

**Satellite Beach Library Board Minutes**  
**July 12, 2016**  
**Satellite Beach Library**  
**751 Jamaica Boulevard, Satellite Beach, FL 32937**

1. The meeting was called to order at 6:05 p.m. by Chair, Dorothy Guinn followed by the Pledge of Allegiance to the Flag. Present at the board meeting were: Library Director, Janice Murray, board members Dorothy Guinn, Carol Late, Sharon Reynolds Mixon, Margie Solliday, Brenda Spletter Lucia Watson and Hope Ascher by phone.

2. **Welcome New Board Member** - Margie Solliday was welcomed as the new alternate board member to the Satellite Beach Library Board.

3. **Approval of Minutes** - Carol Late made a motion that the minutes of the May 10, 2016 be approved with the correction that Dorothy Guinn composed and sent two letters to Jeff Thompson thanking him for his contribution to the 50<sup>th</sup> year anniversary party of Satellite Beach Library. The second letter to Mr. Thompson commended Marlena Harold in planning for the event at the same time she was performing all of her duties as Youth Director and Interim Library Director at Satellite Beach Library. Copies of the letters were distributed to board members. Motion passed.

4. **Board Chair's Report** - Dorothy Guinn gave an update on the Southern Company stock. Shares of this stock are owned by the Satellite Beach Library Board with dividend payouts going to the Satellite Beach Library. A dividend of \$211.67 was received in March.

5. **Library Statistics and Director Report** - Janice Murray reported that patron attendance was less than a year ago. The staff of the library received the Brevard County "Pulling Together Award" for their contributions to the success of the 50<sup>th</sup> anniversary celebration of the Satellite Beach Library.

6. **Friends of the Satellite Beach Library Report** - The next meeting of the Friends is scheduled for August 8 at 2 p.m. A one day book sale will be held on Saturday, September 10 and the yearly garage/bake/plant sale will be Saturday, October 8.

**Old Business**

1. Library Board Staffing – Janice Murray reported that there are two new staff members in the circulation department.

2. Summer Reading Program - The summer reading program is going well and Satellite Beach Library is presently in 2nd place for circulation of Youth Services items in the Brevard County Library System. A flyer was given to board members with statistics

and pictures showing the ongoing success of the children's program during this summer.

### **New Business**

1. Janice Murray reported on Building Maintenance. Two exit doors in the library have been replaced and also doors to the electric and mechanical rooms. Two air-conditioning units were repaired. It is planned that in the next fiscal year there would be funds for major upgrades to the air-conditioning system.

2. Collection Development/Repositioning – Books and other materials that no longer are being checked out or circulating will be removed from the collection. Consequently the lowest shelves and top shelves will no longer be used for books. The top shelves are difficult for many people to reach and it is difficult to see or get down to the books on the bottom shelves. The Large Print book selection will be moved closer to the front of the library and the collection of Satellite Beach, Brevard County, and Florida books will also be moved closer to the front of the library. The Large Print fiction collection and DVDs are very popular with patrons.

3. A flyer from the Brevard Library Foundation (BLF) was passed out. The BLF in conjunction with all Brevard County Libraries will be hosting “A Novel Affair” benefit on November 19, 2016 at the Rockledge Country Club. Details for entering the Juried Art Show for “A Novel Affair” were listed on the flyer.

The next library board meeting is scheduled for Tuesday, September 13 at 6 p.m. There being no further business the meeting was adjourned at 6:40 p.m.

Lucia Watson  
Secretary