

ORDINANCE NO. 914

AN ORDINANCE OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE SATELLITE BEACH PERSONNEL POLICY; AMENDING 12.01 (JOB CLASSIFICATION LEVELS); AMENDING SECTION 8.01 B (HOLIDAYS); AMENDING SECTION 9.06 (PAYMENT – UNUSED LEAVE); PROVIDING AN EFFECTIVE DATE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF SATELLITE BEACH, BREVARD COUNTY, FLORIDA as follows:

SECTION 1. Said Policy was adopted by Ordinance No. 435 and amended by Ordinance Nos. 464, 477, 479, 488, 495, 505, 526, 546, 575, 612, 633, 640, 644, 653, 665, 697, 710, 711, 737, 770, 798, 821, 846, 893 and 902;

SECTION 2. Section 12.01 of the Satellite Beach Personnel Policy is hereby amended to read as follows:

**SECTION 12
POSITION CLASSIFICATION PLAN**

12.01 Job Classification

<u>Pay Grade</u>	<u>Job Class</u>	<u>Salary Range</u>
9	Mechanic Helper	18,092 - 28,042
10	Vacant	
11	Vacant	
12	Vacant	
13	Staff Assistant	21,991 - 34,085
14	Vacant	
15	Facilities Maintenance Specialist	24,245 - 37,579
15	Grounds Maintenance Specialist	24,245 - 37,579
15	Street Maintenance Specialist	24,245 - 37,579
16	Senior Staff Assistant	25,457 - 39,459
17	Crew Leader – Facilities	26,730 - 41,442
17	Crew Leader – Grounds	26,730 - 41,442
17	Crew Leader – Road/Drainage	26,730 - 41,442
17	Deputy City Clerk	26,730 - 41,442
17	Admin Assistant/Envir. Program Coordinator	26,730 - 41,442
17	Admin Assistant/Rec. Program Spec.	26,730 - 41,442
17	Administrative Assistant	26,730 - 41,442
17	Permit Tech (Admin Assistant)	26,730 - 41,442
17	Zoning Tech (Admin Assistant)	26,730 - 41,442
18	Grounds Supervisor/Planner	28,067 - 43,502
18	Code Enforcement Officer	28,067 - 43,502

<u>Pay Grade</u>	<u>Job Class</u>	<u>Salary Range</u>
19	Firefighter/EMT	29,470 - 45,678
19	Building & Zoning Admin Coordinator	29,470 - 45,678
20	Secretary to the City Manager	30,944 - 47,963
21	Accountant	32,490 - 50,360
22	Fire Captain/EMT	34,116 - 52,878
22	Building Inspector	34,116 - 52,878
23	Assistant Public Works Director	35,822 - 55,521
23	Firefighter/Paramedic	35,822 - 55,521
24	Deputy Building Official	37,611 - 58,298
24	Community Redevelop. Agency Coordinator	37,611 - 58,298
25	Assistant Finance Director	39,492 - 61,212
26	Information Systems Specialist	41,467 - 64,273
26	Fire Captain/Paramedic	41,467 - 64,273
26	Fire Marshall	41,467 - 64,273
28	Police Commander	45,717 - 70,861
28	Emergency Services Coordinator	45,717 - 70,861
30	City Clerk	50,403 - 78,125
30	Public Works Director	50,403 - 78,125
30	Recreation Director	50,403 - 78,125
31	Community Development Director / Building Official	52,923 - 82,031
31	Finance Director	52,923 - 82,031
31	Fire Chief	52,923 - 82,031
32	Police Chief	55,569 - 86,133

SECTION 3 Section 8.01 C of the Satellite Beach Personnel Policy is hereby amended as follows:

- C. Full-time employees will be permitted three (3) floating holidays each fiscal year. Full-time employees hired after October 1 of each year will receive the appropriate pro rata share of the floating holidays for each year. Permanent part-time employees will receive the appropriate pro rata share of floating holidays each fiscal year.

Floating holidays are subject to the following:

- 1. It is the intent of these Rules to have the employees take their floating holidays during the fiscal year in which they were earned, otherwise all hours remaining at the end of the fiscal year will revert to zero.

SECTION 4 Section 9.06 A 3 a of the Satellite Beach Personnel Policy is hereby amended as follows:

- a. Employees scheduled to work forty (40) hours per week who have used at least eighty (80) hours of vacation time in a calendar year and have reached maximum vacation

accrual may sell back to the City up to eighty (80) hours of vacation leave.

SECTION 5 Section 9.06 A 3 b of the Satellite Beach Personnel Policy is hereby amended as follows:

- b. Employees scheduled to work fifty-six (56) hours per week who have used at least one hundred twelve (112) hours of vacation time in a calendar year and have reached maximum vacation accrual may sell back to the City up to one hundred twelve (112) hours of vacation leave.

Payment will be made in December.

SECTION 6. SEVERABILITY CLAUSE. In the event a court of competent jurisdiction shall hold or determine that any part of this Ordinance is invalid or unconstitutional, the remainder of the Ordinance shall not be affected thereby, and it will be presumed that the City Council for the City of Satellite Beach did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the City Council would have enacted the remainder of this Ordinance without said invalid and unconstitutional provision, thereby causing said remainder to remain in full force and effect.

SECTION 7. REPEAL OF INCONSISTENT PROVISIONS. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption.

SECTION 9. This Ordinance was duly passed on first reading at a regular meeting of the City Council on the 7th day of September, 2005, and adopted on the second and final reading at a regular meeting of the City Council on the 21st day September, 2005.


Mark A. Brimer, Mayor

ATTEST:


Barbara Boyens, CMC, City Clerk