

**SATELLITE BEACH FIRE DEPARTMENT  
JOB TASK ANALYSIS**

**Position Covered:**

**Firefighter EMT/Paramedic**

**Basic Description:** (A short narrative describing the position and responsibilities.)

As a Firefighter Paramedic reporting directly to the Shift Captain, this position is responsible for a variety of daily operational and response level activities of the Fire Department. Responsible for maintain fire and EMS equipment as assigned for the given duty shift. Depending upon assignment, the Firefighter Paramedic will be involved in fire and/or medical operations. In fire operations may be responsible for fire apparatus operation which includes driving to the scene and pump operation as needed. If not in the engineer capacity, will be member in a team assigned to control the incident exercising different tasks to mitigation. For medical response will be involved in direct care and treatment of patients involved in accidents, suffering illness, injury, cardiac event, strokes, etc. In addition, may be tasked with mitigation and control of Haz Mat Incidents, Technical Rescues, Water Rescue, etc. Daily operations involve training, equipment maintenance/repair/inspection, public relations, pre-fire planning, report completion, etc.

Expected Duties	Average Hours Each Month
Conducts daily vehicle inspections to ensure readiness and operational soundness. Inspects and tests the pump daily to determine operation	10
Inspects fire related equipment and associated power equipment to ensure fuel/oil levels and operations readiness	10
Inspects medical equipment and associated inventory to insure readiness, quantities, cleanliness, etc. used in the care and treatment of patients	10
Performs routine preventative maintenance such as filter changes, sharpening, lubricating, etc. on hand and power tool equipment	5
Conducts testing and maintenance of fire related equipment including but not limited to hydrants, ladders, hoses, nozzles, pumps and air packs	15
Performs, conducts, and reviews on-site pre-fire plan surveys to establish tactical operational guidelines and to maintain structural familiarity in the event of emergency condition	20
Conducts public relation exercises to individuals of all ages relating to fire safety, medical safety, etc. through tours, demonstrations, presentations, etc.	5
Responds to non-emergency related incidents of the public such as lift assists, smoke detector checks, water line breaks, etc.	8
Responds to emergency medical incidents that may include but are not limited to significant cardiac events, general illness, stroke, seizures, overdose, etc. Trauma related incidents such as falls, gun shots, etc. and works with the team to see a positive outcome when possible	20
Responds to accidents and incidents of technical nature such as automobile accidents and extrication, trench rescues, water rescues, high- and low-angle incidents, hazardous materials, etc.	7
Responds to calls for service relating to fires such as residential and commercial structure fires, automobile fires, trash/dumpster fires, fire alarms and investigations	8
Conducts on-site and in-station medical screening and preventative care through blood pressure monitoring, flu shot vaccinations, etc.	7

**SATELLITE BEACH FIRE DEPARTMENT  
JOB TASK ANALYSIS**

Completes monthly required training as assigned through academic and practical exercise and demonstration to maintain proficiency for fire and rescue related incidents	<b>20</b>
Completes monthly medical related training commensurate with certification in order to maintain proficiency and certification	<b>20</b>
Prepares, completes and submits reports arising from medical incidents as required	<b>8</b>
Participates in meetings of the department and the shift to identify the daily, weekly, and monthly status and direction of the organization	<b>7</b>
Stand-by time, rest periods, meals	<b>60</b>

**SATELLITE BEACH FIRE DEPARTMENT  
JOB TASK ANALYSIS**

**Position Covered:**

**Firefighter EMT/Paramedic**

**MINIMUM QUALIFICATIONS:**

**EDUCATION AND/OR EXPERIENCE:**

Successful completion of Firefighter II as provided by the Florida State Fire Marshal. Florida state certified Paramedic or Emergency Medical Technician (EMT). Paramedic required to be certified Advanced Cardiac Life Support, Pediatric Advanced Life Support, Pre-Hospital Trauma Life Support

**ABILITIES AND SKILLS:**

Knowledge of the principles and practices of current fire science, emergency medical service delivery and fire/injury prevention. Knowledge of the organization and functions of the City departments, city policy, departmental standard operating guidelines, tactical standard operating guidelines, and medical protocols.

Ability to follow orders and understand strategies and tactics relating to fire suppression or technical rescue. Ability to identify, diagnose, treat to reduce injury or illness to reduce human suffering. Ability to establish and maintain effective working relationships with shift personnel and other department personnel as well as other City department employees and the general public. Ability to express ideas clearly and concisely, both orally and in writing. Ability to teach new and existing concepts to department personnel, city personnel, and general public as needed.

**SPECIAL REQUIREMENTS:**

Possession of a valid Florida Operator's License without restrictions other than corrective lenses. Must be a Florida Certified Firefighter II, and Florida State Paramedic/EMT. Additional training requirements as supplied by the employer, and in accordance with the applicable NFPA standard:

- Pump Apparatus Operator (to include Hydraulics)
- Water Rescue Operation
- Confined Space Technician Level
- Trench Rescue Operations
- Vehicle-Machine Rescue Operations
- High/Low Angle Rescue Operations
- Hazardous Materials Operations

**PHYSICAL REQUIREMENTS:**

- Meets physical and medical requirements of NFPA 1582
- Endure sustain physical activity under austere conditions
- Lifting and carrying 45 pounds or greater