

ORDINANCE NO. 1069

AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE SATELLITE BEACH PERSONNEL POLICY SECTION 2 (DEFINITION OF TERMS) ESTABLISHING AN APPOINTED EMPLOYEE; AMENDING SECTION 12.01 (JOB CLASSIFICATION LEVELS) TO ADD JOB CLASSIFICATION ASSISTANT CITY MANAGER/DIRECTOR OF SUPPORT SERVICES AND SALARY RANGE; TO ELIMINATE JOB CLASSIFICATION OF FINANCE DIRECTOR; TO ADD JOB CLASSIFICATION FOR HR BENEFITS COORDINATOR AND SALARY RANGE; AMENDING SECTIONS 17 AND 18 FOR CONSISTENCY; PROVIDING AN EFFECTIVE DATE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. Said Policy was adopted by Ordinance No. 435 and amended by Ordinance Nos. 464, 477, 479, 488, 495, 505, 526, 546, 575, 612, 633, 640, 644, 653, 665, 697, 710, 711, 737, 770, 798, 810, 821, 846, 862, 893, 902, 914, 931, 940, 952, 978, 999, 1010, and 1047;

SECTION 2. Amending Section 2 to incorporate a definition of an appointed employee to read as follows:

APPOINTED EMPLOYEE: Shall be an appointed employee by specific reference in the letter of appointment from the City Manager, who serves at the discretion of the City Manager. As such, the City Manager has the authority to appoint and to dismiss accordingly. An appointed employee does not have access to the provisions of Disciplinary Action, Section 17, or the Grievance Procedure, Section 18. Payment for accrued leave benefits is at the City Manager's discretion.

SECTION 3. Section 12.01 of the Satellite Beach Personnel Policy is hereby amended to establish job classification of Assistant City Manager/Director of Support Services - Pay Grade 33 with a salary range of 71,715 – 108,653, and vacate Pay Grade 31, Finance Director.

SECTION 4. Section 12.01 of the Satellite Beach Personnel Policy is hereby amended to read as follows:

**SECTION 12
POSITION CLASSIFICATION PLAN**

12.01 Job Classification

<u>Pay Grade</u>	<u>Job Class</u>	<u>FY 12/13 Budget</u> <u>Salary Range</u>	
9	Mechanic Helper	19,614	- 30,824
10	Vacant		
11	Vacant		
12	Vacant		
13	Staff Assistant	23,840	- 37,247
14	Vacant		
15	Janitorial Specialist	26,283	- 40,960
15	Recreation Maintenance Specialist	26,283	- 40,960
15	Grounds Maintenance/Irrigation Specialist	26,283	- 40,960
15	Facilities Maintenance Specialist	26,283	- 40,960
15	Grounds Maintenance Specialist	26,283	- 40,960
15	Street Maintenance Specialist	26,283	- 40,960
16	Senior Staff Assistant	27,598	- 42,958
17	Crew Leader – Facilities	28,978	- 45,067
17	Crew Leader – Grounds	28,978	- 45,067
17	Crew Leader – Janitorial	28,978	- 45,067
17	Crew Leader – Road/Drainage	28,978	- 45,067
17	Deputy City Clerk	28,978	- 45,067
17	Admin Assistant/Envir Program Coordinator	28,978	- 45,067
17	Admin Assistant/Rec Program Spec	28,978	- 45,067
17	Administrative Assistant	28,978	- 45,067
17	Permit Tech (Admin Assistant)	28,978	- 45,067
17	Zoning Tech (Admin Assistant)	28,978	- 45,067
18	Grounds Supervisor/Planner	30,428	- 47,256
19	Firefighter/EMT	31,948	- 49,568
19	Building & Zoning Admin Coord	31,948	- 49,568
20	Code Enforcement Officer	30,428	- 47,256
21	Accountant	35,223	- 54,596
21	Chief Mechanic	35,223	- 54,596
<u>21</u>	<u>HR/Benefits Coordinator</u>	<u>35,223</u>	<u>- 54,596</u>

<u>Pay Grade</u>	<u>Job Class</u>	<u>FY 12/13 Budget</u>	
		<u>Salary Range</u>	
22	Fire Captain/EMT	36,985	- 57,325
22	Building Inspector	36,985	- 57,325
23	Assistant Public Works Director	38,835	- 60,190
23	Firefighter/Paramedic	38,835	- 60,190
24	Deputy Building Official	40,775	- 63,201
24	Comm Redevelopment Agency Coordinator	40,775	- 63,201
25	Assistant Finance Director	42,813	- 66,360
26	Information Systems Specialist	44,954	- 69,677
26	Fire Captain/Paramedic	44,954	- 69,677
26	Fire Marshall	44,954	- 69,677
28	Police Commander	49,562	- 76,820
28	Emergency Services Coordinator	49,562	- 76,820
30	City Clerk	54,641	- 84,695
30	Building Official	54,641	- 84,695
30	Public Works Director	54,641	- 84,695
30	Recreation Director	54,641	- 84,695
31	Comm. Development Director	57,374	- 88,930
31	Vacant		
31	Fire Chief	57,374	- 88,930
32	Police Chief	60,242	- 93,377
33	Assistant City Manager/ Director of Support Services	71,715	- 108,653

SECTION 5. Adding the following language to Sections 17 and 18, to read:

This process is not available to an appointed employee.

SECTION 6. SEVERABILITY CLAUSE. In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected thereby, and it will be presumed that the City Council for the City of Satellite Beach did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the City Council would have enacted the remainder of this Ordinance without said invalid and unconstitutional provision, thereby causing said remainder to remain in full force and effect.

SECTION 7. REPEAL OF INCONSISTENT PROVISIONS. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

SECTION 9. This Ordinance was duly passed on first reading at a regular meeting of the City Council on the 1st day of May, 2013, and adopted on the second and final reading at a regular meeting of the City Council on the 15th day of May, 2013.



ATTEST:

A handwritten signature in blue ink, appearing to read "Leonor Olexa", is written over a horizontal line.

Leonor Olexa, CMC, City Clerk

A handwritten signature in blue ink, appearing to read "Frank Catino", is written above a horizontal line.

Frank Catino, Mayor