

# CITY OF SATELLITE BEACH

CITY COUNCIL  
NOVEMBER 18, 2015

REGULAR MEETING  
7:00 P.M.



**CITY OF SATELLITE BEACH, FLORIDA**

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565 CASSIA BOULEVARD 32937-3116  
(321) 773-4407  
(321) 779-1388 FAX



INCORPORATED 1957

**AGENDA**  
**CITY COUNCIL**  
**REGULAR MEETING**

SATELLITE BEACH COUNCIL CHAMBERS  
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937

**NOVEMBER 18, 2015**  
**7:00 P.M.**

1. CALL TO ORDER BY MAYOR CATINO
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILWOMAN GOTT
3. PRESENTATION OF THE 2015 MARINE RESOURCES COUNCIL AWARD TO CITY MANAGER BARKER
4. CITIZEN COMMENTS
5. CITY COUNCIL COMMENTS
6. CITY MANAGER REPORT
7. PUBLIC HEARING:

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1112, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING APPROPRIATIONS OF FUNDS FOR THE FISCAL YEAR 2014/2015 BUDGET ORDINANCE NO. 1096; SAID ORDINANCE WAS PREVIOUSLY AMENDED BY ORDINANCE NO. 1105; PROVIDING AN EFFECTIVE DATE (SECOND READING)

8. DISCUSS/TAKE ACTION ON ORDINANCE NO. 1114, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING SATELLITE

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

**BEACH CITY CODE OF ORDINANCES SECTION 58-93(a) (LOCAL BUSINESS TAX RECEIPT REQUIRED) AND 58-96(a) (SALE; DELINQUENCY; PENALTY FOR DOING BUSINESS WITHOUT LOCAL BUSINESS TAX RECEIPT) TO AMEND THE DEPARTMENTAL RESPONSIBILITY FOR LOCAL BUSINESS TAX RECEIPT PROCESS; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)**

- 9. DISCUSS/TAKE ACTION ON ESTABLISHING A CHARTER REVIEW CITIZENS' AD HOC COMMITTEE**
- 10. DISCUSS/TAKE ACTION ON A REQUEST FOR PROPOSAL FOR WEBSITE DESIGN SERVICES TO REDESIGN THE CITY'S WEBSITE**
- 11. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**
- 12. ADOPTION OF MINUTES: NOVEMBER 4, 2015, REGULAR MEETING**



# City Manager's Report

To: Mayor and City Council Members  
From: City Manager Courtney Barker, AICP  
Meeting Date: 11/18/2015

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A big THANK YOU to the Satellite Beach Woman's Club and our Recreation, Public Works, Police and Fire Departments staff for a job well done on the Founders Day event! We had record attendance!

The **Ocean-Reef-Beach Festival** will be held on **December 5, 2015** from 10am-5pm at Pelican Beach Park. The City will have a booth at this festival, which is intended to inform our community about the upcoming construction projects throughout the City, and to receive some input on the potential design of the upcoming Skate/BMX Park renovations.

The Annual **Bethlehem Walk** sponsored by Our Father's House Church has been cancelled this year. Our Fathers House will be working on a new Christmas event for the next year.

The **Space Coast Thanksgiving Basket Brigade** will be held on **Sunday, November 22, 2015** from 10am until 3pm at the City's Civic Center. This event allows residents to bring in donated food items and build baskets for delivery to families in need in our community.

## Informational Items:

1. The County's Charter Review Commission has provided an attached letter regarding the Commission's process for submitting proposals for review and a notice of the upcoming meetings. Please see the attached.
2. The City will be holding a meeting with the Roosevelt Avenue property owners/residents regarding the construction process for this roadway, which will start in January 2016. The meeting will be held on December 1, 2015 at 7pm. Letters went out to each resident/property owner that will be impacted by the actual construction of the roadway (properties abutting the roadway and the properties in the "courts").

## Action Items:

1. Staff is recommending to cancel the December 16, 2015 City Council meeting for a Holiday break.

Join Us For Our 6th Annual



SPACE COAST THANKSGIVING

# Basket Brigade

Sunday, Nov 22, 10AM - 3PM

*“When A Community Comes Together  
To Make A Difference Magic Happens. . .”*

Join us in a **FUN, FAMILY EVENT** creating and delivering **THANKSGIVING BASKETS** to families in need in our community!

## WHO

YOU are invited! Bring your family and friends!

## WHAT

The Space Coast Basket Brigade is a fun event where volunteers come together in the spirit of contribution, package, decorate, and then personally deliver Thanksgiving Baskets to families in need in our community!

**We started in 2009 delivering 4 baskets - this year's goal is 1000!!!**

## WHERE

Satellite Beach Civic Center  
565 Cassia Blvd, Satellite  
Beach, FL, 32937

## WHEN

Sunday, November 22  
10 AM - 3 PM

## HOW TO GET INVOLVED

- Donate Food:** Bring your item(s) to Brigade!
- Donate Funds:** We will do the shopping for you!
- Donate Time:** EVERYONE is welcome!

## FOOD NEEDED

Turkey, Mashed Potatoes, Stuffing, Gravy, Green Beans, Corn, Canned Yams, Marshmallows, Cranberry Sauce, Dinner Rolls, Pumpkin Pie

## LEARN MORE

[www.SpaceCoastBasketBrigade.com](http://www.SpaceCoastBasketBrigade.com)

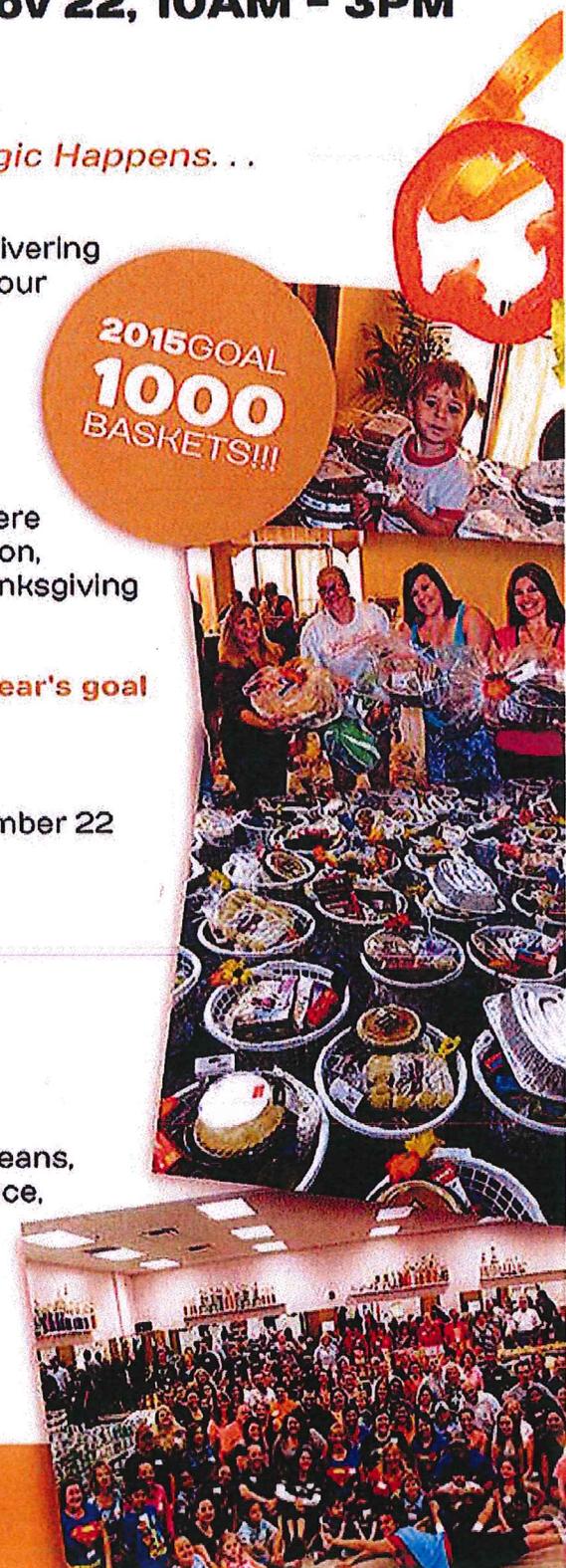
## DONATE NOW

[www.SpaceCoastBasketBrigade.com/DONATE](http://www.SpaceCoastBasketBrigade.com/DONATE)

## CONTACT:

Email: [Jackle@SpaceCoastBasketBrigade.com](mailto:Jackle@SpaceCoastBasketBrigade.com)  
Phone: April

2015 GOAL  
**1000**  
BASKETS!!!





BOARD OF COUNTY COMMISSIONERS

**Charter Review Commission**

2725 Judge Fran Jamieson Way  
Building A, Room A209  
Viera, Florida 32940  
Phone (321) 617-7248

November 4, 2015

Ms. Courtenay Barker, City Manager  
City of Satellite Beach  
565 Cassia Blvd.  
Satellite Beach, FL 32937

Dear Ms. Barker:

At the request of the Brevard County Charter Review Commission (CRC), notice is hereby extended to you regarding the procedure for submitting proposals to the CRC for review. We are specifically asking that you forward copies of this letter to your Mayor and City Council members. The CRC welcomes your insights, thoughts and recommendations regarding additions, deletions or amendments to the Brevard County Home Rule Charter.

If you desire to present a specific proposal to the CRC, please complete the attached Agenda Report Form and return it to the CRC office. Electronic copies of the form are available on the CRC website or upon request. Upon addition to the agenda, you will be provided a total of 20 minutes for your presentation, followed by questions from the CRC. You are encouraged to submit any pertinent written information supporting your agenda item with your Agenda Report Form.

Generally, Charter Review Commission meetings are held at the Viera Government Complex, Building C, in the Florida Room (3<sup>rd</sup> floor). For the convenience of the public, multiple meetings have been scheduled at other locations around the county. For your information, I have included a copy of our meeting calendar throughout the end of the year, which highlights the meeting times, locations and schedule.

If you have any additional questions regarding this process, please feel free to contact Sandy Smith at 321/617-7248 or by email at [sandy.smith@brevardcounty.us](mailto:sandy.smith@brevardcounty.us).

Thank you for your cooperation.

Sincerely,

Kendall T. Moore, Chairman  
Brevard County Charter Review Commission  
✓ Attachment/as stated  
cc: CRC Members  
KTM: ss

Chairman Kendall Moore, Vice Chairman Chuck Nelson,  
Dr. Ronald Bobay, Maureen Rupe, Cole Oliver, Henry Minneboo, James Rosasco, Matthew Nye,  
Dale Young, Tom Jenkins, Peter Fusscas, Marty Adams, Jack Ryals, Scott Sorensen, Jason Steele





**BOARD OF COUNTY COMMISSIONERS**

**Charter Review Commission**

2725 Judge Fran Jamieson Way  
Building A, Room A209  
Viera, Florida 32940  
Phone (321) 617-7248

**2015-2016 Charter Review Commission**

**Meeting Dates & Locations through December, 2015**

**Thursday, October 29, 2015 @3:00 p.m., Bldg. "C", 2<sup>nd</sup> Floor, Space Coast Room**

**Thursday, November 12, 2015 @3:00 p.m., Bldg. "C", 3<sup>rd</sup> Floor, Florida Room**

**Thursday, November 19, 2015 @3:00 p.m., Bldg. "C", 3<sup>rd</sup> Floor, Florida Room**

**Thursday, December 03, 2015 @3:00 p.m., Bldg. "C", 3<sup>rd</sup> Floor, Florida Room**

**Thursday, December 17, 2015 @3:00 p.m., Bldg. "C", 3<sup>rd</sup> Floor, Florida Room**

Chairman Kendall Moore, Vice Chairman Chuck Nelson,  
Dr. Ronald Bobay, Maureen Rupe, Chuck Nelson, Cole Oliver, Henry Minneboo, James Rosasco, Matthew Nye,  
Dale Young, Tom Jenkins, Peter Fusscas, Marty Adams, Jack Ryals, Scott Sorensen, Jason Steele



## CITY COUNCIL AGENDA ITEM

# #7

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1112, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING APPROPRIATIONS OF FUNDS FOR THE FISCAL YEAR 2014/2015 BUDGET ORDINANCE NO. 1096; SAID ORDINANCE WAS PREVIOUSLY AMENDED BY ORDINANCE NO. 1105; PROVIDING AN EFFECTIVE DATE (SECOND READING)

To: City Manager Courtney Barker  
From: Assistant City Manager Andy Stewart  
Meeting Date: 11/18/2015  
Department: Support Services

**Recommended Action:** Adopt Ordinance No. 1112 Amending the City of Satellite Beach FY 2014/2015 Budget on second reading.

**Summary:** In accordance with Florida Statutes each fund budget shall not exceed their appropriations therefore; the City is required to amend the FY 2014/2015 Budget at year-end.

Ordinance No. 1112 accounts for any significant changes in the FY 2014/2015 Budget and satisfies the requirements of Florida Statutes. The City is required to adopt a year-end budget amendment 60 days after completion of the fiscal year.

The budget amendment represents a tentative increase to the City Reserves in the General Fund of \$183,195.

A more detailed presentation will be presented to the Council at the meeting.

**Attachments:**

- Ordinance No. 1112
- Exhibit A

#7  
11-18-15

**ORDINANCE NO. 1112**

**AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING APPROPRIATIONS OF FUNDS FOR THE FISCAL YEAR 2014/2015 BUDGET ORDINANCE NO. 1096; SAID ORDINANCE WAS PREVIOUSLY AMENDED BY ORDINANCE NO. 1105; PROVIDING AN EFFECTIVE DATE (SECOND READING)**

**WHEREAS**, revenue and expenditure estimates are made prior to the beginning of each fiscal year; and

**WHEREAS**, the Fiscal Year 2014/2015 Budget was previously amended mid-year by Ordinance No. 1105; and

**WHEREAS**, a change in circumstances regarding the projected revenues and expenditures has occurred making it appropriate to amend the Fiscal Year 2014/2015 budget; and

**WHEREAS**, each fund budget shall not exceed their appropriations per Florida Statute 166.241.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, as follows:**

**SECTION 1:** The Fiscal Year 2014/2015 Budget previously amended by Ordinance No. 1105 of the City of Satellite Beach is hereby amended as follows and shown in detail as attached hereto and by reference made a part hereof as Exhibit "A":

**General Fund**

Increase Total Revenues by \$111,252 for a total budget of **\$10,014,458**.

**Community Services Fund**

Increase Total Revenues by \$6,528 for a total budget of **\$25,910**.

**Stormwater Utility Fund**

Increase Total Revenues by \$16,625 for a total budget of **\$540,194**.

**Law Enforcement Trust Fund**

Increase Total Revenues by \$2,830 for a total budget of **\$4,916**.

**Community Redevelopment Trust Fund**

Decrease Total Revenues by \$78,139 for a total budget of **\$2,244,409**.

**Capital Assets Fund**

Increase Total Revenues by \$2,674,202 for a total budget of **\$3,140,291**.

**SECTION 2: SEVERABILITY CLAUSE.** In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected thereby, and it will be presumed that the City Council for the City of Satellite Beach did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the City Council would have enacted the remainder of this Ordinance without said invalid or unconstitutional provision, thereby causing said remainder to remain in full force and effect.

**SECTION 3: REPEAL OF INCONSISTENT PROVISIONS.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4: EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its adoption.

**SECTION 5:** This Ordinance was duly passed on first reading at a regular meeting of the City Council on the 4th day November, 2015, and adopted on the second and final reading at a regular meeting of the City Council on the \_\_\_ day \_\_\_\_\_, 2015.

\_\_\_\_\_  
FRANK P. CATINO, MAYOR

ATTEST:

\_\_\_\_\_  
LEONOR OLEXA, CMC, CITY CLERK

**City of Satellite Beach  
Operating Budget &  
Capital Improvements Plan  
Fiscal Year 2014-2015**



*On the path to a better  
tomorrow...*

**Final Budget Amendment**

**FISCAL YEAR 2014/2015 General Fund Revenues - Detailed**

GENERAL FUND - 001 / DEPARTMENT DETAIL - 000							
ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
TAXES - PROPERTY							
311.01.00	Ad Valorem Tax	5,229,663	5,601,350	5,601,350	5,574,093	(27,257)	5,574,093
311.02.00	Ad Valorem Tax - Delinquent	-	-	-	-	-	-
	Subtotal:	5,229,663	5,601,350	5,601,350	5,574,093	(27,257)	5,574,093
TAXES - OTHER							
312.41.00	Share of Local Option Gas Tax	412,020	416,000	416,000	438,815	22,815	438,815
312.51.00	Ins Prem Tax - Firefighter's Pension (175)	124,527	94,505	94,505	95,299	794	95,299
312.52.00	Ins Prem Tax - Police Pension (185)	114,036	79,230	79,230	113,359	34,129	113,359
315.00.00	Communications Service Tax	452,746	481,312	481,312	428,137	(53,175)	428,137
316.01.00	Local Business Tax - Current	43,679	46,500	46,500	50,817	4,317	50,817
316.02.00	Local Business Tax - Delinquent	-	-	-	-	-	-
	Subtotal:	1,147,008	1,117,547	1,117,547	1,126,427	8,880	1,126,427
FRANCHISE AND PERMIT FEES							
322.00.00	Board of Adjustment / Administrative Fees	1,140	1,500	1,500	-	(1,500)	-
322.01.00	Building Permits	144,581	130,000	145,000	154,612	9,612	154,612
322.02.00	Miscellaneous Building Permits	1,610	1,000	1,000	540	(460)	540
323.10.00	Electricity Franchise Fees	591,808	535,000	559,056	589,671	30,615	589,671
323.40.00	Gas Franchise Fees	15,215	15,000	15,000	14,340	(660)	14,340
323.70.00	Waste Management Franchise Fees	101,661	110,000	110,000	100,434	(9,566)	100,434
329.01.00	Beach Fire Permits	9,710	7,500	7,500	9,690	2,190	9,690
329.03.00	Alarm Permits	675	600	600	905	305	905
329.04.00	Solicitors Permits	35	-	-	45	45	45
	Subtotal:	866,435	800,600	839,656	870,236	30,580	870,236
INTERGOVERNMENTAL							
331.00.00	Federal Grants	-	-	-	-	-	-
334.20.00	E-911 County Grant	-	-	-	11,608	11,608	11,608
334.20.03	Bulletproof Vest Grant	1,406	-	-	-	-	-
334.20.12	FDLE JAG 2012 Police Equipment Grant	1,281	-	-	1,282	1,282	1,282
334.49.00	FL Traffic Light Maintenance Fees	11,979	12,336	12,336	12,335	(1)	12,335
335.12.00	State Revenue Sharing	287,759	282,000	282,000	299,275	17,275	299,275
335.14.00	Mobile Home License Tax	298	300	300	300	0	300
335.15.00	Alcoholic Beverage License	5,641	6,300	6,300	5,517	(783)	5,517
335.18.00	Half-Cent State Sales Tax	518,719	517,123	517,123	550,202	33,079	550,202
335.21.00	Firefighters Supplemental Income	5,140	5,040	5,040	4,680	(360)	4,680
335.49.00	Fuel Tax Refund	5,182	4,300	4,300	5,091	791	5,091
338.00.01	First Responder Program	46,728	-	-	-	-	-
338.01.00	Share of County Business Tax	3,600	1,500	6,284	4,222	(2,062)	4,222
339.01.00	PILOT - Hunt Community, Inc.	106,095	106,095	107,686	107,686	0	107,686
	Subtotal:	993,828	934,994	941,369	1,002,199	60,830	1,002,199

**FISCAL YEAR 2014/2015 General Fund Revenues - Detailed**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
CHARGES FOR SERVICES							
341.90.01	Other Charges & Fees	420	1,000	1,000	30	(970)	30
341.90.02	Copying & Record Search	5,256	3,000	3,153	5,065	1,912	5,065
342.10.00	School Resource Officer Agreement	62,000	62,000	62,000	62,600	600	62,600
342.20.00	Fire Inspection Service	7,705	13,800	13,800	6,970	(6,830)	6,970
343.90.00	Lot Mowing	64	100	100	-	(100)	-
347.20.00	Program Activity Fees	444,891	412,609	430,000	482,137	52,137	482,137
347.50.01	Tennis Courts	18,463	19,849	19,849	19,321	(528)	19,321
347.50.02	Ballfield Fees	5,235	5,425	5,425	7,216	1,791	7,216
347.50.03	Racquetball Courts	947	1,326	1,326	1,291	(35)	1,291
347.50.04	Pelican Beach Park (PBP) Facility Rental	23,971	23,554	23,554	22,580	(974)	22,580
347.50.05	Skate Park Fees	5,256	5,369	5,369	4,804	(565)	4,804
347.50.06	Civic Center Fees	11,639	10,025	10,025	15,641	5,616	15,641
347.50.07	Gym & Game Room Fees	6,514	7,031	7,031	7,720	689	7,720
347.50.08	Schechter Center Rental Fees	9,104	7,693	7,693	7,789	96	7,789
347.50.09	Dog Park Fees	10,418	9,372	9,372	9,935	563	9,935
347.50.10	PBP Clubhouse Rental	49,046	42,528	42,528	42,786	258	42,786
349.01.00	Vending Machines & PBP Vendors	732	838	865	1,209	344	1,209
349.02.00	Non-Resident Fees	520	600	600	570	(30)	570
	Subtotal:	662,181	626,119	643,690	697,665	53,975	697,665
FINES & FORFEITS							
351.50.01	Court Fines & Forfeits	43,183	40,000	40,000	37,927	(2,073)	37,927
351.50.02	Parking Fines	1,570	830	830	940	110	940
351.50.03	Police Education	2,263	2,690	2,690	1,898	(792)	1,898
354.00.00	Equipment Violations	308	150	150	168	18	168
354.01.00	Alarm Fines	165	200	200	15	(185)	15
359.01.00	Restitution	1,532	750	750	500	(250)	500
	Subtotal:	49,021	44,620	44,620	41,447	(3,173)	41,447
MISCELLANEOUS							
361.10.00	Interest on Investments	10,488	8,722	8,722	3,500	(5,222)	3,500
361.10.01	Interest-County Ad Valorem Tax	205	65	65	185	120	185
361.10.99	Interest-Gain <Loss> on Investments	(140)	-	-	-	-	-
364.00.00	Sale of Fixed Assets	600	-	-	-	-	-
366.00.00	General Donations	3,600	-	-	100	100	100
366.00.01	Donations for Dog Park	-	-	-	-	-	-
366.00.02	Fundraising Projects	295	105	160	245	85	245
366.12.00	Contributions/Donations to PD	2,351	1,500	1,500	825	(675)	825
366.13.00	Contributions/Donations to FD	4,298	1,000	5,987	10,393	4,406	10,393
366.14.00	Contributions/Donations to Rec	666	500	500	100	(400)	100
366.15.00	Contributions/Donations to PW	100	100	200	1,895	1,695	1,895
366.09.00	Safety Program Insurance Grant	-	-	-	4,776	4,776	4,776
369.90.00	Miscellaneous Revenue	2,953	402	1,216	3,106	1,890	3,106
369.90.01	Insurance Proceeds	11,232	5,000	5,000	3,370	(1,630)	3,370

**FISCAL YEAR 2014/2015 General Fund Revenues - Detailed**

GENERAL FUND - 001 / DEPARTMENT DETAIL - 000							
ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
MISCELLANEOUS (Continued)							
369.90.02	Health Ins. Premium - COBRA & Retirees	8,501	7,000	-	-	-	-
369.90.04	Refund Prior-Year Expense	23,401	-	406	691	285	691
369.90.05	Reimbursement of Expenses	-	1,500	1,500	3,605	2,105	3,605
	Subtotal:	68,550	25,894	25,256	32,790	7,534	32,790
	Subtotal Revenues:	9,016,686	9,151,124	9,213,488	9,344,857	131,369	9,344,857
OTHER REVENUE SOURCES							
380.00.00	Unrestricted Fund Balance	-	22,000	22,000	-	(20,118)	1,882
380.00.00	Restricted Fund Balance	-	-	149,868	149,868	-	149,868
381.01.20	Transfer from Recycling Trust Fund	-	-	-	-	-	-
381.06.41	Transfer from ALS Trust Fund	4,611	-	-	-	-	-
381.06.44	Closed Oceanfront Property Acq. Fund	-	-	-	-	-	-
381.01.25	Transfer from Stormwater Utility Fund	-	138,796	138,796	138,796	-	138,796
381.01.40	Transfer from CRA - Interlocal (City/CRA)	307,929	341,166	379,054	167,974	(211,080)	167,974
381.01.40	Transfer from CRA - ILA (City/County)	-	-	-	173,195	173,195	173,195
381.01.40	Transfer from CRA - Settlement	-	-	-	37,885	37,885	37,885
381.01.41	Transfer from Redevelopment Fund-Excess	-	-	-	-	-	-
381.01.50	Transfer from Capital Assets Fund	25,000	-	-	-	-	-
	Subtotal Other Revenue Sources:	337,540	501,962	689,718	667,718	(20,118)	669,600
	Total All Funds:	9,354,226	9,653,086	9,903,206	10,012,575	111,252	10,014,458

**FISCAL YEAR 2014/2015 Legislative (City Council) Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 011**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
OPERATING							
511.40.00	Travel/Business Trip Expenses	9,037	9,023	9,023	10,416	1,393	10,416
511.52.00	Operating Expenses	101	229	239	238	(1)	238
511.52.02	Wearing Apparel	-	100	100	123	23	123
511.54.00	Tuition, Memberships, Publications	2,719	2,004	4,370	5,120	750	5,120
	Subtotal:	11,857	11,356	13,732	15,897	2,165	15,897
NON-OPERATING							
511.90.00	Mayor's Discretionary Fund	1,015	1,000	1,000	421	(0)	1,000
	Subtotal:	1,015	1,000	1,000	421	(0)	1,000
TOTAL LEGISLATIVE EXPENDITURES:		12,872	12,356	14,732	16,318	2,165	16,897

**FISCAL YEAR 2014/2015 City Clerk's Office Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 012**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
512.12.00	Salaries	121,542	127,864	128,914	119,391	(9,523)	119,391
512.12.01	Vacation & Sick Leave	-	2,273	2,273	1,136	(1,137)	1,136
512.13.00	Part-Time	172	-	-	-	-	-
512.14.00	Overtime	228	2,876	2,876	73	(2,803)	73
512.21.00	FICA	9,412	10,175	10,252	9,565	(687)	9,565
512.22.00	Retirement Contributions	5,285	6,650	6,703	4,770	(1,933)	4,770
512.23.00	Other Benefits	23,561	26,917	26,917	21,239	0	26,917
	Subtotal:	160,200	176,755	177,935	156,175	(16,082)	161,853
OPERATING							
512.40.00	Travel/Business Trip Expenses	3,213	3,380	3,380	3,409	29	3,409
512.41.04	Legal Ads, Recording	8,377	4,974	4,974	6,114	1,140	6,114
512.46.00	Equipment Maintenance	1,365	1,169	3,867	4,463	596	4,463
512.46.02	Motor Vehicle Maintenance	-	-	228	246	18	246
512.47.01	Codification	6,152	4,958	4,958	7,164	2,206	7,164
512.49.00	Minor Apparatus	215	200	200	-	(200)	-
512.49.03	Election Costs	12	1,226	1,226	-	(1,226)	-
512.52.00	Operational Supplies	335	471	471	1,026	555	1,026
512.54.00	Tuition, Membership, & Publications	696	710	710	762	52	762
	Subtotal:	20,365	17,088	20,014	23,184	3,170	23,184
CAPITAL OUTLAY							
512.64.02	Equipment	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
TOTAL CITY CLERK'S OFFICE EXPENDITURES:		180,565	193,843	197,949	179,359	(12,912)	185,037

**FISCAL YEAR 2014/2015 Support Services Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 013**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
513.12.00	Salaries	448,807	444,161	445,524	462,198	16,674	462,198
513.12.01	Vacation & Sick Leave	-	2,217	2,217	2,217	0	2,217
513.13.00	Part-Time Wages	-	-	-	5,000	5,000	5,000
513.14.00	Overtime	1,445	-	387	538	151	538
513.21.00	FICA	31,911	31,847	31,975	34,893	2,918	34,893
513.22.00	Retirement Benefits	23,080	22,319	22,407	18,185	(4,222)	18,185
513.23.00	Other Benefits	70,740	86,190	86,190	60,924	(16,190)	70,000
	Subtotal:	575,983	586,734	588,700	583,956	4,332	593,032
OPERATING							
513.31.12	Professional Services-Payroll Processing	22,867	39,761	39,761	41,624	1,863	41,624
513.32.00	Audits	29,500	38,500	38,500	38,000	(500)	38,000
513.40.00	Travel/Business Trip Expenses	11,439	7,750	7,750	12,644	4,894	12,644
513.41.01	Internet	-	-	1,930	2,993	1,063	2,993
513.46.00	Equipment Maintenance	13,201	4,500	5,185	6,873	1,688	6,873
513.49.00	Minor Apparatus	3,000	2,500	2,500	2,248	(252)	2,248
513.52.00	Operational Supplies	2,988	2,000	2,000	5,531	3,531	5,531
513.52.02	Wearing Apparel	-	-	-	40	40	40
513.54.00	Tuition, Membership, & Publications	6,080	2,748	3,000	4,768	1,768	4,768
	Subtotal:	89,075	97,759	100,626	114,722	14,096	114,722
CAPITAL OUTLAY							
513.64.01	Computers & Software	23,647	-	-	4,682	4,682	4,682
513.64.02	Equipment	-	-	-	-	-	-
	Subtotal:	23,647	-	-	4,682	4,682	4,682
TOTAL SUPPORT SERVICES DEPARTMENT EXPENDITURES:		688,705	684,493	689,326	703,360	23,110	712,436

FISCAL YEAR 2014/2015 General Government Services Operating Expenditures

GENERAL FUND - 001 / DEPARTMENT DETAIL - 019

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
519.22.00	Retirement	428,556	370,855	370,855	370,855	-	370,855
519.23.01	Retiree & COBRA Insurance	86,045	82,218	75,218	84,979	9,761	84,979
519.24.00	Workers' Compensation	-	-	-	1,294	1,294	1,294
519.25.00	Unemployment Compensation	1,397	12,000	12,000	7,413	0	12,000
	Subtotal:	515,998	465,073	458,073	464,542	11,056	469,129
OPERATING							
519.31.00	Legal Services	102,448	93,160	93,160	78,766	(0)	93,160
519.31.03	Professional Services-Comprehensive Plan	6,780	12,000	12,000	12,960	960	12,960
519.31.04	Engineering Services	-	-	-	1,430	1,430	1,430
519.31.05	Professional Services-New Emp'ee Medical	2,732	825	1,780	2,235	455	2,235
519.31.07	Professional Services-Consultants	-	-	1,575	1,575	-	1,575
519.31.11	12/13 Wage Study	-	-	-	-	-	-
519.32.00	Audits	-	-	-	-	-	-
519.40.01	PFM Conference Expenses	407	1,000	1,000	-	(1,000)	-
519.40.02	GEP Conference Expenses	-	800	800	-	(800)	-
519.41.00	Communications (Beachcaster)	13,097	24,000	24,000	29,791	5,791	29,791
519.41.01	Internet	8,871	20,000	17,500	11,921	(5,579)	11,921
519.41.02	Telephone	35,667	34,000	34,000	35,144	1,144	35,144
519.41.05	Security Call Box/Cameras	2,049	1,860	1,860	-	(1,860)	-
519.42.00	Postage	8,880	8,000	10,546	11,439	893	11,439
519.43.00	Electricity	176,313	190,000	190,000	176,106	(13,894)	176,106
519.43.01	Sewer & Water	24,852	24,000	24,000	26,610	2,610	26,610
519.45.00	Insurance - Property, Liability, Auto, Flood	196,157	197,053	197,053	196,549	(504)	196,549
519.47.00	Printing, All Departments	3,749	3,600	3,600	4,432	832	4,432
519.47.02	Copier Rental	12,082	12,276	12,276	13,122	846	13,122
519.49.00	Minor Apparatus	1,680	600	2,121	2,120	(1)	2,120
519.49.02	Grant Expenses	-	-	600	599	(1)	599
519.49.03	Election Costs	-	-	-	-	-	-
519.49.06	Banking Fees	7,131	6,379	6,379	7,200	821	7,200
519.49.13	Bad-Debt Write Off	124	208	208	-	(208)	-
519.49.51	FDEP/ECFRPC Comm Resilience Gt	152	-	12,647	12,646	(1)	12,646
519.51.00	Office Supplies	4,991	5,351	5,351	6,611	1,260	6,611
519.51.01	Copier Paper	2,999	3,250	3,250	2,182	(1,068)	2,182
519.54.00	Tuition, Higher Education, Memberships	4,333	7,500	7,500	5,602	(1,898)	5,602
519.54.01	PFM Publications, Subscriptions	-	250	250	-	(250)	-
519.54.02	GEP Publications, Subscriptions	-	250	250	-	(250)	-
	Subtotal:	615,494	646,362	663,706	639,040	(10,272)	653,434

**FISCAL YEAR 2014/2015 General Government Services Operating Expenditures**

GENERAL FUND - 001 / DEPARTMENT DETAIL - 019							
ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
	CAPITAL OUTLAY						
519.64.01	Admin Computers/Software	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
	NON-OPERATING						
519.90.01	Refund Prior-Year Revenue	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
OTAL GENERAL GOVERNMENT SERVICES EXPENDITURES:		1,131,492	1,111,435	1,121,779	1,103,582	784	1,122,563

**FISCAL YEAR 2014/2015 Police Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 021**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Redu> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
521.12.00	Salaries	1,486,891	1,454,438	1,415,472	1,443,743	28,271	1,443,743
521.12.01	Vacation & Sick Leave	-	25,522	30,303	30,303	(0)	30,303
521.12.02	Holiday Pay	23,677	39,539	47,190	46,801	(389)	46,801
521.13.00	Part-Time Wages	38,737	54,873	54,873	35,920	(18,953)	35,920
521.14.00	Overtime	77,637	61,803	100,769	97,080	(3,689)	97,080
521.15.00	Dispatchers Shift Differential	4,607	5,766	5,766	4,920	(846)	4,920
521.15.01	Incentives	16,278	21,600	21,600	15,322	(6,278)	15,322
521.21.00	FICA	121,887	123,447	124,190	129,094	4,904	129,094
521.22.00	Retirement Contributions - 401a	-	299,680	302,509	9,463	(293,046)	9,463
521.22.01	Retirement Contributions - City PFP	-	-	-	276,998	276,998	276,998
521.22.02	Retirement Contributions - State (185)	320,236	79,230	79,230	113,359	34,129	113,359
521.23.00	Other Benefits	308,395	359,922	359,922	327,774	0	359,922
	Subtotal:	2,398,345	2,525,820	2,541,824	2,530,776	21,100	2,562,924
OPERATING							
521.35.00	Investigative Expenses	323	1,500	1,500	1,502	2	1,502
521.40.00	Travel/Business Trip Expenses	3,253	3,000	3,000	2,562	(438)	2,562
521.41.01	Internet	8,039	10,000	8,642	9,057	415	9,057
521.44.00	Equipment Rental	13,699	14,300	14,300	5,699	(8,601)	5,699
521.46.00	Equipment Maintenance	37,595	62,000	62,000	59,930	(2,070)	59,930
521.46.01	Equipment Maintenance - 911 Grant	-	-	-	-	-	-
521.49.00	Minor Apparatus	2,131	1,500	1,500	13	(1,487)	13
521.49.07	Minor Apparatus - 911 Grant	-	-	-	-	-	-
521.49.08	Emergency Preparedness	-	250	250	-	(250)	-
521.49.09	Crime Prevention	418	750	750	76	(674)	76
521.49.10	Emergency Response Team	326	500	500	-	(500)	-
521.52.00	Operating Expenses	11,084	12,000	12,000	12,169	169	12,169
521.52.01	Accreditation Expenses	507	500	500	1,684	1,184	1,684
521.52.02	Wearing Apparel	5,983	6,850	6,850	8,436	1,586	8,436
521.52.09	Purchases with Donated Money - PD	1,000	1,000	1,000	-	(1,000)	-
521.54.00	Tuition, Membership, Publications	2,155	2,000	2,000	2,339	339	2,339
521.54.03	State-Funded Training	-	3,000	3,000	4,133	1,133	4,133
521.54.04	City-Funded Training	5,741	6,500	6,500	7,089	589	7,089
521.54.05	City-Funded Training 911 Grant	-	-	-	10,510	10,510	10,510
	Subtotal:	92,254	125,650	124,292	125,198	906	125,198
CAPITAL OUTLAY							
521.64.01	Computers & Software	-	-	-	-	-	-
521.64.02	Police Equipment	-	-	-	-	-	-
521.64.90	JAGD Grant Expense-Capital	-	-	-	1,668	1,668	1,668
	Subtotal:	-	-	-	1,668	1,668	1,668
TOTAL POLICE DEPARTMENT EXPENDITURES:		2,490,599	2,651,470	2,666,116	2,657,642	23,674	2,689,790

**FISCAL YEAR 2014/2015 Fire Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 022**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
<b>PERSONNEL</b>							
522.12.00	Salaries	818,802	781,336	786,936	812,654	25,718	812,654
522.12.01	Vacation & Sick Leave	-	22,455	22,455	20,381	(2,074)	20,381
522.12.02	Holiday Pay	9,403	19,307	19,307	19,590	283	19,590
522.13.00	Part-Time Wages	2,400	24,960	24,960	8,459	(16,501)	8,459
522.14.00	Overtime	79,838	71,467	71,467	77,767	6,300	77,767
522.14.00	Mandatory Dept Training	-	4,129	4,129	-	(4,129)	-
522.15.01	City Incentives	64,907	57,983	57,983	65,952	7,969	65,952
522.15.02	State-Mandated Incentives	5,134	5,040	5,040	6,594	1,554	6,594
522.21.00	FICA	69,135	68,833	69,111	73,673	4,562	73,673
522.22.00	Retirement Contributions - 401a		223,760	225,728	743	(224,985)	743
522.22.01	Retirement Contributions - City				234,603	234,603	234,603
522.22.02	Retirement Contributions - State (175)	245,229	94,505	94,505	95,299	794	95,299
522.23.00	Other Benefits	235,159	286,036	286,036	214,700	0	286,036
	Subtotal:	1,530,007	1,659,811	1,667,657	1,630,414	34,093	1,701,750
<b>OPERATING</b>							
522.31.06	Professional Services - Medical	8,857	6,375	6,375	5,263	(1,112)	5,263
522.34.00	Contract Services/Volunteers	19,792	20,047	20,047	17,043	(3,004)	17,043
522.40.00	Travel/Business Trip Expenses	2,559	4,045	4,045	3,449	(596)	3,449
522.41.01	Internet	902	-	2,455	3,952	1,497	3,952
522.46.00	Equipment Maintenance	8,348	8,000	8,000	14,373	6,373	14,373
522.46.02	Motor Vehicle Maintenance	15,749	19,870	19,870	15,802	(4,068)	15,802
522.49.00	Minor Apparatus	3,373	3,100	5,000	5,586	586	5,586
522.52.00	Operational Supplies	9,811	12,350	12,350	12,486	136	12,486
522.52.02	Wearing Apparel	3,674	4,615	4,615	3,368	(1,247)	3,368
522.52.10	Purchases with Donated Money - FD	3,125	1,004	1,004	3,674	2,670	3,674
522.54.00	Tuition, Memberships, Publications	6,699	6,965	7,150	7,513	363	7,513
	Subtotal:	82,889	86,371	90,911	92,509	1,598	92,509
<b>CAPITAL OUTLAY</b>							
522.64.03	Instruments & Implements	930	3,500	3,500	-	(3,500)	-
	Subtotal:	930	3,500	3,500	-	(3,500)	-
<b>TOTAL FIRE DEPARTMENT</b>		<b>1,613,826</b>	<b>1,749,682</b>	<b>1,762,068</b>	<b>1,722,923</b>	<b>32,191</b>	<b>1,794,259</b>

**FISCAL YEAR 2014/2015 Building & Zoning Department Operating Expenditures**

GENERAL FUND - 001 / DEPARTMENT DETAIL - 024							
ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
524.12.00	Salaries	176,622	181,584	182,634	186,021	3,387	186,021
524.14.00	Overtime	383	1,285	1,285	216	(1,069)	216
524.21.00	FICA	13,340	13,033	13,110	14,591	1,481	14,591
524.22.00	Retirement Contributions	8,893	9,144	9,197	7,733	(1,464)	7,733
524.23.00	Other Benefits	26,392	42,703	42,703	25,167	0	42,703
	Subtotal:	225,630	247,749	248,929	233,729	2,336	251,265
OPERATING							
524.34.06	Other Contract Services	7,075	1,200	1,950	1,950	-	1,950
524.40.00	Travel/Business Trip Expenses	119	3,000	3,000	2,546	(454)	2,546
524.41.01	Internet	-	-	505	1,367	862	1,367
524.46.00	Equipment Maintenance	220	700	700	-	(700)	-
524.49.00	Minor Apparatus	-	159	159	-	(159)	-
524.51.01	Code Enforcement Expenses	349	50	200	391	191	391
524.52.00	Operating Expenses	129	200	200	231	31	231
524.52.02	Wearing Apparel	-	250	250	-	(250)	-
524.54.00	Tuition, Membership, Publications	1,363	1,075	2,576	3,595	1,019	3,595
	Subtotal:	9,255	6,634	9,540	10,080	540	10,080
TOTAL BUILDING & ZONING DEPARTMENT EXPENDITURES:		234,885	254,383	258,469	243,809	2,876	261,345

**FISCAL YEAR 2014/2015 Public Works Department Operating Expenditures**

GENERAL FUND - 001 / DEPARTMENT DETAIL - 039							
ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
539.12.00	Salaries	583,631	573,514	591,528	595,545	4,017	595,545
539.12.01	Vacation & Sick Leave	1,708	6,403	12,062	12,062	-	12,062
539.13.00	Part-Time Wages	-	-	-	-	-	-
539.14.00	Overtime	5,920	5,371	12,000	14,037	2,037	14,037
539.15.01	Incentives	502	500	500	422	(78)	422
539.21.00	FICA	44,139	44,062	45,622	47,865	2,243	47,865
539.22.00	Retirement Contributions	20,956	22,852	23,097	17,957	(5,140)	17,957
539.23.00	Other Benefits	160,912	192,335	193,000	162,322	(0)	193,000
	Subtotal:	817,768	845,037	877,809	850,210	3,079	880,888
OPERATING							
539.40.00	Travel/Business Trip Expenses	834	1,500	1,500	585	(915)	585
539.41.01	Internet	-	-	350	324	(26)	324
539.44.00	Equipment Rentals	2,010	3,000	4,263	4,664	401	4,664
539.46.00	Equipment Maintenance	10,581	10,000	10,000	14,897	4,897	14,897
539.46.02	Motor Vehicle Maintenance	39,088	40,000	40,000	48,076	8,076	48,076
539.46.03	Traffic Signal (Contract)	2,532	7,000	7,000	7,898	898	7,898
539.46.04	Building & Grounds Maintenance	70,926	70,700	70,700	79,028	8,328	79,028
539.46.05	Contract Maintenance	149,645	138,000	138,000	146,042	8,042	146,042
539.46.06	Sign Maintenance	2,519	4,000	4,000	3,818	(182)	3,818
539.49.00	Minor Apparatus	3,009	3,000	3,000	4,140	1,140	4,140
539.49.11	Beautification (Public Works)	-	-	-	-	-	-
539.52.00	Operating Expenses	2,511	3,000	3,000	3,730	730	3,730
539.52.02	Wearing Apparel	3,986	4,000	4,000	3,706	(294)	3,706
539.52.03	Motor Vehicle Fuels	125,343	137,500	137,500	89,481	(48,019)	89,481
539.52.04	Mechanic's Tools	458	500	500	496	(4)	496
539.52.05	Janitorial Supplies	17,470	18,000	18,000	17,667	(333)	17,667
539.53.00	Road Materials & Supplies	6,859	12,000	12,000	12,515	515	12,515
539.53.01	Sidewalks and Crosswalks	6,366	11,500	11,500	8,836	(2,664)	8,836
539.54.00	Tuition, Membership, Publications	165	500	500	384	(116)	384
	Subtotal:	444,302	464,200	465,813	446,287	(19,526)	446,287
CAPITAL OUTLAY							
539.64.02	Equipment	4,745	-	-	-	-	-
539.69.00	Improvements Other Than Buildings	-	-	-	-	-	-
	Subtotal:	4,745	-	-	-	-	-
TOTAL PUBLIC WORKS DEPARTMENT EXPENDITURES:		1,266,815	1,309,237	1,343,622	1,296,497	(16,447)	1,327,175

**FISCAL YEAR 2014/2015 Recreation Department Operating Expenditures**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 072**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
PERSONNEL							
572.12.00	Salaries	202,167	189,586	192,211	181,855	(10,356)	181,855
572.12.01	Vacation & Sick Leave	-	6,710	6,710	6,710	0	6,710
572.13.00	Part-Time Wages	82,465	84,485	84,485	95,610	11,125	95,610
572.14.00	Overtime	2,642	1,864	1,864	1,456	(408)	1,456
572.21.00	FICA	21,887	21,538	21,737	22,624	887	22,624
572.22.00	Retirement Contributions	3,775	3,785	3,820	3,850	30	3,850
572.23.00	Other Benefits	34,854	44,543	44,543	33,646	(0)	44,543
	Subtotal:	347,790	352,511	355,370	345,752	1,279	356,649
OPERATING							
572.34.01	Program Instructors	315,150	327,416	327,416	347,436	20,020	347,436
572.34.02	Program Activities	6,013	10,850	10,850	8,724	(2,126)	8,724
572.34.03	Community Activities	2,225	3,000	3,000	1,702	(1,298)	1,702
572.40.00	Travel/Business Trip Expenses	183	1,200	1,200	283	(917)	283
572.46.00	Equipment Maintenance	11,322	13,620	13,620	11,449	(2,171)	11,449
572.46.04	Building & Grounds Maintenance	332	1,780	1,780	1,944	164	1,944
572.47.00	Printing & Binding	5,255	7,500	7,500	4,591	(2,909)	4,591
572.49.00	Minor Apparatus	3,845	4,000	4,000	4,321	321	4,321
572.52.00	Operating Expenses	2,598	4,010	4,010	3,664	(346)	3,664
572.54.00	Tuition, Membership, Publications	174	325	325	173	(152)	173
	Subtotal:	347,097	373,701	373,701	384,287	10,586	384,287
CAPITAL OUTLAY							
572.64.02	Recreation Equipment	2,338	-	-	-	-	-
	Subtotal:	2,338	-	-	-	-	-
TOTAL RECREATION DEPARTMENT EXPENDITURES:		697,225	726,212	729,071	730,038	11,864	740,935

**FISCAL YEAR 2014/2015 Interfund Transfers**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 081**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
INTERFUND TRANSFERS							
581.91.01	Transfer to Samsons Island Trust Fund	-	-	-	-	-	-
581.91.25	Transfer to Stormwater Fund	50,000	-	10,231	21,542	31,311	41,542
581.91.40	Transfer to CRA Fund- TIF	685,802	786,780	786,780	754,078	(32,702)	754,078
581.91.41	Transfer to CRA Fund - City Repay	-	-	-	35,338	35,338	35,338
581.91.42	Transfer to CRA Fund - Fund Womens Club	-	-	149,868	149,868	-	149,868
581.91.50	Transfer to Capital Assets Fund	-	-	-	-	-	-
	Subtotal:	735,802	786,780	946,879	960,826	33,947	980,826
	TOTAL INTERFUND TRANSFERS:	735,802	786,780	946,879	960,826	33,947	980,826

**FISCAL YEAR 2014/2015 Additions to Fund Balance (City Reserves)**

**GENERAL FUND - 001 / DEPARTMENT DETAIL - 090**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Reduc> FY 14/15	Final Amend. Budget FY 14/15
	RESERVES						
590.90.01	Addition to Reserves	301,440	173,195	173,195	398,222	10,000	183,195
	TOTAL ADDITIONS TO RESERVES:	<u>301,440</u>	<u>173,195</u>	<u>173,195</u>	<u>398,222</u>	<u>10,000</u>	<u>183,195</u>
	TOTAL GENERAL FUND EXPENDITURES:	<u>9,354,226</u>	<u>9,653,086</u>	<u>9,903,206</u>	<u>10,012,575</u>	<u>111,252</u>	<u>10,014,458</u>

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Decr> FY 14/15	Final Amend. Budget FY 14/15
MISCELLANEOUS							
RECYCLING TRUST FUND							
120-361.10.00	Interest - Recycling Revenue	232	166	166	74	(92)	74
120-365.00.00	Sale of Recyclables	11,780	11,900	11,900	12,426	526	12,426
	Subtotal:	12,012	12,066	12,066	12,500	434	12,500
SAMSONS ISLAND TRUST FUND							
130-334.70.12	FIND Samsons Isl. Rec Equip	3,955	-	-	-	-	-
130-361.10.00	Interest - Samsons Island	5	69	69	5	(64)	5
130-366.00.00	Donations - Samsons Island	300	-	-	1,627	1,627	1,627
	Subtotal:	4,260	69	69	1,632	1,563	1,632
BEAUTIFICATION TRUST FUND							
131-361.10.00	Interest - Beautification Board	112	183	183	100	(83)	100
131-366.00.00	Donations - Beautification Board	2,390	-	-	100	100	100
131-366.00.02	Fundraising Projects	-	-	-	498	498	498
131-369.90.06	Satellite Beach Tags	484	-	-	617	617	617
131-369.90.07	Beautification Board Tree Sale	-	1,500	1,500	1,985	485	1,985
	Subtotal:	2,986	1,683	1,683	3,300	1,617	3,300
ADVANCED LIFE SUPPORT TRUST FUND							
641-342.90.00	Fire Department Classes	255	250	250	-	(250)	-
641-361.10.00	Interest - Advanced Life Support	105	194	194	75	(119)	75
641-366.00.00	Donations - Advanced Life Support	500	-	-	1,550	1,550	1,550
	Subtotal:	860	444	444	1,625	1,181	1,625
GENERAL DONATIONS TRUST FUND							
642-361.10.00	Interest -General Donations	17	271	271	32	(239)	32
642-361.10.99	Interest - Loss on Investments	(18)	5	5	-	(5)	-
642-366.00.00	Donations - General Donations	1,942	-	-	2,404	2,404	2,404
642.369.90.00	Other Misc Revenues	-	-	-	32	32	32
	Subtotal:	1,941	276	276	2,468	2,192	2,468
RECREATION TRUST FUND							
643-361.10.00	Interest - Recreation Trust Fund	185	127	127	167	40	167
643-366.00.00	Contributions / Donations	-	-	-	-	-	-
643-366.00.03	Donations for Tennis Improvements	167	-	-	455	455	455
643-366.00.04	Donations for Skate Park	202	-	-	260	260	260
643-366.00.05	Donations for Soccer Fields	10,000	-	-	-	-	-
643-369.90.04	Refund of Prior Year Expenses	200	-	-	-	-	-
	Subtotal:	10,754	127	127	881	754	881
OCEANFRONT PROPERTY ACQUISITION TRUST FUND							
644-361.10.00	Interest - Oceanfront Property Acq.	-	-	-	-	-	-
644-366.00.02	Fundraising	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
	Subtotal MISCELLANEOUS:	32,813	14,665	14,665	22,406	7,741	22,406

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Decr> FY 14/15	Final Amend. Budget FY 14/15
OTHER REVENUE SOURCES							
130-380.00.00	Fund Balance - Samsons Island	1,439	-	-	-	-	-
130-381.00.01	Transfer in from GF - Samsons Island	-	-	-	-	-	-
130-381.01.50	Transfer in from CAF - Samsons Island	-	-	-	-	-	-
131-380.00.00	Fund Balance - Beautification	-	-	-	-	-	-
641-380.00.00	Fund Balance - Advanced Life Support	5,101	-	-	-	-	-
642-380.00.00	Fund Balance - General Donations	2,557	6,950	4,636	2,707	(1,921)	2,715
643-380.00.00	Fund Balance - Recreation Trust	-	-	81	789.04	708	789
644-380.00.00	Fund Balance - Oceanfront Prop Acq.	-	-	-	-	-	-
	Subtotal OTHER REVENUE SOURCES:	9,097	6,950	4,717	3,496	(1,213)	3,504
TOTAL COMMUNITY SERVICES FUND REVENUES:		41,910	21,615	19,382	25,902	6,528	25,910

FISCAL YEAR 2014/2015 Community Services Fund

COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Decr> FY 14/15	Final Amend. Budget FY 14/15
OPERATING							
RECYCLING TRUST FUND							
120-537.34.05	Citywide Recycling	751	800	800	4,831	4,031	4,831
120-537.49.06	Banking Fees - Recycling	159	144	144	86	-	144
	Subtotal:	910	944	944	4,917	4,031	4,975
SAMSONS ISLAND TRUST FUND							
130-572.48.03	Public Relations - Samsons Island	555	-	-	-	-	-
130-572.49.00	Minor Apparatus - Samsons Island	2,399	-	-	-	-	-
130-572.49.06	Banking Fees - Samsons Island	4	26	26	20	(1)	25
130-572.52.00	Operational Supplies - Samsons Island	27	-	-	15	15	15
130-572.52.06	Vegetation - Samsons Island	145	-	-	-	-	-
130-572.64.02	Recreation Equipment	2,569	-	-	-	-	-
	Subtotal:	5,699	26	26	35	14	40
BEAUTIFICATION TRUST FUND							
131-572.48.02	Fundraising Expenses	1,718	-	-	2,113	2,113	2,113
131-572.49.06	Banking Fees - Beautification	77	94	94	78	-	94
131-572.49.12	Beautification Projects	62	1,589	1,589	690	(899)	690
	Subtotal:	1,857	1,683	1,683	2,881	1,214	2,897
ADVANCED LIFE SUPPORT TRUST FUND							
641-522.49.06	Banking Fees - Advanced Life Support	75	177	177	76	-	177
641-522.54.00	Tuition, Mbrshps, Pubs	960	-	-	65	65	65
641-522.55.01	CPR Training - Advanced Life Support	315	267	267	465	198	465
	Subtotal:	1,350	444	444	606	263	707
GENERAL DONATIONS TRUST FUND							
642-521.49.06	Banking Fees - General Donations	11	201	201	12	(181)	20
642-521.52.00	Operational Supplies-General Donations	2,389	3,500	3,500	3,765	265	3,765
642-521.52.02	Wearing Apparel - General Donations	2,098	2,500	1,211	1,399	188	1,399
	Subtotal:	4,498	6,201	4,912	5,176	272	5,184
RECREATION TRUST FUND							
643-572.48.02	Fundraising Expenses	196	85	85	110	25	110
643-572.49.00	Minor Apparatus - Recreation Trust	556	-	-	-	-	-
643-572.49.06	Banking Fees - Recreation Trust	127	123	123	128	5	128
643-763.13.00	Tennis Facility Imp	-	-	-	1,432	1,432	1,432
	Subtotal:	879	208	208	1,670	1,462	1,670
OCEANFRONT PROPERTY ACQUISITION TRUST FUND							
644-537.49.06	Banking Fees - Oceanfront Property	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
	Subtotal - MISCELLANEOUS:	15,193	9,506	8,217	15,284	7,255	15,472

**FISCAL YEAR 2014/2015 Community Services Fund**

**COMMUNITY SERVICES FUND - 101 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Inc<Decr> FY 14/15	Final Amend. Budget FY 14/15
CAPITAL OUTLAY							
130-572.64.02	Recreation Equipment	-	-	-	-	-	-
641-522.64.03	Fire Instruments & Implements	-	-	-	-	-	-
642-521.64.04	Police Vehicles	-	-	-	-	-	-
643-572.64.02	Recreation Equipment - Soccer Field Lightir	-	-	-	-	-	-
	Subtotal:	-	-	-	-	-	-
NON-OPERATING							
641-581.91.01	Transfer to General Fund - ALS	4,611	-	-	-	-	-
644-581.91.01	Transfer to GF - Oceanfront Property Acq.	-	-	-	-	-	-
	Subtotal:	4,611	-	-	-	-	-
ADDITION TO RESERVES							
120-590.90.02	Reserves - Recycling Trust	11,102	12,066	11,122	7,582	(3,598)	7,524
130-590.90.02	Reserves - Samsons Island Trust	-	43	43	1,597	1,549	1,592
131-590.90.02	Reserves - Beautification Board	1,129	-	-	419	403	403
641-590.90.02	Reserves - Advanced Life Support Trust	-	-	-	1,019	918	918
642-590.90.02	Reserves - General Donations Trust	-	-	-	-	-	-
643-590.90.02	Reserves - Recreation Trust	9,875	-	-	-	-	-
644-590.90.02	Reserves - Oceanfront Property Acq. Trust	-	-	-	-	-	-
	Subtotal:	22,106	12,109	11,165	10,618	(727)	10,438
TOTAL COMMUNITY SERVICES FUND EXPENDITURES:		41,910	21,615	19,382	25,902	6,528	25,910

**FISCAL YEAR 2014/2015 Stormwater Utility Fund**

**STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
INTERGOVERNMENTAL							
334.36.13	Lori Laine Basin 319h Grant	(8,362)	-	-	-	-	-
	Subtotal:	(8,362)	-	-	-	-	-
OPERATING							
343.70.00	Stormwater Utility Fee	314,943	512,303	512,303	498,423	(13,880)	498,423
MISCELLANEOUS							
361.10.00	Interest	233	1,035	1,035	230	(805)	230
OTHER REVENUE SOURCES							
380.00.00	Fund Balance	7,691	-	-	-	-	-
381.00.01	Transfer from General Fund	50,000	-	10,231	21,542	31,311	41,542
	<b>TOTAL STORMWATER UTILITY FUND REVENUES:</b>	<b>364,505</b>	<b>513,338</b>	<b>523,569</b>	<b>520,195</b>	<b>16,626</b>	<b>540,195</b>

FISCAL YEAR 2014/2015 Stormwater Utility Fund

STORMWATER UTILITY FUND - 125 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
OPERATING							
000-538.31.02	Professional Services - Grant Writer	-	-	-	-	-	-
000-538.31.04	Professional Services - Engineering	850	-	-	3,742	3,742	3,742
000-538.31.13	Prof Svcs-Appraisal Fees	1,750	-	-	-	-	-
000-538.34.04	Stormwater Management Plan	-	-	-	11,296	11,296	11,296
000-538.34.06	Stormwater Assessment Roll	6,102	-	-	-	-	-
000-538.46.08	Storm Sewer Maintenance	-	62,432	62,432	23,740	(28,692)	33,740
000-538.49.06	Banking Fees	142	573	573	145	(428)	145
000.538.52.00	Operating Expenses	1,990	-	-	1,598	1,598	1,598
	Subtotal:	10,834	63,005	63,005	40,521	(12,484)	50,521
CAPITAL OUTLAY							
000-538.61.06	DEP Sec. 319 Grant - Cassia Phase 2	-	-	-	-	-	-
000-538.61.08	FEMA/Hazard Mitigation - North Drainage	-	-	-	-	-	-
000-538.63.09	DEP Sec. 319 Grant - Cassia Phase 3	10,390	-	-	-	-	-
000-538.63.17	Lori Laine Water Basin Project	31,744	-	3,980	3,980	-	3,980
000-538.63.19	Thyme St Stormwater Improvements	-	-	-	8,549	8,549	8,549
000-538.63.20	DeSoto Park Stormwater Improvements	-	-	-	10,560	20,560	20,560
	Subtotal:	42,134	-	3,980	23,089	29,109	33,089
NON-OPERATING							
081-538.91.01	Transfer to General Fund	-	138,796	138,796	138,796	-	138,796
081-538.91.50	Transfer to Capital Assets Fund	-	-	-	-	-	-
	Subtotal:	-	138,796	138,796	138,796	-	138,796
DEBT SERVICE							
082-538.71.01	Lease Principal - PNC Bank DeSoto Baffle	137,074	143,958	143,958	143,859	(99)	143,859
082-538.71.11	Lease Principal - 09/10 Stormwater Project	114,827	121,836	121,836	121,785	(51)	121,785
082-538.72.01	Lease Interest- PNC Bank DeSoto Baffle	15,027	8,143	8,143	8,242	99	8,242
082-538.72.11	Lease Interest- 09/10 Stormwater Projects	44,609	37,600	37,600	37,651	51	37,651
	Subtotal:	311,537	311,537	311,537	311,538	1	311,538
ADDITIONS TO RESERVES							
090-590.90.02	Additions to Reserves	-	-	6,251	6,251	-	6,251
	Subtotal:	-	-	6,251	6,251	-	6,251
TOTAL STORMWATER UTILITY FUND EXPENDITURES:		364,505	513,338	523,569	520,194	16,625	540,194

**FISCAL YEAR 2014/2015 Law Enforcement Trust Fund**

**LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - 000**

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
	FINES & FORFEITS						
351.20.00	Confiscated Property	33	-	-	4,806	4,806	4,806
	MISCELLANEOUS						
361.10.00	Interest	111	2,086	2,086	110	(1,976)	110
	OTHER REVENUE SOURCES						
380.00.00	Fund Balance	-	-	-	-	-	-
<b>TOTAL LAW ENFORCEMENT TRUST FUND REVENUES:</b>		<b>144</b>	<b>2,086</b>	<b>2,086</b>	<b>4,916</b>	<b>2,830</b>	<b>4,916</b>

FISCAL YEAR 2014/2015 Law Enforcement Trust Fund

LAW ENFORCEMENT TRUST FUND - 135 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
OPERATING							
000-521.49.00	Minor Apparatus	-	-	-	-	-	-
000-521.49.06	Banking Fees	76	207	207	87	(87)	120
000-521.51.00	Donations to Others	-	-	-	-	-	-
	Subtotal:	76	207	207	87	(87)	120
CAPITAL OUTLAY							
000.521.64.04	Police Vehicles	-	-	-	-	-	-
ADDITION TO RESERVES							
090-590.90.02	Additions to Reserve	68	1,879	1,879	4,829	2,917	4,796
TOTAL LAW ENFORCEMENT TRUST FUND EXPENDITURES:		144	2,086	2,086	4,916	2,830	4,916

## COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
INTERGOVERNMENTAL							
000-334.39.04	SR 513 Landscape Improvement Grant	-	-	-	-	-	-
000-334.50.01	Grant-DEO TA A1A Eng Concept	25,000	-	-	-	-	-
000-334.70.11	South Patrick Drive Improvement	-	-	-	-	-	-
000-338.00.00	TIF Payment from Brevard County	377,109	443,093	443,093	424,265	(18,828)	424,265
	Subtotal:	402,109	443,093	443,093	424,265	(18,828)	424,265
MISCELLANEOUS							
000-361.10.00	Interest	4,803	4,500	4,500	4,800	300	4,800
000-361.10.99	Interest - Loss on Investments	(616)	166	166	-	(166)	-
000-369.90.00	Other Misc Revenues	-	-	-	1,060	1,060	1,060
000-369.90.04	Refund Prior-Year Expenditures	-	-	-	-	-	-
	Subtotal:	4,187	4,666	4,666	5,860	1,194	5,860
OTHER REVENUE SOURCES							
000-380.00.00	Fund Balance from Redevelopment Fund	-	-	63,141	-	(63,141)	-
000-271.00.04	Reserve - Beach Access Improvements	-	400,000	400,000	400,000	-	400,000
000-271.00.04	Reserve - A1A Engineering & Construction	-	400,000	400,000	400,000	-	400,000
000-271.00.04	Reserve - Traffic Signal Improvements	-	75,000	75,000	75,000	-	75,000
081-381.00.01	Transfer from GF - City TIF to CRA Fund	650,464	751,442	751,442	754,078	2,636	754,078
081-381.00.01	Transfer from GF - City Repayment of TIF	35,338	35,338	35,338	35,338	-	35,338
081-381.00.01	Transfer from GF - Women's Club	-	-	149,868	149,868	-	149,868
	Subtotal:	685,802	1,661,780	1,874,789	1,814,284	(60,505)	1,814,284
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND REVENUES:		1,092,098	2,109,539	2,322,548	2,244,409	(78,139)	2,244,409

FISCAL YEAR 2014/2015 Community Redevelopment Trust Fund

COMMUNITY REDEVELOPMENT TRUST FUND - 140 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
OPERATING							
000-559.19.00	Interlocal Agreement (City/CRA)	-	167,974	-	-	-	-
000-559.31.00	Legal Services	10,849	10,000	10,000	6,221	(3,779)	6,221
000-559.31.04	Engineering Services	28,828	-	-	1,114	1,114	1,114
000-559.31.07	Consultant Fees	2,245	1,500	1,500	3,240	1,740	3,240
000-559.31.10	Planning Services	-	-	-	-	-	-
000-559.34.07	Agreement w/ Brevard Co. for TIF Refund	117,316	101,718	126,974	101,718	(256)	126,718
000-559.34.08	Payment to Brevard Co. Excess TIF	-	-	-	25,256	25,256	25,256
000-559.40.00	Travel & Training	5,319	7,000	7,000	1,290	(5,710)	1,290
000-559.69.24	Landscaping Projects	-	-	-	2,679	2,679	2,679
000-559.48.01	Façade Grant Program	13,830	-	-	-	-	-
000-559.49.06	Banking Fees	3,042	4,500	4,500	3,045	(1,455)	3,045
000-559.52.00	Operating Supplies	7,236	15,000	15,000	1,440	(13,560)	1,440
000-559.54.00	Membership, & Publications	2,280	1,600	1,600	1,790	190	1,790
	Subtotal:	190,945	309,292	166,574	147,793	6,219	172,793
NON-OPERATING							
081-581.91.01	Tranfer to GF-Interlocal (City/CRA)	108,174	-	167,974	167,974	-	167,974
081-581.91.02	Transfer to General Fund	199,755	173,195	211,080	173,195	(37,885)	173,195
081-581.91.03	Transfer to General Fund-Excess TIF	-	-	-	37,885	37,885	37,885
	Subtotal:	307,929	173,195	379,054	379,054	-	379,054
DEBT SERVICE							
082-559.71.02	CRA Line of Credit - Principal	276,100	288,200	288,200	288,200	-	288,200
082-559.72.02	CRA Line of Credit - Interest	191,225	200,736	200,736	179,056	(21,680)	179,056
	Subtotal:	467,325	488,936	488,936	467,256	(21,680)	467,256
CAPITAL OUTLAY							
000-559.69.01	Pelican Beach Park Project	-	20,000	20,000	7,170	(12,830)	7,170
000-559.63.01	A1A Engineering Concept Grant (DEO)	26,668	-	-	-	-	-
000-559.69.03	A1A Streetscape Project	3,390	698,116	698,116	3,784	(569,332)	128,784
000-559.69.06	Shell Street Project (Beach Access)	10,361	400,000	549,868	295,952	(253,916)	295,952
000-559.69.20	A1A Corridor Concept Plan	-	-	-	-	-	-
000-559.69.24	Landscaping Projects	-	20,000	20,000	-	(20,000)	-
000-559.69.23	PBP Playground	22,339	-	-	-	-	-
	Subtotal:	62,758	1,138,116	1,287,984	306,905	(856,079)	431,905
ADDITION TO RESERVES							
090-590.90.01	Reserve - Beach Access Improvements	-	-	-	253,916	253,916	253,916
090-590.90.01	Reserve - A1A Engineering & Construction	-	-	-	396,216	246,216	246,216
090-590.90.02	Reserves- Return to Taxing Authorities	63,141	-	-	293,269	293,269	293,269
	Subtotal:	63,141	-	-	943,401	793,401	793,401
TOTAL COMMUNITY REDEVELOPMENT TRUST FUND EXPENDITURES:		1,092,098	2,109,539	2,322,548	2,244,409	(78,139)	2,244,409

FISCAL YEAR 2014/2015 Capital Assets Fund

CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	REVENUE SOURCE	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
TAXES							
000-314.10.00	Utility Tax - Electricity	440,914	367,176	367,176	446,262	79,086	446,262
000-314.80.00	Utility Tax - Propane	14,344	14,823	14,823	14,207	(617)	14,207
	Subtotal:	455,258	381,999	381,999	460,468	78,469	460,468
INTERGOVERNMENTAL							
000.334.20.13	FDLE JAG 2013 PD Equip Grant	-	-	-	-	-	-
000-334.70.10	DoE Muni Bldg Energy Update Grant	-	-	-	-	-	-
000-337.20.01	Brev Co EMS HoverMat Grant	8,607	-	-	-	-	-
000-337.20.02	Brev Co Impact Fee Program	-	-	-	178,822	178,822	178,822
	Subtotal:	8,607	-	-	178,822	178,822	178,822
MISCELLANEOUS							
000-361.10.00	Interest	1,420	939	939	1,000	61	1,000
	Subtotal:	1,420	939	939	1,000	61	1,000
OTHER REVENUE SOURCES							
000-380.00.00	Fund Balance	197,354	-	83,151	-	(83,151)	-
000-383.00.00	Capital Lease Proceeds	796,140	-	-	-	-	-
000-384.00.00	Debt Issue - \$2.5 mill Capital Projects	-	-	-	2,500,000	2,500,000	2,500,000
000-388-10.00	Sale of General Capital Assets	33,000	-	-	-	-	-
081-381.90.01	Transfer from General Fund	-	-	-	-	-	-
	Subtotal:	1,026,494	-	83,151	2,500,000	2,416,849	2,500,000
TOTAL CAPITAL ASSETS FUND REVENUES:		1,491,779	382,938	466,089	3,140,291	2,674,202	3,140,291

FISCAL YEAR 2014/2015 Capital Assets Fund

CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
GENERAL GOVERNMENT							
000-519.46.00	Equipment Maintenance	28,018	-	34,000	33,367	14,367	48,367
000-519.49.06	Banking Fees	864	881	881	865	(16)	865
	Subtotal:	28,882	881	34,881	34,232	14,351	49,232
IMPROVEMENTS							
000-539.63.15	DeSoto Parkway Improvements	-	-	-	-	-	-
000-539.63.18	Annual Street Repaving Projects	-	-	28,793	95,293	66,500	95,293
000-539.69.17	Soccer Field Lighting Project	-	-	-	-	-	-
000-539.69.19	Air Conditioner Replacements	-	10,000	10,000	-	(10,000)	-
000-572.69.15	DoE Muni Bldg Energy Update Grant	-	-	-	-	-	-
000-572.69.16	Football Field Expansion Project	56,128	-	-	-	-	-
000-572.69.18	Pelican Beach Roof Replacement	-	-	-	-	-	-
000-572.69.20	DRS Center Dance Floor Replacement	-	40,000	40,000	-	(40,000)	-
000-572.69.21	Tennis Court Resurfacing	-	33,000	33,000	33,248	248	33,248
000-572.69.22	Playground Replacements	-	29,119	29,119	-	(29,119)	-
	Subtotal:	56,128	112,119	140,912	128,541	(12,371)	128,541
SUPPORT SERVICES DEPARTMENT							
013-513.64.01	Administrative Computers & Software	4,181	52,000	60,025	8,025	(2,000)	58,025
013-513.64.02	Citywide Administrative Equipment	-	-	4,683	-	(4,683)	-
	Subtotal:	4,181	52,000	64,708	8,025	(6,683)	58,025
POLICE DEPARTMENT							
021-521.64.01	Police Computers & Software	442,583	-	-	-	-	-
021-521.64.02	Police Equipment	-	4,000	4,000	5,971	1,971	5,971
021-521.64.04	Police Vehicles	147,080	75,000	75,000	70,985	(4,015)	70,985
	Subtotal:	589,663	79,000	79,000	76,957	(2,043)	76,957
FIRE DEPARTMENT							
022-522.64.02	Fire Equipment	8,607	4,000	4,000	-	(4,000)	-
022-522.64.04	Fire Vehicles	409,125	-	-	-	-	-
	Subtotal:	417,732	4,000	4,000	-	(4,000)	-
PUBLIC WORKS DEPARTMENT							
039-539.64.02	Public Works Equipment	22,495	16,000	23,650	23,156	(494)	23,156
039-539.64.04	Public Works Vehicles	-	-	-	-	-	-
039-539.69.00	Public Works IOTB (Improvements)	8,876	-	-	-	-	-
	Subtotal:	31,371	16,000	23,650	23,156	(494)	23,156
RECREATION DEPARTMENT							
072-572.64.01	Recreation Computers & Software	-	-	-	-	-	-
072-572.64.04	Recreation Equipment	7,437	-	-	-	-	-
	Subtotal:	7,437	-	-	-	-	-
	Subtotal Departmental Capital Assets:	1,135,394	264,000	347,151	270,911	(11,240)	335,911

**FISCAL YEAR 2014/2015 Capital Assets Fund**

**CAPITAL ASSETS FUND - 150 / DEPARTMENT DETAIL - AS SHOWN**

ACCT. NO.	EXPENDITURE CLASSIFICATION	ACTUAL FY 13/14	BUDGET FY 14/15	Amended Budget FY 14/15	YTD As of 9/30 FY 14/15	Proposed BA Incr <Decr> FY 14/15	Final Amend. Budget FY 14/15
<b>DEBT SERVICE</b>							
082-517.71.19	Lease Principal - Consolidated Debt	284,199	-	-	-	-	-
082-517.71.20	Lease Principal - PD '13 Dodge Charger	7,039	7,327	7,327	7,327	(0)	7,327
082-517.71.21	Lease Principal - Pinnacle Police RMS	18,710	56,914	56,914	56,810	(104)	56,810
082-517.71.22	Lease Principal - 2014 Ferrara Fire Truck	-	38,144	38,144	4,517	(33,627)	4,517
082-517.72.19	Lease Interest - Consolidated Debt	4,936	-	-	-	-	-
082-517.72.20	Lease Interest - PD '13 Dodge Charger	1,204	936	936	936	0	936
082-517.72.21	Lease Interest - Pinnacle Police RMS	15,297	11,100	11,100	11,204	104	11,204
082-517.72.22	Lease Interest - 2014 Ferrara Fire Truck	-	4,517	4,517	38,144	33,627	38,144
082-517.73.23	Cost of Bond Issuance-\$2.5m Utility Bond	-	-	-	31,900	31,900	31,900
	Subtotal:	331,385	118,938	118,938	150,838	31,900	150,838
	Total Operating Expenditures:	1,466,779	382,938	466,089	421,749	20,660	486,749
<b>NON-OPERATING</b>							
081-581.91.01	Transfer to General Fund	25,000	-	-	-	-	-
081-581.91.11	Transfer to Comm Svc Spec Rev Fund	-	-	-	-	-	-
	Subtotal:	25,000	-	-	-	-	-
<b>RESERVES</b>							
090-590.90.02	Additions to Reserves	-	-	-	119,913	54,913	54,913
090-590.90.02	Add. to Reserves-2015 Capital Projects	-	-	-	2,548,629	2,548,629	2,548,629
090-590.90.02	Additions to Reserves-DRS Dance Floors	-	-	-	40,000	40,000	40,000
090-590.90.02	Additions to Reserves-AC Repairs	-	-	-	10,000	10,000	10,000
	Total Non-Operating & Reserves:	-	-	-	2,718,542	2,653,542	2,653,542
	<b>TOTAL CAPITAL ASSETS FUND EXPENDITURES:</b>	<b>1,491,779</b>	<b>382,938</b>	<b>466,089</b>	<b>3,140,291</b>	<b>2,674,202</b>	<b>3,140,291</b>



## CITY COUNCIL AGENDA ITEM

# #8

DISCUSS/TAKE ACTION ON ORDINANCE NO. 1114, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING SATELLITE BEACH CITY CODE OF ORDINANCES SECTION 58-93(A) (LOCAL BUSINESS TAX RECEIPT REQUIRED) AND 58-96(A) (SALE; DELINQUENCY; PENALTY FOR DOING BUSINESS WITHOUT LOCAL BUSINESS TAX RECEIPT) TO AMEND THE DEPARTMENTAL RESPONSIBILITY FOR LOCAL BUSINESS TAX RECEIPT PROCESS; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)

To: City Manager Courtney Barker  
From: Building Official John Stone  
Meeting Date: 11/18/2015  
Department: Building & Zoning

**Recommended Action:** Motion to approve Ordinance No. 1114 on first reading.

**Summary:** The Business Tax Receipt (BTR) program at City Hall is currently a function of the Clerk's Office. Several of the sub components of this activity are a function of the Building Department. Staff is recommending the BTR activity with associated staffing and duties be transferred to the Building Department for the purpose of streamlining the administration of the BTR program.

As a matter of housekeeping, City Code Sections 58-93(a) and 58-96(a) will need to be amended replacing "City Clerk" with "City Manager or Designee" as the person responsible for administering the BTR program.

**Budget Impacts:** None

**Attachments:** Ordinance No. 1114

#8  
11-18-15

ORDINANCE NO. 1114

AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING SATELLITE BEACH CITY CODE OF ORDINANCES SECTION 58-93(a) (LOCAL BUSINESS TAX RECEIPT REQUIRED) AND 58-96(a) (SALE; DELINQUENCY; PENALTY FOR DOING BUSINESS WITHOUT LOCAL BUSINESS TAX RECEIPT) TO AMEND THE DEPARTMENTAL RESPONSIBILITY FOR LOCAL BUSINESS TAX RECEIPT PROCESS; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING)

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA as follows:

SECTION 1. Section 58-93(a) and (58-96(a), Satellite Beach City Code, are amended to read as follows:

**Sec. 58-93. - Local business tax receipt required.**

- (a) No person shall engage in or manage any business, occupation, or profession in the city for which a local business tax receipt is required by this article unless a local business tax receipt shall have been procured from the ~~city clerk~~ city manager or designee. Such receipt shall be issued to each person upon payment of the local business tax provided in this article and upon full compliance with all requirements or conditions specified under the classification required.

\* \* \* \* \*

**Sec. 58-96. - Sale; delinquency; penalty for doing business without local business tax receipt.**

- (a) All local business tax receipts shall be sold by the ~~city clerk~~ city manager or designee beginning on July 1 of each year, and shall be due and payable no later than September 30 of each year, and shall expire on September 30 of the succeeding year. If September 30 falls on a weekend or holiday, the tax is due and payable on or before the first working day following September 30. Those receipts not renewed by September 30 shall be considered delinquent and subject to a delinquent penalty of ten percent for the month of October, plus an additional five percent for each month of delinquency thereafter until paid; provided, that the total delinquency penalty shall not exceed 25 percent of the business tax for the delinquent establishment.

\* \* \* \* \*

**SECTION 2: SEVERABILITY CLAUSE.** In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected thereby, and it will be presumed that the City Council for the City of Satellite Beach did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the City Council would have enacted the remainder of this Ordinance without said invalid or unconstitutional provision, thereby causing said remainder to remain in full force and effect.

**SECTION 3: REPEAL OF INCONSISTENT PROVISIONS.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4: EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its adoption.

**SECTION 5:** This Ordinance was duly passed on first reading at a regular meeting of the City Council on the \_\_\_ day \_\_\_\_\_, 2015, and adopted on the second and final reading at a regular meeting of the City Council on the \_\_\_ day \_\_\_\_\_, 2015.

\_\_\_\_\_  
FRANK P. CATINO, MAYOR

**ATTEST:**

\_\_\_\_\_  
LEONOR OLEXA, CMC, CITY CLERK



## CITY COUNCIL AGENDA ITEM

# #9

### DISCUSS/TAKE ACTION ON ESTABLISHING A CHARTER REVIEW CITIZENS' AD HOC COMMITTEE

To: City Manager Courtney Barker  
From: Assistant City Manager Andy Stewart  
Meeting Date: 11/18/2015  
Department: Support Services

**Recommended Action:** Approve the Proposed Charter for the Charter Review Citizens' Ad Hoc Committee.

**Summary:** The last comprehensive review of the Charter was undertaken by the City in 2009. The City's Charter currently has several provisions that are now conflicting with Florida Statutes, and possible other administrative items that need to be reviewed for consistency with the City's current practices and standards.

Therefore, staff is recommending that the City Council convene a Charter Review Citizens' Ad Hoc Committee for the purpose of reviewing the Charter in a comprehensive manner. Staff has attached a proposed Charter for the Ad Hoc Committee.

Staff is recommending that City Council appoint members to this Committee at the January 6, 2015 meeting. Staff will provide a Committee timeline at the January 6, 2015 meeting for City Council's approval as well.

I have attached information from the previous 2009 Charter Review Committee for your information.

**Budget Impacts:** None

**Attachments:**

- Proposed Charter for the Charter Review Citizens' Ad Hoc Committee
- Information from the 2009 Charter Review Committee (Charter, appointees, and timeline)

**CITY OF SATELLITE BEACH**  
**CHARTER REVIEW CITIZENS' AD HOC COMMITTEE**

- I. Introduction: The last comprehensive review of the City Charter occurred in 2009. Since then, there have been varying changes to State Law that now conflict with the Charter, as well as City operation changes. Therefore, the City Council desires to undertake a formal, systematic review of the City Charter to ensure consistency with applicable law(s) and to determine if any of the provisions should be amended. Accordingly, the City Council desires to establish an ad hoc citizens committee to be called the **Charter Review Citizens' Ad Hoc Committee** to achieve this formal, systematic review of the City Charter.
  
- II. Committee Membership:
  - A. All members must be a City resident and a registered voter.
  - B. There shall be five (5) regular members and two (2) alternates appointed as follows:
    - Each Council member shall appoint one regular member to serve on the Committee, resulting in five (5) regular members which will be ratified by Council vote;
    - Two alternate members appointed by a majority vote of the City Council.
  - C. Alternate members shall attend all Committee meetings regardless of whether a quorum of regular members is seated. Alternate members may always participate in Committee deliberations and debate, but they may make motions and vote only when serving as a replacement for a regular member who is absent from a meeting. The Committee shall adopt a procedure providing that two (2) alternate members will rotate as voting members in the absence of a regular member.
  - D. Should a vacancy occur on the Committee due to a regular member vacancy, the City Council shall appoint one of the alternates as a regular member.
  - E. The City Council may appoint an individual to chair up to the first two meetings of the Charter Committee until such time as the Committee elects its own chairperson.
  
- III. Committee Tasks:
  - A. Review the City Charter and recommend possible amendments to the City Council. The review shall include, but not be limited to, consistency

with current law; revisions necessary for the efficient and effective operation of the city and its services; changes to more adequately reflect community preferences/priorities; and elimination of unnecessary or redundant provisions that have occurred over the years since the last review. The Committee's approved recommendations/Charter changes shall be presented in a final report to the City Council.

- B. Citizen input is encouraged. The Committee shall hold public meetings to ensure public input. The City's newsletter (The Beachcaster) will be available to inform the public and solicit input. The Committee shall hold a public meeting to present their final recommendations/report to the public prior to submitting the recommendations/report to the City Council.
  - C. The Committee shall submit their final recommendations/report to the City Council. The report is an advisory recommendation to the City Council. The City Council shall be the determining body as to what amendments to the City Charter are presented to the public for approval or rejection at a referendum election.
- IV. Time Frame: The Charter Review Committee shall complete their assigned tasks within 90 days of their initial meeting.
- V. Miscellaneous:
- A. Appropriate City staff personnel will be assigned as needed to assist the Committee. The City Attorney will also be available to provide legal guidance.
  - B. Should the Committee require funding beyond normal staff support, the Committee shall request funding approval from the City Council.

**CITY OF SATELLITE BEACH**  
**CHARTER REVIEW CITIZENS' AD HOC COMMITTEE**

- I. Introduction: The last amendments to the City Charter were approved by voters in November, 1986. During the intervening 22+ years, the City Charter has had one amendment approved by the voters (November 7, 2006); however, there has not been a comprehensive review of the entire Charter. The City Council desires to undertake a formal, systematic review of the City Charter to ensure consistency with applicable law(s) and to determine if any of the provisions should be amended. Accordingly, the City Council desires to establish an ad hoc citizens committee to be called the **Charter Review Citizens' Ad Hoc Committee** to achieve this formal, systematic review of the City Charter.
  
- II. Committee Membership:
  - A. All members must be a City resident and a registered voter.
  - B. There shall be seven (7) regular members and two (2) alternates appointed as follows:
    - Each Council member shall appoint one regular member to serve on the Committee, resulting in five (5) regular members which will be ratified by Council vote;
    - Two regular members appointed by a majority vote of the City Council;
    - Two alternate members appointed by a majority vote of the City Council.
  - C. Alternate members shall attend all Committee meetings regardless of whether a quorum of regular members is seated. Alternate members may always participate in Committee deliberations and debate, but they may make motions and vote only when serving as a replacement for a regular member who is absent from a meeting. The Committee shall adopt a procedure providing that two (2) alternate members will rotate as voting members in the absence of a regular member.
  - D. Should a vacancy occur on the Committee due to a regular member vacancy, the City Council shall appoint one of the alternates as a regular member.
  - E. The City Council may appoint an individual to chair up to the first two meetings of the Charter Committee until such time as the Committee elects its own chairperson.
  
- III. Committee Tasks:

- A. Review the City Charter and recommend possible amendments to the City Council. The review shall include, but not be limited to, consistency with current law; revisions necessary for the efficient and effective operation of the city and its services; changes to more adequately reflect community preferences/priorities; and elimination of unnecessary or redundant provisions that have occurred over the past 22+ years since the last review. The Committee's approved recommendations/Charter changes shall be presented in a final report to the City Council.
  - B. Citizen input is encouraged. The Committee shall hold public meetings to ensure public input. The City's newsletter (The Beachcaster) will be available to inform the public and solicit input. The Committee shall hold a public meeting to present their final recommendations/report to the public prior to submitting the recommendations/report to the City Council.
  - C. The Committee shall submit their final recommendations/report to the City Council. The report is an advisory recommendation to the City Council. The City Council shall be the determining body as to what amendments to the City Charter are presented to the public for approval or rejection at a referendum election.
- IV. Time Frame: The Charter Review Committee shall complete their assigned tasks within 120 days of their initial meeting.
- V. Miscellaneous:
- A. Appropriate City staff personnel will be assigned as needed to assist the Committee. The City Attorney will also be available to provide legal guidance.
  - B. Should the Committee require funding beyond normal staff support, the Committee shall request funding approval from the City Council.

# 2009 Charter Review Committee

February 27, 2009

TO: Harry Pawlak  
Bill Higginson  
Lorraine Gott  
David Omler  
Jerry de la Rosa  
Ron Van Meter  
Frank Catino

ALTERNATE MEMBERS:  
Bill Mayer  
Joe Ferrante

FROM: Barbara Montanaro, City Clerk

SUBJECT: Charter Review Committee

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Thank you for your willingness to serve on the Charter Review Committee. You and the individuals listed above have been appointed to serve on this committee.

The organizational meeting for the Committee will be held on Thursday, March 5, 2009, at 6:30 p.m. in the Council Chambers, 565 Cassia Boulevard.

Enclosed is a copy of the City Charter, the Committee's Charter as prepared by the City Council and an Agenda.

Again, thank you for your willingness to assist the City of Satellite Beach in this important community endeavor. We look forward to meeting with you on Thursday evening. If for some reason you are unable to attend the meeting, please contact City Clerk Barbara Montanaro.

cc: City Council

# 2009 Charter Review Committee

February 6, 2009

TO: Michael P. Crotty, City Manager  
FROM: Barbara Montanaro, City Clerk  
SUBJECT: Timeline to place a referendum on November 3, 2009, Ballot

The precise wording for the referendum questions must be provided to the Supervisor of Elections 76 days before the election – August 19, 2009.

To accomplish this, I suggest the following timeline:

February 18 – Council makes final appointments to the Committee

February 19 – City Manager sends organizational letter to Committee members

Last week of February – organizational meeting of Charter Review Committee

Committee meetings

April 15 – interim report

June 3 – interim report

July 1 – final report (may want to adjust the July dates due to Saturday, July 4<sup>th</sup> holiday)

July 15 – first reading of ordinance

August 5 – second reading of ordinance

August 12 – submit ordinance to Brevard County Supervisory of Elections

August 19 – **last** day to submit ordinance to Brevard County



## CITY COUNCIL AGENDA ITEM

# #10

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### DISCUSS/TAKE ACTION ON A REQUEST FOR PROPOSAL FOR WEBSITE DESIGN SERVICES TO REDESIGN THE CITY'S WEBSITE

To: City Manager Courtney Barker  
From: Assistant City Manager Andy Stewart  
Meeting Date: 11/18/2015  
Department: Support Services

**Recommended Action:** To approve the Request for Proposal (RFP) for website design services.

**Summary:** The City seeks to completely redesign its website so that residents, businesses and visitors can easily navigate and provide a broad base of customer services and interaction. This bid is for a qualified firm to provide website design services to reflect the values and culture of our City. The City seeks to create a modern website that is designed and organized in a manner that allows viewers with limited computer experience to easily find and access information.

The proposed bidders should submit three (3) different design prototypes of a new homepage and three (3) subpages for the City to consider. The vendor to provide full installation and implementation services, including testing and validation. The vendor should also provide on-site training for managing and maintaining content, as well as administration training for Information Technology staff.

**Budget Impacts:** This item is not budgeted. Staff anticipates an approximate cost of \$6,500. This would require the City to process a budget amendment.

**Attachments:** RFP for Website Design



City of Satellite Beach  
Support Services Department  
565 Cassia Blvd.  
Satellite Beach, Florida 32937  
Phone (321) 773-4407  
Fax (321) 779-1388

**November 13, 2015**

## **Request for Proposal**

The City of Satellite Beach will be receiving sealed proposals at the Satellite Beach City Hall, 565 Cassia Blvd., Satellite Beach, FL 32937 for:

### **Website Design Services**

#### **RFP No. 15/16-02**

This bid is for a qualified firm to provide website design services to redesign (completely overhaul) the City's website. The City seeks to create a modern website that is designed and organized in a manner that allows viewers with limited computer experience to easily find and access information. The selected firm will be responsible for providing services in accordance with the scope of services outlined in the proposal.

#### **Scope of Work**

The City seeks to completely redesign its website so that residents, businesses and visitors can easily navigate and provide a broad base of customer services and interaction. It should simplify navigation, provide a quality search function for content and documents, and present a logical and understandable structure. Major goals are improving site manageability, reducing content redundancy, and creating a simpler, more intuitive interface.

The redesigned site should be extremely easy to manage and update by City staff that have very little web programming experience. The site should allow for easy upload and categorizing of documents and images to be used, including a document repository that can be accessed as a single searchable resource or through links in pages in the site.

Proposals for redesign of the website should include or account for but are not limited to the following:

1. Develop the website with a unique design to completely fulfill all City requirements either in this RFP or in discussions with the City following selection.
2. Provide website hosting services with adequate space for current and future needs, or work with the City to contract with a hosting company.
3. Install and configure the website CMS Software.
4. Develop the website and CMS templates to allow City staff to easily update and maintain all website content and documents.
5. Consistent look and feel for the website, the site should allow flexibility for departments to present their specific branding.
6. Develop the website to allow for simplified site-wide revisions (color, layout, etc.) using CMS tools.
7. Work with designated City staff to incorporate CMS permissions and content approval processes.
8. Complete all other work necessary to develop and fully test the website.
9. Ensure that the website is fully operational, without issues or broken links.
10. Full social media integration with established communities.
11. Improved navigation and accessibility that is most importantly understood by residents but also simple to manage for content editors.

12. The website should support mobile devices including PDA phones such as iPhone and Android devices, tablets, and other devices that may be used to surf the web.
13. Have an event and meeting calendar that is simple to maintain.
14. The City of Satellite Beach website redesign should be compliant with the requirements of Section 508 for accessibility.

### **Desired Features**

**Overall Design:** The City would like to take full advantage of all current web technology to provide cutting edge graphics and layout that would entice use of the website. A wider screen shot resulting in less scrolling, as the current site is quite narrow.

The design should be clean and modern, with appropriate images, colors and layout. The City will work with the chosen vendor to provide input on color schemes and design elements, but it is expected that the vendor will be able to take general ideas and feelings expressed by the staff and translate them into design.

**Home Page:** Should include: streaming pictures, contact information, quick links, meetings and events calendar, weather/surf/fishing reports, and social media integration.

**Content Management System:** The City of Satellite Beach website redesign should contain a comprehensive content management system (CMS) using a web-based interface that allows staff to add or update content from a standard computer browser without any additional client software. The CMS should include the ability to format this content using standard styles as well as formatting such items as font size and style individually. The CMS should include content approval and publishing options and must provide for archiving. This must be tied in with user permission security so that only authorized staff members can create, update, or approve content.

The CMS should allow for importing of content from Microsoft Word and allow uploading and use of images within the content. It should include utilities for grammar and spell check as well as link checking, URL validation and direct HTML editing. The CMS should integrate with navigation so that as pages are added or removed and content is updated, navigation links should automatically update.

The CMS should allow the integration of multimedia such as Flash or Silverlight, streaming video, video and audio file formats and Microsoft PowerPoint presentations. These should be allowed as content to be displayed on a page or files to be linked to and/or downloaded.

**Navigation:** The website redesign should include a navigation system that is user-oriented and intuitive for the average web user. Navigation elements should emphasize consistency between sections and ease the transition between pages, allowing a simple method, such as breadcrumbs to retrace a user's path. Main content areas should be simplified and organized, so that information is logically grouped. The information displayed will be the most recent and comprehensive information available. Navigation should include a comprehensive site map as well as a 404 error page that allows a user to navigate to where they want.

**Search Function:** Search should be prominently featured on the main page and easily available on all pages. Powerful search capability is a must for the large volume of documents and media that will be available.

**Newsletter Management:** The website should showcase the bi-monthly newsletter with more effects than an uploaded pdf.

**Integration with Existing Applications:** The website should integrate existing applications with links, iFrames, or other methods and the vendor

should provide base graphics or templates that can be used to replicate a similar look and feel in those applications where possible.

**Installation, Implementation and Training:** The City of Satellite Beach wishes for the vendor to provide full installation and implementation services, including testing and validation. The vendor should also provide on-site training for managing and maintaining content, as well as administration training for Information Technology staff. The vendor should also provide a customized user manual for employees and may offer remote training as well.

**Web Hosting:** The vendor will provide hosting services for the web site, including sufficient space to store all web pages and documents. The service should also include a backup scheme and redundancy to prevent downtime. If hosting services are not provided, the vendor will work with the City of Satellite Beach to contract for these services to meet our needs.

### **Key Decision Criteria**

While maintaining consistency, the site should allow flexibility to departments and boards to present their branding:

1. Recommend to the City the amount and types of content that should be migrated to the new site. The City will have final determination as to what is included.
2. Propose three (3) different design prototypes of a new homepage and three (3) subpages for the City to consider. The City will select the final design before the vendor proceeds with the development of the website.
3. Design shall conform to a look and feel that works with mobile and tablet browsers using “responsive website design.” This is to provide an optimal viewing experience, easy reading and navigation across a wide range of devices.

## Submittal Information

### 1. Bid submittal

Mark the document **RFP No. 15/16-02** on the lower left-hand corner of the front of the envelope and mail or hand deliver to Assistant City Manager Suzanne Sherman, City of Satellite Beach, City Hall, 565 Cassia Blvd., Satellite Beach, FL 32937 in a sealed envelope. Two (2) original proposals must be submitted no later than 2:00 p.m. on December 10, 2015 at which time the names of the firms submitting bids will be read out loud.

### 2. Information and Clarification

For information concerning bidding procedures, contact Assistant City Manager Suzanne Sherman (321) 773-4407 Ext. 225 or via email: [ssherman@satellitebeach.org](mailto:ssherman@satellitebeach.org). It is the bidder's responsibility to request clarification on any aspects of the bid prior to bidding.

Addendums to the bid will be faxed or e-mailed according to the information City Hall has on file for the bidder. It is the bidder's responsibility to ensure City Hall has the full name of your organization, complete address, name of the individual that addenda should be directed to, and the individual's telephone and fax number, and e-mail.

In case any bidder fails to acknowledge receipt of such addenda or addendum, his/her Bid will nevertheless be construed as though it had been received and acknowledged and the submission of his/her Bid will contribute acknowledgement of the receipt of same. All addenda are a part of the Bid Documents and each Bid will be bound by such addenda, whether or not received by Bidder. It is the responsibility of each Bidder to verify that he/she has received all addenda issued before the Bids are due.

**3. Award Implementation**

Upon award of the contract, the awarded vendor shall carry on the services and adhere to the contract during any disputes or disagreements which may arise between the vendor and the City.

**The City reserves the right to reject any and all bids.**

**4. Termination/Cancellation Clause**

The City shall have the right to unilaterally cancel, terminate or suspend this Contract, in whole or in part, if the City deems performance has not been satisfactory.

#11  
11-18-15

# **AGENDA**

## **CITY COUNCIL PROPOSED REGULAR MEETING**

**SATELLITE BEACH COUNCIL CHAMBERS  
565 CASSIA BOULEVARD, SATELLITE BEACH, FL 32937**

**DECEMBER 2, 2015  
7:00 P.M.**

1. **CALL TO ORDER BY MAYOR CATINO**
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE LED BY COUNCILMAN OSMER**
3. **PRESENTATION BY BREVARD COUNTY SHERIFF WAYNE IVEY TRIAD PRESIDENT JOSEPH DOWNS ON PROJECT LIFESAVER**
4. **PRESENTATION BY JEANINE LAFRAMBOISE ON RELAY FOR LIFE**
5. **CITIZEN COMMENTS**
6. **CITY COUNCIL COMMENTS**
7. **CITY MANAGER REPORT**
8. **PUBLIC HEARING:**

**DISCUSS/TAKE ACTION ON ORDINANCE NO. 1114, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING SATELLITE BEACH CITY CODE OF ORDINANCES SECTION 58-93(a) (LOCAL BUSINESS TAX RECEIPT REQUIRED) AND 58-96(a) (SALE; DELINQUENCY; PENALTY FOR DOING BUSINESS WITHOUT LOCAL BUSINESS TAX RECEIPT) TO AMEND THE DEPARTMENTAL RESPONSIBILITY FOR LOCAL BUSINESS TAX RECEIPT PROCESS; PROVIDING FOR SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (SECOND READING)**

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to insure that a verbatim transcript of the proceedings is made. In accordance with the Americans with Disabilities Act and Section 286.26, FSS. Persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's office.

**9. DISCUSS/TAKE ACTION ON RESULTS OF A REQUEST FOR PROPOSALS FOR BANKING SERVICES [RFP NO. 15/16-01]**

**10. APPOINTMENTS**

- **ELECT VICE-MAYOR**
- **LIAISONS FOR FY 15/16**
- **BOARDS AND COMMITTEES**

**11. AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**

**12. APPOINTMENT TO BOARDS**

**13. ADOPTION OF MINUTES:**

#12  
11-18-15

**CITY COUNCIL REGULAR MEETING  
UNAPPROVED MINUTES  
NOVEMBER 4, 2015**

Pursuant to Public Notice, Mayor Frank Catino convened a regular meeting of the City Council on Wednesday, November 4, 2015, at 7:00 p.m., in the Council Chamber. Those present were Mayor Frank Catino, Vice-Mayor Dominick Montanaro, Councilman Mark Brimer, Councilwoman Lorraine Gott, Councilman Steve Osmer, City Attorney James Beadle, City Manager Courtney Barker, and City Clerk Leonor Olexa.

Councilman Brimer led a moment of silence and the Pledge of Allegiance.

**(TIME: 7:01) PRESENT CERTIFICATE OF APPRECIATION HONORING RECREATION BOARD MEMBER MARTY HINDSLEY FOR HIS 15 YEARS OF EXEMPLARY SERVICE TO THE CITY**

After expressing appreciation for Marty Hindsley's willingness to serve on several boards/non-profit organizations that have positively affected the community (Brevard Commission on Aging representing United Way, Founding Member of the 55+ Club, Brevard Homeless Coalition Member, and appointed by Governor Scott to the Housing Authority of Brevard County), Mayor Catino presented a certificate awarded to Mr. Hindsley for 15 years of volunteer service on the Recreation Board and thanked him for exemplary service to the City.

**(TIME: 7:03) PRESENTATION OF PROCLAMATION RECOGNIZING NOVEMBER 11, 2015 AS "VETERANS DAY AND A NATIONAL DAY OF SERVICE AND REMEMBRANCE"**

All veterans in the audience were asked to stand while Councilman Osmer read the proclamation and presented it to VFW Representatives Henry Lavan and Gerry Geraneo.

**(TIME: 7:07) CITIZEN COMMENTS**

No public comment.

**(TIME: 7:07) CITY COUNCIL COMMENTS**

Councilwoman Gott stated that Veterans Day is recognized as a holiday by many governments, but not Satellite Beach. She will talk with City Manager Barker and provide information to Council to consider making this a City holiday.

Vice-Mayor Montanaro thanked Marty Hindsley for his instrumental contribution to the 55+ Club and his service on the Recreation Board.

Councilman Brimer also thanked Mr. Hindsley for all he has done over the years.

Councilman Osmer stated that local hero Ashlyn Harris has been signed to the Orlando Pride soccer team and looks forward to seeing her play.

Mayor Catino attended multiple FDOT meetings on the SR A1A Improvement project, and felt that input provided by the City and Indian Harbour Beach will have positive results.

**(TIME: 7:10) CITY MANAGER REPORT**

City Manager Barker reported on the following events: Annual Founder's Day and Marketplace, Satellite High La Crosse pancake breakfast and car wash, Satellite Beach Lion's Club Annual Golf Tournament for Sight, and two successful events (Movie on the Green with food trucks and Space Coast VW Festival). She also stated that Assistant City Manager Andy Stewart will be leaving the City on December 4 to become Town Manager of Kitty Hawk, North Carolina, and Suzanne Sherman will be his replacement. She thanked him for his service to the City; reported on the Brevard County School District Capital Outlay Committee meeting on 2016

improvements scheduled for Sea Park Elementary; and provided an update on efforts by Councilmembers, the City's lobbying firm, and staff regarding Utility Relocation Bill (SB 416).

City Manager Barker reviewed the City's position on the six-cent Local Option Gas Tax (LOGT), indicated that Brevard County Commissioner Jim Barfield has scheduled a legislative intent agenda for discussion, and requested Council's approval to speak for the City at the meeting. Councilwoman Gott stated that she would support this request as long as the City Manager makes it clear that the City is supporting it because the additional funds would help our taxpayers by allowing us to pay off our infrastructure loan early.

**(Time: 7:20)** The following Satellite Beach resident addressed Council: Gabe Feindt.

Council agreed, by consensus, to the City Manager's request.

City Manager Barker requested Council's approval for her and Vice-Mayor Montanaro to attend FLC Legislative Action Days scheduled for February 2-3, 2016, in Tallahassee.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Councilwoman Gott MOVED, SECOND by Councilman Brimer, to authorize Vice-Mayor Montanaro and City Manager Barker to attend the FLC Legislative Action Days. **VOTE:** ALL YES. MOTION CARRIED.

**(TIME: 7:24) PRESENTATION OF GRANT FUNDS RECEIVED BY THE FLORIDA RECREATION DEPARTMENT ASSISTANCE PROGRAM FOR IMPROVEMENTS TO THE CINNAMON PARK PLAYGROUND**

Sebastian Inlet State Park Manager Kevin Jones presented a \$41,500 FRDAP check for playground equipment, picnic area, and fencing at Cinnamon Park. Council thanked Mr. Jones for the funds and Recreation Director Kerry Stoms for submitting the grant application.

Mayor Catino asked for citizen comments; there were no comments.

**(TIME: 7:28) DISCUSS/TAKE ACTION ON BID (T.I.P.S.) FOR SPORTS AND RECREATION PARK PLAYGROUND EQUIPMENT**

Recreation Director Kerry Stoms stated that playground equipment was originally purchased with FRDAP grant funds in 1999, replaced in 2002 after a fire, and removed in 2013 due to safety issues. Because FRDAP requires the City to replace the equipment as needed for 25 years, she recommended that the City purchase equipment from Play Mart, Inc. (which provided long-lasting playground equipment at Pelican Beach Park) through the TIPS purchasing system.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Councilwoman Gott MOVED, SECOND by Councilman Brimer, to approve the purchase of playground equipment from Play Mart, Inc. not to exceed \$37,381 for play apparatus for 2-5 year olds and 5-12 year olds. **VOTE:** ALL YES. MOTION CARRIED.

**(TIME: 7:32) DISCUSS/TAKE ACTION ON PIGGYBACKING CLAY COUNTY BID FOR INSTALLATION OF SOCCER FIELD LIGHTING**

Recreation Director Stoms discussed the project, its component bidders and costs, and funding sources Satellite Beach Soccer Club (\$10,000), grant funds they received from the Florida Youth Soccer Association (\$50,000), and City funds for capital improvements (\$140,000). Council questioned FPL's uncertain estimate, suggested authorizing additional funds to cover FPL's final amount if needed, and asked the City Manager to negotiate if needed.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Councilwoman Gott MOVED, SECOND by Councilman Brimer, to approve the following for the soccer field at the Sports and Recreation Park: Musco Lighting to provide lights and poles for \$118,200; Robinson and Robinson Electrical Contractors, Inc. to install the lights for \$44,820; FPL to provide a transformer for \$26,000; for a total project cost of \$189,020.

**ACTION:** Councilwoman Gott MOVED to amend her motion, SECOND by Councilman Brimer: FPL to provide a transformer for up to \$30,000, for a total project cost of \$193,020. VOTE: ALL YES. MOTION CARRIED.

Ms. Stoms thanked Council on behalf of 500 soccer kids and stated the project should be completed by year's end. Councilwoman Gott thanked Public Works for their work on this.

**(TIME: 7:39) DISCUSS/TAKE ACTION ON ORDINANCE NO. 1112, AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING APPROPRIATIONS OF FUNDS FOR THE FISCAL YEAR 2014/2015 BUDGET ORDINANCE NO. 1096; SAID ORDINANCE WAS PREVIOUSLY AMENDED BY ORDINANCE NO. 1105; PROVIDING AN EFFECTIVE DATE (FIRST READING)**

City Attorney Beadle read Ordinance No. 1112 by title on first reading. Assistant City Manager Andy Stewart and Comptroller Jennifer Howland presented the FY14/15 year-end budget amendment. They noted the positive impact of the stabilization policy, improved quarterly budget reports and budget presentation, and under-budget operations by cost-conscious staff (which increased reserves by an additional estimated \$398,222). Council and staff discussed budget amendments and the significant progress now being made in the areas of recreation, finance, and redevelopment. Council thanked staff for their efforts.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Councilman Brimer MOVED, SECOND by Councilman Osmer, to approve Ordinance No. 1112 on first reading. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 7:56) DISCUSS/TAKE ACTION ON AN AGREEMENT BETWEEN THE CITY OF SATELLITE BEACH AND TYLER TECHNOLOGIES FOR HOSTED SOFTWARE MIGRATION**

Assistant City Manager Stewart discussed the problems with, and costs to upgrade, our existing software servers and the benefits of using Tyler Technologies for cloud-based services. City Manager Barker and Council discussed the Council's goal of upgrading technology and the need for enhanced cloud-based services during emergency situations.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Vice-Mayor Montanaro MOVED, SECOND by Councilman Brimer, to approve the Agreement between the City of Satellite Beach and Tyler Technologies for hosted accounting software in the amount of \$14,701. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 8:04) DISCUSS/TAKE ACTION ON MEMBERSHIP WITH COCOA BEACH REGIONAL CHAMBER OF COMMERCE**

City Manager Barker discussed Cocoa Beach Regional Chamber of Commerce membership benefits, including interaction with the Military Affairs Council and with City businesses.

**(Time: 8:08)** The following Satellite Beach resident addressed Council: David Schechter.

**ACTION:** Councilwoman Gott MOVED, SECOND by Vice-Mayor Montanaro, to approve the City's membership with the Cocoa Beach Regional Chamber of Commerce. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 8:10) DISCUSS/TAKE ACTION ON LETTER OF ENGAGEMENT TO HIRE REDMAN CONSULTING GROUP, INC. FOR SOLID WASTE CONSULTING SERVICES**

City Manager Barker reported that the City's agreement with Waste Management, Inc. will expire on May 31, 2016. Because of their extensive solid-waste consulting experience with municipalities, staff recommends hiring RCG Consulting, Inc. to prepare a request for proposal for solid-waste services and to provide consulting services during contract negotiations with the selected provider. Consultant costs would be reimbursed by the selected provider. Bill Redman, Senior Vice-President of RCG Consulting, Inc., was available to answer questions. Council discussed RFP provisions and continuity of service (30-90 day extension of Waste Management services if needed).

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Vice-Mayor Montanaro MOVED, SECOND by Councilwoman Gott, to approve the letter of engagement to hire RCG Consulting, Inc. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 8:19) DISCUSS/TAKE ACTION ON RESOLUTION NO. 963, A RESOLUTION OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, SUPPORTING THE CONTINUED FUNDING FOR THE ORLANDO/ORANGE URBAN AREA SECURITY INITIATIVE (UASI) THROUGH THE COMBINATION OF THREE METROPOLITAN STATISTICAL AREAS (MSAs) IN THE EAST CENTRAL FLORIDA REGION; AND PROVIDING AN EFFECTIVE DATE**

City Attorney Beadle read Resolution No. 963 by title. City Manager Barker and Council discussed the benefits to the East Central Florida area (such as enhanced access to equipment during emergencies and homeland security grant funding) related to this resolution.

Mayor Catino asked for citizen comments; there were no comments.

**ACTION:** Vice-Mayor Montanaro MOVED, SECOND by Councilman Osmer, to adopt Resolution No. 963. VOTE: ALL YES. MOTION CARRIED.

**(TIME: 8:23) AGENDA ITEMS FOR NEXT REGULAR COUNCIL MEETING**

Council discussed agenda items for the next regular Council meeting.

**(TIME: 8:24) ADOPTION OF MINUTES: OCTOBER 7, 2015, REGULAR MINUTES AND OCTOBER 21, 2015, REGULAR MINUTES**

**ACTION:** Vice-Mayor Montanaro MOVED, SECOND by Councilman Osmer, to approve the minutes as submitted. VOTE: ALL YES. MOTION CARRIED.

Councilman Brimer and Vice-Mayor Montanaro stated they will not be able to attend the next Council meeting due to attending conferences outside of the area.

Mayor Catino adjourned the meeting at 8:26 p.m.

Leonor Olexa, CMC  
City Clerk

October '15

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City of Satellite Beach

# November 2015

December '15

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b> CANCELLED BOA	<b>3</b>	<b>4</b> 6:00 p.m. CRA 7:00 p.m. City Council	<b>5</b>	<b>6</b> 9:00 a.m. Beautification Board	<b>7</b>
<b>8</b>	<b>9</b> 4:30 p.m. South Beach Coalition 7:00 p.m. SCLC	<b>10</b> 6:00 p.m. Library Board 6:15 p.m. Recreation Board	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> CANCELLED PZAB	<b>17</b> 6:00 p.m. Samsons Island	<b>18</b> 7:00 p.m. City Council	<b>19</b> 2:00 p.m. Retirement Boards 7:00 p.m. CRAAB	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b> 7:00 p.m. CPAB	<b>24</b> 7:00 p.m. CEB	<b>25</b>	<b>26</b> HOLIDAY	<b>27</b> HOLIDAY	<b>28</b>
<b>29</b>	<b>30</b>					

November '15

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City of Satellite Beach

# December 2015

January '16

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b> 6:00 p.m. CRA 7:00 p.m. City Council	<b>3</b>	<b>4</b> 9:00 a.m. Beautification Board	<b>5</b>
<b>6</b>	<b>7</b> 4:30 p.m. South Beach Coalition 7:00 p.m. BOA	<b>8</b> 6:15 p.m. Recreation Board	<b>9</b> 7:00 p.m. Sustainability Board	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 7:00 p.m. SCLC	<b>15</b> 6:00 p.m. Samsons Island	<b>16</b> 7:00 p.m. City Council	<b>17</b> 7:00 p.m. CRAAB	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> 7:00 p.m. PZAB	<b>22</b> 7:00 p.m. CEB	<b>23</b>	<b>24</b> Christmas Eve HOLIDAY	<b>25</b> Christmas Day HOLIDAY	<b>26</b>
<b>27</b>	<b>28</b> 7:00 p.m. CPAB	<b>29</b>	<b>30</b>	<b>31</b> New Year's Eve	<b>1</b> New Year's Day HOLIDAY	