communities /Best Practices
- Assessment and survey Tools, identification of key community indicators
- Volunteer network to support/organize aspects of effort

STEP 3: IMPLEMENTATION & EVALUATION (Year 3-5)

On completion of the planning phase, and no later than two years after joining the Network, cities will submit their action plan to WHO for review and endorsement. Upon endorsement by WHO, cities will then have a three-year period of implementation.

At the end of the period of implementation, cities will be required to submit a progress report to WHO outlining progress against indicators developed in Phase 1.

AARP's Value Added

- Evaluation tools
- Organized training and networking events
- Resources on AARP.org/livable
- Access to network of communities /Best Practices
- Volunteer network to support/organize aspects of effort

STEP 4: CONTINUOUS IMPROVEMENTS (Year 5+)

Upon completion of phase 3, cities will be able to continue their membership to the Network by entering into further implementation cycles.

AARP's Value Added

- Access to network of communities /Best Practices
- Volunteer network to support/organize aspects of effort
- Resources on AARP.org/livable



A continuous cycle of improvement

#8
8-3-16

RESOLUTION NO. 972

A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING THE WORLD HEALTH ORGANIZATION'S AGE-FRIENDLY CITIES AND COMMUNITIES PROGRAM AND APPROVING THE CITY'S ENROLLMENT INTO THE AARP AGE-FRIENDLY COMMUNITIES INITIATIVE; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the AARP Network of Age-Friendly Communities is an affiliate of the World Health Organization's (WHO) Age-Friendly Cities and Communities, an international effort launched in 2006 to help cities prepare for the aging population; and

WHEREAS, the AARP Network of Age-Friendly Communities (the "Network") helps participating communities become great places for all ages by adopting such features as safe, walkable streets; better housing and transportation options; access to key services; and opportunities for residents to participate in community activities; and

WHEREAS, the benefits of joining the Network include, but are not limited to, access to key information about best practices among age-friendly communities, access to a global network of participating communities, and public recognition of the City's commitment to become more age-friendly; and

WHEREAS, the City's Council has supported the City's efforts to become more age-friendly through the Communities for a Lifetime Program; and

WHEREAS, well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents of all ages; and

WHEREAS, the City Council of the City of Satellite Beach finds that the adoption of this Resolution is in the best interest and welfare of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satellite Beach, Brevard County, Florida, as follows:

SECTION 1. RECITALS. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. CITY COUNCIL SUPPORT. The City Council supports initiatives and opportunities of the World Health Organization's Age-Friendly Cities and Communities and the City's enrollment into the AARP Network of Age-Friendly Communities.

SECTION 3. TRANSMITTAL. The City Clerk is hereby directed to transmit a copy of this Resolution to the AARP along with the required membership application.

SECTION 4. AUTHORIZATION. The City Manager is authorized to take any and all steps necessary to implement the intent and purpose of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Satellite Beach, Florida, the ____ day of _____, 2016.

FRANK P. CATINO, MAYOR

ATTEST:

LEONOR OLEXA, CMC, CITY CLERK



CITY COUNCIL AGENDA ITEM

#9

DISCUSS/TAKE ACTION ON AMENDMENTS TO THE FLORIDA DEPARTMENT OF TRANSPORTATION TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

To: City Manager Courtney Barker
From: Public Works Director Allen Potter
Meeting Date: 8/3/2016
Department: Public Works

Recommended Action: Authorize the City Manager to sign the Florida Department of Transportation Traffic Signal Maintenance and Compensation Agreement.

Summary: Each year the Florida Department of Transportation (FDOT) requests that the City renew the agreement between the City and FDOT for maintenance of traffic signals located on State roads within the City. The agreement for FY 2016/2017 has been amended by FDOT in response to challenges and questions raised from other entities throughout the State. The following items have been modified in this year's agreement:

- Language related to general maintenance responsibilities has been added to reduce the financial burden to the maintaining agency that some of the prior requirements had caused.
- FDOT will be responsible for seeking reimbursement from insurance companies in the event of damage caused to mast arms as a result of an automobile crash.
- Annual reporting requirements have been reduced by the change to require inspection of all mast arms over a two-year, rather than a one-year, period.

The issues addressed in this amendment have not been a problem for the City at any time. However, as we are replacing the current swing span signal configurations with mast arms along the A1A corridor, the amended agreement serves to protect our interests and the interests of other maintaining agencies as FDOT takes on more responsibility.

Budget Impacts: The City will receive \$21,917 in revenue from FDOT under this agreement. This revenue is included in the General Fund budget.

Attachments:

- Amendment to the Traffic Signal Maintenance and Compensation Agreement
- Attachment 1 Revised Terms and Conditions for the Traffic Signal Maintenance and Compensation Agreement

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**AMENDMENT TO THE TRAFFIC SIGNAL MAINTENANCE
AND COMPENSATION AGREEMENT**

CONTRACT NO. ARZ89
FINANCIAL PROJECT NO. 413019-18811
F.E.I.D. NO. F590949593003
AMENDMENT NO. 1

THIS AMENDMENT TO THE TRAFFIC SIGNAL AND MAINTENANCE AGREEMENT ("Amendment") is made and entered into on this _____ day of _____, 2016, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION ("Department"), an agency of the State of Florida, and the **CITY OF SATELLITE BEACH**, ("Maintaining Agency").

RECITALS

WHEREAS, the Department and the Maintaining Agency on **DECEMBER 1, 2015** entered into a Traffic Signal Maintenance and Compensation Agreement ("Agreement").

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

All the terms and conditions of the Agreement are superseded and replaced in their entirety by the terms and conditions contained in Attachment "1", Revised Terms and Conditions for the Traffic Signal Maintenance and Compensation Agreement, attached to and incorporated into this Amendment.

IN WITNESS WHEREOF, the undersigned parties have executed this Amendment on the day, month and year set forth above.

CITY OF SATELLITE BEACH

_____, Florida
(Maintaining Agency)

By _____
(Authorized Signature)

Print/Type Name: _____

Title: _____

Attorney: _____ Date: _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By _____
(Authorized Signature)

Print/Type Name: Alan E. Hyman, P.E.

Title: Director of Transportation Operations

Legal Review: _____

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

CONTRACT NO. ARZ89
FINANCIAL PROJECT NO. 413019-18811
F.E.I.D. NO. F590949593003

The following terms and conditions replace and supersede all the existing terms and conditions contained within the Traffic Signal and Maintenance Agreement:

- A. The Department is authorized under Section 335.055, Florida Statutes, to enter into this Agreement.
- B. The Maintaining Agency is authorized under **Statutory Authority** to enter into this Agreement and has authorized its undersigned representative to enter into and execute this Agreement on behalf of the Maintaining Agency.

NOW, THEREFORE, in consideration of the mutual covenants contained in the Agreement, the sufficiency of which is acknowledged, the parties mutually agree and covenant as follows:

1. The term "Traffic Signals and Devices" is defined as follows: all traffic signals, interconnected and monitored traffic signals ("IMTS") (defined as signals that are interconnected with telecommunications and are monitored at a central location), traffic signal systems (defined as central computer, cameras, message signs, communications devices, interconnect / network, vehicle, bicycle & pedestrian detection devices, traffic signal hardware and software, preemption devices, and uninterruptible power supplies ("UPS")), control devices (defined as intersection control beacons, traffic warning beacons, illuminated street name signs, pedestrian flashing beacons (i.e., school zone flashing beacons, pedestrian crossing beacons, and Rectangular Rapid Flashing Beacons)), blank-out signs, travel time detectors, emergency/fire department signals, speed activated warning displays, and other types of traffic signals and devices specifically identified within Exhibit A, which are located on the State Highway System within the jurisdictional boundaries of the Maintaining Agency.

The Maintaining Agency shall be responsible for the maintenance and continuous operation of Traffic Signals and Devices ("Project"). The Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with operation of Traffic Signals and Devices upon completion of installation of each of the Traffic Signals and Devices.

2. The Department agrees to pay the Maintaining Agency an annual compensation amount based on the Department's fiscal year. The compensation amount consists of the cost of the maintenance and continuous operation of the Traffic Signals and Devices as identified in Exhibit A, which is attached and incorporated into this Agreement. Compensation will also be made for costs incurred for the repair and/or replacement of damaged Traffic Signals and Devices as identified in Exhibit C, attached and incorporated into this Agreement. Payments by the Department will be made in accordance with Exhibit B. In the case of construction contracts, the Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with the operation of the Traffic Signals and Devices, and shall undertake the maintenance and continuous operation of these Traffic Signals and Devices upon final acceptance of the installation by the Department. Prior to any final acceptance of the installation by the Department, the Maintaining Agency will have the opportunity to inspect and request modifications or corrections to the installation(s) and the Department agrees to undertake those modifications or corrections prior to final acceptance so long as the modifications or corrections comply with the Agreement, signal plans, and specifications previously approved by both the Department and Maintaining Agency. Repair or replacement and other responsibilities of the installation contractor and the Department, during construction, are contained in the Department's Standard Specifications for Road and Bridge Construction.
3. If Traffic Signals and Devices are damaged and the Maintaining Agency did not cause the damages, then the Department shall reimburse the Maintaining Agency for the actual costs incurred by the Maintaining Agency for repairs and/or replacement of Traffic Signals and Devices, once the following occurs:
 - a. The Department has approved a properly completed invoice for reimbursement that was provided to the Department outlining the details of the requested reimbursements; and
 - b. Evidence of the costs incurred were included as an attachment to the invoice.

Exhibit C sets forth additional conditions that apply when the Maintaining Agency seeks to obtain reimbursement for costs incurred for repair and/or replacement of damaged Traffic Signals and Devices. Exhibit C also serves as a form invoice that can be used by the Maintaining Agency. The Maintaining Agency shall obtain written approval from the Department regarding the appropriate method of repair and/or replacement of damaged Traffic Signals and Devices prior to performing repair and/or replacement work. If there is an immediate risk to public safety due to damaged Traffic Signals and Devices and the Maintaining Agency is unable to immediately obtain the Department's written approval regarding the method of repair and/or replacement, then the Maintaining Agency shall immediately repair and/or replace the Traffic Signals and Devices. The Maintaining Agency shall notify the Department within thirty (30) calendar days of becoming aware of any damage to Traffic Signals and Devices caused by third parties. The Department shall be responsible for pursuing reimbursement from individuals and/or the third parties

**REVISED TERMS AND CONDITIONS FOR THE
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT**

who cause damages and are liable for replacement and/or repair costs to Traffic Signals and Devices. If the Maintaining Agency causes damages to the Traffic Signals and Devices, then the Maintaining Agency shall repair and/or replace the Traffic Signals and Devices, and the Maintaining Agency shall be fully responsible for the cost of repair and/or replacement to the extent the damages were caused by the Maintaining Agency.

4. The Maintaining Agency shall maintain and operate the Traffic Signals and Devices in a manner that will ensure safe and efficient movement of highway traffic and that is consistent with maintenance practices prescribed by the International Municipal Signal Association (IMSA) and operational requirements of the Manual on Uniform Traffic Control Devices (MUTCD), as amended.
5. The Maintaining Agency's maintenance responsibilities include, but are not limited to, locates, preventive maintenance (periodic inspection, service, and routine repairs), restoration of services, and emergency maintenance (troubleshooting in the event of equipment malfunction, failure, or damage). Restoration of services may include temporary poles and/or signals, stop signs or other methods to maintain traffic. The Maintaining Agency shall record its maintenance activities in a traffic signal maintenance log, as they occur, and include this as part of the annual report, highlighting the time it took to restore the normal service and number of times such events occurred.
6. Neither the Maintaining Agency nor the Department shall be liable to the other for any failure to perform under this Agreement to the extent such performance is prevented by a Force Majeure Event and provided that the party claiming the excuse from performance has (a) promptly notified the other party of the occurrence and its estimated duration, (b) promptly remedied or mitigated the effect of the occurrence to the extent possible, and (c) resumed performance as soon as possible.

A "Force Majeure Event" means the occurrence of:

- (a) an act of war, hostilities, invasion, act of foreign enemies, riot, terrorism or civil disorder;
- (b) act of God (such as, but not limited to, fires, explosions, earthquakes, drought, hurricanes, storms, lightning, tornados, tidal waves, floods, extreme weather or environmental conditions, and other natural calamities);
- (c) or another event beyond the control of the non-performing party and which could not have been avoided or overcome by the exercise of due diligence.

7. The Department intends to conduct a structural inspection of the mast arm structures every sixty (60) months. The inspection report will serve as ninety (90) days notification to the Maintaining Agency that deficiencies exist that require preventive maintenance. Preventive maintenance of the mast arm structures includes, but is not limited to, spot painting, cleaning, all wiring repair and replacement, graffiti removal, all signal related issues (including lighting, signs and connections), tightening of nuts, replacing missing or deficient bolts, replacement of missing cap covers or equivalent, replacement of missing or deficient access hole cover plates, repairing improper grounding, and repainting any painted mast arms installed after April 30, 2015. If the preventive maintenance is not carried out after the expiration of the 90-day notice given to the Maintaining Agency, the Department shall withhold 8.33% up to a maximum of 25% of the total annual compensation amount under this Agreement for the affected signal locations each month.
8. Any and all work performed by the Maintaining Agency must conform to the current Department Standard Specifications for Road and Bridge Construction as applicable. Mast arms that the Department determines to be at the end of their useful life cycle will be replaced by the Department so long as documented preventive maintenance was satisfactorily performed by the Maintaining Agency. In the case of a total paint failure, as determined by the Department, on a mast arm installed prior to April 30, 2015, the Department may repaint or replace with a galvanized mast arm. The aforementioned requirement does not apply to any mast arm that was installed under a separate mast arm paint finish agreement; in such case, the terms of that agreement shall govern.
9. The Maintaining Agency may remove any component of the installed equipment for repair or testing; however, it shall only make permanent modifications or equipment replacements and only if the equipment provided is capable of performing at minimum the same functions as the equipment being replaced. The Department shall not make any modifications or equipment replacements without prior written notice to and consultation with the Maintaining Agency.
10. The Maintaining Agency shall implement and maintain the timing and phasing of the traffic signals in accordance with the Department's timing and phasing plans, specifications, special provisions, Department re-timing projects, and the Department's Traffic Engineering Manual. The Maintaining Agency shall obtain prior written approval from the Department for any modification in phasing of signals and flash times (where applicable). Signal Systems timings (cycle length, split, offsets) are considered operational changes and may be changed by the Maintaining Agency to accommodate changing needs of traffic. The Maintaining Agency may make changes in the signal timing provided these changes are made under the direction of a qualified Professional Engineer registered in the State of Florida. The Maintaining Agency shall make available a copy of the timings to the Department upon request. The Department reserves the right to examine equipment, timing and phasing at any time and, after consultation with the Maintaining Agency, may specify modifications. If the Department specifies modification in timing or phasing, implementation of such modifications will be coordinated with, or made by, the Maintaining Agency. All signal timing and phasing records shall be retained by the Maintaining Agency for at least three (3) years, and will be made available to the Department upon request.

ATTACHMENT 1

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11. The Maintaining Agency shall note in the maintenance log any changes in timings and phasings, and keep a copy of the timings and phasings; and any approval documentation in a file. A copy of the log shall be provided to the Department upon request. Maintaining Agencies may provide this information electronically.
12. The Maintaining Agency and the Department shall update Exhibit A on an annual basis through an amendment of this Agreement. The Maintaining Agency designates _____ as its authorized representative(s), who is delegated the authority to execute any and all amendments to Exhibit A of this Agreement on behalf of the Maintaining Agency. Exhibit A contains a list of Traffic Signals and Devices that identifies their location and type. No changes or modifications may be made to Exhibit A during the Department's fiscal year for compensation. Traffic Signals and Devices added by the Department during its fiscal year must be maintained and operated by the Maintaining Agency upon the Department's final acceptance of installation of the new Traffic Signals and Devices. The Maintaining Agency and the Department shall amend Exhibit A prior to the start of each new fiscal year of the Department to reflect the addition or removal of Traffic Signals and Devices. The Maintaining Agency will begin receiving compensation for new Traffic Signals and Devices that were added to Exhibit A by amendment of this Agreement in the Department's fiscal year occurring after the Traffic Signals and Devices are installed and final acceptance of such installation is given by the Department. In the event that no change has been made to the previous year's Exhibit A, a certification from the Maintaining Agency shall be provided to the Department certifying that no change has been made to Exhibit A in the Department's previous fiscal year. The annual compensation will be a lump sum payment (*minus any retainage or forfeiture*) as set forth in Exhibit B. Future payments will be based on the information provided in Exhibit A, in accordance with the provisions as set forth in Exhibit B, attached to and incorporated in this Agreement. Some of the Traffic Signals and Devices may not be listed in Exhibit A because the cost of operating and maintaining such devices is relatively small. The Department has factored in these costs and the compensation provided through this Agreement also covers the cost of operation and maintenance for Traffic Signals and Devices that are not listed in Exhibit A.
13. Payment will be made in accordance with Section 215.422, Florida Statutes.
14. There shall be no reimbursement for travel expenses under this Agreement.
15. Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
16. The Maintaining Agency should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than twenty (20) working days. The Department has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved.
17. If a payment is not available within forty (40) days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Maintaining Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Maintaining Agency requests payment. Invoices returned to a Maintaining Agency because of Maintaining Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.
18. A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for contractors or vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.
19. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five (5) years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Maintaining Agency's general accounting records and the Project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the Project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.
20. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Maintaining Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.
21. The Maintaining Agency must submit the final invoice on the Project to the Department within 120 days after termination of the Agreement. Invoices submitted after the 120-day time period may not be paid.
22. In the event this contract is for services in excess of \$25,000.00 and a term for a period of more than one (1) year, the provisions of Section 339.135(6)(a), F.S., are hereby incorporated:

ATTACHMENT 1**REVISED TERMS AND CONDITIONS FOR THE
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"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that such funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000.00 and which have a term for a period of more than 1 year."

23. The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit B for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Maintaining Agency, in writing, when funds are available.
24. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.
25. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.
26. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Maintaining Agency.
27. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.
28. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch or a state agency.
29. The Maintaining Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.
30. The Maintaining Agency may be subject to inspections of Traffic Signals and Devices by the Department. Such findings will be shared with the Maintaining Agency and will be the basis of all decisions regarding payment reduction, reworking, Agreement termination, or renewal. If at any time the Maintaining Agency has not performed the maintenance responsibility on the locations specified in the Exhibit A, the Department has the option of (a) notifying the Maintaining Agency of the deficiency with a requirement that it be corrected within a specified time, otherwise the Department shall deduct payment, suspend funds, or terminate funds for any deficient maintenance of Traffic Signals and Devices that has not been corrected at the end of such time, or (b) take whatever action is deemed appropriate by the Department. Any deduction in payment, suspension of funds, or termination of funds does not relieve any obligation of the Maintaining Agency under the terms and conditions of this Agreement.
31. The Department shall monitor the performance of the Maintaining Agency in the fulfillment of its responsibilities under the Agreement. The Maintaining Agency shall submit an annual Report prior to June 30 of each year detailing the following:
 - a. Critical Detection device malfunctions: Critical Detection devices include the detectors on side-streets and in left turn lanes on the main streets, and all pedestrian/bicycle detectors. Repairs to the side-street and main street left turn detectors shall be made within ninety (90) days and pedestrian detectors within seventy-two (72) hours of discovery. The Maintaining Agency shall ensure that 90% of all Critical Detection devices system wide are operating at all times. At any time the level drops below 90%, the Maintaining Agency shall notify the Department and correct the situation within a time frame determined in the sole discretion of the Department. Discovery and correction dates for Critical

ATTACHMENT 1**REVISED TERMS AND CONDITIONS FOR THE
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- b. Detection device malfunction shall be logged into the annual report. If the repairs cannot be performed within stipulated times, the agency shall document the reason(s) why in the annual report. When the 90% Critical Detection device requirement is (are) not met, a 10% retainage of the total annual compensation amount (as shown in Exhibit B) for the affected Critical Detection device location(s) each month will be withheld after the 90-day period.
 - c. Traffic signal preventive maintenance inspections: Traffic signals shall receive a comprehensive preventive maintenance inspection on at least 50% of all traffic signals annually, alternating the remaining 50% the following year. Preventive maintenance inspection shall include verification that all detection is working, the traffic signal is cycling properly, the ventilation system is functioning and filters are clean. Basic traffic cabinet maintenance shall also verify power feed voltages, verify that the vehicle and pedestrian indications are functioning properly, test the effective functioning of pedestrian push buttons, and check hinges and door locks. At least one (1) conflict monitor test shall be performed on 50% of traffic signals annually, alternating the remaining 50% the following year. Each test is to be documented and included in the annual report to the Department. The inspection report shall note the location, date of inspection, and any items noted. If 50% of the traffic signals do not receive at least one (1) comprehensive preventive maintenance inspection during a twelve (12) month period, there shall be a 20% retainage of the annual compensation amount for the affected traffic signal locations until the preventive maintenance inspection is made. If not performed within the state's fiscal year, the 20% retainage of the annual compensation amount for the affected traffic signal locations will be forfeited.
 - d. For any traffic signals that are interconnected with telecommunications and their real-time operation is electronically monitored via software by personnel at a central location and are therefore receiving the higher compensation amount as described in Exhibit B, the name(s) and title(s) of those monitoring those intersections, and the location of the central monitoring facility(ies), are to be documented and contained in the annual report submitted to the Department.
32. The Maintaining Agency may enter into agreements with other parties pertaining to Traffic Signals and Devices including, but not limited to, agreements relating to costs and expenses incurred in connection with the operation of Traffic Signals and Devices on the State Highway System, provided that such Agreements are consistent with the mutual covenants contained in this Agreement. The Maintaining Agency shall furnish a copy of such agreements to the Department.
 33. This Agreement may not be assigned or transferred by the Maintaining Agency in whole or in part without prior written consent of the Department.
 34. The Maintaining Agency shall allow public access to all documents, papers, letters, or other material subject to provisions of Chapter 119, Florida Statutes, and made or received by the Maintaining Agency in conjunction with this Agreement. Failure by the Maintaining Agency to grant such public access will be grounds for immediate unilateral cancellation of this Agreement.
 35. At no additional cost to the Department, the Maintaining Agency shall provide the Department access to all traffic signal data available from the firmware of the traffic signal controllers and other devices covered under this Agreement. The Maintaining Agency shall include the Department as a party to all traffic signal firmware/software related agreements that the Maintaining Agency enters into with other parties.
 36. This Agreement is governed by and construed in accordance with the laws of the State of Florida. The invalidity or unenforceability of any portion of this Agreement does not affect the remaining provisions and portions hereof. Any failure to enforce or election on the part of the Department to not enforce any provision of this Agreement does not constitute a waiver of any rights of the Department to enforce its remedies hereunder or at law or in equity.
 37. In no event shall the making by the Department of any payment to the Maintaining Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Maintaining Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
 38. The term of this Agreement is twenty (20) years from the date of execution of the Agreement; provided that either party may cancel this Agreement prior to the expiration of the term of this Agreement. A minimum notice period of two (2) years plus the remaining months of the Department's fiscal year shall be provided to the other party in writing. Should the Maintaining Agency provide its written notice of cancellation to the Department, the notice shall be endorsed by the elected body (County Commission, City Council, or local agency governing body) under which the Agency operates.
 39. Any Project funds made available by the Department which are determined by the Department to have been expended in violation of this Agreement or any other applicable law or regulation shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Maintaining Agency files shall not constitute a waiver of the Department's rights and Department has the right to verify all information at a

ATTACHMENT 1**REVISED TERMS AND CONDITIONS FOR THE
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT**

later date by audit or investigation. Within thirty (30) days of the termination of this Agreement, the Maintaining Agency shall refund to the Department any balance of unobligated funds which were advanced or paid to the Maintaining Agency. In the event the Maintaining Agency fails to perform or honor the requirements and provisions this Agreement, the Maintaining Agency shall return funds in accordance with this paragraph within thirty (30) days of termination of the Agreement.

40. Upon execution, this Agreement cancels and supersedes any and all prior Traffic Signal Maintenance Agreement(s) between the parties, except any specific separate Agreements covering painted mast arm maintenance or any other aspect related to the painting of mast arms.
41. The Department reserves the right to remove select critical corridors or critical intersections from the Maintaining Agency's obligation under this Agreement. The remaining intersections and corridors would continue to be covered under this Agreement. The Department will provide a minimum of one year notice prior to take-over of maintenance of critical corridors or critical intersections.
42. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
43. The Department agrees that the Maintaining Agency must comply with State law regarding appropriations and budgets. This Agreement shall not be interpreted to conflict with State law applicable to the Maintaining Agency.
44. The Maintaining Agency shall:
 - a. utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Maintaining Agency during the term of the Agreement; and
 - b. expressly require any contractors and subcontractors performing work or providing services pursuant to the Agreement to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Agreement term.
45. Unless authorized by law and agreed to in writing by the Department, the Department will not be liable to pay attorney fees, interest, or cost of collection.
46. The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.
47. Exhibits A, B, and C are attached and incorporated into this Agreement.
48. This Agreement contains all the terms and conditions agreed upon by the parties.

State of Florida Department of Transportation
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

EXHIBIT A

Compensation for Maintaining Traffic Signals and all other Devices for FY 16/17

Effective Date: July 1, 2016 To: June 30, 2017

Maintaining Agency: City of Satellite Beach

Section	MP	SR No.	Intersection	Agency	Conf.	fy 16/17
70008	2.436	513	Cassia Blvd.	Satellite Bch.	TS	\$3,131.00
70008	3.177	513	Jackson Ave./Jackson Ct.	Satellite Bch.	TS	\$3,131.00
70060	22.735	A1A	Desoto Pkwy	Satellite Bch.	TS	\$3,131.00
70060	23.279	A1A	Cassia Blvd.	Satellite Bch.	TS	\$3,131.00
70060	24.050	A1A	Jackson Ave.	Satellite Bch.	TS	\$3,131.00
70060	24.277	A1A	Scorpion Ct.	Satellite Bch.	TS	\$3,131.00
70060	24.802	A1A	Shearwater Dr (Patrick Dr.)	Satellite Bch.	TS	\$3,131.00

* Amount paid shall be the Total Lump Sum (*minus any retainage or forfeiture*).

Total Lump Sum*:	\$21,917.00
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I certify that the above Traffic Signals and Devices will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement. For satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum (minus any retainage or forfeiture) of:

\$21,917.00

 Maintaining Agency

 Date

 District Traffic Operations Engineer

 Date

ATTACHMENT 1

REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL
MAINTENANCE AND COMPENSATION AGREEMENT

EXHIBIT B

TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

1.0 PURPOSE

This exhibit defines the method and limits of compensation to be made to the Maintaining Agency for the services described in this Agreement and in Exhibit A and method by which payments will be made.

2.0 COMPENSATION FOR MAINTENANCE AND OPERATION

For the satisfactory completion of all services related to maintenance and operation detailed in this Agreement and Exhibit A of this Agreement, the Department will pay the Maintaining Agency the Total Lump Sum (*minus any retainage or forfeiture*) in Exhibit A. The Maintaining Agency will receive one lump sum payment (*minus any retainage or forfeiture*) at the end of each fiscal year for satisfactory completion of service.

Beginning in the fiscal year 2016-17, for traffic signals that are not interconnected with telecommunications and are not monitored at a central location, the compensation amount shall be \$3,131. The compensation amount for traffic signals that are interconnected with telecommunications and are monitored at a central location shall be \$4,500 per signal location. These differential compensation amounts shall be in effect beginning July 1, 2016. The Table below shows the compensation amount for the various devices for fiscal years 2015-16 and 2016-17, and beyond.

Total Lump Sum (*minus any retainage or forfeiture*) Amount for each fiscal year is calculated by adding all of the individual intersection amounts.

Pedestrian Flashing Beacon: includes school zone beacons, pedestrian crossing beacons, and rectangular rapid flashing beacons (RRFB). School zones, crosswalks and warning sign locations shall be paid at a unit rate regardless of the number of individual beacons or poles.

Unit Compensation Rates per Intersection on the State Highway System

FY	Traffic Signal s (TS)	Traffic Signal - Interconnect ed & monitored (IMTS)	Intersecti on Control Beacon (ICB)	Pedestria n Flashing Beacon (PFB)	Emergen cy Fire Dept. Signal (FDS)	Speed Activate d Warning Display (SAWD) or Blank Out Sign (BOS)	Traffic Warni ng Beaco n (TWB)	Travel Time Detect or	Uninterrupti ble Power Supplies (UPS)
2014- 15*	\$ 2,951		\$738	\$295	\$738	\$148	\$148		
2015-16	3,040		760	608	1,064	304	304		
2016-17	3,131	4,500	783	626	1,096	313	313	100	100
2017-18	Based on the Consumer Price Index (CPI), the 2016-17 compensation amounts will be revised upwards.								
2018-19	Based on the CPI, the 2017-18 compensation amounts will be revised upwards.								
2019-20	Based on the CPI, the 2018-19 compensation amounts will be revised upwards.								

*Compensation pro-rata based on intersection approaches or legs on State Highway System.

Based on the Consumer Price Index (CPI), the Unit Rate for the following fiscal year will be adjusted accordingly, unless otherwise specified in an amendment to this Agreement. However, if CPI is negative, there shall be no reduction from the previous year's compensation.

3.0 COMPENSATION FOR REPAIR AND/OR REPLACEMENT OF DAMAGED TRAFFIC SIGNALS AND DEVICES

For the satisfactory completion of all services related to repair and/or replacement of damaged Traffic Signals and Devices detailed in this Agreement, the Department will pay the Maintaining Agency a Lump Sum amount of the actual costs incurred for the replacement and/or repair of the damaged Traffic Signals and Devices as set forth in the invoice submitted to the Department. The invoice for the costs incurred for the replacement and/or repair of

ATTACHMENT 1**REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL
MAINTENANCE AND COMPENSATION AGREEMENT**

damaged Traffic Signals and Devices shall contain the information required in Exhibit C and any other additional information requested by the Department to justify the costs incurred. The reimbursement amount is subject to approval by the Department.

4.0 PAYMENT PROCESSING

For regular maintenance costs, the Maintaining Agency shall invoice the Department in a format acceptable to the Department, on an annual basis for the reimbursement costs incurred by the Maintaining Agency for the previous year prior to June 30th of each year. For example, the Maintaining Agency shall submit its invoice for the previous year beginning July 1, 2015 through June 30, 2016 no later than June 30, 2016.

For costs incurred for repair and/or replacement of damaged Traffic Signals and Devices, applicable reimbursements will be processed after the Department receives a properly completed and supported invoice from the Maintaining Agency. The Maintaining Agency shall submit invoices for repair and/or replacement costs due to damaged Traffic Signals and Devices at least on an annual basis but the Maintaining Agency may also submit such invoices to the Department on a quarterly basis.

ATTACHMENT 1
REVISED TERMS AND CONDITIONS FOR THE TRAFFIC SIGNAL
MAINTENANCE AND COMPENSATION AGREEMENT

EXHIBIT C
Reimbursement for Replacement and/or Repair of
Damaged Traffic Signals and Devices

The Department will reimburse the Maintaining Agency a Lump Sum amount for costs incurred for the replacement and/or repair of Traffic Signals and Devices damaged as a result of third parties or as a result of other causes that were not caused by the Maintaining Agency.

The Maintaining Agency is not required to provide a police report in situations where damage is caused to Traffic Signals and Devices by a Force Majeure Event or as a result of other causes beyond the control of the Maintaining Agency that do not necessarily prevent performance, which includes but is not limited to: storms, winds, lightning, flooding and other natural and weather related causes. The Maintaining Agency must provide a police report in all situations where a traffic accident, theft, or vandalism causes damage to Traffic Signals and Devices to the extent the Maintaining Agency has the ability and opportunity to obtain a police report.

Applicable reimbursements will be processed after the Department receives a properly completed and supported invoice from the Maintaining Agency. The following information shall be provided by the Maintaining Agency to be eligible for the reimbursement payment:

Date and Time of Accident/Incident: _____	
Location of Accident/Incident: _____	
Provide Police Report (if applicable) and the Following Information:	
<ol style="list-style-type: none"> 1. Attach pictures of damaged traffic signals and devices. 2. Attach invoices or receipt of equipment purchased to replace damaged components. 3. Attach detailed documentation of labor costs associated with replacing and/or repairing damaged components, including dates of performance and completion of the work. 	
Contract No.: _____	
Project No.: _____	
Total Lump Sum Reimbursement Amount	\$

The Maintaining Agency hereby certifies that it has replaced and repaired all the Traffic Signals and Devices at the location or signalized intersection referenced above. Henceforth, this document is the Maintaining Agency's request for reimbursement to the Department for the services of restoring the Traffic Signals and Devices to their original operating condition.

The Parties agree to the Total Lump Sum Reimbursement Amount set forth above.

Maintaining Agency Date

District Traffic Operations Engineer Date



CITY COUNCIL AGENDA ITEM

#10

DISCUSS/TAKE ACTION ON RESOLUTION NO. 971, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, IMPOSING AN ANNUAL STORMWATER UTILITY ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AGAINST ALL REAL PROPERTY WITHIN THE CITY LIMITS OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA; PROVIDING FOR CLASSIFICATIONS OF PROPERTY; PROVIDING FOR CERTIFICATION OF ANNUAL STORMWATER UTILITY ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE

To: City Manager Courtney Barker

From: City Clerk Leonor Olexa

Meeting Date: 8/3/2016

Department: City Clerk

Recommended Action: Adopt Resolution No. 971.

Background: City Code Section 52-6 requires the Council to certify the Stormwater Assessment Roll on or before the 15th day of September each year. Brevard County has provided the 652-page report via email. The report shows 4,923 accounts to be billed for a total of \$524,060.54.

Resolution No. 971 was advertised in the Florida Today legal ads on July 14 and July 28.

Summary: Resolution No. 971 establishes the annual Stormwater Utility Assessment, provides for classifications of properties, and certifies the Stormwater Assessment Roll for Fiscal Year beginning October 1, 2016. The proposed Equivalent Residential Unit for single-family remains at \$104.00 for FY 16/17.

Budget Impacts: N/A

Attachments:

- City Code Section 52-6
- Pages 1-2, 189-190, and 651-652 of the Assessment Roll
- Resolution No. 971

**CITY OF SATELLITE BEACH
CITY CODE
CHAPTER 52 – STORMWATER UTILITY RATE**

Sec. 52-6. - Preparation and certification of annual stormwater utility assessment roll to tax collector.

- (a) On or before the fifteenth day of September of each year, the city shall cause to be prepared an annual stormwater utility assessment roll based on information provided by the Brevard County property appraiser. Such roll shall contain a summary description of each parcel of real property within the designated stormwater management system benefit area(s), the name and address of the owner of each such parcel, the rate classification applicable to each parcel of real property as specified in the rate resolution and the amount of the annual stormwater utility fee or assessment applicable to each parcel of real property. The summary description of each parcel of real property shall be in such detail as to permit ready identification of each parcel on the real property assessment roll.
- (b) The city council shall, at any regular or special meeting held on or before the fifteenth day of September of each year, review the annual stormwater utility assessment roll prepared by the city manager for its conformity with the rate resolution provided for in section 52-5. The city council shall make such changes or additions as necessary to conform such roll with the rate resolution. Upon the completion of such review, if the city council shall be satisfied that the annual stormwater utility assessment roll has been prepared in conformity with the rate resolution, it shall ratify and confirm such roll and certify the roll to the tax collector for appropriate action.
- (c) In the event that any classification of real property designated in the rate resolution requires an individual calculation of the annual stormwater utility assessment, the city shall calculate and determine such annual stormwater utility assessment.

(Ord. No. 681, § 1, 7-2-97)



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exemnt	Adm Adi	Maint Credit	Desig n	ImpA rea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address
26 372600 9	2608341	41M0	0352		0.00	0.00	0.00	143,228	38.80	1,690,128.00	5,720.00	R	SATELLITE BEACH PARTNERS 200 PRATT STREET MERIDAN, CT 06450
PART OF SECT AS DESC IN ORB 5322 PG 4438 EXC ORB 5322 PG 4451, 5571 PG 3964, 5571 PG 3980, 5693 PG 7944											MT Amount: 0.00		
60 HIBISCUS AVE, Unit: B, SATELLITE BEACH, FL 32937 30 HIBISCUS AVE, Unit: B, SATELLITE BEACH, FL 32937 30 HIBISCUS AVE, Unit: A, SATELLITE BEACH, FL 32937 130 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 130 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 120 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 120 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 110 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 110 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 135 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 135 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 125 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 115 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 125 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 115 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 30 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 30 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 25 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 25 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 20 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 20 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937 10 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 10 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937 10 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 10 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 5 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 5 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937 15 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 15 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937 20 S PALM DR, Unit: A, SATELLITE BEACH, FL 32937 20 S PALM DR, Unit: B, SATELLITE BEACH, FL 32937 25 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 25 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937 30 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937 30 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937													



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exempt	Adm Adi	Maint Credit	Design	ImpArea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address
													35 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													35 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													40 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													40 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													45 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													45 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													50 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													50 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													55 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													55 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													60 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													60 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													65 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													65 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													70 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													70 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													75 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													75 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													80 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													85 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													85 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													80 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													95 E PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													95 E PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													5 N PALM DR, SATELLITE BEACH, FL 32937
													15 N PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													15 N PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													25 N PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													25 N PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													105 N PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													105 N PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													115 N PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													115 N PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													120 N PALM DR, Unit: A, SATELLITE BEACH, FL 32937
													120 N PALM DR, Unit: B, SATELLITE BEACH, FL 32937
													15 OHIO ST, Unit: A, SATELLITE BEACH, FL 32937
													15 OHIO ST, Unit: B, SATELLITE BEACH, FL 32937
													20 OHIO ST, Unit: A, SATELLITE BEACH, FL 32937
													20 OHIO ST, Unit: B, SATELLITE BEACH, FL 32937



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exempt	Adm Adi	Maint Credit	Design	ImpArea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address
26 373550 3 26 LOT 26 BLK 3	2613252	41M0	0110		0.00	0.00	0.00	1,153	0.23	10,018.80	104.00	S	RANDY DALE FISHER 1007 CORKWOOD DR OVIEDO, FL 32765
											MT Amount: 0.00		240 DEBRA CT, SATELLITE BEACH, FL 32937
26 373550 3 27 LOT 27 BLK 3	2613253	41M0	0110		0.00	0.00	0.00	1,602	0.18	7,840.80	104.00	S	PAUL M SIMMONS SIMMONS, ESTER T H/W 230 DEBRA CT SATELLITE BCH, FL 32937
											MT Amount: 0.00		230 DEBRA CT, SATELLITE BEACH, FL 32937
26 373550 3 28 LOT 28 BLK 3	2613254	41M0	0110		0.00	0.00	0.00	1,734	0.18	7,840.80	104.00	S	CLINTON CAMPBELL CAMPBELL, DORIS L H/W 220 DEBRA CT SATELLITE BCH, FL 32937
											MT Amount: 0.00		220 DEBRA CT, SATELLITE BEACH, FL 32937
26 373550 3 29 LOT 29 BLK 3	2613255	41M0	0110		0.00	0.00	0.00	1,890	0.18	7,840.80	104.00	S	KATHARYN A ANDERSON 210 DEBRA CT SATELLITE BCH, FL 32937
											MT Amount: 0.00		210 DEBRA CT, SATELLITE BEACH, FL 32937
26 373550 3 30 LOT 30 BLK 3	2613256	41M0	0110		0.00	0.00	0.00	1,712	0.18	7,840.80	104.00	S	NICOLLETTA CICCARONE-TAYLOR 200 DEBRA CT SATELLITE BCH, FL 32937
											MT Amount: 0.00		200 DEBRA CT, SATELLITE BEACH, FL 32937
26 373550 3 31 LOT 31 BLK 3	2613257	41M0	0110		0.00	0.00	0.00	1,977	0.20	8,712.00	104.00	S	AMANDA J SLOTERBECK 205 PINEAPPLE ST SATELLITE BCH, FL 32937
											MT Amount: 0.00		205 PINEAPPLE ST, SATELLITE BEACH, FL 32937
26 373550 3 32 LOT 32 BLK 3	2613258	41M0	0110		0.00	0.00	0.00	1,935	0.19	8,276.40	104.00	S	JEFFERY E RAMSEY 9480 MELVIN RD MELVIN, AL 36913-3011
											MT Amount: 0.00		215 PINEAPPLE ST, SATELLITE BEACH, FL 32937
26 373550 3 33 LOT 33 & N 32 FT OF LOT 34 BLK 3	2613259	41M0	0110		0.00	0.00	0.00	2,318	0.27	11,761.20	104.00	S	DAVID S PARKER CARAZO, KETI M H/W 225 PINEAPPLE STREET SATELLITE BCH, FL 32937
											MT Amount: 0.00		225 PINEAPPLE ST, SATELLITE BEACH, FL 32937



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exemnt	Adm Adi	Maint Credit	Design	ImpArea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address
26 373550 3 34.01 S 47 FT OF LOT 34 & N 53 FT OF LOT 35 BLK 3	2613260	41M0	0110		0.00	0.00	0.00	3,013	0.25	10,890.00	104.00	S	HERNAN J DE LA ROSA DE LA ROSA, JUDITH D H/W 235 PINEAPPLE ST SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 235 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 3 35.01 S 26 FT OF LOT 35 & ALL LOT 36 BLK 3	2613261	41M0	0110		0.00	0.00	0.00	4,060	0.26	11,325.60	104.00	S	DENNIS N JONES JONES, CAROLYN P H/W CO-TRUSTEES 245 PINEAPPLE ST SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 245 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 1 LOT 1 BLK 4	2613262	41M0	0110		0.00	0.00	0.00	2,721	0.21	9,147.60	104.00	S	FRANK RICHARD ROBB ROBB, JANET A H/W 240 PINEAPPLE STREET SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 240 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 2 LOT 2 BLK 4	2613263	41M0	0110		0.00	0.00	0.00	1,716	0.21	9,147.60	104.00	S	EDITH E TRUSTE DODD 230 PINEAPPLE ST SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 230 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 3 LOT 3 BLK 4	2613264	41M0	0110		0.00	0.00	0.00	1,785	0.21	9,147.60	104.00	S	MAUREEN PAUSE PAUSE, JOSH H/W 220 PINEAPPLE ST SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 220 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 4 LOT 4 BLK 4	2613265	41M0	0110		0.00	0.00	0.00	1,480	0.21	9,147.60	104.00	S	JOHN W HAIZLIP 1834 WATERBURY LN FLEMING ISLAND, FL 32003
SINGLE FAMILY RESIDENCE 210 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 5 LOT 5 BLK 4	2613266	41M0	0110		0.00	0.00	0.00	3,074	0.21	9,147.60	104.00	S	DAVID H BUTLER MARBAN, TERRI 200 PINEAPPLE ST SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 200 PINEAPPLE ST, SATELLITE BEACH, FL 32937 MT Amount: 0.00													
26 373550 4 6 LOT 6 & N 30 FT OF LOT 7 BLK 4	2613267	41M0	0110		0.00	0.00	0.00	4,129	0.31	13,503.60	104.00	S	KENNITH E STEVENSON STEVENSON, LOUISE A H/W 205 COLONIAL CT SATELLITE BCH, FL 32937
SINGLE FAMILY RESIDENCE 205 COLONIAL CT, SATELLITE BEACH, FL 32937 MT Amount: 0.00													



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exemnt	Adm Adi	Maint Credit	Design	ImpArea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address	
1455 HIGHWAY A1A, Unit: COMMON, SATELLITE BEACH, FL 32937														
27 370150 6 7.XA	2740027	41M0	0949		0.00	0.00	0.00	0	0.55	23,958.00	0.00	N		
CONDO COMMON AREA SPANISH TRACE OFFICE CONDO AS DESC IN ORB 2530 PG 488 AND ALL AMENDMENTS THERETO.											NON-TAXABLE CONDOMINIUM COMMON AREA		MT Amount: 0.00	
Vacant														
27 370100 275.A .XA	2740484	41M0	0949		0.00	0.00	0.00	0	0.39	16,988.40	0.00	N		
CONDO COMMON AREA OCEAN ROYALE CONDO AS DESC IN ORB 2710 PG 2302 AND ALL AMENDMENTS THERETO.											NON-TAXABLE CONDOMINIUM COMMON AREA		MT Amount: 0.00	
1595 HIGHWAY A1A, Unit: 503, SATELLITE BEACH, FL 32937														
27 370100 263.A .XA	2741204	41M0	0949		0.00	0.00	0.00	0	1.44	62,726.40	0.00	N		
CONDO COMMON AREA DESOTO CONDO PER ORB 3179 PG 4812 AND ALL AMENDMENTS THERETO.											NON-TAXABLE CONDOMINIUM COMMON AREA		MT Amount: 0.00	
Vacant														
27 37011A 201 .XA	2741294	41M0	0949		0.00	0.00	0.00	0	2.07	90,169.20	0.00	N		
CONDO COMMON AREA AS DESC IN ORB 3450 PG 4160 AND ALL AMENDMENTS THERETO.											NON-TAXABLE CONDOMINIUM COMMON AREA		MT Amount: 0.00	
Vacant														
27 370150 E 7	2741969	41M0	0121		0.00	0.00	0.00	711	0.14	6,098.40	52.00	M	MITCHELL J HAIT DIONNE, GILLIAN A TRUSTEES 786 SHELL ST SATELLITE BCH, FL 32937	
LOTS 7,18 BLK E EXC ST RD R/W											1/2 DUPLEX USED AS SFR		MT Amount: 0.00	
786 SHELL ST, SATELLITE BEACH, FL 32937														
27 370150 8 6.01	2744792	41M0	0135		0.00	0.00	0.00	785	0.12	5,227.20	52.00	B	INNA BELOPOLSKY BELOPOLSKY, ZINOVY W/H 4358 RICHMOND AVE STATEN ISLAND, NY 10312	
N 38.97 FT OF W 35 FT OF LOT 6 & N 38.97 FT OF LOT 19 BLK 8											TOWNHOUSE		MT Amount: 0.00	
625 PALM DR, SATELLITE BEACH, FL 32937														
27 370150 E 6	2747002	41M0	0121			0.00	0.00	1,185	0.16	6,969.60	52.00	M	ROBERT K BRATT 10267 NOLAN DRIVE ROCKVILLE, MD 20850	
LOTS 6,19 BLK E EX ST RD R/W											1/2 DUPLEX USED AS SFR		MT Amount: 0.00	
784 SHELL ST, SATELLITE BEACH, FL 32937														
27 370150 E 8	2747300	41M0	0121			0.00	0.00	711	0.12	5,227.20	52.00	M	PHILIP R FICHTHORN FICHTHORN, BARBARA A H/W 788 SHELL STREET SATELLITE BCH, FL 32937	
LOTS 8,17 BLK E EXC ST RD R/W											1/2 DUPLEX USED AS SFR		MT Amount: 0.00	



2016 Stormwater Assessment for Satellite Beach

Parcel Id	Tax Acct	Mill Code	Use Code	ERU Exemnt	Adm Adj	Maint Credit	Desig n	ImpA rea	Acres	Gross Area	Bill Amount	Bill Class	Owner Address
788 SHELL ST, SATELLITE BEACH, FL 32937													
27 370200 603	2747477	41M0	1000			0.00	0.00	0	0.73	31,798.80	15.87	V	ALEXANDER J GOODE 000 USA,
W 25 FT OF NE 1/4 OF SW 1/4 EXC N 50 FT													
VACANT COMMERCIAL LAND													
Vacant													
27 370150 E 1.01	2747944	41M0	0007			0.00	0.00	0	0.01	435.60	2.35	V	CITY OF SATELLITE BEACH 565 CASSIA BLVD SATELLITE BCH, FL 32937
PART OF LOT 1 BLK E AS DESC IN ORB 7213 PG 1410 (RD R/W)													
VACANT RESIDENTIAL LAND - MULTI FAMILY PLATTED													
Vacant													

Total Count: 5,086

Exemption Count: 163
(included in Total Count) (Exemption Codes A, B, N, S, T, X or Bill Class N, T)

Total Billing Amount: 524,060.54

<u>Bill Class</u>	<u>Count</u>	<u>Amount</u>									
A	0	0.00	E	126	88,183.33	N	158	0.00	T	1	0.00
B	1,173	60,660.08	I	2	578.11	R	8	10,611.12	V	112	982.62
D	0	0.00	M	185	17,696.64	S	3,321	345,348.64	Y	0	0.00

RESOLUTION NO. 971

A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, IMPOSING AN ANNUAL STORMWATER UTILITY ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AGAINST ALL REAL PROPERTY WITHIN THE CITY LIMITS OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA; PROVIDING FOR CLASSIFICATIONS OF PROPERTY; PROVIDING FOR CERTIFICATION OF ANNUAL STORMWATER UTILITY ASSESSMENT ROLL; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 52-5 of the Code of Ordinances of the City of Satellite Beach provides that on or before the fifteenth day of September of each year, the City Council shall hold a public hearing to adopt a rate resolution for the purpose of imposing the stormwater utility fee or assessment upon the owners of all real property located within the designated stormwater management system benefit area. Such rate resolution shall incorporate a schedule of rates and classifications of all affected real property in the designated stormwater management system benefit areas; and

WHEREAS, the City Council will hold a public hearing to adopt a budget for the operation and maintenance of City's stormwater management program for the ensuing fiscal year; and

WHEREAS, this rate resolution provides sufficient revenues to fund the budget adopted for the operation and maintenance of the City's stormwater management program; and

WHEREAS, Exhibit A of this Resolution provides a Schedule of Rates and Classifications specifying the amount and calculation of annual stormwater utility fee or assessment imposed within the City for the fiscal year beginning October 1, 2016; and

WHEREAS, the City Council is satisfied that the annual Stormwater Utility Assessment Roll has been prepared in conformity with the said Schedule of Rates and Classifications.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satellite Beach, Brevard County, Florida, as follows:

Section 1. The City Council does hereby adopt the Schedule of Rates and Classifications attached to this Resolution as Exhibit A for all property located within the City of Satellite Beach.

Section 2. It is intended by the City Council that this Resolution constitutes the rate resolution specified in Section 52-5 of the Code of Ordinances of the City of Satellite Beach.

Section 3. The City Council hereby ratifies, confirms, and certifies that the annual Stormwater Utility Assessment Roll for the fiscal year beginning October 1, 2016, is in conformity with the Schedule of Rates adopted by the City Council.

Section 4. A certified copy of this rate resolution shall be delivered to the Brevard County Tax Collector.

Section 5. Those stormwater utility assessments imposed during the fiscal year beginning October 1, 2016, shall be billed and collected by the City or its authorized representative, pursuant to the provisions of Sections 52-7 and 52-8 of the Code of Ordinances of the City and shall be due and payable on November 1 of each year pursuant to law.

Section 6. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 7. This Resolution shall be in full force and effect in accordance with the Charter of the City of Satellite Beach.

Section 8. This Resolution was adopted at a regular meeting of the City Council on the ____ day of _____, 2016.

FRANK P. CATINO, MAYOR

ATTEST:

LEONOR OLEXA, CMC, CITY CLERK

RESOLUTION NO. 971

EXHIBIT A

SCHEDULE OF RATES AND CLASSIFICATIONS FOR ANNUAL STORMWATER UTILITY ASSESSMENT FOR THE CITY OF SATELLITE BEACH BEGINNING OCTOBER 1, 2016 (See Tables for land use categories)

BILLING CLASSIFICATIONS

A- Agricultural: Any property without structures which is used for agricultural pursuits, and is designated as agricultural on the Brevard County Property Appraiser's records.

B- Condominium: Any parcel identifying an individual condominium or townhouse unit.

D- Multiple Single Family Dwelling Units: Any property upon which is located more than one building or structure, each of which is designed and constructed for, and capable for use as a residence for one family.

E- Commercial: Any lot or parcel upon which is located any structure or facility designed for business related uses (other than as single family dwelling unit).

I- Industrial: Any lot or parcel upon which there is a structure or building for use as productive enterprises and/or manufacturing activities.

M- Multifamily Dwelling: Any property upon which is located any building or structure, consisting of more than one dwelling unit, each designed for occupancy for one family.

N- Non-Billable: Those parcels or lots which are right-of-way, State or Federal lands or properties designated by the Stormwater Utility to receive an assessment through other means than the Tax Notice.

R- Mixed Use Residential: Any lot or parcel which contains more than one use, including one or more Single family dwellings in conjunction with more than one multifamily unit, each unit being assessed at its corresponding billing class ERU calculation.

S- Single Family Dwelling: Any property upon which is located any building or structure designed or constructed for, and capable for use as a residence for one family and is erected on a separate lot or parcel.

T- Vacant Natural: Any lot or parcel which is unaltered, contains no structures, and has not been designated as Agricultural (A) or Non-Billable (N). These parcels may be determined on a case-by-case basis.

V- Vacant Altered: Any lot or parcel which contains no structures, is not designated as Agricultural (A) or Non-Billable (N), and has been modified from its natural state. These parcels will be determined on a case-by-case basis.

Y- Vacant Improved: Any lot or parcel which is not designated as agricultural or non-billable, and has been either graded, cleared, compacted and/or excessively landscaped.

H- All Else: Any lot or parcel which has not been classified under one of the above billing classes due to its unique land use. The assessment for these parcels will be calculated individually.

RATES:**\$104 per ERU per year**

An ERU or Equivalent Residential Unit for the purpose of calculating service charge rates has been determined through engineering analysis to be 2,500 square feet of effective impervious area on a county-wide basis. The value for Satellite Beach is 3,000 square feet.

The following is a list of the terms used in the rate calculation formulas given below:

- G = gross area of parcel in sq. feet
- I = impervious area of parcel in sq. feet
- M = mitigation factor with a range of 0.3 to 1, and an increment of 0.01
- N = number of dwelling units or hook-ups
- NI = adjustment factor for alteration of pervious surfaces
- 0.20 = pervious factor coefficient
- 0.90 = impervious factor coefficient
- 0.03 = pervious factor coefficient for agricultural use only
- 0.40 = infiltration factor for agricultural land use cover for good soil condition
- 0.60 = average runoff coefficient for open space for average soil condition

A- Agricultural

$$\#ERU's = \frac{G \times 0.03 \times 0.4}{2500 \text{ sq feet}}$$

$$\text{Billing} = \#ERU's \times \$104 \times M$$

B- Condominium

The billing amount is calculated for each unit as a fraction of an ERU.

$$\text{Billing} = 1 \text{ ERU} \times 0.50 \times \$104 \times M$$

D- Multiple Single Family Dwelling Units

$$\text{Billing} = 1 \text{ ERU} \times N \times \$104 \times M$$

E- Commercial

$$NI = I \times 1.25$$

$$\#ERU's \text{ Commercial} = \frac{[(NI-I) \times 0.2] + (I \times 0.9)}{2500 \text{ sq. ft.}}$$

$$\#ERU's \text{ Vacant Altered} = \frac{(G-NI) \times 0.03 \times 0.40}{2500 \text{ sq. ft.}}$$

$$\text{Billing} = (\#ERU's \text{ Commercial} + \#ERU's \text{ Vacant Altered}) \times \$104 \times M$$

I- Industrial

$$NI = I \times 1.25$$

$$\#ERU's \text{ Commercial} = \frac{[(NI-I) \times 0.2] + (I \times 0.9)}{2500 \text{ sq. ft.}}$$

$$\#ERU's \text{ Vacant Improved} = \frac{(G - NI) \times 0.03 \times 0.60}{2500 \text{ sq. ft.}}$$

$$\text{Billing} = (\#ERU's \text{ Commercial} + \#ERU's \text{ Vacant Improved}) \times \$104 \times M$$

M- Multifamily Dwelling

$$\text{Billing} = 1 \text{ ERU} \times 0.50 \times N \times \$104 \times M$$

N- Non-Billable No bills generated for these land uses.

R- Mixed Use Residential

$$\text{Billing} = (\text{Sum of S, M, B, D ERUs}) \times \$104 \times M$$

S- Single Family Dwelling

$$\text{Billing} = 1 \text{ ERU} \times \$104 \times M$$

T- Vacant Natural No bills generated for these lands

V- Vacant Altered

$$\#ERU's = \frac{G \times 0.03 \times 0.4}{2500 \text{ sq. feet}}$$

$$\text{Billing} = \#ERU's \times \$104 \times M$$

Y- Vacant Improved

$$\text{ERU's} = \frac{(G \times 0.03 \times 0.60) + (I \times 0.9)}{2500 \text{ sq ft.}}$$

$$\text{Billing} = \# \text{ERU's} \times \$104 \times M$$

H- All Else

The assessments for the parcels that fall under this category will be determined on an individual basis. One of the formulas provided will be used to calculate the assessment for each parcel according to its land use.

In order to adjust billing rates for the actual Satellite Beach ERU value, all non-residential categories shall be multiplied by a mitigation factor of .83 and all residential categories shall be 1.

For any of the above categories (except Non-Billable and Vacant), the minimum billing is set at \$2.35 per parcel.

**TABLE 1
RESIDENTIAL LAND USES**

SINGLE FAMILY

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
S	0110	Single Family Residence
S	0212	Mobile Home-Single Width
S	0213	Mobile Home-Double Width
D	0218	2 or More Mobile Homes (not a park)
S	0237	Mobile Home Rental Lt W/Improv (W/Mobile Home)
S	0238	Mobile Home Rental Lt W/Improv (No Mobile Home)
S	0422	Condominium - Mobile Home
S	0525	Mobile Home Co-op Improved
D	0817	House & Mobile Home(s)
D	0819	2 or More Houses
S	5110	Cropland-Soil Capability Class I w/residence
S	5210	Cropland-Soil Capability Class II w/residence
S	6010	Grazing Land-Soil Capability Class I w/res
S	6110	Grazing Land-Soil Capability Class II w/res
S	6210	Grazing Land-Soil Capability Class III w/res
S	6310	Grazing Land-Soil Capability Class IV w/res
S	6410	Grazing Land-Soil Capability Class V w/res
S	6510	Grazing Land-Soil Capability Class VI w/res
S	6610	Orchard Groves-All Groves w/res
S	6640	Orchard Groves-Part Grove, Part N/Planted w/res
S	6680	Combination-Part Orchard Groves & Part Pasture Land w/res
S	6810	Dairies w/res
S	6910	Nurseries w/res

MULTIFAMILY

M	0134	Townhouse-More Than 1 Unit
B	0135	Townhouse
B	0414	Condominium Unit
M	0421	Timeshare Condo
B	0439	Condominium-Recreational Vehicle
B	0515	Cooperative
M	0820	Duplex
M	0830	Triplex
M	0831	Quadruplex
B	2020	Condo-Misc.(not covered by another code)
M	2890	Trailer Park-1 to 50 spaces/rentals
M	2891	Trailer Park-51 to 100 spaces/rentals
M	2892	Trailer Park-101 & more spaces/rentals

**TABLE 2
COMMERCIAL LAND USES**

COMMERCIAL

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
E	0351	Multiple Unit Apt-10 units or more
E	0616	Retirement Home
E	0700	Migrant Camps, Boarding Homes, etc.
E	0840	Court
E	0850	Multiple Unit Apt- >4 units & <10 units
E	1100	Store-if no other code applies
E	1110	Stores-Strip Centers (2 or more units)
E	1120	Condominium/store
E	1125	Convenience store
E	1130	Convenience store w/gas pump
E	1137	Commercial shell building (condo)
E	1138	Commercial shell building (other)
E	1210	Commercial & residential facilities
E	1300	Department store
E	1400	Supermarket
E	1500	Shopping Center-regional
E	1600	Shopping Center-community
E	1610	Shopping Center-neighborhood
E	1700	Office Building-1 story
E	1785	Condominium Office Unit
E	1800	Office Building-multistory
E	1900	Professional Bldg-1 story (medical/dental)
E	1910	Professional Bldg-2 or more stories (med/dent)
E	1920	Day Care Center
E	1930	Barber Shop/Beauty Shop
E	1940	Radio or TV Station
E	2100	Restaurant/Cafeteria
E	2104	Condominium-Restaurant
E	2110	Fast Food Restaurant
E	2300	Financial Institution
E	2310	Financial Institution-Branch Facility
E	2400	Insurance Co-Office
E	2500	Service Shop, Radio & TV Repair, Refrigeration Service, Paint Shop, Electric Repair, Laundries
E	2600	Service Station
E	2700	Dealership Sales/Service Center
E	2710	Garage/Autobody
E	2720	Car Wash
E	2800	Parking Lot/Commercial
E	2810	Parking Lot/Patron
E	2900	Wholesale Outlet
E	2910	Produce House
E	2920	Manufacturing Outlet
E	3000	Florist
E	3010	Greenhouse
E	3020	Nursery (non-agric. classification)
E	3100	Theatre (drive-in)
E	3200	Auditorium (enclosed)
E	3210	Theatre (enclosed)
E	3300	Night Club
E	3310	Cocktail Lounge

E	3320	Bar
E	3400	Bowling Alley
E	3410	Skating Rink
E	3420	Pool Hall
E	3430	Arena (enclosed)
E	3500	Tourist Attraction
E	3693	Labor Camp
E	3700	Race Track/Wagering Attraction
E	3820	Country Club/Support Facilities
E	3960	Hotel
E	3961	Hotel with Restaurant
E	3970	Motel
E	3972	Motel with Restaurant
E	3980	Resort
E	4800	Warehousing, Distribution Terminal, Trucking Terminal, Van & Storage Warehousing
E	4810	Mini-Warehousing
E	4820	Condominium-warehousing
E	7100	Church
E	7200	School private
E	7210	School-private-church owned
E	7211	Church owned educational building
E	7220	College-private
E	7230	Fraternity or Sorority Home
E	7300	Hospital-general-privately owned
E	7310	Clinic
E	7400	Home for the Aged
E	7500	Orphanage
E	7510	Childrens Home
E	7700	Club
E	7710	Lodge
E	7720	Union Hall
E	7841	Convalescent Home (nursing home)
E	8400	College
E	8500	Hospital
E	9100	Utility-Gas Companies-Improved
E	9120	Utility-Electric Companies-Improved
E	9140	Utility-Tel & Tel-Improved
E	9170	Water & Sewer Service
E	9465	Improvement not suitable to any other code

INDUSTRIAL

I	4100	Light Manufacturing, Small Equip. Mfg. Plants, Small Machine Shops, Instrument Mfg., Printing Plants
I	4200	Heavy Industrial, Heavy Equip. Mfg., Large Machine Shops, Foundries, Steel Fab. Plants, Auto & Aircraft Plants
I	4300	Lumber Yard, Sawmill, Planing Mill
I	4400	Packing Plant, Fruit & Veg, Meat Pck Plant
I	4500	Canneries, Fruit & Vegetable, Bottlers & Brewers, Distilleries, Wineries
I	4600	Other Food Processing, Candy Factories, Bakeries, Potato Chip Factories
I	4700	Mineral Processing, Phosphate Processing Refinery, Clay Plant, Rock & Gravel Plant
I	4710	Concrete/Asphalt Plant
I	4900	Open Storage, New & Used Building Supplies, Junk Yards, Auto Wrecking, Fuel Storage, Equipment and Material Storage

**TABLE 3
VACANT LAND USES**

AGRICULTURAL

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
A	5100	Cropland-Soil Capability Class I Vacant
E	5120	Cropland-Soil Capability Class I with Buildings Other than Residence
A	5200	Cropland-Soil Capability Class II Vacant
E	5220	Cropland-Soil Capability Class II with Buildings Other than Residence
A	5300	Mangos/Avocados
E	5310	Mangos/Avocados with Buildings
E	5320	Cropland-Soil Capability Class III with Buildings Other than Residence
A	5400	Timberland-Site Index 1
A	5500	Timberland-Site Index 2
A	5600	Timberland-Site Index 3
A	5700	Timberland-Site Index 4
A	5800	Timberland-Site Index 5
A	5900	Timberland-Not Classified by Site Index to Pines
A	6000	Grazing Land-Soil Capability Class I Vacant
E	6020	Grazing Land-Soil Capability Class I with Buildings Other than Residence
A	6100	Grazing Land-Soil Capability Class II Vacant
E	6120	Grazing Land-Soil Capability Class II with Buildings Other than Residence
A	6200	Grazing Land-Soil Capability Class III Vacant
E	6220	Grazing Land-Soil Capability Class III with Buildings Other than Residence
A	6300	Grazing Land-Soil Capability Class IV Vacant
E	6320	Grazing Land-Soil Capability Class IV with Buildings Other than Residence
A	6400	Grazing Land-Soil Capability Class V Vacant
E	6420	Grazing Land-Soil Capability Class V with Buildings Other than Residence
A	6500	Grazing Land-Soil Capability Class VI Vacant
E	6520	Soil Capability Class VI with Buildings Other than Residence
A	6600	Orchard Groves-All Groves Vacant
E	6620	Orchard Groves All Groves with Buildings Other than Residence
A	6630	Orchard Groves-Part Grove & Part Not Planted
E	6650	Orchard Grove-Part Grove, Part Not Planted with Buildings Other than Residence
A	6660	Combination-Part Orchard Grove & Part Pasture Land Vacant
E	6670	Combination-Part Orchard Groves & Part Pasture Land with Buildings Other than Residence
A	6700	Poultry Farms
A	6710	Rabbit Farms
E	6800	Dairies with Buildings Other than Residence
A	6820	Feed Lots
A	6900	Nurseries-Vacant
E	6920	Nurseries with Buildings Other than Residence

**TABLE 4
VACANT LAND USES**

VACANT NATURAL

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
T	8200	Forest Park
T	9190	Canal
T	9500	Rivers & Lakes
T	9510	Submerged Lands
T	9600	Wasteland
T	9610	Marsh
T	9620	Sand Dune
T	9630	Swamp
T	9700	Recreational or Park Lands
T	9920	Vacant Agricultural Zone Land (not in use)

VACANT ALTERED

V	0007	Vacant Residential Land-Multifamily Platted	
V	0008	Vacant Multifamily Unplatted Less Than 5 Acres	
V	0009	Vacant Single Family Unplatted Less Than 5 Acres	
V	0010	Vacant Residential Land-Single Family Platted	
V	0036	Condominium Unit-Vacant Land or Building Not Complete	
V	0037	Mobile Home Co-op Vacant	
V	0038	Condominium-Recreational Vehicle Vacant	
V	1000	Vacant Commercial Land	
V	4000	Vacant Industrial Land	
V	7000	Vacant Land-Institutional	
V	9110	Utility-Gas Companies-Vacant	
V	9130	Utility-Electric Companies-Vacant	
V	9150	Utility-Tel & Tel-Vacant	
V	9180	Pipeline	
V	9464	Improvement No Longer Suitable for Occupancy	
V	9800	Centrally Assessed	
V	9900	All Acreage Other Than Government Owned and Not Zoned Agricultural-Vacant and Not Covered By Another Code	
V	9908	Vacant Residential Land Multifamily Unplatted Acres	Greater Than 5
V	9909	Vacant Residential Land-Single Family Unplatted Acres	Greater Than 5

VACANT IMPROVED

Y	3800	Golf Course
Y	3810	Driving Range
Y	7600	Mortuary
Y	7610	Cemetery
Y	7620	Crematorium

**TABLE 5
NON-BILLABLE LAND USES**

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
N	8100	Military-Vacant land
N	8110	Military-Improved land
N	8300	School-Public Improved Parcels
N	8310	School Public-Vacant Parcels
N	8600	County Owned Land-Vacant (That Does Not Qualify in Another Code)
N	8610	County Owned Land-Improved (That Does Not Qualify in Another Code)
N	8630	Brevard County-Agencies Other Than Board of County Commissioners-Vacant
N	8640	Brevard County-Agencies Other Than Board of County Commissioners-Improved
N	8650	Housing Authority-Vacant
N	8660	Housing Authority-Improved
N	8670	Canaveral Port Authority-Vacant
N	8680	Canaveral Port Authority-Improved
N	8700	State Owned Land-Vacant (That Does Not Qualify in Another Code)
N	8710	State Owned Land-Improved (That Does Not Qualify in Another Code)
N	8800	Federal Owned Land-Vacant (That Does Not Qualify in Another Code)
N	8810	Federal Owned Land-Improved (That Does Not Qualify in Another Code)
N	8900	Municipal Owned Land-Vacant (That Does Not Qualify in Another Code)
N	8910	Municipal Owned Land-Improved (That Does Not Qualify in Another Code)
N	8920	Melbourne Airport Authority-Vacant
N	8930	Melbourne Airport Authority-Improved
N	9000	Leased County/City Property-Vacant
N	9010	Leased County/City Property-Improved
N	9400	Right-of-Way Street, Road, etc.
N	9499	Assessment Arrears

**TABLE 6
OTHER LAND USES (ALL ELSE)**

BILLING CLASS	USE CODE	USE CODE DESCRIPTION
E	0132	Residential Related Amenities
E	2000	Airports-Private
E	2010	Airports-Commercial
E	2015	Marinas
E	3120	Stadium (not enclosed)
E	3440	Arena (open air) with Supporting Facilities
E	3450	Flea Market
E	3510	Permanent Exhibit
E	3600	Camp (other than for mobile homes)
E	3610	Campground (trailers, campers & tents)
E	6720	Tropical Fish Farms
E	6730	Bees (Honey) Farms
E	7921	Common/Recreation Areas
E	8210	Recreational Area
E	8620	Utility Division Properties



CITY COUNCIL AGENDA ITEM

#11

DISCUSS/TAKE ACTION ON RESOLUTION NO. 973, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING A SPECIAL ASSESSMENT MILLAGE FOR INDIAN RIVER LAGOON (IRL) RESTORATION; SUPPORTING THE IRL RESTORATION PLAN DEVELOPED BY THE BREVARD COUNTY NATURAL RESOURCES DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE

To: Mayor and City Council
From: City Manager Courtney Barker
Meeting Date: 8/3/2016
Department: Support Services

Recommended Action: Adopt Resolution No. 973.

Summary: Staff has been coordinating with the Brevard County Natural Resources Department in their development of a lagoon restoration plan, currently titled the "Save Our Lagoon Projects Plan." This plan is a \$300 million restoration plan that will have a 10-year implementation period. The County has coordinated with State legislators, and has been encouraged to create a projects plan for the restoration of the lagoon to be eligible for a 50% match for funding. The County and cities must have a matching funding source for state funding, and must begin a large scale restoration effort that is greater than the stormwater and muck removal efforts that we have continuously been working on in the past. As such, the County staff is proposing three alternative funding sources: One mill property tax assessment, one half mill property tax assessment, and a half cent sales tax. Staff believes all of these funding sources would provide workable solutions to fund the Save Our Lagoon Projects Plan. We do believe, however, that the Sales Tax option would be a larger revenue source, thereby making our canal dredging projects more likely to occur.

The Brevard Indian River Lagoon Coalition, which is a local citizen group formed around concerns for the health of our Lagoon, is supporting this effort. Our Sustainability Board members have been working to coordinate with the Marine Resources Council on gaining support for the initiatives of the County. Additionally, the Indian River Lagoon Council has adopted a position statement that encourages local dedicated funding sources to be adopted by local governments.

Considering the impact that the Lagoon has on the City and our residents, staff is strongly encouraging the City Council to be ardent supporters of this initiative.

The Brevard County Commission will be considering the funding source options at their August 9th meeting. We are also requesting your permission to represent the City at this meeting.

Budget Impacts: N/A

Attachments:

- Resolution No. 973

#11

8-3-16

RESOLUTION NO. 973

A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING A SPECIAL ASSESSMENT MILLAGE FOR INDIAN RIVER LAGOON (IRL) RESTORATION; SUPPORTING THE IRL RESTORATION PLAN DEVELOPED BY THE BREVARD COUNTY NATURAL RESOURCES DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the IRL has become one of the most vulnerable estuaries in Florida that is threatened throughout its geographic range and watershed by water quality decline, habitat alteration and loss, fisheries decline, loss of filter feeders and biological diversity, invasive exotic species, altered hydrologic flow, pathogens, and toxic chemicals; and

WHEREAS, the nutrient pollution sources represent the most serious threat to the IRL with nutrient and pollutant loads that originate from inadequate design and aging infrastructure, contaminating stormwater and groundwater (i.e. old sewer systems, wastewater management, sludge management), legacy nutrients already residing in the IRL as muck deposits, industry waste and pollutants, and residential/commercial property owner activities and behaviors that negatively impact the IRL related to fertilizing, landscaping, application of pesticides/herbicides and other issues; and

WHEREAS, in January through March 2016, Brevard County residents endured the most extensive and intensive algal bloom recorded in the IRL system during winter/spring months, with the collapse of this bloom in March resulting in one of the most extensive fish kills ever recorded in Brevard County; and

WHEREAS, Brevard County was advised by members of the Florida Legislative delegation to develop a Lagoon Restoration Plan with a comprehensive list of projects that include funding estimates and implementation timeframe, which would allow the County to compete for up to 40-50% cost-share from the State; and

WHEREAS, the Brevard County Natural Resources Department has developed a \$300 million, ten-year Lagoon Restoration Plan (Save Our Lagoon Projects Plan) that focuses on a collaborative effort between the Cities and Brevard County to "Reduce, Remove, Restore and Respond" to the pollution affecting the Lagoon; and

WHEREAS, Brevard County has proposed a countywide funding proposal to be solely dedicated to projects outlined in the Lagoon Restoration Plan (Save Our Lagoon Projects Plan), as amended from time to time; and

WHEREAS, the City of Satellite Beach supports the proposed countywide referendum for a funding source to fund Indian River Lagoon restoration projects (Save Our Lagoon Projects Plan).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satellite Beach, Brevard County, Florida;

SECTION 1. The City of Satellite Beach hereby supports the County's Lagoon Restoration Plan and tax proposal by referendum.

SECTION 2. The City of Satellite Beach is supportive of collaborative planning and oversight of the assessment funds, as well as municipal representation and participation in the Save Our Lagoon Projects Plan planning and funding decisions.

SECTION 3. This Resolution was adopted at a regular meeting of the City Council on the ____ day of _____, 2016.

FRANK P. CATINO, MAYOR

ATTEST:

LEONOR OLEXA, CMC, CITY CLERK



CITY COUNCIL AGENDA ITEM

#12

DISCUSS/TAKE ACTION ON PARTNERSHIP WITH KEEP BREVARD BEAUTIFUL FOR THE LAGOON FRIENDLY LAWN PROGRAM

To: City Council
From: City Manager Courtney Barker
Meeting Date: 8/3/2016
Department: Support Services

Recommended Action: Approve the partnership with Keep Brevard Beautiful for the Lagoon Friendly Lawn program and authorize expenditure of funds not to exceed \$1,400 from the Recycling Fund for the program.

Summary: The Sustainability Board's Action Plan describes a "Smart Yard" program, which intended to certify lawn maintenance and lawn care contractors in best management practices for reducing nutrient loading into the Lagoon. In developing this program, the staff and the City's interns created an advisory team of various agencies with knowledge of fertilizer impacts, types of fertilizer, lagoon health, and small business ownership. This advisory team began assisting staff in developing the Certification Program.

During these meetings, our efforts were noticed by Keep Brevard Beautiful (KBB) staff. KBB was simultaneously working on a Florida Friendly Lawns program, which would certify homeowners in Lagoon friendly lawn care practices. During discussions, it was decided by the Advisory Team and the Sustainability Board that it would be advantageous to combine these programs under the umbrella of KBB's Florida Friendly Lawns Program.

The program will ask lawn care contractors and homeowners to apply to the program with the expectation that they will maintain a certain level of lawn care practices. The City's interns and Allison Arteaga from Keep Brevard Beautiful will be at the meeting to demonstrate a website and other marketing materials. The City will be contributing financially to the purchase of signs and brochures for this program. The Advisory Team members for the Lagoon Friendly Lawns Program are as follows: Jeff Chestine, Sustainability Board Chair; Allison Arteaga, Keep Brevard Beautiful; Sally Scalera, UF/IAFS; Leesa Souto, Marine Resources Council; John Pingston, Pingston Electric; Bryan Bobbitt, Keep Brevard Beautiful; Lydia Jackson, Brevard County Natural Resources Management Department; and Allen Potter, Public Works Director.

Budget Impacts: Funds not to exceed \$1,400 for the purchase of marketing materials (100 signs and 5,000 brochures) are available in the Recycling Trust Fund.

Attachments:

- Draft Program Brochure

Our Local Estuary Needs Your Help



What's At Stake:

The Indian River Lagoon is one of the most biologically diverse estuaries in North America, providing a home for more than 4,000 species and contributing \$3.7 billion per year to local economies.

The Problem:

Nutrient pollution from sources like lawn fertilizer and runoff from residential areas fuels unnaturally large algal blooms in the lagoon that can smother critical seagrass beds and remove dissolved oxygen from the water, resulting in fish and wildlife die-offs.

The Responsibility:

An ecosystem collapse in the lagoon impacts both people and wildlife within our community. It is up to all of us to be part of the solution to restoring the lagoon's health.



Our Partners



In Partnership With The Indian River
Lagoon National Estuary Program
& The City of Satellite Beach
Sustainability Board

Solutions Start Right In Our Backyards



“Through the Lagoon Friendly Lawns program, we can all be part of a community-level solution by making positive behavior changes when it comes to the care and keeping of our lawns.”

Help prevent algal blooms and fish kills!

Follow these lawn management core concepts:

- Minimize Nutrient Pollution
- Reduce Turf Area
- Reduce Stormwater Runoff
- Restore Ecosystem Benefits

Get Recognized For Your Efforts!

Homeowners who follow these practices can certify their yards to gain benefits like:

- Beautiful handmade lawn signs
- Photos of your lawn on program web + social media
- Top landscapes featured in Spacecoast Living Magazine!

The program also offers a county-wide certification system for lawn-care contractors, which offers:

- Exclusive advertising listings and marketing benefits
- Use of certified contractors qualifies homeowners for certification, thereby creating business demand

Homeowner Certification



There are three levels of Lagoon Friendly Lawns certification for homeowners, which feature the following criteria:

MEMBER LEVEL CRITERIA: (must meet all below)

- Fertilizer free: June-September
- Only use 50% or more slow release nitrogen fertilizer
- No phosphorous without soil test showing need
- Fertilizer-free buffers along water and curbs
- Regularly pick up pet waste
- Keep lawn clippings out of storm drains and water
- Don't wash cars in driveways
- Minimal pesticide application (spot treat only)

SILVER AWARD CRITERIA: (must meet three criteria + all member requirements)

- 30% or more non-turf, permeable yard
- Maintenance-free buffer along water + curbs
- Use of sustainable mulch
- Drain spouts pointed at permeable surfaces
- Rain barrels used for water capture
- Efficient/ minimal or no irrigation

GOLD AWARD CRITERIA: (must meet three criteria + member and silver requirements)

- No Category 1 exotic invasive plants
- 50% or more native plants
- 10 or more native plant species
- Flowering or fruiting plants for wildlife
- Living shorelines

Apply online under the “Certify Your Yard” section at: KeepBrevardBeautiful.org/our-programs/lagoon-friendly-lawns

Contractor Certification



Contractor applications are reviewed and approved by special municipal review board committees, which also handle any violation reports submitted through the Lagoon Friendly Lawns-website. Criteria for certification are as follows:

FERTILIZATION REQUIREMENTS:

- No fertilization June-September
- Soil should be tested for nitrogen, phosphorous and PH before fertilizer application for all new accounts, and once per year for established accounts, with results provided to Lagoon Friendly Lawns coordinator
- No phosphorous without soil test indicating need
- Apply only 50% or more slow release nitrogen, and plan to switch to 100% slow release (organic) in two years
- Fertilizer-free buffers along water bodies and curbs
- Do not exceed 1lb/1000sq ft per application and two applications per year
- Employ a certified fertilizer applicator

OTHER REQUIREMENTS:

- Keep fertilizer + grass clippings off impervious surfaces and out of water bodies/storm drains
- Track and submit quarterly reporting
- Pesticide application spot treat only with license

EDUCATION REQUIREMENTS:

- Encourage customers to seek advice of licensed irrigation contractor to ensure efficiency of system
- Attend a required UF/IFAS orientation course
- Leave behind program material for customers

Apply online under the “Contractor’s Corner” section at: KeepBrevardBeautiful.org/our-programs/lagoon-friendly-lawns

#13
8-3-16

AGENDA
CITY COUNCIL
PROPOSED REGULAR MEETING

SATELLITE BEACH COUNCIL CHAMBER
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

AUGUST 17, 2016
7:00 P.M.

1. CALL TO ORDER BY MAYOR CATINO
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY VICE-MAYOR BRIMER
3. CITIZEN COMMENTS
4. CITY COUNCIL COMMENTS
5. CITY MANAGER REPORT
6. DISCUSS/TAKE ACTION ON RESOLUTIONS ADOPTING THE PACE FUNDING PROGRAM
 - RESOLUTION NO. XXX
 - RESOLUTION NO. XXX
7. DISCUSS/TAKE ACTION ON AN AGREEMENT WITH TEAM PAIN FOR SKATE PARK IMPROVEMENTS (RFP NO. 15/16-04)
8. DISCUSS/TAKE ACTION ON EMPLOYEE HEALTH CLINIC AGREEMENTS:
 - CAREATC
 - INTERLOCAL/PIGGYBACKING WITH CITY OF COCOA
9. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING
10. ADOPTION OF MINUTES:

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.



CITY COUNCIL AGENDA ITEM

#14

APPOINTMENT TO BOARDS

To: City Manager Courtney Barker
From: City Clerk Leonor Olexa
Meeting Date: 8/3/2016
Department: City Clerk's Office

Recommended Action: Council to consider reappointments and appointments to boards.

Summary: Currently, there are eight primary members on the Comprehensive Planning Advisory Board. With the adoption of Ordinance No. 1101 (City Boards Handbook), Council will need to work toward the goal of having five primary members and two alternate members. Council has previously discussed reducing the number of primary board members and appointing two alternate members.

Below is a list of Board vacancies (primary and alternate positions), board reappointments, and a new appointment for Council to consider:

Current Board Vacancies:

- **Beautification Board:** two (2) alternate members
- **Board of Adjustment:** one (1) primary and one (1) alternate members
- **Code Enforcement Board:** two (2) primary members
- **Planning and Zoning Advisory Board:** two (2) alternate members
- **Recreation Board:** one (1) primary and one (1) alternate members
- **Samsons Island Working Board:** one (1) alternate member

Board Reappointment:

- Richard Eginton – CPAB – Primary Member (09/01/19)
- Rodney Smith – CPAB – Primary Member (08/15/19)
- Pat Patton – Library Board – Alternate Member (08/15/19)
- Duane Swenson – Recreation Board – Primary Member (08/15/19)

New Appointment:

- Larry Whitney – BOA- Appoint as a primary member (08/03/19)

Attachment:

- Board Attendance Record for Comprehensive Planning Advisory Board
- Board Attendance Record for Library Board
- Board Attendance Record for Recreation Board

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: **CPAB**

Calendar Year: **2015** _____

	Chair Daleiden Exp.3/17	V. Chair L'Heureux Exp. 7/17	Primary McRoberts Exp. 9/16	Primary Eginton Exp. 9/16	Primary Johnson Exp. 2/18	Primary LaMotte Exp.1/19	Primary Morsics Exp.12/17	Primary Smith Exp.8/16	Alt. A Exp.
JANUARY Regular Other									
FEBRUARY 2/23/15 Regular Other	P	E	E	P	E	P	E	P	*
MARCH Regular Other									
APRIL Regular Other									*
MAY 05/26/15 Regular Other	P	P	P	P	P	P	P	P	
JUNE 6/22/15 Regular Other	P	E	P	E	P	P	P	P	*
JULY Regular Other									
AUGUST Regular Other									*
SEPTEMBER Regular Other									
OCTOBER Regular Other									*
NOVEMBER 11/23/15 Regular Other	P	P	P	E	P	P	P	P	
DECEMBER Regular Other									*

Complete this form as follows:

Columns. Enter members' **names** in appropriate column headings.
Enter the date each member's term expires beside "Exp."

Rows. Enter date of regular meeting beside "**regular**" and date of special or workshop meeting beside "**other.**"
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: **CPAB**

Calendar Year: **2016**

	Chair Daleiden Exp.3/17	V. Chair L'Heureux Exp. 7/17	Primary McRoberts Exp. 9/16	Primary Eginton Exp. 9/16	Primary Johnson Exp. 2/18	Primary LaMotte Exp.1/19	Primary Morsics Exp.12/17	Primary Smith Exp.8/16	Alt. A Exp.
JANUARY 01/25/16 Regular Other	P	P	P	P	P	P	E	P	
FEBRUARY Regular Other									*
MARCH Regular Other									
APRIL 04/25/16 Regular Other	P	P	P	E	E	P	P	P	*
MAY Regular Other									
JUNE Regular Other									*
JULY Regular Other									
AUGUST Regular Other									*
SEPTEMBER Regular Other									
OCTOBER Regular Other									*
NOVEMBER Regular Other									
DECEMBER Regular Other									*

Complete this form as follows:

Columns. Enter members' names in appropriate column headings.
Enter the date each member's term expires beside "Exp."

Rows. Enter date of regular meeting beside "regular" and date of special or workshop meeting beside "other."
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: **Library Board**

Calendar Year: **2015**

	Chair Guinn Exp.2018	V. Chair Stasko Exp.2017	Primary Watson Exp.2017	Primary Mixon Exp.2017	Primary Late Exp.2018	Primary Spletter Exp.2018	Primary Ascher Exp.2016	Alt. A Patton Exp.2016	Alt. B Robitschel Exp.2016
JANUARY									
Regular	P	P	P	E	P	P	P	*	P
Other								E	
FEBRUARY									*
Regular									
Other									
MARCH								*	
Regular	<i>Cancelled meeting</i>			<i>Cancelled meeting</i>					
Other									
APRIL									*
Regular									
Other									
MAY								*	
Regular	P	P	P	P	E	P	P	P	P
Other									
JUNE									*
Regular									
Other									
JULY								*	
Regular	<i>Cancelled meeting</i>			<i>Cancelled meeting</i>					
Other									
AUGUST									*
Regular									
Other									
SEPTEMBER								*	
Regular	P	E	P	E	P	P	P	E	P
Other									
OCTOBER									*
Regular									
Other									
NOVEMBER								*	
Regular	P	E	P	U	P	E	P	P	P
Other									
DECEMBER									*
Regular									
Other									

Complete this form as follows:

Columns. Enter members' names in appropriate column headings.
Enter the date each member's term expires beside "Exp."

Rows. Enter date of regular meeting beside "regular" and date of special or workshop meeting beside "other."
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: **Library Board**

Calendar Year: **2016**

	Chair Guinn Exp.2018	V. Chair Robitschek Exp.2017	Primary Watson Exp.2017	Primary Mixon Exp.2017	Primary Late Exp.2018	Primary Spletter Exp.2018	Primary Ascher Exp.2016	Alt. A Patton Exp.2016	Alt. B Stasko Exp.2016
JANUARY									
Regular	P	P	P	P	P	P	P	*	U
Other									
FEBRUARY									*
Regular									
Other									
MARCH									
Regular	P	P	P	P	P	P	P	*	U
Other									
APRIL									*
Regular									
Other									
MAY									
Regular	P	E <i>out of town</i>	P	E <i>out of town</i>	P	E	P	P*	U
Other									
JUNE									*
Regular									
Other									<i>SOLIDARY</i>
JULY									
Regular	P	E <i>out of town</i>	F	P	P	P	P	E*	P
Other									
AUGUST									*
Regular									
Other									
SEPTEMBER								*	
Regular									
Other									
OCTOBER									*
Regular									
Other									
NOVEMBER								*	
Regular									
Other									
DECEMBER									*
Regular									
Other									

Complete this form as follows:

Columns. Enter members' names in appropriate column headings.
Enter the date each member's term expires beside "Exp."

Rows. Enter date of regular meeting beside "regular" and date of special or workshop meeting beside "other."
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: **Recreation Board**

Calendar Year: **2015**

	Chair Braswell Exp.10/15	V. Chair Exp.	Primary Graham Exp.10/16	Primary Hensley Exp.6/18	Primary Swenson Exp.8/16	Primary Hindsley Exp.12/15	Primary Exp.	Alt. A Straayer Exp.2/17	Alt. B Exp.
JANUARY Regular Other								*	
FEBRUARY Regular Other	P		P	P	P	P		P	*
MARCH Regular Other								*	
APRIL Regular Other									*
MAY Regular Other	P		P	P	P			* P	
JUNE Regular Other									*
JULY Regular Other								*	
AUGUST Regular Other	P		P	P	P				*
SEPTEMBER Regular Other								*	
OCTOBER Regular Other									*
NOVEMBER Regular Other	P		P	P				*	
DECEMBER Regular Other									*

Complete this form as follows:

Columns. Enter members' **names** in appropriate column headings.
Enter the date each member's term expires beside "**Exp.**"

Rows. Enter date of regular meeting beside "**regular**" and date of special or workshop meeting beside "**other.**"
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

City of Satellite Beach BOARD ATTENDANCE RECORD

Name of Board: Recreation Board

Calendar Year: 2016

	Chair Braswell Exp. 10/18	V. Chair Exp.	Primary Graham Exp.10/16	Primary Hensley Exp.6/18	Primary Swenson Exp.8/16	Primary Palace Exp.1/19	Primary Nieroda Exp.4/19	Alt. A Straayer Exp.2/17	Alt. B Exp.
JANUARY Regular Other	P		P	P	P	P		* P	
FEBRUARY Regular Other									*
MARCH Regular Other	P		P	P	E	P		* P	
APRIL Regular Other	P		P	P	U	P	E	P	*
MAY Regular Other	P		P	P	P	P	U	* P	
JUNE Regular Other									*
JULY Regular Other								*	
AUGUST Regular Other									*
SEPTEMBER Regular Other								*	
OCTOBER Regular Other									*
NOVEMBER Regular Other								*	
DECEMBER Regular Other									*

Complete this form as follows:

Columns. Enter members' **names** in appropriate column headings.
Enter the date each member's term expires beside "**Exp.**"

Rows. Enter date of regular meeting beside "**regular**" and date of special or workshop meeting beside "**other.**"
Record attendance as: **P** for present **E** for excused absence **U** for unexcused absence

* Indicates Alternate responsible for substituting.

#15
8-3-16

**CITY COUNCIL REGULAR MEETING
UNAPPROVED MINUTES
JULY 20, 2016**

Pursuant to Public Notice, Mayor Frank Catino convened a regular meeting of the City Council on Wednesday, July 20, 2016, at 7:00 p.m., in the Council Chamber. Those present were Mayor Frank Catino, Vice-Mayor Mark Brimer, Councilwoman Lorraine Gott, Councilman Dominick Montanaro, Councilman Steve Osmer, City Attorney James Beadle, City Manager Courtney Barker, and City Clerk Leonor Olexa.

Councilman Montanaro led a prayer and the Pledge of Allegiance.

(TIME: 7:01) RECOGNITION OF LONG-STANDING BOARD OF ADJUSTMENT MEMBER LESLIE CASTALDI

Mayor Catino presented a plaque of recognition to Board of Adjustment Member Leslie Castaldi and thanked her for exemplary service to the City. The City Council wished her well in her new appointment as a General Magistrate in the Eighteenth Judicial Circuit in Brevard County.

(TIME: 7:03) PRESENTATION OF PROCLAMATION RECOGNIZING CITY RESIDENT MARJORIE ALDERSON'S 90TH BIRTHDAY

Mayor Catino presented a proclamation to Marjorie Alderson in celebration of her 90th birthday and thanked her for keeping our school children safe as a school bus driver and crossing guard.

(TIME: 7:06) CITIZEN COMMENTS

City resident Don McLendon thanked staff for providing information requested.

(TIME: 7:07) CITY COUNCIL COMMENTS

Councilman Osmer attended the Samsons Island Working Board working day on Samsons Island and thanked the Board for their great work.

(TIME: 7:07) CITY MANAGER REPORT

City Manager Barker reported on the following: Raj Shah Memorial Blood Drive; thank-you emails received for the Public Works Department and the Fire Department; provided the status of the invasive tree removal ordinance and reimbursement program; and the approval of the 319 grant application for the DeSoto Field.

Police Chief Jeff Pearson thanked the citizens for their support and expressions of appreciation toward the Police Department in the wake of all the recent events in our Nation.

City Manager Barker stated that the Sea Villa Condominium is undergoing construction and has requested permission to park overnight at Pelican Beach Park. She stated that the Police Department can implement a parking procedure for the condo residents. Mayor Catino asked for citizen comments; there were no comments. Council agreed, by consensus, to allow the Sea Villa Condominium residents temporary use of Pelican Beach Park for overnight parking.

City Manager Barker reported that the Brevard County Commission voted to finalize the Mid-Reach Beach Renourishment project. The City has been diligent in supporting the efforts of this project and she recommended sending a thank-you letter to Commissioners who were in favor of the project. Mayor Catino asked for citizen comments; there were no comments. Council agreed, by consensus, for the Mayor to sign the letter.

City Manager Barker stated that the Surfrider Foundation is requesting a letter from the City to the U.S. Department of the Interior and Bureau of Ocean Energy Management to deny permit applications for geological and geophysical exploration along our coast. Council previously adopted Resolution No. 953 prohibiting seismic testing. Mayor Catino asked for citizen comments; there were no comments. Council agreed, by consensus, for the Mayor to sign the letter.

City Manager Barker stated the 45th Space Wing at Patrick Air Force Base has offered to have one of their subject matter experts come and speak to the community about their program. Mayor Catino asked for citizen comments; there were no comments. Council discussed the Air Force's proactive efforts to engage with the community and agreed to encourage these presentations for local clubs, organizations, schools, community, and Council meetings.

(TIME: 7:17) DISCUSS/TAKE ACTION ON APPROVING FUNDING TO PARTICIPATE IN THE BREVARD ZOO OYSTER MAT RESTORATION PROJECT

City Manager Barker reported on the existing partnership with Brevard Zoo for Oyster Mat Making programs that benefit the Oyster Reef Restoration Project for the Mosquito Lagoon. Funds that are no longer needed for the recycling bag program (due to a donation by Complete Air & Heat) can now be allocated to continue the Oyster Mat Making workshops. City Attorney Beadle disclosed that he is the attorney for Brevard Zoo.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Montanaro MOVED, SECOND by Vice-Mayor Brimer, to authorize the expenditure of \$5,000 to allow Brevard Zoo to continue their Oyster Mat Making workshops at the David R. Schechter Community Center. VOTE: ALL YES. MOTION CARRIED.

(TIME: 7:20) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1121, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, CREATING A NEW SECTION 14-3, SATELLITE BEACH CITY CODE, ALLOWING BACKYARD CHICKENS (GALLUS GALLUS DOMESTICUS); ESTABLISHING TERMS OF PILOT PROJECT; AMENDING SECTIONS 14-1 AND 14-2, SATELLITE BEACH CITY CODE, RESULTING FROM SECTION 14-3; ESTABLISHING REGULATIONS FOR POSSESSION OF BACKYARD CHICKENS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE (SECOND READING)

OR

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1123, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, CALLING A NON-BINDING REFERENDUM ELECTION ON PROPOSED AMENDMENT TO THE CITY CODE WHICH PROHIBITS LIVESTOCK IN THE CITY; ESTABLISHING A REFERENDUM DATE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1121 by title on second reading and also read Ordinance No. 1123 by title on first reading. City Manager Barker reported on changes to Ordinance No. 1121 as requested by Council at their last meeting, including the required setback from the property line for the coop, the privacy fence requirement, the update to the buffer zone map to better reflect the zone, and the addition of a permit requirement and related inspections. She also provided information regarding regulations on chickens in other local municipalities. Council discussed the changes, citizen input received, the ability to end the pilot program prior to the one-year period, and the ability to

monitor, enforce, and collect benchmark information (with quarterly updates). Mayor Catino provided information from former Councilwoman and Satellite Beach resident Martha Kirby.

(Time: 7:34) The following Satellite Beach residents addressed Council: Joanne Regan, John Fergus, Thomas Eberle, Ann Fredericks, Mike Rozos, Roxanne Leavitt, Domingo Sanchez, Devon Dann, Don McLendon, Bill Duckworth, and Terrance Brooks. The following Satellite Beach non-resident addressed Council: Erika Maier.

ACTION: Councilwoman Gott MOVED, SECOND by Councilman Montanaro, to approve Ordinance No. 1123 on first reading. Council discussed citizen input received; the option of Ordinance No. 1123 which calls for a non-binding referendum election to obtain results of the voters' wishes on whether to amend the City Code; adopting Ordinance No. 1121 based on the results of the referendum; and preparing a *Beachcaster* article outlining the pilot program. VOTE: TWO YES; THREE NO (Brimer, Catino, and Osmer). MOTION FAILED.

ACTION: Vice-Mayor Brimer MOVED, SECOND by Councilman Osmer, to adopt Ordinance No. 1121 with changes recommended by City Attorney Beadle. Council discussed the changes to the language provided by City Attorney Beadle. Mayor Catino asked for citizen comments; there were no comments. VOTE: THREE YES; TWO NO (Gott, Montanaro). MOTION CARRIED.

Mayor Catino recessed the meeting at 8:21 p.m. Council reconvened at 8:35 p.m.

Councilwoman Gott was absent for the remainder of the meeting.

(TIME: 8:35) DISCUSS/TAKE ACTION ON HEALTH INSURANCE RENEWAL AND CREATION OF AN EMPLOYEE HEALTH CLINIC

Assistant City Manager Suzanne Sherman introduced the agenda item and its connection with City Council's 2016 Goals. Shawn Fleming, Senior Benefits Consultant, Gehring Group presented information on the City's health insurance plan renewal and the employee health clinic. Council discussed the health insurance plan renewal and the benefits of the employee wellness program. Council also discussed the cost-benefits of the employee health clinic and the benefits of partnering with other local municipalities. Mr. Fleming responded to questions from Council.

(Time: 9:03) The following Satellite Beach resident addressed Council: Don McLendon.

ACTION: Councilman Montanaro MOVED, SECOND by Councilman Osmer, to authorize the City Manager to accept the health insurance plan renewal as quoted and to sign a letter of intent with CareATC for an employee health clinic. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:17) DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR BIDS FOR TENNIS COURT RELIGHTING (RFB NO. 15/16-05)

City Manager Barker stated staff is recommending award of RFB No. 15/16-05 for tennis court relighting to Boys Electrical Contractors, LLC. Council and City Manager Barker discussed the budget impact of this project.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Vice-Mayor Brimer MOVED, SECOND by Councilman Montanaro, to approve award of Request for Bid No. 15/16-05 for tennis court relighting to Boys Electrical Contractors, LLC, with a total project cost not to exceed \$28,041.23, to come from the Capital Assets Fund. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:19) DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR BIDS FOR SHELL STREET BOLLARDS (RFB NO. 15/16-06)

City Manager Barker stated staff is recommending award of RFB No. 15/16-06 for Shell Street bollards to Graybar Electric Company, Inc. This project was requested by Council. Public Works Director Allen Potter stated Public Works would install the bollards.

(Time: 9:19) The following Satellite Beach resident addressed Council: Joanne Regan.

ACTION: Councilman Montanaro MOVED, SECOND by Vice-Mayor Brimer, to approve award of Request for Bid No. 15/16-06 for Shell Street bollards to Graybar Electric Company, Inc., with a total project cost of \$39,840, to come from the Community Redevelopment Trust Fund. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:20) DISCUSS/TAKE ACTION ON AGREEMENTS WITH CITIZENSERVE AND ETS CORPORATION FOR MUNICIPAL COMMUNITY DEVELOPMENT SOFTWARE AND SERVICES

City Manager Barker stated City Council awarded RFP No. 14/15-03 to CitizenServe for municipal community development software services; however, the Agreement was not brought forward for approval by Council. Staff is seeking to ratify the prior execution of the Agreement, and is also recommending approval of ETS Corporation's Merchant Application and Agreement.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Montanaro MOVED, SECOND by Vice-Mayor Brimer, to authorize the City Manager to sign the ETS Merchant Application and Agreement and ratify the prior action of staff in executing the Service Agreement with Online Solutions (CitizenServe) and staff actions subsequent thereto. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:22) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1120, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE RETIREMENT PLAN AND TRUST FOR THE POLICE OFFICERS AND FIREFIGHTERS OF THE CITY OF SATELLITE BEACH; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION (SECOND READING)

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1120 by title on second reading.

Mayor Catino asked for citizen comments; there were no comments.

ACTION: Councilman Osmer MOVED, SECOND by Vice-Mayor Brimer, to adopt Ordinance No. 1120 on second reading. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:23) PUBLIC HEARING: DISCUSS/TAKE ACTION ON ORDINANCE NO. 1122, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, CALLING A REFERENDUM ELECTION ON PROPOSED AMENDMENTS TO THE CITY

CHARTER RELATED TO LIMITED EDITING OF EXISTING PROVISIONS, CITY COUNCIL AND STAFF FUNCTIONS, FILLING CITY COUNCIL VACANCIES, COMBINING FUNCTIONS OF PLANNING ADVISORY BOARDS, AND REINSTATING MAJORITY VOTE FOR REVENUE INCREASES; ESTABLISHING A REFERENDUM DATE; AND PROVIDING AN EFFECTIVE DATE (SECOND READING)

Mayor Catino opened the public hearing. City Attorney Beadle read Ordinance No. 1122 by title on second reading.

(Time: 9:24) The following Satellite Beach residents addressed Council: Don McLendon and Joanne Regan.

Council, City Attorney Beadle, and City Manager Barker discussed Section 6.03(5) Prohibition (b) and the Charter Review Committee's recommendation to remove this section due to concern that the minority would control the majority. City Attorney Beadle commented that the removal of this section would eliminate the legal question regarding the validity of a supermajority vote requirement.

ACTION: Councilman Osmer MOVED, SECOND by Vice-Mayor Brimer, to adopt Ordinance No. 1122 on second reading. VOTE: ALL YES. MOTION CARRIED.

(TIME: 9:31) AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING

Council discussed agenda items for the next regular Council meeting.

(TIME: 9:31) ADOPTION OF MINUTES: JULY 6, 2016, REGULAR MEETING

ACTION: Councilman Montanaro MOVED, SECOND by Councilman Osmer, to approve the minutes as submitted. VOTE: ALL YES. MOTION CARRIED.

Mayor Catino adjourned the meeting at 9:32 p.m.

Leonor Olexa, CMC
City Clerk

City of Satellite Beach

August 2016

September '16

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July '16

S	M	T	W	Th	F	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7	1 CANCELLED BOA	2	3 6:00 p.m. CRA 7:00 p.m. City Council	4	5 9:00 a.m. Beautification	6
14	8 4:30 p.m. South Beaches Coalition 7:00 p.m. SCLC	9 6:15 p.m. Recreation	10	11	12	13
21	15 1:00 p.m. Ethics Training 7:00 p.m. PZAB	16 6:00 p.m. Samsons	17 7:00 p.m. City Council	18 7:00 p.m. CRAAB	19	20
28	22 CANCELLED CPAB	23 CANCELLED CEB	24 7:00 p.m. Sustainability Board	25 2:00 p.m. Pension Boards	26	27
	29	30	31			

August '16

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City of Satellite Beach

September 2016

October '16

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
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30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Labor Day	6	7 6:00 p.m. CRA	8	9	10
	HOLIDAY 7:00 p.m. BOA		7:00 p.m. City Council		9:00 a.m. Beautification	
11	12 4:30 p.m. South Beaches Coalition	13 6:00 p.m. Library	14	15	16	17
	7:00 p.m. SCLC	6:15 p.m. Recreation		7:00 p.m. CRAAB		
18	19 7:00 p.m. PZAB	20 6:00 p.m. Samsons	21 7:00 p.m. City Council	22	23	24
25	26 7:00 p.m. CPAB	27 7:00 p.m. CEB	28 7:00 p.m. Sustainability Board	29	30	