

**Satellite Beach Library Board Minutes**  
**November 10, 2015**  
**Satellite Beach Library**  
**751 Jamaica Boulevard, Satellite Beach, FL 32937**

1. The meeting was called to order at 6:00 p.m. by Chair, Dorothy Guinn followed by the Pledge of Allegiance to the Flag.

Present at the meeting were board members: Dorothy Guinn, Carol Late, Pat Patton, Carol Robitschek, Lucia Watson and Library Reference Supervisor Fran Reid. Hope Ascher joined us by phone.

2. Carol Robitschek moved that the minutes of the September 8, 2015 board meeting be approved. This was seconded by Carol Late and motion was approved.

**3. Board Chair's Report**

Dorothy Guinn reported that Southern Company stock is in the low 40s per share. This stock is owned by the Satellite Beach Library Board and dividends are used for buying books for our library. The Friends of the Satellite Beach library have received their 501C status. With this status, one can contribute to The Friends of the Satellite Beach Library and take a tax deduction.

Curt Smith, Brevard County Commissioner for the 4<sup>th</sup> District which represents the Satellite Beach Library visited our library on November 5. Dorothy greeted him, gave him a tour of the library and he read a book of his choice to the young children's group. Dorothy pointed out to him the many services offered to the community through the library system. Two letters to Mr. Smith concerning the visit are on file with the secretary's minutes.

**4. Library Statistics** Fran Reid, Supervisor of the Reference Department represented the library staff at our meeting. A packet of pertinent information was distributed to members:

History of Satellite Beach Public Library, Open Government - The "Sunshine" Law, Information on Endowments, and the Statistical Profile from October 1, 2014 to September 30, 2015 for Satellite Beach Library with facts on the collection, services to people needing to use computers, children's programs, volunteers, donations, and many more interesting facts.

**Friends of Satellite Beach Library Report**

Carol Late reported that \$2,038.16 was profit from the October 9<sup>th</sup> annual garage/bake/plant/quilt raffle sale. The annual book sale is scheduled for early February, 2016. The ongoing \$2.00 book sale cart has changed location and expanded so it is more visible to patrons visiting the library.

**Unfinished Business**

Nancy Grout, Director of Satellite Beach Library since 2000 retires on December 31, 2015. She is currently taking unused vacation days so she was not in attendance at the meeting. An endowment in Nancy Grout's name is being planned by the Friends of the Library to honor her for her years of service as Director of the Satellite Beach Library. It was agreed that we would contribute to this endowment. Laura Russell, Secretary to the Library Director will accept contributions to the endowment until December 2<sup>nd</sup>.

Dorothy Guinn had been in contact with Library Services Director Jeff Thompson for the county library system. An interim director for Satellite Beach Library is to be in place in two weeks. However, notice of advertising for the position of a new director for Satellite Beach Library will happen in early January and hopefully a new director would start working in February or March. The Satellite Beach Library Board may have some input to meet the final candidates.

**New Business**

The meeting dates for 2016 are: January 12, March 8, May 10, July 12, September 13, and November 8. Meetings begin at 6 p.m. in the Library Community Room.

**Other Business**

There being no further business at 6:54 p.m. Carol Robitschek moved that the meeting be adjourned. This was seconded by Carol Late and passed.

Lucia Watson  
Secretary