

**Satellite Beach Library Board Minutes**  
**May 13, 2014**  
**Satellite Beach Library**  
**751 Jamaica Boulevard, Satellite Beach, FL 32937**

The meeting was called to order at 6:00 p.m. by Chair Dorothy Guinn followed by the Pledge of Allegiance to the Flag.

Present at the meeting were board members, Dorothy Guinn, Carol Late, Sharon Reynolds-Mixon, Pat Patton, Carol Robitschek, Lucia Watson and Library Director Nancy Grout. Hope Ascher was also in attendance via telephone.

Pat Patton moved that the minutes of the January board meeting be approved. This was seconded by Carol Robitschek and passed.

**Director's Report**

1. Nancy Grout was pleased to report that the Baker Taylor "automatically yours" program will continue due to additional funding. These books are in great demand by patrons.

2. Due to XP no longer being supported by Microsoft, the two computers that were running on XP have been removed from the youth section of the library. Plans are being formulated so they can still be used in the adult part of the library.

Another issue being addressed is to resolve conflicts for some patrons attempting to print from their own programs but they do not work on the library printers. The library system no longer has its own IT person. Hope Ascher will meet with Nancy Grout when she returns to Satellite Beach. Hope teaches online classes at Eastern Florida State College so may be able to help with solving some of these conflicts.

3. Nancy Grout reported that the Volunteer Appreciation Day on Tuesday, April 8<sup>th</sup> had been very successful with about 40 volunteers attending. Pens and homemade book marks had been given to the volunteers. Nancy also gave these gifts to the library board members at this meeting.

4. Nancy distributed materials including Friends News, Activities and Events planned for Brevard County libraries during summer months, and The Official Magazine for Brevard County Government.

**Statistics**

1. Satellite Library patrons for March were up 7% but circulation was down 3% from the previous year. For the month of April both attendance by patrons and circulation were down 10% from the previous year in April. Overdrive statistics are for the whole library system so we don't know how many books were downloaded to Satellite Beach library patrons. Many things can be done electronically like renewing books, downloading books, etc. which could explain the decrease in figures listed above.

## **Friends of Satellite Beach Library Report**

Carol Late reported that \$1,100 was received from the 6 hour book sale in May 3. The 8<sup>th</sup> Annual Garage, Bake, Plant Sale will be held on October 11<sup>th</sup>. Donated items for this sale can be brought to the library after Labor Day. More volunteers are coming on Fridays to help sort books for 2015 book sales.

## **Unfinished Business**

### **1. Southern Company Stock Certificates and Annual Meeting Proxy**

Dorothy Guinn reported on The Southern Company Stock Certificates. In February two original stock certificates for seventy shares each were transferred to the Library account at Computershare, raising to 390.1688 the total shares in Book Entry form. Dorothy voted Southern Company's proxy before its May 28 annual meeting. She also reported that she sorted through every folder in the Southern file and reordered them. In the process she found two pieces of information missing when she first reported in July 2013: (1) It was April 30, 2001, that the Board sent a letter asking for dividends to be no longer reinvested but rather be delivered in cash; (2) In August 2006 four shares of Mirant were tendered; a check arrived for \$114.00. The stock has been fluctuating between \$41 and \$45. The latest quarterly dividend check was \$198.01. The dividends are used to buy materials for our library.

## **New Business**

1. Summer Reading Program – Marlena Harold, Youth Librarian passed out materials and discussed the youth library programs for the summer months. Story time is back for the months of June and July. Children ages 2 to 5 are invited to join and they meet on Thursdays at 10 a.m. Book Bucks are back. Children ages 4 to 11 are invited to join the reading club. The summer theme is science orientated and entitled “Fizz-Boom-READ @ Your Library”.

Teen events are on Tuesdays and a DIY ice cream social will be held on Saturday, June 7<sup>th</sup>.

Brevard County libraries are sponsoring an “Overnight Camp Sleep Under Atlantis at Kennedy Space Center Visitor Complex” on Saturday, September 27<sup>th</sup>. Students from ages 7 to 14 can submit essays to be eligible for the event. The topic of the essay is “What I want to see or learn at Atlantis Overnight Camp at KSC” and select one of these options:

- Exploring the universe through reading!
- How has the Space Program influenced/ affected my life?
- How has the Space Program benefited mankind?

12 Students will be chosen.

There was discussion on how to spread the word on these youth events.

Marlene also passed out a flyer explaining the Lexile Measure.

**Other Business**

It was moved by Sharon Mixon-Reynolds to cancel the July 8 library meeting unless something of importance arises. This was seconded by Lucia Watson and passed.

There being no further business at 7:05 p.m. Pat Patton moved with a second by Hope Ascher that the meeting be adjourned.

Lucia Watson  
Secretary